

Kalimpong College

NOTICE/01.08.2022

A meeting of the IQAC Committee of Kalimpong College will be held on 08.08.2022 at 2 p.m. in the Central Library Building, Kalimpong College, Kalimpong.

All members are requested to be present for the same.



Subba
Coordinator

IQAC Committee
Kalimpong College
Kalimpong.

8/8/2022

A meeting of the JQAC Committee, Kalimpang College, was held on 8/8/2022 in the Central Library of Kalimpang College, at 2 p.m.

The following members were present in the meeting:-

Name	Signature
1. Dr. Rajendra P Dhakal	[Signature]
2. Manindra Bhujel	M.Bhujel
3. John Kapil Chhetri	[Signature] 8/8/2022
4. Binjalini Chhetri	[Signature] 08/08/2022
5. Sridha Gyasing	[Signature]
6. Jashree Redha	[Signature] 08/08/2022
7. Devi Chhetri	[Signature] 08/08/22
8. Anukampa Subba	[Signature]
9. Dr. D.C. Ray	[Signature]
10. Prakash Subba	[Signature]
11. Dr. Reekmani Sharma	[Signature]
12. Das Datta Ray	[Signature] 08/08/2022

The principal Dr. R.P. Dhakal, at the very outset of the meeting, welcomed the two new members from the community, Mr. Manindra Bhujel and Mr. John Kapil Chhetri to the house, and briefed them about the initiation and objectives of the JQAC. He said that the JQAC was the initiative of the UGC under the 12th Plan. He further reported that the college received Rs. 3,00,000/- initially, but after that not a penny has been granted to any college in India. He also informed that

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The college got a B⁺ in the last NAAC inspection.

He said that the Peer Team of NAAC categorically emphasized about the Academic excellence of the college.

The principal requested the new members to participate in the College IOrAC with their suggestions and help.

② The Co-ordinator of IOrAC, Ms. Anukampa Subba also welcomed Sri Manindra Bhujel and Sri John Kapil Chethu to the IOrAC, Vallipuzha College.

She also informed the house that due to the 105 days strike in 2017 and the Covid-19 pandemic, the IOrAC could not prepare ^{and} submit the AOrAR on time. However, after the disturbance mentioned above was over, AOrARs for four (4) years have been submitted.

③ The Co-ordinator emphasized on the need for the upgradation of the college website as it is not prepared and adequate for NAAC inspection and consultation.

④ The coordinator then discussed the 7 criteria for NAAC evaluation and guidelines to be followed by the college. She also said that from 2021-22, the NEP guidelines should be followed, and work should be done as mandated by it. She requested all the members to take charge of each of the criteria and assist in completing the work.

⑤ The coordinator read out the resolutions of the previous meetings regarding CAS and other activities of the IOrAC. She informed about the CAS inspections of eleven (11) teachers completed by the IOrAC.

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The college got a B++ in the last NAAC inspection.

He said that the Peer Team of NAAC categorically emphasized about the Academic excellence of the college.

The Principal requested the new members to participate in the College IQAC with their suggestions and help.

② The Co-ordinator of IQAC, Ms. Anukampa Subba also welcomed Sri Manindra Bhujel and Sri John Kapil Chethu to the IQAC, Mallinagar College.

She also informed the house that due to the 10.5 days strike in 2017 and the Covid-19 pandemic, the IQAC could not prepare and submit the AQAR on time. However, after the disturbance mentioned above was over, AQARs for four (4) years have been submitted.

③ The Co-ordinator emphasized on the need for the upgradation of the college website as it is not prepared and adequate for NAAC inspection and consultation.

④ The coordinator then discussed the 7 criteria for NAAC evaluation and guidelines to be followed by the college. She also said that from 2021-22, the NEP guidelines should be followed, and work should be done as mandated by it. She requested all the members to take charge of each of the criteria and assist in completing the work.

⑤ The coordinator read out the resolutions of the previous meetings regarding CAS and other activities of the IQAC. She informed about the CAS inspections of eleven (11) teachers completed by the IQAC.

by the Controller's Office, NBU.

⑨ Dr. Dhaval suggested that a scanner that is priced at Rs. 80,000 in Amazon, may be bought so that necessary work for the library may be carried out smoothly. He further emphasized on the setting up of an archive of valuable works after proper research and documentation.

He also suggested the importance of starting a certificate course in Tibelology in the college.

He further said that teachers should organise more seminars and other academic activities. More research proposals/minor projects should be taken into consideration by the teachers.

