

INSTITUTIONAL SELF-STUDY REPORT
OF
KALIMPONG COLLEGE

Submitted to the
National Assessment and Accreditation Council
Bangalore-560 010
India

By
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India
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PREFACE

In the statistics of its mobile boundaries Darjeeling Himalaya has its own complicated history of political and physical progress and development. The present district of Darjeeling is a creation of the 19th century and is a result of almost accidental involvement of British India Government in the affairs of neighbourhood Himalayan States (Banerjee 1980*). Darjeeling attained its present dimensions in 1866 A.D.

This region was an integral part of the sovereign state of Sikkim till 1788-89 that was won over by Nepal and retained till 1816 when the plain areas of possession and Darjeeling part was handed to the British India while in the following year the whole of Darjeeling was restored to Sikkim by the British. Finally, on persuasion of the Governor general Lord Bentick, the Raja of Sikkim handed Darjeeling over to the British Indian Government on the 1st of February 1835. Kalimpong was ceded to the British Empire in 1865 by Sinchula Treaty (10th November 1865), from the Government of Bhutan, on lease and was notified then, as a subdivision of Dooars but finally transferred to Darjeeling district in 1866.

It is in this subdivision, Kalimpong College was established in the year 1962. Before the Chinese aggression of 1961-62 Kalimpong had its own importance of being the trade route to Tibet. But afterwards and in other ways this place has become the economic laggard the region mostly owing to its interior location. The importance of Kalimpong College (and hence other academic institutions of Kalimpong) has to be understood keeping these factors in view.

The subdivision of Kalimpong along with the plains of Dooars had no institution for imparting bachelor's degree till 1962. On the combined effort of the local students then studying outside, concerned citizens and the first secretary of this College, Kalimpong saw the inception of its first degree College in the same year. The government order has mentioned the aim of this institution as 'providing higher education to the people of the backward place of Kalimpong'. Therefore, it is obvious and understood that this College, at the time of its establishment was the only centre upon which the responsibilities of providing higher learning, accelerating civilization, strengthening civil society and guiding the marginalized post-colonial young citizens, rested. The College initiated its office and academic activities taking three rooms in Jr. BT College (present Govt. primary teachers training Institute) about 2 kilometers southwards from the town on 12th November 1962 with 25 students in the first year BA.. The founder Secretary, Mr Adhir Ranjan Bose, the then Principal of Peoples Janata College and Library, was the founder Secretary while Mr. Indramani Pradhan was the first In-charge of the College. In the following year (1963) the College was shifted to an independent cottage, the present Hill top tourist lodge.

The number of students was regularly increasing and as a consequence the College was shifted again to Nanduram building (also known as Wool godown) in the year 1971. The faculties of Commerce and Science were started in the same year (1971). The College authorities and the students were struggling for long in demand of their own land and building. In the process the peaceful Kalimpong town also witnessed the agitating students on the roads

* - Banerjee et al. ed., 1980; *District Gazetteer, Darjeeling, Calcutta.*

with slogans. Finally, in the year 1981, after spending 18 years of its career in rented buildings the College was shifted to its own land and newly constructed building situated on the northern face of Rishi Bankim Chandra Park, about a kilometer up and southwards from Kalimpong town.

With the progress of time the College has been contributing towards the transformation of knowledge and education in the line of prevailing national standard incorporating the equality of opportunity, freedom, social justice and secularism. The College supports and provides free education for selected poor students. With *Seek and ye shall find* as its motto, the College boasts of having a students strength of 1775 at present. It enjoys the support from *alumni* association.

The institution is government aided (of the state of West Bengal) and affiliated to the university of North Bengal. The terms of appointment of staff and their salaries are as per and subject to the rules framed by the state government. The important academic matters such as framing of syllabus and conducting of examinations are controlled by the affiliating university. The apex administrative body of the college is the 'Governing body' constituted according to the norms laid down by the state government and the University statutes, in which out of a total twelve, four members (two each) are the nominees of the state government and the affiliating university. The College has the statutory body of students' union council and the General Secretary of this council is also the member of the Governing body.

There are 51 teaching members in the undergraduate faculty supported by 21 non-teaching staff. A limited number of teachers are engaged in active research works in consultation with the various universities of India. Of the guided research students one, as of now, has been awarded the degree of Ph.D. Communications are being made for collaborative studies with other countries.

The library of the College was initially designed to provide the students with the books within their academic curricula. But the collections from the local culture and dialects were added afterwards. The journals, periodicals and literatures for reading and researches have been given due place in the collection. Presently there are 14,200 books in the College library.

The important features in the curricular activities are the conducting of the periodical internal tests and examinations, students' seminar on advanced learning and students' feed back evaluating the teaching and campus experiences. In addition to the curricular activities the students are exposed to opportunities of leadership building and character development through:

- Games and sports- indoor and outdoor
- Social and Cultural aspects – dance, drama, music
- Debate and elocutions
- Creative writings through Wall and annual magazine

The elected students representatives of the Kalimpong College Students' Union Council conduct these activities under the supervision of a teacher. The College also offers the activities having national importance such as:

- NCC (National Cadet Corps)
- NSS (National Service Scheme)
- Eco Club

Kalimpong College has a special cell conducting a special project since 1996 which provides opportunity of research on social and environmental issues and group working for undergraduate students. The project sponsored by ERC, New Delhi carries its importance because the undergraduate degree Colleges in India do not offer research programmes for their students. The projects like 'Campus Diversity Initiative' and 'Collaborative Diversity'

'Research' have been completed while, FAEA project for support of backward students have been sanctioned and 'Small grant Environmental projects' are on the process.

The result and findings disseminate a huge knowledge and experience to the students and faculty members.

In its 43 years of establishment the College has already produced some personalities of national and international fame. But the institution, in the first place takes care to cater the needs of the local youths whose guardians belong to the socio-economically backward community and who, normally have no other option to continue the higher education of their wards except in Kalimpong College.

It is a well-understood fact that the affiliated Colleges in India have very little autonomy in respect of curriculum structure. The Colleges providing undergraduate programmes need to act immediately towards offering innovative and applied courses suited to the present day social needs. This obviously will be implemented in a better manner through greater autonomy.

The criteria and method of evaluation by NAAC has become a great refresher to the thinking of development of the College and improvement in the academic standard. The wake call by the NAAC to an otherwise meritorious system will certainly drive towards identifying the strength and weaknesses of the college. The result should show the ways and means of moving towards brighter prospects in terms of opportunities and challenges coming along with the plan and expansion.

The first meeting of the Teachers' Council for discussion on the assessment by NAAC was held on 04.07.2003. The preparation of the self-study report consumed a longer time and exercise than originally set for. Initiated by the Principal, administrative staff and the teachers' council of the College the process involved the following steps:

1. Discussion in the Governing body
2. Holding meeting of the teachers' council
3. Holding joint meeting of the teachers' council, non-teaching staff and representatives from the students' union council.
4. Formation of NAAC steering committee
5. Checking of the requirements for the preparation of report.
6. Attending workshops on NAAC by some members of the committee.
7. Identification of the strengths and weaknesses of the institution.
8. Distribution of works to the teachers' council, non-teaching staff and student representatives for data collection.
9. Compiling and writing by the steering committee.
10. Forwarding to the head office NAAC

The Steering Committee of the College was constituted taking the following members:

1. Dr. R.P. Dhakal (Principal)
2. Dr. R. B. Bhujel (Co-ordinator)
3. MR. M.N. Bhattacharya, Secretary TC
4. Mr. B. B. Sharma, Head Asst.
5. Mr. M.L. Acharjee, Lecturer in Zoology

Technical Support Team:

6. Dr. S.K. Mukherjee, Reader in Botany
7. Dr. Shova Limboo, Lecturer in Hindi
8. Mr. C.M. Dhamala, Cashier *
9. Mr. P.Subba, Accountant.
10. Mr. Shankar Chhetri, General Secretary, Students' Union Council

The progress and problems were presented by the coordinator in all the subsequent meetings that took place afterwards. The steering committee also sat for several meetings and brain storming sessions as and when needed. The important feature of the work process was the involvement of all the teaching and non-teaching staff. The responsibility of preparation of the departmental inputs was taken by the departmental heads while the official records were compiled by the senior administrative staff.

In this way, the report in its present shape is the outcome of joint effort by the members of teachers' council, non-teaching staff and student representatives. The advisory participation of the rest of the stakeholders namely, guardians, members of the Governing Body and the members of the Alumni association were helpful and encouraging.

Kalimpong College has taken the assessment by NAAC very positively as a mechanism to standardise the quality of higher education all over the nation. The progress and development of the institution depends on how the institution supports and acts on the guidelines laid by the NAAC. With the completion of this compilation work, which also ensures a self-assessment and introspection, it is expected that the institution will take the help of this exercise to design its course of movement towards wider horizons.

Abbreviations used

ATREE=	Ashoka Trust for Research in Ecology and Environment
ERC=	Educational Resource Centre
CDI =	Campus Diversity Initiative
CDR=	Collaborative Diversity Research
WBHEC=	West Bengal Higher Education Council
LCD=	Liquid Crystal Display
OHP=	Overhead Projector
NBU=	North Bengal University
UG=	Under Graduate
NAAC=	National Assessment and Accreditation Council
FIP=	Faculty Improvement Programme
KCSU=	Kalimpong College Student Union Council
SSR=	Self Study Report
CSC=	College Service Commission
UGC=	University Grants Commission
WBCS=	West Bengal Civil Service
FAEA=	Foundation for Academic Excellence and Access
DGHC=	Darjeeling Gorkha Hill Council
DPI=	Director of Public Instructions
TC=	Teachers' Council
GB=	Governing Body
NA=	Not Applicable

SELF-STUDY REPORT

PART -I



Kalimpong College was started here for the first time in 1962.



Administrative block of Junior Basic Teachers' Training College: past and present.



Kalimpong College building at Hill Top in 1963.



The old College building, Hill Top Tourist Lodge at present.

Section-B

Part-I

SELF-STUDY REPORT

I. Profile of the College

1. Name and address of the college: **Kalimpong College, Kalimpong**
2. For communication: Kalimpong College,
Rishi Bankim Chandra Park,
Rinkingpong Road,
P.O. Kalimpong- 734301
Darjeeling, West Bengal.

Office

Name	Area/ STD code	Tel. No.	Fax	e-mail
Principal: Dr Rajendra Prasad Dhakal	03552	255486	-	principal_kpg@yahoo.com
Vice-Principal :	-	-	-	-
Steering Committee Co-ordinator: Dr. Rambahadur Bhujel	03552	255231	-	bhujelram@rediffmail.com

Residence

Name	Area / STD code	Tel. No.	Fax	e-mail
Principal:Dr Rajendra Prasad Dhakal	03552	257247	-	-
Vice-Principal:		-	-	-
Steering Committee Co-ordinator: Dr. Rambahadur Bhujel	03552	259488	-	bhujelram@rediffmail.com

3. What are the goals and objectives of the institution and where are they stated?

Providing collegiate education for the backward area of Kalimpong.-setting up of a Degree college at Kalimpong vide Government order no 3228-Edn(G) dated 5.9.1962.

4. What major considerations (that is education; training; employment; access; equal opportunities) are addressed by the goals and objectives? .

Education, access and equal opportunity.

Financial Category of the college:

- Grant-in-aid
- Self-financing
- Government funded

6. Type of college:

- Affiliated
- Constituent

7. Date of establishment of the college: **Month & Year (mm-yyyy)**
12-11-1962.

8. Dates of UGC recognition:

	Month & Year (mm-yyyy)
i. Under 2f	12.11.1962
ii. Under 12B	12.11.1962

9. Does the University Act provide for autonomy?

Yes No

If yes, has the college applied for autonomy?

Yes No

10. Campus area in acres:
1.71 acres

11. Location of the college:

- Urban
- Semi-urban
- Rural
- Tribal
- Any other (specify)

- 12.a) Current number of academic programmes offered in the college under the following categories: (Enclose the list of academic programmes offered)

Programmes	Number
UG B.A./B.Sc./B.Com.	16
PG	X
Certificate Course	2
Diploma (same subjects of certificate course)	2
PG Diploma	X
M.Phil.	X
Ph.D.	X
Any other (specify)	X
Total	18

Note: Certificate and diploma courses are two different programmes offered in the same two subjects.

- 12.b) List the departments in the College: Faculty wise:

Faculty of Science:	
Departments:	
Botany(Pass/Hons), Zoology(Pass/Hons), Chemistry, Physics, Mathematics	5
Faculty of Arts:	
Departments: Nepali (Pass/Hons), English (Pass/Hons), History (Pass/Hons), Political Science (Pass/Hons), Philosophy (Pass/Hons), Economics (Pass/Hons), Geography (Pass/Hons), Hindi (Pass), Tibetan (Pass) and Bengali (Pass).	10
Faculty of Commerce:	
Departments: Commerce department with Honours in Accounting Group.	1
Any other Department: Certificate/Diploma course in Tourism and Travel Management, Communicative/Functional English.	

13. Give details of the self-financing courses offered by the institution.

Programme	Level of Study	Cut off marks at entry level in %	Intake Capacity
Certificate Course/Diploma Course in Communicative/Functional English.	UG	x	40
Certificate course/Diploma course in Tourism and Travel Management.	UG	x	40

14. State the norms and procedures for recruitment of teaching and non-teaching staff of the college. (Details may be enclosed):

The creation of the new posts and the permission for fulfillment of the posts created by resignation/retirement etc is controlled by the Govt. of West Bengal. In case of the teachers, the appointment is done by the Governing Body on the recommendation of such a candidate by the West Bengal College Service Commission (WB CSC) from its general panel standing for the whole state or North Bengal zone. The commission prepares the panel of NET/SLET candidates through annual advertisement and interviews and recommends them to the College as per requisition.

