A meeting of the IQAC Committee will be held on 22/07/2021 at the Principal's Office at 2 p.m. All members are requested to attend the same.



A weeking of 14AC, 16alwaying college, was held on 22.07.2021, at the hindral's Effice, under the clarending of the Principal, Dr. R.P. Dhabal, Kellingert College. 1. Now IGAC coordinator, Ms Arrivalini Chleti, Eng. Nept, selected 2 Nor Rekhuam Harma, Librarian, selected as Coordinator, NAAC 3. Matters under discussion (a) town on advanced learnes (b) Improvement of mealer students / Back benches (c) Qualitation education. 4. NAAC Co-ordinator, Mr. Rekhmani Alarma made manuer of 1 QAC 5. I QAC melsinar on students credit cand implated by the w.B. fort 6. Plant schedule a work plan for proper implementation of online classes, and on Iran to make it more inclusive. I knother meeting to be held soon to decide on external 1'9 AC members. 8. Marks of students to be decisive factor in differentiating between backbenchens and advanced learners below 50 % Above to 70 - Advanced 9. I GAR to be completed
10. Peveling work of CAS to be dealt with,
11. How to bring about improvement in weat academically weaker students. (a) Extra clanes (b) how support and guidance

(b) Advanced ctirdents to be grided with special attention, help etc, to ensure even better results and academic performance. herbers Present: 1. D. R. P. Dhakal, Chairperson fort 2. Dr. D. C. Roy, Member Dely Lynling 3. hus Sidha grung, menber Selveta 4. Mr. M. Dasgripta, menber 5. Mr. BB Sberna, menter (NT) 6. Mr. Prakash Sobba Wenke NT. - JA 7. W. A. D. Rai, Merle. 8. Dr. Jaishese Rai, Member. Mai 9. Ms. Minalin, Clibeti, Coordinator lund 10. Mr. Reklimani Sharme, Co-erchator NAAC Com The meeting was brought to a close by a vete of thanks by the Chairman, Dr. R. P. Ababal, brinking, Kalings of Callege. Co-ordinator

at 2 p.m. All members are requested to attend the same. A meeting of the IQAC Committee will be held on 16/12/2021 in the IQAC Room

Uni valui ca

Calaka



A meeting of I 9+C was held on thursday 16.12.2021 to discuss Various issues related to IQHC Various issues related to IQHC and others, under the charmondap of and others, under the charmondap of the Principal, Dr. R. P. Dhahal. Ohis the Principal, Dr. R. P. Dhahal. Ohis the Principal, Dr. R. P. Dhahal. Ohis to was held in the 19+C meeting boom, in the office primines of latingung, College.

Members present.

Name

1. Soll S

2. Middler Griling

3. Devi Chilt.

4. Name of Dashperta

5. Dr. D. O. By

6. Dr. J.S. Rodhon

7. Rench mini Shorma

8. Des Deitle Reis

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About

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1QAC Meeting /16-12-2021 The meeting legan with the introductory noted by the Chairpeson (Fr. R. P. Bhakal) on the main objective of ear Thereafter lie co-ordinator 19Al, Ms Mrinatini Chheti placed in lie meeting lie need of finalizing lie names of two externed members to the committee After a trovough discussion lle names of following persons were chosen for final delection as external monthes to the 19Al 1. Si Manin dia Blugel 2. Dr. Jiwam Brakash Bradhan 3. Si John Keepit Chheri that the above persons will be Contacted by Dr. R.P. Dhakal for membership and finally two persons will be chosen for as Igac external membes. Phat after D. Dhakal requested Sin Rekmani Sharma NATE Co-ordinator to place the Elmalini Olhela Co ordinator

at 12.30 p.m. All members are requested to attend the same. A meeting of the IQAC Committee will be held on 25/2/2021 in the IQAC Room



A meeting of 19HC was held on Siday, 25th of Jeb, 2022 at 1230pm under the Chair marship of the the frincipal, Dr. R. P. Dhahal, Principal and champeron 19AC. Kalinport College. The main agender of the westing mas the stepping down of Ms Miralni Chhitni as co-admator g 1 get due to health-related sims monther per the resolution parsed by the norbars/ Dept- Was unaninously chosen as a ordinator of 19 AC, Halingong College. Capil Cheti have Chosen as external menbers of 1 RAC, (Calingraf College. 3. Ar. D. C. Roy 5. Almi Modozit Dasgripler 6. Dr. J.S. Pradham

Roumandung Shri-7. Dr. deklimani Stromer 8. Mis. Devi Clihetii

inspection will be held on 12/2/2021 in the IQAC Room at 2 p.m. All members are A meeting of the IQAC Committee with teachers who will be facing CAS requested to attend the same.



