



# **KALIMPONG COLLEGE**

(Govt. Aided)

ACCREDITED BY NAAC WITH GRADE 'B++' (CYCLE-2)

RISHI BANKIM CHANDRA PARK, P.O.& Dist. Kalimpong, Pin - 734301.

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## **REPORT**

### **LIBRARY COMMITTEE**

The library committee is constituted to cater the needs and demand of the library. It is also responsible for taking care of issues related with binding the damaged books, managing bookshelves, purchasing of books needed by various departments etc. Since its inception the library committee is regularly conducting its meeting and trying to solve various issues related with library as it is the heart of the college. The committee works accordingly on the various agenda that was thoroughly discussed and debated on the meetings. The committee also agenda of the meetings are:

- Purchasing of the Books
- Binding of damaged Books
- Selection of Journals
- Maintenance of Library Building and Library Sanitation
- Procurement of Library resources and equipments
- Procurement of Digital Equipments for Library

## NOTICE

Date: 11/05/22

with the permission of the principal, the meeting of the Library Committee will be scheduled to be held on Friday i.e. on 13<sup>th</sup> May 2022 at 2.00 PM in IAC meeting room. All the members of the committee are requested to attend the meeting without failure.

Reshma Redha  
Convener  
Library Committee  
Coordinator  
Library Committee  
Kalimpong College

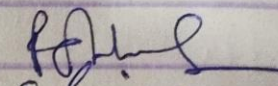
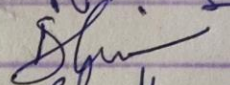
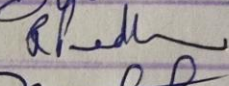
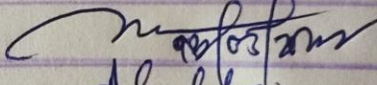
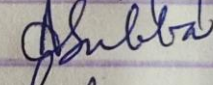
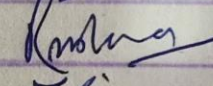
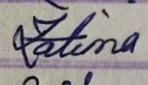
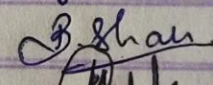
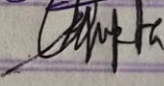
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## Members of the Committee

### Library Committee

Names	Designation
Mrs Reshma Pradhan	Convener
Mr. Deo Datta Rai	Member
Ms Anukampa Subba	Member
Mr. Rekhmani Sharma	Member
Mr. Ajay Lama	Member
Ms Fatima Lepcha	Member
Mrs Barkha Sharma	Member
Mrs Pushpa McDonald	Member
Mrs Barsa Chettri	Member
Mr. Samuel McDonald	Member

**Following Members were present in the meeting:**

(I)	Principal Dr. R.P. Shukul.	
(II)	Vice principal Duni Chetri	
(III)	Reshma Pradhan Convener.	
(IV)	Deeptika Rai	
(V)	Anukampa Subba	
(VI)	Rekhamani Sharma	
(VII)	Fatima Lepcha	
(VIII)	Barkha Sharma	
(IX)	Mangait Das Gupta	

**Resolutions of the meetings:**

Various issues were discussed in the meetings. The issues like library hygiene, purchase of robust computer for initiation of digital library and digital repository were also taken into consideration. Going through thorough discussion following resolutions were taken in the meeting. They are as follows:

- Online purchasing of books can done of maximum Rs 3000/- to Rs 5000/-

- The various department of the college have to send requisition to the library committee for purchasing the books. For doing so permission is needed from the college Principal or from the Vice Principle.
- Rs 5000/- can be allotted to various departments for doing online purchasing of books provided 15% discount should be given in each purchase by the publishers.
- Demand of requirement of books has to come from either students or from department itself.
- Stipulated time is to be given for submission of requisition to all the departments.
- According to the need of the number of students, expenses should be allotted to Library Funds.
- Items like bookshelves are to be purchase from Library funds.

### **Activities of the Library Committee**

Apart from taking care of library issues, the library committee is also active in celebrating events like Library Day. On the occasion of Library Day the committee did not hesitate to organise small event in Library. The event started with introducing Father of Library Science Dr. SR Ranganathan by garlanding khada to the photo frame of Father of Library Science by Principal Dr. RP Dhakal and followed by the talk why library is important in educational institution and how does it contributed in each and every individual lives.

*Garlanding Khada to Father of Library Science*




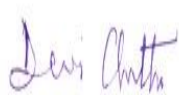
***Principal delivering Talk on Library Day***




***Display of College Magazines***



  
 IQAC Coordinator  
 (Prof. Miss. Anukampa Subba)  
 Kalimpong College  
 Coordinator  
 IQAC  
 Kalimpong College

  
 Teacher In-Charge  
 (Prof. Mrs. Devi Chettri)  
 Kalimpong College  
**Teacher-in-charge**  
**Kalimpong College**  
 Kalimpong

  
 Coordinator  
 Library Committee  
 Kalimpong College