Normally, only one candidate is recommended for one post. For the recruitment of the non-teaching staff the Governing Body constitutes a selection board. The list of names of suitable candidates is provided by the local employment exchange on requisition by the Principal. The responsibility of conducting the interview and selection of the candidate rests on the selection committee while subsequent appointment is done by the Governing body on the basis of the report submitted by the selection committee.

The appointment of the Principal of the College is also done by the Governing body on recommendation of such a name by the College Service Commission from the panel prepared through time to time advertisement. The panel prepared is particular and meant for only one College that is mentioned in the advertisement.

15. Number of permanent and temporary members of the teaching staff at present:
(as on 31.12.2005)

	Female	Male	Total
Permanent teachers (Total)	13	27	40
No. of teachers with Ph.D. as the highest qualification	03	09	12.
No. of teachers with M.Phil. as the highest qualification	03	01	04
No. of teachers with PG as the highest qualification	07	17	24
Temporary teachers (Total)			
No. of teachers with Ph.D. as the highest qualification	X	X	X
No. of teachers with M.Phil. as the highest qualification	X	X	X
No. of teachers with PG as the highest qualification	X	X	X
Part-time Teachers* (Total)	03	05	08
Part-time teachers with Ph.D. as the highest qualification	x	X	X
Part-time teachers with M.Phil. as the highest qualification	X	X	X
Part-time teachers with PG as the highest qualification	03	05	08

* Give the details of average number of hours / week or month
/ 6-8 classes /week

16. Number of members of the non-teaching staff of the college at present:(Permanent)

	Female	Male	Total
Administrative staff	04	11	15*
Technical staff	X	X	X
Part time staff	02	04	06

* Including lab. Attendants (Technical staff)

17. Number of students enrolled in the college for the current academic year according to regions and countries:

Student enrolment	UG			PG			M.Phil			Ph.D			Diploma / Certificate			Self-Financing		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
No. of students from the same state where the college is located	606	579	1185	-	-	-	-	-	-	-	-	-	09	15	24	09	15	24
No. of students from other states	47	66	113	-	-	-	-	-	-	-	-	-	-	01	01	-	01	01
No. of NRI students				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
No. of overseas students	78	110	188	-	-	-	-	-	-	-	-	-	02	-	02	02	-	02

18. Details of the last two batches of students:

	Batch - 1			Batch - 2		
	Year of entry: 2000			Year of entry: 2001		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	525		525	588		588
Drop-outs						
* Within four months of joining	Nil		Nil	Nil		Nil
* Afterwards	40+191*		40+191*	128+80*		128+80*
B Appeared for the final year examination	294		294	338		338
Passed in the final exam	200		200	296		296
Passed in first class	02		02	03		03
Ranks, if any	01**		01**	01***		01***

56%
68%58% appeared
88% passes

- Note *** = Indicates number of students who failed in part I examination. Due to this failure in part I examination and their reappearing for the exams with another batch as regular candidate in the following year the number of students appearing in part II exams will vary.
- **** = Miss Pauline Ahoy of B.Com was the University Gold medallist 2003.
- ***** = Miss Madhu Chowrasia of B.Sc was the University topper in 2004.

19. Give a copy of the last annual budget of the college with details of plan and non-plan revenue / expenditure. (Attach separately)

Attached - Annexure -12

20. What is the institutions's '*unit cost*' of education? [unit cost = total annual expenditure budget (actuals) divided by the number of students enrolled]
unit cost calculated excluding salary component may also be given.

Rs 9625.5 (expenditure Rs 13369768.00 for 1389 students)

Rs. 2138.06 (excluding salary components) as on 31.03.2004

21. What is the temporal plan of academic work in the College?

- | | |
|----------------------------|-------------------------------------|
| Semester System | <input type="checkbox"/> |
| Annual System | <input checked="" type="checkbox"/> |
| Credit based credit system | <input type="checkbox"/> |
| Any other (specify) | <input type="checkbox"/> |

22. Tick the support services available in the college from the following:

- | | |
|--------------------------|-------------------------------------|
| Central library | <input checked="" type="checkbox"/> |
| Computer centre | <input type="checkbox"/> |
| Health centre | <input type="checkbox"/> |
| Sports facilities | <input checked="" type="checkbox"/> |
| Press | <input type="checkbox"/> |
| Workshop | <input type="checkbox"/> |
| Hostels | <input type="checkbox"/> |
| Guest house | <input type="checkbox"/> |
| Housing | <input type="checkbox"/> |
| Canteen | <input checked="" type="checkbox"/> |
| Grievance redressal cell | <input checked="" type="checkbox"/> |
| Non-resident centre | <input type="checkbox"/> |
| Any other (specify) | |

23. How many students have passed the following examinations in the last five years?

UGC - CSIR (NET) Examination	06
UGC - SLET Examination	02
GATE	
Indian Civil Services Examinations	
GRE	
TOEFL	
GMAT	
Any other (specify)	
WEST BENGAL CIVIL SERVICE EXAMINATIONS (WBCS)	21

24. How many students UGC-CSIR / GATE qualified candidates have registered for research in the college?

Nil

25. Furnish the following details (in figures) for the last three years:

• Working days of the college	268
• Working days of the library	268
• Teaching days of the college	192
• Books in the library	14,200
• Journals/Periodicals subscribed by the library	
National :	05
International :	-
• Computers in the college	05
• Research projects completed and their total outlay	3 projects completed, Rs 5.58 lacs
• Teachers who have received national recognition for teaching/research/consultancy	Nil
• Teachers who have received international recognition for teaching/research/consultancy	Nil
• Teachers who have attended international seminars	02
• Teachers who were resource persons (including organizers) at national seminars/workshops	07

26. Give the number of ongoing research projects and their total outlay.

Nil

27. Does the college have collaborations/ linkages with international institutions?

Yes No

28. Does the management run other educational institutions besides the college?

Yes No

If yes, give details.

29. Give details of the resources generated by the college last year through the following means:

<i>Source of funding</i>	<i>Quantum (Rs.)</i>
i. Donations	
ii. Fund raising drives	
iii. Alumni Association	
iv. Consultancy	
v. Self-financing courses	Rs. 8200/-
vi. Any others- MP LAD -	Rs. 15 lacs
Darjeeling Gorkha Hill Council -	Rs. 2 lacs
vii. Canteen rent	Rs. 600/-

II. Criterion-wise Inputs

Criterion I : Curricular Aspects

1. How are institutional mission and goals reflected in the curricula?

When this College was first established in the year 1962 this was the means and milestone of civilisation for the people of Kalimpong. The mission of the institution is to provide higher education to the youths of Kalimpong and equip its students with at least the minimum of qualification required for appearing in the civil service examinations. The programmes offered include the Bachelor's degree both in honours and general standard in Humanities, Science and commerce. Job oriented subjects like 'tourism' and 'vocational English' have been started recently.

A 'Review committee' of the alumni association is being constituted to assess the performances of the students and their placements afterwards. In the process the College will redesign and improve its record keeping, collection of information and subsequent analysis and remarks.

2. What is the range of programme options available to the students for awards such as degrees, certificates and diplomas?

- | | | |
|---|---|----|
| 1. Compulsory subjects : | Nepali, English, Hindi, Bengali | |
| 2. Subjects with honours and general courses: | Nepali, English, History, Philosophy, Political Science, Economics, Zoology, Botany, Geography, Advanced Accountancy. | 10 |
| 3. Subjects in general course only: | Hindi, Bengali, Tibetan, Physics, Chemistry, Mathematics. | 6 |
| 4. Vocational Course (Diploma): | a) Communicative and Functional English,
b) Tourism and Travel management | |
| 5. Computer (Training/Certificate): | Temporarily discontinued since 2004. | |

3. What is the proportion of the following components in the programme options?

The practical classes and field works in Science departments may be considered as some of the programmees designed to provide skills:

B. Sc. (Bio)	Knowledge	60%	Skills	40 %
B. Sc. (Pure)	Knowledge	60%	Skills	40 %
B. A.	Knowledge	100%	Skills	-
B. Com.	Knowledge	100%	Skills	-

4. Are programmes flexible enough to offer students the following benefits?

- | | |
|--|-------------------------------------|
| a) Time frame matching student convenience | <input checked="" type="checkbox"/> |
| b) Horizontal mobility | <input checked="" type="checkbox"/> |
| c) Elective options | <input checked="" type="checkbox"/> |
| d) Non-core options | <input type="checkbox"/> |

5. How often are the existing curricula for a subject reviewed and updated?

What are the courses introduced by the college during the last three years? Give details.

There is a time to time revision as designed by the University. The College may send one teacher as a member of the committee. But the College has no autonomy to review the syllabus on its own.

1. Mathematics - the post was sanctioned by the Govt. earlier but the CSC was unable to send the teacher. A part time teacher was appointed by the College itself in 2004 and the degree course was started in Pure Science.
2. Self financed course of Tourism and Travel management, 2004.
3. Self financed course of Communicative/Functional English, 2004.
4. Honours course in Economics. 2004.
5. Honours course in Geography. 2005.

6. How long does it take to introduce a new programme of study after it has been conceptualised?

6-12 months

7. What are the contributions of the institution in the curriculum design of the university?

The university requisitions one teacher from subject as and when the undergraduate curriculum is on discussion or revision. The curriculum is designed in the joint meeting.

8. Has there been an academic audit by the university?

The university keeps vigilance by way of sending a visiting team in the conducting of exams and collects statistics of performance. There is no other academic evaluation by the university.

9. Furnish details of the following aspects of curriculum design:

a) Innovation such as modular curricula

The College is bound by the rules to follow the curricula set by the University. The modulation is also done by the University. This College, however, has introduced certain beneficial projects as given below (9b):

b) Inter/multidisciplinary approach

A one year project 'Collaborative Diversity Research' is initiated from 2004 under the sponsor of ERC, New Delhi where students from all subjects are chosen for participation in research work on environmental issues. They also avail the benefit of group working in the field outside classroom.

Yes No

Criterion II : Teaching-learning and Evaluation

1. How are students selected for admission into various courses?

- a) through special entrance tests
- b) through interviews
- c) through their academic record in the general course
- d) through combination of the above in the honours course

2. a. Is there a provision for assessing students' knowledge and skills for a particular programme(after admission)?

Yes No

If yes, cite examples.

Periodical internal tests are conducted by each teacher inside classroom during teaching hours. In addition, promotion and sent up tests are conducted.

b. Does the college provide bridge/remedial courses to the educationally disadvantaged students?

Yes No

If yes, cite examples.

Remedial classes are not a regular feature. But depending upon the necessity and demand by the students the College has conducted remedial courses in the following categories:

- For all subjects for all students
- For certain subjects by certain teachers for honours students.
- For certain subjects for poor students.

c. How are advanced learners challenged to work ahead of the rest?

- By providing awards of excellence in the internal performances and presented during College annual functions.
- By way of selecting the two toppers of them for projects in the research and development cell for one year.
- By way of selecting them for speaking in the subject seminar where they take up additional preparation and reading involving advanced learning for presentation.
- By addressing such students from honours courses separately for further learning and career. Many departments help passed out students for PG studies and preparation for civil services.

3. Does the college encourage the teachers to make a teaching-plan?

Yes No

If yes, give details.

In view of the completion of syllabus in time the teachers prepare their 'Teaching plan'. It is also discussed in the departmental meetings time to time. In addition, the teachers maintain teaching diary of all lessons/ lectures delivered.

4. Are syllabi unitised according to a teaching schedule through the semester/year?

Yes No

If yes, give details of implementation in terms of monitoring, mid-course correction, etc.

The syllabus is unitised by the University for a year for three years as needed for completion of part I, II and III examinations. The respective heads of the department convene a meeting of the teachers. The syllabus and modular instructions are distributed. The convenience of the teachers is also taken care of, with regard to the specialisation. The teachers are free to plan and divide their syllabus according to teaching schedule. An annual assessment of progress is done by the head of the department.

5. How does the college supplement the lecture method of teaching with other learner-centred teaching methods?

1. Use of audio-visual aids such as Overhead projectors, Television show and LCD are practiced in some departments
2. Providing student seminars where they are the speakers and also use audio-visual aids.
3. Provision of writing in wall magazines for all faculties.

6. Is there a facility to prepare audiovisuals and other teaching aids?

Yes No

If yes, give details.

The research and development cell of the College provides slide projectors, overhead projectors, TV, VCR, Cameras, LCD and other like requirements for the teachers who can use them in classroom teachings. Some departments such as Botany and Zoology have their own OHP and slide projectors.

7. Furnish the following :

- Teaching days 192
- Working days 268

- Work load: 24-31
- Ratio of full-time teachers to part-time teachers (last two years): 37:12 & 40:08
- Ratio of teaching staff to non-teaching staff (last two years): 49:21 & 48:21
- Percentage of classes taught by full-time faculty 90.4%

8. Are evaluation methods communicated to students at the beginning of the year?

Yes No

If yes, give details.

The reports of the internal and promotion/sent up examinations are provided to the students. For the honours and ranking general students, merit panel is prepared and displayed. The university marksheets and certificates are also disbursed by the College at the end of the course.