IRAC Meeting 12/3/2022 A special meeting of the I OAC with teachers whose CAS inspection is due, was held in the 90AC room on 12/2/2022 at 2p. M. the meeting! -) fort 1. Dr. R.P. Dharal Dubba 2. Nb. Anukampa bubbe Dhu-12/3/22 3. Ms. Devi Chettie Raut 12.3,22. 4 Dr. Amit lauth Sec 143/22 5 Sangay Chhetri Kulpan 6 Kulpana Prussul Jens Jos 502 7 reo Dutta Rein 5 12.03.2022 8 Dr. A. K. Chomi And 12/03/22 9 Dr. Pranay Bantown 10 Saral Gunning Bs 1/3/22 11 Centimen Sherm al Juman 12 Os. Mantos Kamas shaw Commo 13 Roshma Predhe RILAL Inding. 14. Sudha Guling

1. The weeting started with a welcome note to everyone attending. The Principal after welcoming all, gave an update and information negarding the following matters: the promotion of senior teachers to describe Professor level (Level 4) has been delayed due to the Corid-19 Pandenie and its resultant disruption in normal work. He assured that he would have a talk with the current JDPI and the University, and try to organise the meeting in Since some more teachers whose promotions are also due since 2019 have been added to the list of incumbent, it would be advisable for teachers to go in a group to the Illuressity. (b) The I OAC then resolved to cleck all the relevant documents of the teachers I see that everything appear for the CAS inspection were negrested to have their papers ready as quickly as possible of there was a discussion on holding the NAAC Inspection within 2022, it possible, while the Principal is still in service to guide and prepare for the

On WAAC so that the ADARS can be sent It the NAAC Office by April 2022 W It was also resolved that document verification and reminders for CAS be systematised, and two days be given every year in order to do the same. There being no other matter to discuss, the Principal closed the meeting. Kalimpang College

be held on 12/4/2021 in the IQAC Room at 3.30 p.m. All members are requested to An Emergency Joint Meeting of the IQAC Committee and NAAC committee will

Coordinator

attend the same.

IQAC Kalimpong College.



An Emergency foint Meeting of TOLAC and NAAC Committees, Kalimpong bollinges was held on 12th April, 2022 in the Stelf Room of the College at 3.30 p.m. the following members were present 1846 1. Dr. Rajenda P. Dhakal Den Choth 2 Prof. Devi Chethi -Shobba 3 Prof. Anukampa Subba Karm 4 Dr. lexhmani Shama Imeng. 5. Pwf. Sudha Gurung Deky 6 Or D. C. Roy Pondho J.Dr. Jaishree Bradhan - Source 8. Dr. A.K. Ghorai 9 Dr. Prancy Rantawa E. 10 Prof. Savad Gunnag 62 11 Prof. Garranga Das Olub 12 Dr. Jigni Doyce Bhulia Tatina . 13 Prof. Fating Lepiha.

Minutes of the Emergency Joint Meeting of IQAC and NAAC Committee, Kalimpong College, held on 12<sup>th</sup> April, 2022.

Venue: Staff Room of the College

Time: 3.30 p.m.

Members present:

1. Dr. Rajendra P. Dhakal(Principal & Chairman, IQAC)

2. Prof. Devi Chettri(Vice Principal)

3. Prof. Anukampa Subba( Coordinator, IQAC)

4. Dr. Rekhmani Sharma(Coordinator, NAAC Committee)

5. Prof. Sudha Gurung,

6. Dr. D.C. Roy

7. Dr. Jaishree Pradhan

8. Dr. A.K. Ghorai,

9. Dr. Pranay Bantawa

10. Prof. Sarad Gurung

11. Prof. Gauranga Das

12. Dr. Jigmi Dorjee Bhutia

13. Prof. Fatima Lepcha.

Agenda: Preparation and work distribution for NAAC Inspection of Kalimpong College scheduled for the end of 2022.

## Discussion:

Prof. Anukampa Subba, Coordinator, IQAC, Kalimpong College welcomed all the members, explained the agenda of the meeting and opened it up to the house for discussion.

- A. Dr. R.P. Dhakal informed the house that time has been extended till 15<sup>th</sup> May, 2022, for completing and uploading of the AQAR of colleges whose NAAC inspection has been delayed. In view of this opportunity, Dr. Dhakal urged all members to expedite the work of completing the AQAR details by the end of April and on uploading the assimilated data by 10<sup>th</sup> of May, 2022. He also explained that payment of approximately 5 lakhs may have to be made to the UGC as fee for conducting the third cycle of NAAC inspection in Kalimpong College. Then the College should prepare for the actual inspection with organised activities and their documentation. The time calculated by the house for the final inspection was November 2022.
- B. In consonance with the preliminary briefing mentioned above, Dr. Rekhmani Sharma briefed the house on the actions to be taken with immediate effect and urgency, and appealed to the house to assist with the work. The house went on a thorough discussion of the issue and resolutions were taken for necessary action.