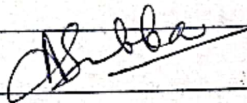
⑩ Regarding materials for archiving, it was suggested that Smt. Uma Bhatti (Basnet), Mr. Bharat Bhanu Pradhan, Mr. Manindra Bhuwal may be asked to assist in collecting magazines, books, academic works that deserve proper documentation and archiving steps should be taken for digitizing rare books and documents. Plans be made for resource sharing among cluster member colleges according to the NEP guidelines. Exchange of faculty members among cluster colleges can also be done.

There being no other matter to discuss, the meeting ended with a note of thanks by the Principal.

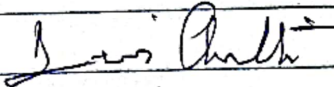
Ankanya Subba
(Ankanya Subba Co-ordinator, DORSE)
Coordinator
IOAC

Action taken report:-

1. Regarding the upgradation and uploading of data on the Kalimpong College website, Manoj of Nextgen has been briefed extensively on the requirements of the College, and the work of uploading is continuing.
2. The NAAC Committee was expanded by the Coordinator of the Committee to include more teachers in each Criteria.
3. NAAC documents were prepared under the new AQAR format of 2021-2022 for the year.
4. Invited talks and seminars were planned by departments for the next academic year.


(Anukampa Subba)

Coordinator
IQAC
Kalimpong College

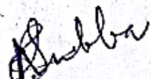


Teacher-in-charge
Kalimpong College
Kalimpong

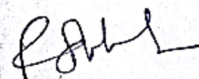
NOTICE/ 13/12/2022

An urgent joint meeting of the IQAC Committee and NAAC Committee will be held on 15th December, 2022, at 10.30 a.m. in the Central Library. Members are requested to be present for the same.

Agenda: Preparation for NAAC


Coordinator
IQAC
Kalimpong College
Coordinator
IQAC
Kalimpong College




Principal
Kalimpong College
Kalimpong

**Principal
Kalimpong College
Kalimpong**

15/12/2022

An urgent joint meeting of the IOAC and NAAC Committees was held on 15/12/2022 in the Central Library at 10.30 a.m.

Apology: Prof. John Kapil Chelvi, Prof. D.D. Rai

The following members were present: -

- 1. Dr. R. P. Shakal — — — — — Present 15/12/22
- 2. Devi Chelvi — — — — — Present 15/12/22
- 3. Sudha Gulung — — — — — Present 15/12/22
- 4. Maninda Bhujal — — — — — Present 15/12/22
- 5. Dr. Jashree Pruthi — — — — — Present 15/12/22
- 6. Mahesh Dasgupta — — — — — Present 15/12/22
- 7. Dr. Sujani Anjee Pruthi — — — — — Present 15/12/22
- 8. Dr. Gauranga Sen — — — — — Present 15/12/2022
- 9. Dr. Reemani Sharma — — — — — Present 15/12/2022
- 10. Pauline Choy — — — — — Present 15/12/22
- 11. Dr. Amit Raut — — — — — Present 15/12/22
- 12. Dr. A. K. Khosla — — — — — Present 15.12.2022
- 13. Dr. D. C. Ray — — — — — Present 15/12/22
- 14. SARAD GURUNG — — — — — Present 15/12/22
- 15. FATIMA LEPCHA — — — — — Present 15/12/22
- 16. DR. PRANAY BANTAWA — — — — — Present 15/12/22
- 17. Anukampa Subba — — — — — Present 15/12/22

The Meeting started with the welcome address of the Co-ordinator of IOAC to all the members present in the meeting.

The Co-ordinator then requested the Principal Dr. R. P. Shakal to re-state and explain the vision and mission of the college in the light of the achievements of the college and its progress towards the future.

② The Principal, Dr. R. P. Shukul explained that the goals of Equity, Access and Quality that the college had set in the past have been fulfilled in terms of gender equity, and equal access to every student from all categories - social, financial, religious - from the region. He also said that there has been infrastructure of the college has also been improved in terms of these buildings, library, classroom etc.

He said that it is now time to move towards Quality and Academic Improvement. He said that now the vision should be towards Excellence. It should be to empower the youth so that they can compete with mainstream India in the light of the demands of NEP 2020.

He emphasized the ICT should now be introduced in the classroom through digital and social media. Students should be mentored, guided and pushed to achieve 1st Class and Distinction records. Teachers should also concentrate on excellent and advanced learners. They should qualify NET, SET and other competitive exams.

In the discussion that followed, Mr. Manindra Bhujel remarked that students should be encouraged to use Infliibnet extensively. Coaching classes with proctor system, and tutorial classes and remedial classes for ~~slow~~ slow learners must be revived and executed extensively, and students

of Honours should also get regular counselling.

The Principal reported that students of M.A. in Political Science have scored first class results in their University Exams. The M.A. class holds presentation and discussions on Saturdays.