9. Does the college monitor the overall performance of students at the beginning of the year?

Yes No

If yes, give details:

Based on the results of the internal examinations the departmental head collects reports of analysis on the performances and suggestions from teachers. Possible encouragements/remedies are applied on the basis of the general consensus of teachers. Individual attention if required, is given.

10. How are teachers recruited? When and how are new teaching positions created? Give details.

In case of the government sanctioned posts the candidates for appointment are requisitioned from the West Bengal College Service Commission. The commission prepares panel of NET/SLET candidates through annual advertisement and subsequent interviews. On receipt of the recommendation of the name the Governing Body of the College, on its satisfaction issues appointment letter to the candidate. There is a definite staff pattern and number designed by the government of West Bengal. On application by the Governing Body of the College the posts are sanctioned by the government within the parameters of the pattern. The posts are usually created with the-

1. Permitted opening of a new subject
2. Permitted opening of honours in the already existing subject (as general).

The College also appoints part time teachers on its own salary in order to meet the immediate necessity of the students as and when required

In the case of colleges where appointment is made by the college, give the following details for the last two years:

Not Applicable

11. Provide the following information about the teaching staff recruited during the last two years.

Teaching staff recruited from		
Same State (2003-2005)		Other States
Same institution	Other institutions	
Nil	03+03=06	Nil

12. Does the college have the freedom and the resources to appoint and pay temporary / *ad hoc* teaching staff?

Yes No

If yes, give details.

The College appoints part time/temporary teachers as per the need of the subject and students. In fact, there are no sanctioned posts for certain subjects such as Compulsory languages in Commerce and Science and Environmental Studies(compulsory in the third year). If the sanctioned posts are lying vacant for long time and have been hampering the classes in the honours courses (such as in History, Geography, Economics and Commerce). temporary teachers are appointed. The department of Mathematics is being run with temporary teachers for the last two years. This College was also conducting classes XI and XII in Commerce from the inception of the +2 system till 2004 as an extension service because there was no school offering this course in the beginning. A few schools started the course later but that was insufficient to cater the need of the large number of local youths and also due to the fact that many of such schools were private organisations demanding high tuition fees.

The College uses its own resources to meet the expenses incurred in such recruitment and payment of salaries.

13. Number of teaching staff who have attended seminars / conferences / workshops as participants / resource persons in the last two years:

	Participants	Resource persons
National level	34	07
International level	02	01

14. Does the college follow the self-appraisal method to evaluate the performance of the faculty in teaching, research and extension?

Yes No

If yes, how are teachers encouraged to use the feedback?

The College maintains self appraisal details as well as student feed back report on the individual teachers. Both of these forms are designed by the College. The self appraisal forms are filled up by the teachers in the time so directed by the Principal while the selected students of the third year evaluate the institutional facilities and teachers' performance every year. The Academic Committee of the College constituted with the Principal and three seniormost members of the teaching faculty confidentially document such papers. The teachers are informed when the annual compilation is completed. They may on their own interest, sit in a casual meeting with any of the members of the committee to know about the feed back and take necessary tips for correction and improvement. The positive points are always highlighted to them as an encouragement.

The College through meetings and notifications encourages its teaching staff to pursue research works, attend seminars, workshops and avail supporting funds.

15. Does the college follow any other teacher performance appraisal method?

Yes questionnaire No

If yes, give details of the same and state how the results of the appraisal are used.

Another self appraisal form designed by the Department of Education, West Bengal and the affiliated university is filled up by the teachers during promotions to higher scales. This form is screened by the selection committee (which includes DPI nominee, University nominee and the Principal of the College) constituted for the purpose.

This College also conducts Faculty Development Programmes at times in collaboration with national level NGOs and resource persons where time bound activities and excercises are performed by the trainees. Questionnaires aimed at testing the psyche are filled up. Necessary counselling wherever required is provided immediately through ready reckoner.

16. Does the college collect student evaluation on campus experience?

Yes No

If yes, what are the significant feedbacks from students and how have they been used?

The College collects feed-backs from students on academic matters related to teaching-learning situations and teachers. Their points are studied and documented by the academic committee. The significant feedbacks are on degree programmes, utility of the programmes, syllabus, internal examinations and overall performance of the teachers in the class teaching and general attitude. The result is communicated to the teachers for information and

suggestions provided if required. The correction measures opted by the individual teachers is also surveyed by the committee. Along with the report the students can add note on campus experiences.

17. Does the college conduct refresher courses/seminar/conferences/symposia/workshops/programmes for faculty development?

Yes No

If yes, give details.

1. Faculty development programme of ERC: A faculty Development programme was organised by the College during 12-14 August 2003 in collaboration with the ERC, New Delhi. The teachers were offered with brain storming sessions in three days on 'Motivational analysis', 'Dealing with emotions', 'Developing appropriate mindset', 'Changing interaction style', 'Personal effectiveness', 'Taking change of your life' etc. The resource persons were Dr Udai Pareekh, IIM, Ahmedabad, Dr Srilekha Majumdar, ERC New Delhi and Dr Sharada Nayak, ERC, New Delhi.
2. Regional Seminar : A UGC sponsored regional seminar on the theme "Development and Change in the Darjeeling Hills" was organised by the College on 27.11.2004. All the teachers and students from honours course of the College and teachers from surrounding institutions and Sikkim participated in the multidisciplinary seminar. The resource persons were Dr Dilip Sarkar, Controller of Examinations, NBU, Prof. Dyutish Chakraborty, Deptt of Political Science, NBU, Prof Jeta Sanskritayan, deptt of Economics, NBU, Prof Gokul Sinha, Silifuri College, Mr U M Pradhan , Engineer, Kalimpong and Mukund Giri, Sikkim Govt College, Sikkim.
3. National seminar in English: The department of English organised this UGC sponsored seminar from 26-30 March 2005. Internnational figures such as Prof. Rukmani Bhaya Nair of IIT, New Delhi and Prof. Ananda Lal of Jadavpur University Calcutta were the key resource persons. All the Colleges of North Bengal having English department were invited. Many of them presented papers. The publication of the prodeedings is on the process.
4. Collaborative diversity research: Sponsored by the ERC, New Delhi, this college conducted a student centred one year project on 'People and Environment' in 2004-2005. The project provided ample space for teachers to participate and provide innovative guidance to the researching UG students. 15 teachers as supervisors including the Principal and 2 administrative staff as technicla supporters participated in the project.
5. Studens programme of ERC : "Students' workshop on responsible citizens" was organised for and as students exchange programme(of Presidency College, Calcutta; Asutosh Mukherjee College, Calcutta; Utkal University,Orissa and Kalimpong College) during 18-20 August 2003. The particiaption of guiding teachers was compulsory in the programme. The resource persons were Dr Sharada Nayak, Dr

Srilekha Majumdar, Mr Dilip D'souza (Journalist), Mr Mukund Giri and Dr R. P. Dhakal.

6. **Campus Diversity Initiative:** Kalimpong College was one of the 25 Colleges in India to conduct a project on diversity studies on campus life. As a part of the project several students the opportunity of exchange visits to travel to different parts of India. About 15 teachers were given self development trainings at different workshops at various institutions in India, such as Bangalore, Goa, Ajmer, Dhule, Dehradun, Calcutta, Shillong, Kalimpong etc.

7. **Lecture Seminar in English:** A seminar was organised to felicitate one of the most prominent alumni of this College Dr. Prem Poddar, now the Professor of Post Colonial English Literature, in Aarhus University, Denmark on 25.07.2005. Dr Poddar delivered lecture on the history and development of English literature on the topic "Borders and Belongings" The students and teachers of the College and teachers from the Schools of Kalimpong and Sikkim Govt. College participated in the seminar.

18. Give details on a few faculty development programmes and the number of teachers who benefited out of them, during the last two years:

Faculty Development Programme	No. of Beneficiaries
Refresher Course	21
Orientation Course	11
Ph. D M.Phil	02
Faculty development Programme	32
Regional Seminar on various subjects	30
National Seminar of English Dept:	12
Collaborative Diversity Research	17
Students Programme of ERC	04

19. How many members of faculty have received teaching awards?

Nil

20. Give details of the contribution of the faculty in different committees.

in annexure II

21. Furnish information about significant teaching innovations of the college.

1. Students present seminars on Saturdays on the the topics from within the syllabus (and also from advanced topics for selected students). The students are also trained to use OHP and slide projectors in such seminars.

22. What are the national and international linkages established for teaching and/or research?

National

1. This College is carrying a continuous educational programme with the Educational Resource Centre Trust (ERC), New Delhi since 1996 in the form of projects. These programmes open horizons for students for collaborative learnings with other colleges of India, group working and learning outside classroom situation. Two such projects completed are Campus Diversity Initiative and Collaborative Diversity Research. Collaborative and students' exchange learning programmes have been conducted with Presidency College, Calcutta; Asutosh College, Calcutta; Baripada College, Orissa; DAV College, Dehradun; Jaihind College of Arts, Science and Commerce, Dhule, Maharashtra; Sahyadri Science College, Shimoga, Karnataka; St. Anthony's College, Shillong, Meghalaya etc.
2. Three Research projects (including one international) have been carried out and completed in the department of Botany in collaboration with viz.
 - a. Department of Science and Technology, West Bengal
 - b. G.B. Pant Institute of Himalayan Environment and Development, Almora, Uttaranchal
 - c. Development of biological corridors between the protected areas in the Kanchanjanga landscape., ICIMOD, Kathmandu. One consultancy service has been undertaken for the 'Water and Power Consultancy Services, New Delhi' also by the department of Botany.

The College is preparing for collaboration with Pitzer College of USA which already has a one semester station at Kalimpong. Four teachers from this College have been engaged in taking classes at Kalimpong station for last three years. Some of the students from Pitzer College are also permitted to attend classes in this College.

Criterion III: Research, Consultancy and Extension

1. Is research a significant activity of the college?

The College encourages research works.

2. How does the college promote research?

- | | |
|--|-----|
| • PG Students from other Universities doing project work | Yes |
| • Teachers are given study leave | Yes |
| • Teachers provided with seed money | No |
| • Research Committee for submitting project proposals | No |
| • Adjustment in teaching schedule | Yes |

3. Is the college a recognized center for Ph.D.?

Yes, Specific for the department of Botany.

4. What percentage of teachers are engaged in active research in the college? (guiding research scholars, operating projects, publishing regularly etc.) Give details.

1. 25% faculty members are engaged in active research works- in the departments of Botany, Economics, Geography, History, Nepali, English and Hindi.
2. Dr. R.B. Bhujel in Botany has completed three projects and one consultancy work, one scholar has been awarded with the degree of Ph.D
 - a. Papers : The following faculty members have been publishing their works regularly : Dr. R.P. Dhakal (Principal), Dr. J.P. Pradhan(Botany), Dr. Ananda Pramanik (Philosophy), Mrs Sudha Gurung (Nepali), Dr. D.C. Roy (Economics-22), Dr. S. K. Mukherjee (Botany-6), Dr. R. B. Bhujel (Botany 25+12), Dr. Jaysree Pradhan (Botany), Dr. Shova Limboo (Hindi), Dr. Kanchan Sharma (Hindi), Dr. Diwakar Pradhan (Nepali), Ms Mamta Lama (Nepali), Mr Sanjay Bista Chhetri (Nepali) Economics, Geography, History, English and Hindi
 - b. Books: Mr. Sanjay Bista Chhetri (one), Dr. Kanchan Sharma(three), Dr. S.K. Mukherjee(one), Dr. R.B. Bhujel (three, two in press), Mr. M. Homray(one), Dr D.C. Roy (one- in press), Dr Shova Limboo (two- inpress), Dr Jaishree Pradhan (one).
3. Over seas Seminar : Dr. Jaishree Pradhan(Botany) visited Sun city, South Africa and presented paper, Dr. S.K. Mukherjee(Botany) is invited to present paper in the 'International Seminar on Palynological Congress' in Nanjing, China. Ms Anukampa Subba attended international seminar in 'Women Power' in Singapore in 2005.

5. How many are full time research scholars and how many have registered as part time scholars? (Research scholar means M.Phil. or Ph.D. Student)

full-time	1 Botany
part-time	2 Botany

6. How many Ph.D.s have been awarded during the last five years?
1(Botany)

7. Does the college provide financial support to research students?

Yes No

8. Provide details of the projects:

Total no of projects	3
Total outlay in Rs.	5,58,000/-

9. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (Years)	Collaboration, if any
Department of Science & Technology, Govt. of West Bengal	51,000/-	Three years	NA
G.B. Pant Institute of Himalayan Environment & Dev	3,27,000/-	Three years	NA
International Centre for Integrated Mountain Development (ICIMOD)	1,80,000/-	One year	University of North Bengal and St. Joseph's College, Darjeeling

10. Does the college publicise the expertise available for consultancy services?

Yes No

If yes, give details.

11. Does the college have a designated person for extension activities?

Yes No

If yes, indicate the nature of the post.

Full-time

Part-time

Additional charge

12. Indicate the extension activities of the college and its details:

i. Community development

iii. Health and hygiene awareness

v. Adult education and literacy

vii. AIDS awareness

ii. Social work

iv. Medical camp

vi. Blood donation camp

viii. Environment awareness

Any others:

ix.

x.

13. Are there any outreach programmes carried out by the college other than NSS & NCC, for example Population Education Club, Adult Education, National Literacy Mission or any other?

Yes No

The College has an Eco-club, which has started extension activities to little extent. Some of the teachers participate in outreach activities in collaboration with NGO.