## Resolution:

A. Departmental AQAR information to be collected by 30th April.

- B. Work was divided as follows:
- Student Data and Institutional Data collection for the last five years, i.e, 2016-2021, in consultation with Mr. Rabi Pradhan from the College Office and Uccha Siksha Portal—Prof. Sarad Gurung and Prof. Fatima Lepcha.
- Data of RUSA Fund Account, MLA Donation for Books, Mayawati Scholarship(to be checked by Prof. Reshma Pradhan) Neha Thapa Scholarship, Jyotsna Gurung/ Bhim Subba Scholarship(to be checked by Dr. Alok Ghorai) --- College Office.
- 3. NSS and NCC details-Dr. Pranay Bantawa
- 4. Student Feedback from 2016, and student satisfaction survey--- Dr. Jigmi Dorjee Bhutia, Prof. Gauranga Das.
- 5. Student training for NAAC feedback--- Dr. Amit Rauth
- 6. College Calendar from 2016 to current year--- Academic Committee
- 7. Kalimpong College Alumni Association to be revived in consultation with Mr. B.B. Sharma(Secretary, Alumni Association), and a programme/programmes to be conducted —Dr. Rekhmani Sharma
- 8. Sustainable Beautification and Sanitation of the Campus including Incinerator and Compost Pit --- Dr, Jaishree Pradhan, Prof. Devi Chettri, Beautification Health and Hygiene Committee, NCC, NSS, Eco Club.
- Waste Management(including Chemical Waste) in collaboration with Kalimpong Municipality —Prof. Devi Chettri.
- 10. Adopting a village and conducting community outreach programmes:
  - For Social Work and Awareness Campaigns--Prof. Reshma Pradhan and NSS.
  - b. For Water Testing and Soil Testing (College Project)—Dr. Pranay Bantawa,& Department of Botany and Department of Chemistry.
- 11. Teacher Members of the Governing Body to put up a strong proposal to the Governing Body for the following necessary action in the college premises:
  - a. Solar panels to be installed in the college to generate electricity for the college and possibly to the area surrounding the college.
  - b. A proper gate to be constructed at the entrance of the college.
  - c. The area next to the front gate to be fenced in properly to prevent unnecessary intrusion, and prevention of accidents from careless parking of bikes.
- 12. Organise the proposed Guardians' Meeting--- IQAC

- 13. Follow up on the formal creation of the IQAC of the College with two additional members from the society Mr. Munindra Bhujel and Prof. John Kapil Chettri--- Dr. Rajendra P. Dhakal.
- 14. Follow up on Confirmation Letters for teachers, and CAS related correspondence--- Dr. Dhakal, teachers appearing for CAS inspection, Mr. Prakash Subba.
- 15. Kalimpong College to follow up on upgrading the college website according to NAAC requirements and also for additional server to support Institutional Email IDs for teachers.

There being no other matter to discuss, the Coordinator thanked everyone and closed the meeting.

Anukampa Subba

## IQAC, KALIMPONG COLLEGE

## **ACTION TAKEN REPORT FOR 2021—2022**

- 1. Specific criterion was set to identify Advanced Students and Weaker Students. Students with 70% and above marks score were taken as Advanced Students, and those with mark score less than 50% were taken as Weaker Students. Teachers were directed to follow the criteria and mentor and guide the students accordingly. Special focus to be maintained on advanced students for special guidance
- 2. Pending work of CAS for Promotion of teachers completed. Two batches with a total of ten (10) teachers and one (1) librarian have completed their CAS inspection, and their papers have been submitted to the Office of Higher Education, Government of West Bengal, at Bikash Bhavan In Kolkata. The following members of the staff faced the CAS inspection:
  - a. Dr. Alok Kumar Ghorai (Dept. of Physics)
  - b. Mr. Sanjay Chhetri (Dept. of Nepali)
  - c. Dr. Pravat Roy(Dept. of History)
  - d. Mr. Sarad Gurung(Dept. of Political Science)
  - e. Mr..Mantoo Kumar Shaw(Dept. of Hindi)
  - f. Dr. Amit Rauth(Dept. of English)
  - g. Mr. Rekhmani Sharma(Dept. of Library Science)
  - h. Dr. Kalpana Prasad(Dept. of Political Science)
  - i. Dr. Pranay Bantawa(Dept. of Botany)
  - j. Mr. Yogendra Prasad(Dept. of Commerce
  - k. Ms.Pauline Ahoy(Dept. of Commerce)
- 3. New Members from the community Mr. MunindraBhujel (Retrd. Principal, Primary Teachers' Training Institute, Kalimpong), and Mr. John Kapil Chettri (Asst. Professor, Pedong Govt. College) were included in the IQAC of Kalimpong College.
- 4. IQAC and NAAC work taken up and AQARs submitted for 2016-2017, 2017-20218, 2018-2019, 2019-2020, 2020-2021.
- 5. Kalimpong College Website Committee formed and work started in order to update and upgrade the College website
- 6. Guardians' Meeting with the College was organised by the IQAC on 18-19 April 2022. Issues of Student attendance, serious academic activities and examinations were discussed with parents of students from all streams of education.
- 7. A series of professional counselling talks were organized in collaboration with several organizations by the Counselling and Placement Committee under the guidance of IQAC.