He also said that while preparing the SSR for the next NAAC inspection, the focus, therefore, should be on the paradigm shift to excellence.

③ Regarding the problems being faced in regard to securing student data, it was suggested that the Bangla Uchha Shiksha Portal be used. And Aadhar number should be made compulsory document to be submitted during admission to the college.

④ Regarding the NAAC preparation - It was resolved that a letter be sent to the NAAC headquarters to allow us to submit the I/OA.

It was reported that a letter had come to instruct that I/OA be submitted by 31st December, 2022.

It was noticed that the website is not yet in its full state of preparation. Hence work must be done to have a robust website as soon as possible.

The NAAC Co-ordinator read out the requirement of the I/OA, and also stated that the ~~SSR~~ SSR must be written in an

expedited manner as soon as possible. He said that some documents like the NRV statute, Affiliation Certificate (of the college with NRV) should be acquired and submitted.

He requested all the members of the FOAC to monitor the work and also requested for a joint meeting on 21st December.

③ The Co-ordinator said that she would be posting notices for Committee Reports and Checklists for teachers. She also suggested that the Teachers' Diary format be followed for recording lessons.

There being no other matter to discuss the meeting ended with an expression of thanks by the co-ordinator of FOAC.

Subha

Co-ordinator
FOAC

Kalimpong College.

Coordinator
IQAC
Kalimpong College

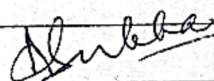
Action Taken Report:-

① The college held a staff meeting and prepared the teachers to work strategically on the guidelines of NEP 2020.

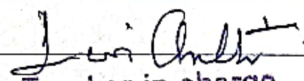
Mentoring of advanced students and slow learners were carried on in the classrooms by all departments in consonance with the spirit of NEP 2020 and the needs of the students. Continuing evaluation was carried out by the departments in various ways as deemed necessary by the teachers.

② Continuous work is being conducted to keep the Bangla Ucha Siksha portal constantly updated.

③ The NBO statute and Affiliation Certificate were applied for and procured.



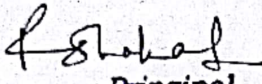
Coordinator
IQAC
Kalimpong College



Teacher-in-charge
Kalimpong College
Kalimpong

Notice/ 23/12/2022

A joint meeting of the IQAC and NAAC Committee will be held on 29/12/2022 in the Meeting Room at 2p.m. Members are requested to be present for the same.


Principal
Kalimpong College
Kalimpong



29/12/2022

A joint meeting of the IQAC and NAAC Committee was held on 29/12/2022 in the Meeting Room at 2. p.m. The following members were present in the meeting:-

Joint Meeting of IQAC and NAAC Committee, Kalimpang College

Members Present:

1. Mr. R.P. Dhakal (Principal)
2. Prof. Devi Chhetri
3. Sudha Gurung
4. D.C. Ray
5. Jaishree Bhandari
6. Dr. A. K. Ahirwar
7. Dr. L. M. Sharma
8. Sarad Gurung
9. Dr. Pranay Bantawa
10. Gauranga Das
11. Dr. Bipin Dey
12. Fatima Subba
13. Anukampa Subba

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Devi Chhetri

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Shilpa

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Shilpa

Fatima
Subba

The meeting started with the words of welcome to everyone by the IQAC Co-ordinator, Ms. Anuradha Subba.

She explained that the meeting has been called to update regarding the progress of the work pertaining to the NAAC inspection and the uploading of relevant documents on the NAAC portal.

① IQA - The Principal, Dr. R. P. Shatal explained that since he had been out of station for some days, he had not been able to go through the IQA and put in his signature there. He also said that in his absence, the Vice-Principal could also have signed the document.

After some discussion, it was decided that the IQA be submitted in the month of February (1st February 2023 tentatively) after more detailed work has been done regarding supportive documents.

② Dr. Jigme Bhutia informed the house that much work has been done for the website (College website), and that the restructured website should be ready for upload by the 5th of February.

③ For the writing of the SSR, the following teachers would assist in writing out the ^{summaries of the} qualitative aspects:- Mr. Sarad Gunug, Ms. Fatima Lepcha, Mr. Aditya Subba, Mrs. P. L. Shep and Mr. Ashish Chettri.

④ According to the ongoing assessment and recommendations of the IQAC, ground

preparation with relation to the college estate work is to be expedited. It was decided that the Co-ordinators of IQAC and NAAC be in constant touch with the Estate Committee for bringing necessary improvements in the college.

There being no other matter to discuss, the Co-ordinator thanked everyone and closed the meeting.

Shubba

Co-ordinator

IQAC

Kalimpong College.