14. How are students and teachers encouraged to participate in extension activities?

Mr. D.D. Rai, Head of the department of Geography has been given the additional charge of the newly opened wing of the extension services. The College has designed a project for extension work. The teachers and students are encouraged to work on it as a cocurricular activity, open air activity outside classroom and mostly as a work of students' own innovative thinking aimed at helping the needy people of the society. The first proposed activity on 'adult education is yet to take its shape.

15. Does the college work and plan the extension activities along with NGO's and GO's?

The teacher members of the Eco club Dr Jaishree Pradhan, Ms Anukampa Subba, Mr ML Acharjee and Mr D D Rai in collaboration with the ATREE (a national level NGO) organise various training programmes such as eco-curriculum development for the Schools, awareness on pollution, deforestation, bio piracy, crop diversity, bio farming and Social dynamics etc. for the public and students. Dr Jaishree Pradhan in association with Citrus Dieback Research station, DGHC and other NGOs extends time to time training to the small scale farmers also visits village farms for supervisiopn and modulation. Dr. R B Bhujel takes part in the training programmes of the rural area cultivators conducted annually by the Agri-Horti Demo farm, Pudung, Kalimpong, as the expert on medicinal plants. Dr S K Mukherjee conducts free medical camp on Homoeopathy in different villages of Kalimpong in collaboration with Lion's club of Kalimpong and AIDS awareness programmes with Red Cross Society of Kalimpong. Ms Anukampa Subba and Mr K K

Dewan as members of the Rotary club of Kalimpong participate in all extension activities of the organisation such as eye camp, blood donation camp, drinking water supply scheme in villages, multidimensional awareness programmes etc.

Kalimpong College has taken up a sponsor from the District Consumer Forum and conducted awareness programmes for the students through essay writing, Quiz and exhibitions in 2004-2005.

16. Any other highlights:

Three teachers in the department of Botany have been guiding PG students of Sikkim Manipal University for master's thesis in Environment and Ecology. The numbers of thesis completed are:

1. Dr. J.P. Pradhan (Completed - 1)
2. Dr. S.K. Mukherjee (Completed - 2)
3. Dr. R.B. Bhujel (Completed - 8, working - 4)

Criterion IV: Infrastructure and Learning Resources

1. Enclose the master plan of the college campus indicating the existing buildings and the projected expansion in the future.

Enclosed - Annexure -III

2. How does the college plan to meet the need for augmenting the infrastructure to keep pace with academic growth?

- A) The college approaches the Government of West Bengal for grant in aid for construction and maintenance of buildings, for the creation of posts of teachers in the subjects newly introduced, and also for the creation of posts of office staff. In case of the Government creating such posts the salaries are provided by the Government.
- B) It gets developmental grant from the UGC as the college comes under the category of 12 f and 12 b.
- C) The members of Parliament and Legislative Assembly provide grants from their fund time to time on our request for specific projects.
- D) The Darjeeling Gorkha Hill Council, at times provide fund to us on request for meeting specific needs.
- E) The college plans to raise donations to meet some of the developmental needs from identified donors and its Alumni Association will help in this matter.
- F) A very modest developmental fee is collected from the students in the beginning of the Session.
- G) The self financing courses have been started which will be expanded gradually so that the college is able to earn some amount of revenue in future.
- H) The part time teachers are paid from the college fund

3. How does the college maintain its infrastructure?

- A) The college maintains its infrastructure from its fund collected from the students' Tution, Development, Library and Special Contribution Fees which are very modest especially considering the service the students get from the College.
- B) The Government of West Bengal and The Darjeeling Gorkha Hill Council provide fund for repair and white washing/painting of the College Buildings. But the aid from these sources is purely of adhoc nature; therefore, the College has to rely mostly on its own source of fund.

Kalimpong subdivision, where this College is located, is surrounded by rural areas with the population belonging to lower and "middle" middle class, and non-industrial sector. Therefore, in it's more than 40 years of existance it has not been able to find *financial sponsors* for developing as well as maintaining infrastructure.

4. How does the college ensure optimum utilisation of its infrastructure facilities?

- A) There are various committees consisting of the Principal, Teachers and Non-Teaching Staff and Students' Representatives (depending on the nature of the tasks) which initiate as well as discuss submitted proposals and are involved in the process of implementation. In the initial stage proposals, plans, guidelines, college calendar or other matters are discussed at the committee level which are then taken up in the Teachers' Council's meeting or in combined meeting of the Teaching and Non Teaching Staff according to the need of issues. Issues involving finance and even other issues requiring the sanction of the Governing Body are placed in its meeting. This is a continuous process all through the year to ensure the optimum utilization of existing infrastructure.
- B) The College runs in two shifts: Commerce in the Morning and Humanities, Bio-science and Pure science in the Day shifts as the space in the existing building is not adequate to meet the demands. Even in the Day shift, there are two sections A and B in the humanities departments to accommodate the increasing numbers of students. Each section consists of 150 students. The teaching hours of the College begin at 6-30 am in the morning and go upto 5 pm in the evening. The maximum rush hour, however, is between 10-30 am to 2-15 pm.

5. Does the college encourage use of the academic facilities by external agencies?

Yes No

But, the College gets very little such approaches. Some students of Pitzer College of USA, Kalimpong unit attend classes in the College in Social and Environmental Sciences.

6. What efforts are made to keep the campus beautiful and pollution free?

A Mali has been appointed from its own fund to look after the garden. The Eco-Club, the NSS and the NCC of the College consisting of the teachers, non-teaching staff and students take care of the job of maintaining the cleanliness and beautification of the College. The result is that the College has built beautiful garden, planted trees in the surroundings, and placed garbage bins, and sheds have been constructed for students to relax during their off periods.

Is there an advisory committee for the library ?

Yes No

8. Is the library interconnected with other libraries for inter-library borrowing ?

Yes No

9. Is there a book bank facility in the central library?

Yes No

10. Are the following activities of the central library computerised? NA

- i. Lending of books ii. Purchase of books
 iii. Lending of audio-visual material iv. Book bank
 v. Stock verification
 Any others
 vi.

11. Provide the number of books/ journals/ periodicals that have been added to the central library during the last two years and their cost.

	The Year before last		The Year before	
	Number	Total cost	Number	Total cost
i. Text books	439	65,733.00	469	1,34,667.00
ii. Other books	16	14,425.00	49	87,893.00
iii. Journals/ periodicals	04	3,360.00	-	-
Any others				
iv. Encyclopedia, Dictionary etc	04	3,150.00	01	4,050.00
v.				

12. Does the library have the following facilities? NA

- Reprography
- Computers
- Audio & Video Cassettes
- Internet
- Any other (specify)

13. Furnish the following details :

- Working days of the library Six days(Monday to Saturday). Total =268 days
- Working hours of the library:
 For Commerce section (Morning) 8.30 am. to 10.20 am. For Day section 10.30 am to 4.30 pm.
- Total no of books in the library 14,200
- Journals/periodicals subscribed 05
- Titles in the library 5559

14. Is there a central computer facility in the college?

Yes No

If yes, give the configuration and other hardware and software details.

The College will have a Computer Lab soon. The Foundation of Academic Excellence and Access, New Delhi has sanctioned a project for backward students of this College, which includes support for creation of computer lab and language lab.

15. Give the working hours of the computer centre and its access on holidays and off hours.

NA

16. How many departments have computers of their own ? Give the configuration and other details.

One, the department of Commerce has a computer of its own.

Brand Name: Zenith

Configuration: Pentium 4 Intel GAV 845 Chipset Motherboard (inbuilt sound and graphics with 4 USB ports); 1600 Mhz. Intel Processor; 40 GB 7200 rpm. Hard Disk (Segate Baracuda); 128 MB SDRAM; 1 FDD; 1 CD Rom; 1 Multimedia Keyboard; 1 USB Scroll Mouse and 15" CRT Monitor (Samsung).

Software: OS-Windows XP Home Edition; Office 2000 Professional; Tally; Norton Anti-virus, etc.

17. What is the output of the centre in developing computer aided learning packages in various subjects during the last three years?

NA

18. How are computers and their accessories maintained in the computer centre and other locations of the college?

The college has computers in the office which are maintained using local engineers on the College fund.

19. Does the college make use of the services of inter-university centers like IUCAA, IAS, INFLIBNET etc?

NA

20. What are the various health services available to the students, members of the teaching and non-teaching staff of the college?

The College conducts and keeps record of Blood grouping and conducts Blood Donation whenever needed both for Collegiate and non Collegiate members. Sometimes financial assistance through donation from the staff is provided.

21. What are the physical and infrastructure facilities available in the sports and physical education centre? Give details.

There is no such centre as such except an indoor games room because of the inadequacy of land and buildings. However, the students are encouraged to participate in local as well outside tournaments of which the inter-college competition organised by the University of North Bengal is the most important one. The College has reached the final of the inter college football competitions four times since 2002 in which the College has come out as the winner champion three times in 2002, 2004, and 2005 and runners up once in 2003. The will and the determination of the Sports Committee of the College should definitely be appreciated specially because of the fact that the absence of a football ground has not prevented the College football team to become the University champion. Four to five of the players were selected for inter university football competitions in each of the occasions.

Miss Mandira Subba and Mr. Suraj Subba B.A., 2nd yr. participated in Marathon Race at the University and the district level and were placed in the 2nd position. Suraj Subba also participated in the state level marathon competition in Sikkim and was placed in the second position.

The inter class table tennis, volley ball, badminton competitions are organised involving the College's Students' Union Council. The best players are awarded

22. What are the incentives given to outstanding sports persons?

- A) Free studentships to outstanding student players.
- B) Facilitate their participation in different competitions.

23. Give details of the participation of students during the last year at the university, state, regional, national and international meets.

	Participation of students	Outcome
State	Suraj Subba participated in state-level marathon race in Sikkim	Stood in the second place
Regional/University	<p>1. Kalimpong College participates in the university football competition every year and has remained the champion continuously for the last four years.</p> <p>2. Suraj Subba and Mandira Subba participated in the University marathon race .</p>	<p>Played the final for last 5 years and winner for last 3 years. 5 boys each were selected to play for the University years 2004 and 2005.</p> <p>Both stood in the 2nd place.</p>
National		
International		

Names of the students who played for the University in 2004:

1. Donald Takchung Lepcha
2. Sandeep Yonzone
3. Suspendra Pradhan
4. Sonam Paljor Bhutia
5. Bengo Lepcha

Names of the students who played for the University in 2005:

1. Sandeep Yonzone
2. Subin Chettri
3. Gyalshen Sherpa
4. Dipen Gurung
5. Jassu Lepcha

23. What are the major physical and infrastructure facilities available in the workshop and centre for instrumentation?

NA

24. What percentage of students have hostel accommodation?

NA

25. Give details of the hostel facilities available in the campus?

NA

Criterion V: Student Support and Progression

1. Furnish the following details:

- Percentage of students appearing for the qualifying exam after the minimum period of study 82%
- Drop out rate (includes transferred cases) 18%
- Progression to employment and further study (UG to PG or PG to Ph.D.)

No such record is maintained in the College. But all honours (25 % in Science and 30-40 % in Humanities and Commerce students progress for Higher studies (PG).

- Prominent Positions held by alumni: Enclosed in Annexure.....10.

2. How many students have passed the following examinations in the last five years?

UGC-CSIR(NET) Examinations	06
UGC-SLET	02
GATE	
Indian Civil Services Examination	
GRE	
TOEFL	
GMAT	
Any others	
West Bengal Civil Service Examination	21

3. Does the college publish its updated prospectus annually?

Yes No

If yes, what are the contents of the prospectus?

The contents are:

- Introduction to Kalimpong college
- On the mangement of the College
- Different Programmes offered- explained in extensive detail
- Horizontal mobility
- Career oriented programmes
- Eligibility of Admission
- Exams/ promotion/Internal tests

- Seminar/Tutorials
- Guidelines for honours students
- Library- system of operation and studies
- Rules regarding Attendance
- Grievance and Redressal Cell
- Personal Counselling
- NSS
- NCC
- Other healthy practices- Collaborative research programmes of students
- University rules and regulations- admission, examinations, courses and completion
- Kalimpong College Students Union -Different departments of cocurricular activities, Election and responsibilities
- Students' scholarships: Freeship/SC-ST stipend/Army scholarship/Annapurna scholarship
- List of Faculty members and Administrative staff
- Fees structure and form for admission.

4. What kind of financial aids are available to students from the central government, state government, the institution and others? Give details.

- Government stipend is provided for 100% SC/ST students.
- District Sainik Board stipend is available for eligible students of the stipulated category.
- The College on its own provides full/half freeship to selected students from BPL families.
- Annapurna scholarship - a scholarship sponsored by Mr. M.N. Bhattacharya, a senior member of the teaching staff is awarded for selected needy students.

5. Mention the number of students who have received financial aid during the last two years.

Financial aid	Year before last	Year before
i. Merit scholarship	10	09
ii. Merit-cum-Means	32	30
Any others		
iii. Miscellaneous Stipend	04	07
iv.		

Note: The SC/ST/OBC students get their usual stipend from the SC/ST welfare department directly which is not included here.

6. Does the college have an employment cell and a placement officer who offers career counselling to students? If yes, give details of the cell and its office.

i. Employment cell:

ii. Placement officer:

Role: The College has recently opened up a career counselling cell in 2005 with Dr. J.P. Pradhan and Mr. H.K. Goutam as the experts. They have updated themselves through trainings on the subject in the year 2003 at Jalgaon, Maharashtra. They will conduct tests, provide guidelines and suggestions to the admitted students. This cell also facilitates them with national level information on employment opportunities and vacancies.

7. Do teachers participate in academic and personal counselling? Give details.

Yes No

The College has a personal counselling cell. This cell deals with the personal or group problems of the students. Mrs. R. Nanchu, Mrs. S.Gurung and Ms A.Subba conduct the counselling and healing as per requirement of the problem of the students. There is a provision to hire experts from outside for the study, discussion and remedial exercises of the problems. But, a very few students have availed the help from this cell.

8. How many students were employed through placement service during the last year?

NA

	UG students	PG students	Research scholars
i. Local firms/companies			
ii. Central government			
iii. State government			
iv. Public sector undertaking			
v. Private sector			

9. Does the employment cell motivate the students to seek self-employment?

Yes No

Through general session lectures the students are encouraged to go for independent establishments and be independent in life. They are encouraged to provide employment to other needy people rather than look for one's own service. The career guidance cell takes special care to address this part of the advice.

If yes, how many are self-employed?

NA

10. Does the college have an Alumni Association?

Yes No

If yes, indicate the activities of the Alumni Association.

The alumni association is guided by its own constitution. It holds time framed meetings and AGM. Some of the activities carried by the association are:

1. Suggesting the Governing body and the Principal on academic, infrastructural and various other matters.
2. Holding time to time career guidance for students eg. Military services, West Bengal Police Services, W.B.Civil Services.
3. Holding re-union and conducting cultural programmes
4. Speak on and spread the glory of the College.
5. The alumni is planning for financial assistance for the College,

11. How are the policies and criteria of admission made clear to prospective students?

The admission committee conducts the admission procedure. All the criteria are prescribed and binding. The students are able to get information from- Notices in and outside College, Cable TV, Prospectus and Window service of the College which are attended by the office staff and admission committee members during admission. The office of the Principal provides the information and the prospectus round the year.

12. State the admission policy of the college with regard to overseas students.

The College gets such students from Nepal and Bhutan only. The normal rules of the state/central government is followed.

13. What are the support services given to overseas students?

i. One window admission service	<input checked="" type="checkbox"/>	ii. Overseas students office	<input type="checkbox"/>
iii. Special accommodation	<input checked="" type="checkbox"/>	iv. Induction courses	<input type="checkbox"/>
v. Socio-cultural activities	<input checked="" type="checkbox"/>	vi. Welfare programme	<input checked="" type="checkbox"/>
vii. Police clearance	<input type="checkbox"/>		
Any others			

14. What are the recreational / leisure time facilities available to students?

- | | | | |
|-----------------------------|-------------------------------------|-------------------------|-------------------------------------|
| i. Indoor games | <input checked="" type="checkbox"/> | ii. Outdoor games | <input checked="" type="checkbox"/> |
| iii. Nature Clubs | <input checked="" type="checkbox"/> | iv. Debate Clubs | <input checked="" type="checkbox"/> |
| v. Student Magazines | <input checked="" type="checkbox"/> | vi. Cultural Programmes | <input checked="" type="checkbox"/> |
| vii. Audio Video facilities | <input type="checkbox"/> | | |

Criterion VI: Organisation and Management

1. Does the college have an efficient internal co-coordinating and monitoring mechanism?

Yes No

There are various committees consisting of the Principal, teaching and non-teaching staff (and students in some cases) for coordinating the different segments of the works. Policies and resolutions are adopted in such meetings. The committees look into the matters, evaluate the progress of the works and suggest measures for effective execution of the policies and resolutions. As the Chairman of the committees, the Principal monitors the day to day progress of the works.

2. Were any committees/external agencies appointed during the last three years to improve the organisation and management?

Yes No

If yes, what were the recommendations?

3. Does the college have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes No

Give details.

A) Hierarchical - Like in any organisation there is continuous supervision and guidance to the work of the juniors (subordinates) by the seniors (superiors). The chain of command is maintained without ignoring the principles of decentralisation, participation and initiative from the man on the spot. The attempt to raise work efficiency is ensured by allowing the communication from the bottom to top and vice-versa (vertical communication).

B) Cross-checking by the Peers- The work division is such that it allows the work of a staff, irrespective of the positions held to be cross checked by the peers.

C) Advices-from Seniors, Peers and Committees are encouraged to be taken seriously and followed.

4. Is there a special committee for preparing the academic calendar?

Yes No

5. During the last two years have all the decisions of the selection committee been approved by the governing body?

Yes No

If no, give reasons.

6. Does the college conduct professional development programmes for non-teaching staff?

Yes No

If no, give details

Since there is no institution available in Kalimpong which provide such training we are looking into the matter and contemplating to send some of the staff outside for professional developmental training on rotation basis.

7. What is the current tuition and other fee structure in government supported and self-financing courses?

Government supported

S.No.	Programme	Tuition	Library	Laboratory	Others	Hostel	Mess
1	BA Ist.Yr.	60/85	100	200	1380	-	-
2	B.Sc. Ist Yr.	95/120	100	200	1380	-	-
3	B.Com Ist Yr.	70/95	100		1380	-	-
						-	-

The rate of fees for Second and Third year varies from 1st Year classes.

Self-financing

S.No.	Programme	Tuition	Library	Laboratory	Others	Hostel	Mess
1	Tourism and Travel Management	200/- p.m.					
2	Functional English	200/- p.m.					

8. Have there been changes in the tuition and other fees during the last three years, give details.

YES

Tuition fee has been enhanced by Rs. 10/- per month. Admission fee has been changed from Rs. 15/- to Rs. 100/- and Development fee from Rs. 72/- to Rs. 150/-.

9. Furnish the amount spent under the various heads of expenditure last year.

<i>Head of Expenditure</i>	<i>Budget provided in Rs</i>	<i>Amount actually spent in Rs.</i>
Advertisement	7,000.00	6,962.90
Papers & Periodicals	5,000.00	5,356.00
Computer Expenses	25,000.00	31,420.00
Electricity Charges & Expenses	60,000.00	72,890.00
Municipal Tax	2,268.00	2,268
Part time Remmuration	5,00,000.00	4,52,746.00
Postage	9,500.00	7,451.00
Printing & Stationery	1,85,000.00	1,83,517.50
Repairs & Renewals	1,10,000.00	68,569.00
Professional Charges	25,000.00	20,300.00
Science Expenses (normal)	1,50,000.00	1,20,053.62
Subscription	2,000.00	3,253.00
Seminar & Workshop	45000.00	41,792.00
Telephone Charges	20,000.00	20,117.00
Travelling Expenses	60,000.00	45,758.00
Audit Fees & Expenses	25,000.00	3,850.00
Affiliation Fees	10,000.00	10,000.00
Training Expenses	25,000.00	18,000.00
Bank Charges	2,000.00	1,622.50
Miscellaneous Expenses	60,000.00	60,148.00
Depreciation	Nil	40,260.12
Syllabus & Prospectus	30,000	13,817.00
Other Expenses	Nil	6,480.40
Computer Fees (Refunded)	Nil	1,35,000.00

10. During the last two years did the college have an excess/deficit budget?

Yes No

EXCESS BUDGET: 2002-2003 = Rs. 6,72,732.00
2003-2004 = Rs. 5,52,662.00

11. Is there an internal audit mechanism?

Yes No

12. What are the various welfare programmes of the college? Give details.

- A) Welfare Fund-It's a fund maintained out of the voluntary contribution by the non-teaching staff which encourages and facilitates themselves.
- B) Teachers Council's Fund- from which teachers are helped if there is a dire need.
- C) The convention has been developed for raising fund from the staff depending on the paying capacity of the individual staff to help a member in need.
- D) To inspire good work we felicitate the staff whenever they achieve something in their respective fields.
- E) In annual staff meet the staff who have completed 25 years of service are honoured and felicitated with certificate of respect and a token gift.
- F) During marriages and deaths in the house of the staff we have the conventions of helping them through services and finance as per our capacity.

13. Is there a grievance redressal cell in the college?

Yes No

If yes, how does it deal with grievances of the employees and others?

The Grievances Cell consists of the Principal and senior teachers, office staff and student representatives from Kalimpong College Students Union Council. The staff can directly meet the members or can insert their grievances in writing in the Grievances Box. The students can put their grievances in a similar method. The Cell collects the grievances, discusses in its meeting and tries to address the grievances. The use of the grievance box is less as most of the complains reach the Principal's desk directly through personal representation or through written application.

14. List the various loan facilities available to the members of the teaching and the non-teaching staff of the college. What are the requirements and the eligibility criteria necessary to obtain loans that are available?

- A) Loan from the Provident Fund: A staff can take loan up to 55% of their total deposits from the Provident Fund account.
- B) In case of dire necessity and urgency loan is given as advance of salary and other advances to be realized on monthly installments basis.
- C) Employees Credit Cooperative Society: The society has a Board of Directors from amongst the staff who are its members. The society gives different kinds of loans to the staff after being passed by the Board of Directors. However; the approval of the Principal is sought for deducting the EMI from the salary.
- D) Recommendation and Approval of employees' Loan Request to Commercial Banks.

15. What is the procedure of the college to purchase major items?

- A) Needs and requirements are discussed in the committee meetings and finalised. Quotations are invited from suppliers and orders are placed.
- B) Sometimes the departments provide list of their requirements on the basis of which quotations are sought from the suppliers and orders placed.
- C) The Governing Body meetings takes decision of purchasing on the basis of the recommendations of either committees or departments and members.

16. Any other highlights:

- A) The College has constructed a big class room by way of extension amounting to Rs10 lacs from its own fund. The matter was discussed in the Governing Body which authorized the Building Committee to execute the construction.
- B) In the similar way the College has constructed students' toilet amounting Rs 8.5 lacs.
- C) The College has plans to construct an Administrative Building which also will accommodate Staff Room as well as Class Rooms as soon as possible. In the following steps Library building and Commerce section building will be constructed.

Criterion VII : Healthy Practices

1. Has the college adopted any mechanism/ process for internal quality checks?

Yes No

If yes, give details.

2. Is the College sensitised to latest managerial concepts such as strategic planning, team-work, decision making and computerisation?

Yes No

3. Does the college have

Twinning programmes No

Student Exchange Programmes Yes

MoU's with

• Industries

• Research organisations

4. What are the national / international linkages established by the college for training and research?

The College receives time to time projects and funds for students research, group workings and student exchange programmes at national level from the Ford foundation and other sponsors through Educational Resource Centre Trust (ERC), New Delhi.

5. How does the college strengthen the regular academic programmes through other complementary systems like self-financing courses, non formal mode and distance education?

In addition to the normal degree programmes the students are eligible to join any one of the vocational courses (self financed) in Tourism and travel management and Communicative and Functional English. The time table of the College also provides such opportunity. The College also a centre for distance education.

6. What are the practices of the college to impart value based education?

NCC, NSS, ECO CLUB

7. How does the college inculcate civic responsibilities among the students?
1. The College has a statutory body of Students' Union Council which participates in the administration and management of the College
 2. Students are given civil defence training held in the subdivision annually.
 3. Fire fighting training classes are held in the College.
 4. Environment education lectures and dramas are held.
8. What are the efforts of the college towards allround personality development of the learners?

The College has planned budget and statutory bodies for students' affairs such as :

1. Games and sports - outdoor
2. Indoor games
3. Girls Common room
4. Debate and extra mural
5. Social and Cultural programmes
6. Library and Magazine

9. How is the college geared to achieve its specific goals and objectives?

The College practices collection and maintenance of a students' feed back on evaluation of teachers b) Suggestion from alumni and guardians and c) distinguished alumni members who are academicians including campus experiences.

Such comments/ suggestion (verbal or written) are placed in the meetings of the Governing body and often in teachers' council meetings. Possible positive steps are taken up. As a result of such steps new courses have been opened, internal examination systems have been changed and students-teacher relations have improved.

10. What are the efforts of the college to bring in "community orientation" in its activities?

Annual College programmes organised by students such as cultural shows, debate programmes, alumni programmes are attended by the members of the community. The guardians meeting is held annually or biennially. The NCC and NSS activities are mostly related to the society of the region far and near. The freshers welcome programme (both general and departmental) which carry interesting programmes like 'ice breaking' is designed to sensitise new students to a new routine in this institution of higher learning.

11. Indicate the efforts to promote general / transferable skills among the students such as

a. Capacity to learn

The programmes offered generally nurtures the need of the learners towards promotion of general skills. Special coaching and remedial classes also help the students. The capacity is tested and promoted by way of examinations and correctional measures.

b. Communication skills

Through writing answers in internal examinations in which the honours in Arts and Commerce and all students in Science are attended personally by teachers after evaluation, their viva voce in exams, time to time essay writing, students seminar, quiz competition, students programmes and debate competitions.

c. Numerical skills

NA

d. Use of information technology

Centralised computer facility is being established in the College. Internet access is being provided for general students.

e. Work as part of a team and independently

The six committees mentioned in item no 8 above is constituted by elected students and one teacher member as guide. The whole exercise is aimed at leadership development among the students. The students work in a group. The students' union is a group working body. The special programme of the College such as Collaborative Diversity Research provides students with the opportunity to work together while the students seminar and writing competitions are aimed at promoting their independent capacity.