Action Taken Report:-

① The website committee worked extensively with Manoj of Nextgen to align the Kalimpong College website with the requirements of NAAC. Most of the documents necessary were uploaded, and further work was continued.

② The Estate Committee was requested to replace existing electrical bulbs with LED lights. A separate washroom and ramp for the differently-abled was constructed. Signages for the blocks and numbering of classrooms were completed.

Shubba
Coordinator
IQAC
Kalimpong College

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Teacher-in-charge
Kalimpong College
Kalimpong

Notice/ 30/3/2023

A meeting of the IQAC and NAAC Committee, Website Committee and Heads of Departments will be held on 5/4/2023 in the Central Library at 2p.m. Members are requested to be present for the same.

Anukampa Subba
Coordinator
IQAC
Kalimpong College.



5/4/2023

A meeting of the IOAC, NAAC Committee, Website Committee and Heads of the Department was held in the Central Library at 2 p.m on 5/4/2023.

The following members were present in the meeting:-

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|-----------------------------|---|------------------------|
| 1. Ms. Devi Chettri (T.I.C) | — | Devi Chettri |
| 2. Ms. Anukampa Subba | | Anukampa |
| 3. Dr. M.L. Acharya | — | Dr. M.L. Acharya |
| 4. Phuppu Lakshmi Shree | | Phuppu Lakshmi Shree |
| 5. Sudha Gulung | — | Sudha Gulung |
| 6. Rishma Bodhan | | Rishma Bodhan |
| 7. Dr. Soua Lakshmi Shree | | Dr. Soua Lakshmi Shree |
| 8. Dr. Amit Rauth | | Dr. Amit Rauth |
| 9. Dr. Gauranga Das | | Dr. Gauranga Das |
| 10. Arjit Mete | | Arjit Mete |
| 11. Dr. Prosenjit Biswas | | Dr. Prosenjit Biswas |
| 12. Dr. A. K. Ahorai | | Dr. A. K. Ahorai |
| 13. Dr. Keshmani Sharma | | Dr. Keshmani Sharma |
| 14. Dr. Tejendra Shree | | Dr. Tejendra Shree |
| 15. Richa Thapa | | Richa Thapa |
| 16. Priyanka Thapa | | Priyanka Thapa |
| 17. Fahna Kuycho | | Fahna Kuycho |

The IOAC Coordinator welcomed everyone to the meeting and explained that the meeting would include updates on the ongoing preparation for the NAAC inspection.

She informed the gathering about the need for including members of the teaching staff of Asst. Professor Grade Level 3 in the IOAC. She said that since Ms. Pauline Shree is the only teacher at that level, she

should be included in the I&AC, as per NAAC requirements. It was decided that Ms. Pauline would be requested to join in the I&AC.

Regarding preparations for NAAC visit, it was found necessary that the college had many areas which were not guided by - written policies. Coordinator of NAAC said that there are systems and procedures for maintaining and utilizing physical, academic and support facilities like labs, library, sports complex, computers, classrooms etc. Only if there are policies regarding them, things would not work out properly. It was emphasised that there should be proper, written policies for various aspects of the college, and that the college must think about and work seriously on the issue - Mr. C.M. Shamala would be requested to prepare students' data.

The NAAC Coordinator gave the update on the progress of NAAC work as follows:-

- Criterion 2 - Data needed from BBA
- Criterion 3 - Complete
- Criterion 4 - 80% complete
- Criterion 5 - 60% done
- Criterion 6 - would be handled by Ms. Phulpa Lahmu Sherpa.
- Criterion 7 - would be looked after by Dr. Himkauth

Dr. Jigme Dorjee Bhutia reported that the website was still not ready as the work was growing too slow. It was resolved that a new provider will be taken up to look after website. Dr. Pranay Bantawa would

follow up on the work in the library, the compost pit and medical garden. The garden would need to be carried to the Eco-club headed by Dr. Jaishree Badhan offered to look after it.

Waste Management would be taken up by the administration.

Awareness programme on environmental issues should be conducted said the Librarian.

A discussion was done on the installation of solar panels that could light up the college and water. Dr. Lechman Sharma was asked to find out about the solar panels. It could generate lights in the college and ~~also~~ generate income too.

It was decided that the Academic Committee would oversee the form for procuring data related to NPS, Admission Committee to monitor dropout among students.

There being no other matters to discuss, the meeting was closed by the IQAC coordinator.

Dr. Bhe
Coordinator
IQAC
Kalimpong College

Joshi Anitha
Teacher-in-charge
Kalimpong College
Kalimpong

Action Taken Report :- All of the above mentioned ~~plans~~ works were taken care of by the designated persons assigned for the tasks.

Coordinator
IQAC
Kalimpong College