**DEPARTMENTAL
INPUTS**

CHEMISTRY

III. Inputs from the Departments

1. Name and address of the department: **Chemistry, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **07.12.73**
4. Built-up area of the department in sq.m.: **103.7 sq.m]**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/ PG Diploma/ PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

<i>Programme</i>	<i>Level of study</i>	<i>Cut-off marks at entry level in %</i>	<i>Student strength</i>
B.Sc. (General)	U.G.	34 %	120

6. Number of teaching, technical and administrative staff of the department:

	Male	Female	Total
Total Number of Teachers	03	Nil	03
Teachers with Ph.D. or equivalent as the highest qualification	Nil	Nil	Nil
Teachers with PG or equivalent as the highest qualification	03	Nil	03
Teachers with other specific eligible qualification (specify):	Nil	Nil	Nil
Technical Staff	01	Nil	01
Administrative Staff	Nil	Nil	Nil

Laboratory instructor having teaching status 1 Nil 1

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, to what extent?

Partially, in the distribution of Departmental Routine, holding Class Tests, Seminars and Tutorial Classes.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	09	43	72
Students from other states of India	16	15	31
NRI students	-	-	-
Other overseas students	08	09	17
Grand Total	33	67	100

9. Is there a method of assessing the students' academic standing in order to provide enrichment and /or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 424
- Journals / periodicals subscribed by the department: Science Reporter, Agrobiose, Resonance
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects: Nil
- Teachers who have attended national/international Seminars during the last two years: S.I. Khan and M. Homray
- Teachers who have been resource persons at workshops / seminars during the last two years: Nil

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	68 (2000)		68	63 (2001)		63
Drop-outs (including failures)	36		36	24		24
Appeared for the final year exam	32		32	39		39
Passed in the final exam	28		28	21		21
Passed in first class	00		00	02		02
University ranks, if any	Nil		Nil	01*		01

* Madhu Chowrasia was University topper (Silver Medalist).

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 02 + 1 (Lab Instructor)

Filled: 02 + 1 (Lab Instructor)

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links / collaborations for teaching, research or both?

Nil

15.

(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Mr. S.I. Khan	Selection Grade	M. Sc.	Organic Chemistry	59 yrs	M
Mr. M. Homray	Selection Grade	M. Sc.	Organic Chemistry	52 yrs	M
Mr. Deb Das	Part time Lecturer	M. Sc. B. Ed. & Dip. in Computer	Inorganic Chemistry	41 yrs	M

(b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Mr. S.I. Khan	32 yrs		
Mr. M. Homray	20 yrs		
Mr. Deb Das	06 yrs		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty is in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

Nil

18. List the major thrust areas within the subject in which research activities are being pursued.

- Nil
- Nil
- Nil
- Nil

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Distillation Plant, Hot Plate, Electric Water Bath, Gas Plant, etc.

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

5 + 1 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Through Periodical Tests, Seminars and Home Works

25. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

By reading Books and Journals, Internet Surfing and by attending Orientation Programme, Refresher Course, Seminars, Workshops, etc.

26. What is the annual budget allocation of the college to the department?

Rs. 75,000/-

(Rs. 15,000/- for books and Rs. 60,000/- for laboratory expenses)

27. How much of research funding has been generated by the teachers from other agencies?

Nil

28. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

29. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	100%		
Success rate (examination results)	87%		
Progression to higher education rate	60%		
Employment rate	100%		
Ratio of part-time teachers to full-time teachers	1:2		
Ratio of academic staff to administrative staff	Nil		

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

- Ratio of students to teachers 10:01
- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

The following students who passed out from this College taking B. Sc. Course have established themselves in different fields.

1. Dr. Harka B. Chettri, (passed in 1979) Ph.D. from NBU, is a renown journalist and writer who is serving as a senior teacher in Higher Secondary School in Pedong. He is the member of several social organizations. He was also awarded several regional and national awards in journalism.
2. Smt. Kanta Chettri, (passed in 1979) is working as a senior teacher in Pranami Higher Secondary School in Kalimpong. She is also a Ward Commissioner (Ward No. 4) in Kalimpong Municipality.
3. Sri Santosh Shah after passing out B. Sc. Degree joined as a Research Scholar in Birbal Sahni Institute of Palaeobotany, Lucknow after his P.G. in Botany.
4. Sri H.K. Goutam, (passed in 1979) a student of this College has been serving in this College in the department of Zoology.
5. Sri Subha Pradhan, (passed in 1983) is a renown personality in media, programme anchoring and acting and is a senior teacher in Higher Secondary School in Kalimpong. He is associated to many social organizations in Kalimpong.

6. Sri S.B. Lama, (passed in 1986) a student of this College has been serving in this College in the department of Botany.
7. Miss Madhu Chourasia, (passed in 2004) a student of this College, was awarded Silver Medal from NBU in B. Sc.
8. A large number of our students are West Bengal Civil Service Officers. They are placed in different areas through out West Bengal.

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DEPARTMENTAL INPUTS

COMMERCE

III. Inputs from the Departments

1. Name and address of the department: **Commerce, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **14.12.1970**
4. Built-up area of the department in sq. m. **150 sq.m.**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/PG Diploma/PG/ M.Phil/ Ph.D. etc. or equivalent) offered by the department together with the details required below:

Programme	Level of study	Cut-off marks at entry level in %	Student strength
B. Com. (General)	U.G.	34 %	216
B. Com. (Hons.in Accountancy)	U.G.	45 %	96

6. Number of teaching, technical and administrative staff of the department. *(as on)*

	Male	Female	Total
Total no. of teachers	08	02	10
Teachers with Ph.D. or equivalent as the highest qualification	01	02 (part time)	03
Teachers with PG or equivalent as the highest qualification	07	01	08
Teachers with other specific eligible qualification(specify)			
Technical staff			
Administrative staff		02	02

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

H.O.D. acts as the Teacher-in-Charge of the morning section who looks after internal examination, routines, students discipline, attendance, allotment of duties and casual leave, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	61	104	165
Students from other states of India	06	19	25
NRI students			
Other overseas students	45	75	120
Grand Total	112	198	310

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

Internal Annual Examination, Class tests, Tutorial Classes, Seminars, Individual Guidance.

10. Furnish the following details(in figures):

- Books in the department library: 120
- Journals/periodicals subscribed by the department: Management Accountant
ICWA, Economic Times.
one
- Computers in the department: Nil
- Research projects completed during the last three years
and their total outlay: Nil
- Ongoing research projects Nil
- Teachers who have attended national/international
seminars during the last two years : Dr. D.C. Roy, Mr. K. K.
Dewan, Mr. M. Dasgupta.
- Teachers who have been resource persons at
workshops/seminars during the last two years : Nil

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	112 (2000)		112	113 (2001)		112
Drop-outs (including failures)	40		40	42		42
Appeared for the final year exam	52		52	71		71
Passed in the final exam	51		51	53		53
Passed in first class	02		02	02		02
University ranks, if any	01		01	01		01

* Pauline Ahoy was the University Gold Medalist.

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 04

Filled: 04 3+1

13. How often were national/international seminars, workshops etc. organised at the department?

A proposal for a national seminar has been submitted to the U.G.C.

14. Are there any international or national links/collaborations for teaching, research or both?

No.

15. (a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Mr. K. K. Dewan	Sr. Lecturer	M. Com.	Accounting	40 yrs.	M
Mr. M. Dasgupta	Lecturer	M. Com. I.C.W.A.	Accounting	40 yrs.	M
Mr. J. Sarkar	Lecturer	M. Com.	Accounting	32 yrs.	M
Mr. N. Baral	Lecturer	M. Com.	Accounting	33 yrs.	M
Dr. D. C. Roy	Part-time Lecturer	M.A., Ph.D.	Economics	45 yrs.	M
Mr. G.C. Mondal	Part-time Lecturer	M. Sc.	Economics	34 yrs.	M
Mr. B. N. Singh	Part-time Lecturer	M. Sc.	Mathematics	55 yrs.	M
Mr. K. Basu	Part-time Lecturer	M. Sc.	Mathematics	45 yrs.	M
Dr. S. Limboo	Part-time Lecturer	M.A., Ph.D.	Hindi	36 yrs.	F
Dr. K. Sharma	Part-time Lecturer	M.A., Ph.D.	Hindi	32 yrs.	F
Mr. D.B. Raya	Part-time Lecturer	M.A.	English	62 yrs.	M

(b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
K. K. Dewan	08 yrs.		
M. Dasgupta	05 yrs.		
J. Sarkar	04yrs.		
N. Baral	03yrs.		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil.

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

Nil.

18. List the major thrust areas within the subject in which research activities are being pursued.

-
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortem facilities experimental surgery and medicine facilities etc.) acquired over the years?

An office, a computer.

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil.

23. What is the average work load in terms of actual contact lectures per week per teacher?

Actual contact 24 lectures but allotted 28 lectures.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

5- 2hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class Tests, Evaluation of Test Papers, Preparation of Merit List, etc.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Library Works, Attending Seminars and Refresher Coursees, Reading Periodicals, Journals, News Papers, etc.

27. What is the annual budget allocation of the college to the department?

Rs.17,000/- for books.

28. How much of research funding has been generated by the teachers from other agencies?

Nil.

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

Mr. K. K. Dewan, was invited to deliver lecture on honorary basis at W.B.Soccity Training Institute, Kalimpong.

If yes, how much has been earned during the last two years?

Nil.

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	1:1		
Success rate (examination results)	82%		
Progression to higher education rate	30%*		
Employment rate	65%**		
Ratio of part-time teachers to full-time teachers	7:4		
Ratio of academic staff to administrative staff	11:2		

* There is no system of maintaining records on this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association

31. Furnish the following data :

- | | |
|---------------------------------------|--------|
| • Ratio of students to teachers | 1 : 30 |
| • Number of research papers published | Nil |

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

During the four decades of its establishment, the department brought out outstanding students who achieved amazing success. Most of them have chosen business as their career and have achieved spectacular success. Some of them opted for the civil services and occupy high posts in the bureaucratic hierarchy. A number of them are in the banking services among whom some are managers while others are in the insurance sector and a few of them are in the hotel and other industries. A small number have opted for education as their career. Listed below are the names of the few who have occupied prestigious positions in different organisations:

1. Mr. Kamal Kafley, Secretary, Government of Sikkim.
2. Mr. Suresh Agarwal, C.A. Kathmandu (Solti Oberoi Hotel).
3. Mr. Bimal Bajla, C.A.
4. Mr. Sunil Rastogi, C.A.
5. Mr. Hari Adhikari (Gold Medalist 1972) and Ex. B. M, CBI, Kalimpong.
6. Mr. Sujiv Sakya C.A., Kathmandu who also practices in the USA as a visitor.
7. Mr. Ravi Dewan C.A., Kathmandu
8. Mr. Bishnupal Gurung serving as Major in the Royal Bhutan army.
9. Mr. Emmanuel serving as Major in the Indian army.
10. Mr. M. B. Rai Regional Manager with LIC, India.
11. Mr. Mingma Sherpa, Income Tax Officer.
12. Mr. Kalyan Dewan, Sr. Lecturer in the Department of Commerce in Kalimpong College.

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DEPARTMENTAL INPUTS

ENGLISH

III. Inputs from the Departments

- Name and address of the department: **English, Kalimpong College**
- Telephone number/s: **03552-255486/255231**
- Date of establishment of the department: **12.11.1962**
- Built-up area of the department in sq. m. **445 Sq. m.**
- List the different programmes (Level of Study = Certificate/ Diploma/ UG/ PG Diploma/ PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

Programme	Level of study	Cut-off marks at entry level in %	Student strength
B.A. (General)	U.G.	34 %	306
B.A. (Honours)	U.G.	45 %	122

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136

- Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	01	03	04
Teachers with Ph.D. or equivalent as the highest qualification	NI	NI	NI
Teachers with PG or equivalent as the highest qualification	01	03	04
Teachers with other specific eligible qualification (specify)	NI	NI	NI
Technical staff	NI	NI	NI
Administrative staff	NI	NI	NI

NRU

- Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Departmental inputs, Kalimpong College: English

In modularization of course, distribution of routine, holding class test, organizing tutorial classes, seminars, workshops, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	21	178	199
Students from other states of India	21	13	34
NRI students	Nil	Nil	Nil
Other overseas students	23	25	48
Grand Total	212	208	420

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

Tutorials, Seminars, Periodicals, Class Tests, Re-tests, Promotion Tests, Sent-up Tests, etc.

10. Furnish the following details in figures:

- Books in the department library: 1995
- Journals periodicals subscribed by the department: Symposium
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects: Nil
- Teachers who have attended national/international seminars during the last two years: M. Chhetri 1 National Seminar, A. Subba 1 National and 2 International Seminars.
- Teachers who have been resource persons at workshops/seminars during the last two years: Nil

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	106 (2000)		106	106 (2001)		106
Drop-outs (including failures)	35		35	30		30
Appeared for the final year exam	65		65	60		60
Passed in the final exam	36		36	34		34
Passed in first class	NI		NI	NI		NI
University ranks, if any	NI		NI	NI		NI

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 02

Filled: 02

13. How often were national/international seminars, workshops etc. organised at the department?

The Department has organized one National Seminar, two Workshops on Creative Writing and one Workshop on Journalism besides the usual Departmental Seminars.

14. Are there any international or national links/collaborations for teaching, research or both?

NI

15.(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Ms. M. Chhetri	Senior Lecturer	M. A. (Ph.D. in process)	N.A.	44 yrs	F
Ms. A. Subba	Lecturer	M. A.	American Literature	35 yrs	F
Ms. Binita Rizal	Part time Lecturer	M. A.	Greek & American Literature	32 yrs	F
Mr. Rafat Ali	Part time Lecturer	M. A.	Renaissance Literature	27 yrs	M

b) Experience of the teachers:

Name of the Teacher	UG	PG	Research
Ms. M. Chhetri	17 yrs.		
Ms. A. Subba	05 yrs.		
Ms. Binita Rizal	04 yrs.		
Mr. Rafat Ali	01 yrs.		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

25% Ms. M. Chhetri is pursuing research work for Ph.D. degree.

18. List the major thrust areas within the subject in which research activities are being pursued.

- The Colonial Text and the Emergence of the Gorkha Identity.
-
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

'Khahare' – A Brief Introduction to Shiv Kumar Rai ... (Anukampa Subba)

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 classes but the teachers take upto 30 classes.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

05 + 02 hrs

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class tests, Seminars, Tutorials, Assignments, Promotion Test and Sent-Up Tests.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Teachers use books and other reference materials from the College Library and also use personal libraries. Journals and local publications and also consult Website/Browsing. Teachers attend Refresher Courses and Seminars. They attend Seminars, Workshops and Self-improvement programme outside the academic field too.

27. What is the annual budget allocation of the college to the department?

Rs. 18,000/- for books.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

A Self-financing course in Communicative English has been introduced very recently. It is still at take-off stage.

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	1:1		
Success rate (examination results)	88%		
Progression to higher education rate	50%*		
Employment rate	50%*		
Ratio of part-time teachers to full-time teachers	2:2		
Ratio of academic staff to administrative staff	Nil		

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

• Ratio of students to teachers

107:01

• Number of research papers published

Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

The Department of English has produced some outstanding citizens who have contributed to the society, for example:

1. Dr. Prem Poddar – Professor of Postcolonial Studies, Aarhus University, Denmark;
2. Late Ms. Emuna Fonning – Deputy Director, Education, Government of Sikkim;
3. Mr. Eno Chodup Panlook – Writer and Editor of School books. Works with Ekta Book House Pvt. Ltd. (Publishers and Distributors).
4. Ms. Laxana Golay – Lecturer, Cluny Women's College, Kalimpong.
5. Mr. Lendup Palden Lepcha – WBCS, Rehabilitation Officer, Coochbehar.

There are many others working as school teachers and doing very well at call centres and in various other jobs.

The Department of English has organized workshops on Creative writing in English, and Journalism with Resource Persons from outside the college and also with practicing journalists.

The Department has organized the first UGC sponsored National Seminar on Indian writing in English on 28th & 29th March, 2005.

Since its inception in the Kalimpong College some 43 years ago, the Department of English has contributed extensively and intensively to the education of the students of Kalimpong. English being the international language for information, communication and power, and English Literature being one of the richest literatures in the world, the Department of English, Kalimpong College has endeavoured to highlight these factors and empower the students. It has also ventured out into fields of journalism and creative writing in order to explore more areas where our learning will be used creatively. We have a vision of taking up comparative literature studies and plenty of translation works which is the need of the day. We want to highlight our rich regional literatures through translations into English.

We also plan to work with different literary organizations like the Shakespeare Society of Eastern India, to hold special workshops and seminars on theatre and other literary exercises.

The Department of English is working at starting a Language Lab funded by Foundation for Academy Excellence and Access (FAEA), an international NGO. It is an acknowledged fact that this Department has shown consistent work and steady improvement over the years. It is therefore preparing to take up the challenge of upgrading itself to meet the needs of a progressively enlightened and ambitious society. Hence, we have a vision of upgrading our Department to accommodate Post Graduate level education. To achieve this vision, we are working on getting the Faculty fully equipped and taking the help of the Administration to plan for the infrastructure required.

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**DEPARTMENTAL
INPUTS**

ZOOLOGY

III. Inputs from the Departments

1. Name and address of the department: **Zoology, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **07.12.73 (Hons. in 1997)**
4. Built-up area of the department in sq.m.: **130.20 sq.m.**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/ PG Diploma/ PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

<i>Programme</i>	<i>Level of study</i>	<i>Cut-off marks at entry level in %</i>	<i>Student strength</i>
B.Sc. (General)	U.G.	34 %	101
B.Sc. (Honours)	U.G.	45 %	19

6. Number of teaching, technical and administrative staff of the department:

	Male	Female	Total
Total Number of Teachers	02	02	04
Teachers with Ph.D. or equivalent as the highest qualification	Nil	Nil	Nil
Teachers with PG or equivalent as the highest qualification	01	02	03
Teachers with other specific eligible qualification (specify) M.Phil	01	Nil	01
Technical Staff	01	Nil	01
Administrative Staff	Nil	Nil	Nil
Laboratory instructor having teaching status	1	Nil	1

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, to what extent?

Modularization of Course: Holding Class Tests, Seminar, Quizzes, Publication of Departmental Wall Magazine, organizing Zoological Excursion, Poultry Management study, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	29	45	74
Students from other states of India	16	15	31
NRI students	-	-	-
Other overseas students	08	09	17
Grand Total	53	69	120

9. Is there a method of assessing the students' academic standing in order to provide enrichment and /or remedial courses?

Yes No

Periodical Class Tests, Tutorial Classes, Individual Guidance, Seminars, Annual Examination, etc.

10. Furnish the following details(in figures):

- Books in the department library: 562
- Journals / periodicals subscribed by the department: 171
Science Reporter,
Agrobiose, Resonance
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects: Nil
- Teachers who have attended national/international Seminars during the last two years: M.L. Acharjee
- Teachers who have been resource persons at workshops / seminars during the last two years: Nil

Departmental inputs, Kalinga College: Zoology

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	68 2000		68	68 2018		68
Drop-outs (including failures)	6		6	24		24
Appeared for the final year exam	62		62	39		39
Passed in the final exam	28		28	21		21
Passed in first class	00		00	02		02
University ranks, if any	01		01	01		01

*Madhu Chowsia was University topper (Silver Medalist).

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 03 + 1 (Lab Instructor)

Filled: 03 + 1 (Lab Instructor)

13. How often were national international seminars, workshops etc. organised at the department?

0

14. Are there any international or national links / collaborations for teaching, research or both?

0

15. (a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority):

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Mr. M.L. Acharjee	Lecturer	M. Sc. B.Ed.	Immunology & Cell Biology	43 yrs.	M
Smt. Sumnana Das	Lecturer	M. Sc.	Endocrinology & Reproductive Physiology	28 yrs.	F
Mr. Nirmalya Das	Lecturer	M. Sc., M.Phil.	Fish & Fisheries	29 yrs.	M
Smt. Pratima Rai	Part time Lecturer	M. Sc.	Parasitology	44 yrs.	F

(b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Mr. M.L. Acharjee	05 yrs.		
Smt. Sumana Das	1.5 yrs.		
Mr. Nirmalya Das	1.5 yrs.		
Smt. Pratima Rai	13 yrs.		

15. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Dr. S. Samanta was awarded Ph.D. by Burdwan University (now transferred).

17. What percentage of the faculty is in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

33%

18. List the major thrust areas within the subject in which research activities are being pursued.

- Morphotaxonomy and Cladistic Analysis of Chironomid.

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortem facilities experimental surgery and medicine facilities etc.) acquired over the years?

Colorimeter, Microtome, Centrifuge Machine, Paper-Chromatography.

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

No

23. What is the average workload in terms of actual contact lectures per week per teacher?

24 lectures. But sometime it goes up to 30 lects/week/teacher.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

5 + 1 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Periodical Class Tests, Seminars, Home Works, Subject Quiz, etc.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

By reading Books and Journals, Internet Surfing and by attending Orientation Programme, Refresher Course, Workshops, Seminars, etc.

27. What is the annual budget allocation of the college to the department?

Rs. 1,08,000/-

(Rs. 18,000/- for books and Rs. 90,000/- for Laboratory expenses)

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	100%		
Success rate (examination results)	87%		
Progression to higher education rate	75%		
Employment rate	100%		
Ratio of part-time teachers to full-time teachers	1:5		
Ratio of academic staff to administrative staff	NI		

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

- Ratio of students to teachers
- Number of research papers published

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

This region of the Eastern Himalayas, is one of the **BIODIVERSITY HOT-SPOTS**. The region's rich biodiversity and high level of endemism are under immediate threat of species extinction and habitat destruction. The department of Zoology has taken the challenge of imparting proper education and training to the students to explore and conserve the rich Biodiversity of this region and to utilize it scientifically. The following are some activities taken up by the department:

1. Regular field survey to estimate population density (plankton & insects), measure S.P.M. crop pest, dissolved oxygen, carbon-di-oxide and total alkalinity estimation of water sample.

2. Organized Poultry Management training programme.
3. Study tour to Science City, Indian Museum and Alipore Zoo, Kolkata.
4. Organized Zoological Excursion to Digha Sea Beach.
5. Blood-Grouping Camp and awareness programme on Blood Donation has been organized.
6. Chalk & Talk method is supplemented by OHP-presentation and by using chart and models.
7. Regularly publishing Wall Magazine, organizing Seminars, Tutorials and Quizes.

Most of the students, who have passed from this department progressed to higher education like M. Sc. in Zoology, MBA, Environmental Science, etc. Many of our students are working as school teachers. Some are in the Civil Administrative Services and a few are serving in colleges.

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Inputs from the Departments

DEPARTMENTAL INPUTS

Department	Faculty	Students	Other
B.A.P. (H)	10	100	5

POLITICAL SCIENCE

Category	Faculty	Students	Other
Head of Department	1	0	0
Assistant Professor	2	0	0
Associate Professor	1	0	0
Professor	1	0	0
Administrative Staff	0	0	1

III. Inputs from the Departments

1. Name and address of the department: **Political Science, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **12.11.1962**
4. Built-up area of the department in sq. m. **284 Sq. m.**

5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/PG Diploma/PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

Programme	Level of study	Cut-off marks at entry level in %	Student strength
B.A. (General)	U.G.	34 %	553
B.A. (Honours)	U.G.	45 %	108

889
763
126

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	02	02	04*
Teachers with Ph.D. or equivalent as the highest qualification	01	01	01
Teachers with PG or equivalent as the highest qualification	02	01	03
Teachers with other specific eligible qualification (specify) M.Phil.	01	01	01
Technical staff	01	01	01
Administrative staff	01	01	01

* Including Principal

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Limited autonomy regarding academic matters like Routine making, holding Class Tests, Seminars and Tutorial Classes.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	298	281	579
Students from other states of India	15	22	37
NRI students	50	50	100
Other overseas students	22	20	42
Grand Total	385	373	758

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

Periodical Tests, Tutorial Classes, Seminars, Departmental Wall Magazine.

10. Furnish the following details(in figures):

- Books in the department library: 1133
- Journals periodicals subscribed by the department: E.P.W. | 50
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects: Nil
- Teachers who have attended national/international seminars during the last two years : M.N. Bhattacharya attended U.G.C. Seminar.
- Teachers who have been resource persons at workshops seminars during the last two years : Nil

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	202		202	274		274
Drop-outs (including failures)	71		71	54		54
Appeared for the final year exam	92		92	91		91
Passed in the final exam	91		91	88		88
Passed in first class	51		51	51		51
University ranks, if any	51		51	51		51

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413
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12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 06

Filled: 06

13. How often were national/international seminars, workshops etc. organised at the department?

Rarely

14. Are there any international or national links/collaborations for teaching, research or both?

NI

15.

(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Mrs. R. Namchu	Selection Gdr. Lecturer	M.A.	Pol. Thought	55 yrs	F
Mr.M.N. Bhattacharya	Selection Gdr. Lecturer	M.A.	Sociology	52 yrs	M
Mrs. T.D. Gurung	Selection Gdr. Lecturer	M.A., M.Phil.	Pub. Adm.	52 yrs	F
Mr. C.K. Subba	Selection Gdr. Lecturer	M.A.	Pub. Adm.	49 yrs	M
Dr. R.P. Dhakal	Principal	M.A. Ph.D.	Int. Relation	Yrs.	M

b) Experience of the teachers:

Name of the Teacher	UG	PG	Research
Ms. R. Namchu	33 yrs.		
Mr.M.N. Bhattacharya	32 yrs.		
Ms. T.D. Gurung	25 yrs.		
Mr. C.K. Subba	21 yrs.		
Dr. R.P. Dhakal	24Yrs.		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

Nil

18. List the major thrust areas within the subject in which research activities are being pursued.

-
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Departt. Library, OHP, Public Address System.

21. What is the total number of publications (add the list) of the department in the last five years?

1-Humanist Approach to H.E. by Mr. M.N. Bhattacharya.

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures/week/teacher

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

04 + 02 hrs

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Periodical Tests, Tutorial Classes, Assignment, Seminars, etc.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Library works, Orientation Programmes, Refresher Courses, by attending Seminars & Workshops, Internet Surfing, etc.

27. What is the annual budget allocation of the college to the department?

Rs. 15,000/- for books.

28. How much of research funding has been generated by the teachers from other agencies?

■

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	22	■	■
Success rate (examination results)	96%	■	■
Progression to higher education rate	50%	■	■
Employment rate	10%	■	■
Ratio of part-time teachers to full-time teachers	Nil	■	■
Ratio of academic staff to administrative staff	Nil	■	■

*There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

- Ratio of students to teachers $132:01$
- Number of research papers published 01

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

1. An institute of higher learning was long felt need of Kalimpong sub division. After either Matriculation/Higher Secondary education young people had to go to Darjeeling or elsewhere to pursue their higher education and it was not within the reach of one and all. Hence, to fulfill this need, Kalimpong College was established in 1962 offering Political Science along with other subjects. This was necessary because in all the high schools in the sub division of Kalimpong economics and civics was taught as a compulsory subject. Later on, Political Science was introduced in most of the schools at the Higher Secondary level. It became more imperative to give the students more specialized knowledge and understanding of the wider dimension of the subject. Besides these, a student with good marks and desire for serious studies on the subject had to go elsewhere for Honours course. Hence, to meet this need also, the Honours course in the subject was introduced in 1967.
2. The department has a good number of Alumni to its credit who have excelled in the subject, and have been serving in various Universities and Colleges in India and abroad. To name, but a few, Dr. R.P. Dhakal was a Reader in Political Science at

- Kurseong College for a number of years. He is now the present Principal of his alma mater, Kalimpong College. It is a matter of pride and honour for the department. The department also places on record with pride and joy to have two of its alumni, viz. Smt. T.D. Gurung and Sri C.K. Subba in the College as Selection Grade Lecturers. Prof. T.B. Subba, Dean of Faculty, Arts and Commerce, NEHU; Dr. R.R. Dhamala, Reader, Dibrugarh University; Dr. A. Siddiqui; Smt. Namrata Pariyar, Senior Lecturer, Darjeeling Govt. College; Sri Ramesh Dural, Lecturer, Loreto College, Darjeeling. Others have been serving as Civil Servants in various departments like Ms. Passang Bhutia, S.D.O., Raiganj; Mr. Tshering Dorjee Sherpa, Sr. C.T.O.; Mr. Sonam Bhutia, W.B.C.S., Bijanbari and a host of others.
3. It seems that the department of Political Science is very popular in the region. Every year 300 students are admitted in the Pass Course in two sections. Out of a great number of aspirants 50 students are admitted to the Honours Course. Apart from taking such a heavy load of teaching, all the teachers of department also readily shoulder other responsibilities of the University. For example, they act as Examiners, Paper Setters of General & Honours Examination of N.B.U. Sri M.N. Bhattacharya has been serving as an Examiner, Head Examiner of Pass and Honours papers, Moderator, Member, Board of Studies, Expert of Syllabus Committee and Member of Court of N.B.U. Sri C.K. Subba has been serving as the Chairman of B.A. Part-II Examination, Political Science Paper-IV of N.B.U. Dr. R.P. Dhakal, has delivered several special lectures in various Academic Seminars.

**DEPARTMENTAL
INPUTS**

NEPALI

III. Inputs from the Departments

1. Name and address of the department: **Nepali, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **1962**
4. Built-up area of the department in sq. m. **445 Sq. m.**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/ PG Diploma/ PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

Programme	Level of study	Cut-off marks at entry level in %	Student strength
B.A. (General)	U.G.	34 %	308
B.A. (Honours)	U.G.	45 %	75

406

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	02	02	04
Teachers with Ph.D. or equivalent as the highest qualification	01	Nil	01
Teachers with PG or equivalent as the highest qualification	01	02	03
Teachers with other specific eligible qualification(specify)	Nil	Nil	Nil
Technical staff	Nil	Nil	Nil
Administrative staff	Nil	Nil	Nil

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Distribution of Routine, holding Class Tests, organizing Seminars, Workshops, Talks, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	201	259	460
Students from other states of India	02	07	09
NRI students	Nil	Nil	Nil
Other overseas students	Nil	02	02
Grand Total	203	266	469

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

A general evaluation of the performances of the students is carried out by taking class tests in different times and by giving various assignments. Students who are unable to cope with the pace are encouraged to access the expertise of the teacher at home or at the college premises. The teachers are always accessible to the students. A record of the students seeking help and thereby improving their grasps over the subjects is maintained. Teachers' Counseling is also available for the weak students. The students have been encouraged to participate in debates, seminars, workshops in the subject and to write articles for the College Magazine as well as for the Wall Magazine for their enrichment.

10. Furnish the following details(in figures):

- Books in the department library: 3438
- Journals/periodicals subscribed by the department: Nil
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects Nil
- Teachers who have attended national/international seminars during the last two years : Smt. S. Gurung, Sushri M. Lama, Dr. D. Pradhan, and Sri S. Bista
- Teachers who have been resource persons at workshops/seminars during the last two years : Nil

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	157 (2000)		157	206 (2001)		206
Drop-outs (including failures)	81		81	100		100
Appeared for the final year exam	76		76	95		95
Passed in the final exam	68		68	92		92
Passed in first class	Nil		Nil	Nil		Nil
University ranks, if any	Nil		Nil	Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 04

Filled: 04

13. How often were national international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links collaborations for teaching, research or both?

No

15.(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority):

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Smt. S. Gurung	Selection Grd. Lecturer	M. A.	Nil	47 yrs	F
Sushri M. Lama	Lecturer	M. A., M.Phil Ph.D. in process	Nil	35 yrs	F
Dr. D. Pradhan	Lecturer	M. A., Ph.D.	Nil	42 yrs	M
Sri S. Bistha	Lecturer	M. A.	Nil	36 yrs	M

b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Smt. S. Gurung	21 yrs.		
Sushri M. Lama	04 yrs.		
Dr. D. Pradhan	03 yrs.		
Sri S. Bistha	02 yrs.		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Sri Sanjay Bista awarded the Purna Rai Smriti Purashkar.

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

50

18. List the major thrust areas within the subject in which research activities are being pursued.

-
-
-
-

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

No

23. What is the average workload in terms of actual contact lectures per week per teacher?

24 lectures. Sometimes more than that.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

05 - 01 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class tests, seminars, tutorials, assignment and personal interaction with students.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Participation in Refresher Courses, Orientation Programmes, maximum library works and Internet Browsing.

27. What is the annual budget allocation of the college to the department?

Rs. 18,000/- for books.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

Nil

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	<input checked="" type="checkbox"/> Nil		
Success rate (examination results)	<input checked="" type="checkbox"/> 97%		
Progression to higher education rate	<input checked="" type="checkbox"/> 70%		
Employment rate	<input checked="" type="checkbox"/> 50%		
Ratio of part-time teachers to full-time teachers	<input checked="" type="checkbox"/> Nil		
Ratio of academic staff to administrative staff	<input checked="" type="checkbox"/> Nil		

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

• Ratio of students to teachers

25 : 01

• Number of research papers published

Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

The department started functioning in the year 1962. Nepali is the regional mother language, therefore, most of the students enroll for this subject as a major language. All students passing out from the college have Nepali as the major language and the department has a most illustrious history. Most of the local School Teachers and Heads of Institutions have had Nepali as their major subject in the college. Students have carried forward their learning and have attained their Ph.D. status in the subject with the primary encouragement from the departmental teachers to excel.

Students like - Dr. Rajendra Bhandari (Selection Grade Lecturer in Nepali, Sikkim Govt. College) is a distinguished poet of national status and is an eminent literary figure in Nepali.

Dr. Pushpa Sharma (Selection Grade Lecturer in Nepali, Sikkim Govt. College).

Dr. Parsuram Poudyal (Lecturer in Nepali, Sikkim Govt. College)

Sri Ganga Prasad Sharma (Senior Lecturer in Nepali, Kurseong College).

Dr. Indra Bdr. Chhetri (Senior teacher in Pagang Gumba High School).

Gold Medalist Smt. Geeta Chhetri (Lecturer in Nepali, Sikkim Govt. College).

Sri Ujjwal Bomzan is doing very well in his respective field.

Though the system of keeping records of students clearing NET is yet to be introduced, according to our first hand information the following students have passed NET:

1. Sri Navin Poudyal
2. Sri Binod Chhetri
3. Smt. Deo Kumari Sharma
4. Sri Meghnath Chhetri
5. Sri Dilman Lepcha (teacher-in-Kumudini-Homes school, Kalimpong)
6. Sri Damber Thapa

The retired Lecturers of this department Sri A.B. Khaling, Late D.K. Pradhan were the products of the Department of Nepali.

Former teacher of the department, Sri Mahananda Poudyal is a distinguished writer who later on became *Deputy Director of the Department of Education, Government of Sikkim*.

Sri Haribhakta Neopany (retired), *Dean of Tribhuban University, Kathmandu, Nepal* was a teacher of this department.

Smt. Sampurna Rai, student of the department is currently the *Asstt. Head Mistress of Girls' Higher Secondary School, Kalimpong*. She is also a prominent writer and a poet in Nepali with *Sahitya Academy Nomination*.

Students who did not take Nepali as the main elective or honours subject but had opted for studying Nepali as a vernacular have also distinguished themselves in Nepali literature. They have been continuously supporting and contributing towards the upliftment of the Nepali language and literature. Some of the examples of such students are as follows:

■ Dr. Rajendra P. Dhakal, *Principal, Kalimpong College*, a student of Political Science and also a student of Nepali as vernacular has regularly contributed articles and poems in various local publications.

- Sri Gauri Nembang (*Headmaster, Ambik High School*), a student of Philosophy and a student of Nepali vernacular is a regular writer of accomplishment with three books to his credit.
- Sri Madhusudan Lama, a student of English and a student of Nepali as well, is a poet and lyricist.
- Sri Bal Bhadra Sharma, a student of Commerce and student of Nepali vernacular is the *Secretary, Nepali Sahitya Addhyan Samiti*, a literary socialite and organizer with reputation in the advancement of language and literature of Nepali. Currently he is serving as Head Clerk in the college.

At present the department stands out with pride because of its excellent literary faculty members such as Sri Sanjay Bista, who is an active literary mind with continuous contribution in regional and national periodicals and publications. He regularly contributes to Nepal's reputed journals and periodicals and has published two books to his credit. He especially excels in short stories and has been honoured with an award by reputed Literary Body, *Nepali Sahitya Addhyan Samiti*, Kalimpong. Another of faculty member is Dr. D. Pradhan, a literary critic of repute and also a keen researcher of Nepali language engaged in the works of understanding various local and non local literary figures of the past and the present. The department has been able to create a reputation of its own owing to the dedicated team of teachers.

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**DEPARTMENTAL
INPUTS**

BOTANY

III. Inputs from the Departments

- Name and address of the department: **Botany, Kalimpong College**
- Telephone number/s: **03552-255486/255231**
- Date of establishment of the department: **07.12.1973**
- Built-up area of the department in sq. m. **650 sq. m.**
- List the different programmes (Level of Study = Certificate/ Diploma/ UG/ PG Diploma/ PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

Programme	Level of study	Cut-off marks at entry level in %	Student strength
B.Sc. (General)	U.G.	34%	100 <i>20</i>
B.Sc. (Honours)	U.G.	45%	20 <i>M</i>

- Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	03	01	04
Teachers with Ph.D. or equivalent as the highest qualification	03	01	04
Teachers with PG or equivalent as the highest qualification	Nil	Nil	Nil
Teachers with other specific eligible qualification (specify)	Nil	Nil	Nil
Technical staff	01	Nil	01
Administrative staff	Nil	Nil	Nil
Laboratory instructor having teaching status	1	Nil	1

- Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Distribution of Routine, holding Seminars, taking Tutorial Classes, Periodical Tests, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	23	16	39
Students from other states of India	16	15	31
NRI students	-	-	-
Other overseas students	18	19	37
Grand Total	57	50	107

9. Is there a method of assessing the students' academic standing in order to provide enrichment and /or remedial courses?

Yes No

Periodical Tests, Promotion Test, Sent Up Tests, etc.

10. Furnish the following details(in figures):

- Books in the department library: 553
- Journals / periodicals subscribed by the department: Nil
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects: *Dr Nil*
- Teachers who have attended national/international Seminars during the last two years: Dr. J.S. Pradhan
- Teachers who have been resource persons at workshops / seminars during the last two years: Dr. J.P. Pradhan & Dr. R.B. Bhujel

1 DST

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	58 (2000)		58	53 (2001)		53
Drop-outs (including failures)	56		56	24		24
Appeared for the final year exam	52		52	39		39
Passed in the final exam	28		28	21		21
Passed in first class	00		00	02		02
University ranks, if any	Nil		Nil	01		01

* Madhu Chowrasia was University topper (Silver Medalist).

Note : The pass percentage of the students in part I and II exams in Botany ranges from 95-100% every year but their result is calculated on the basis of overall performances including other subjects. Therefore, the figure given above shows the overall picture of the performance of students.

12. What is the number of sanctioned teaching staff strength and the present position?

Sanctioned: 4 + 1 (Lab Instructor)

Filled: 4 + 1 (Lab Instructor)

13. How often were national international seminars, workshops etc. organised at the department?

Science Exhibition was organized. Science Seminar for the Department of Forestry was organized.

14. Are there any international or national links/collaborations for teaching, research or both?

National

15.(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Dr. J.P. Pradhan	Reader	Ph.D.	Cytogenetics	54 yrs	M
Dr. S.K. Mukherjee	Reader	Ph.D.	Pharmacognasy	46 yrs	M
Dr. R.B. Bhujel	Reader	Ph.D.	Taxonomy of Agiosperms & Ecology	46 yrs	M
Dr. J.S. Pradhan	Lecturer	Ph.D.	Microbiology	42 yrs	F

(b) Experience of the teachers:

Name of the Teacher	UG	PG	Research
Dr. J.P. Pradhan	24 yrs		
Dr. S.K. Mukherjee	18 yrs		
Dr. R.B. Bhujel	15 yrs		11 years
Dr. J.S. Pradhan	05 yrs		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

(Two), Dr. J.P. Pradhan (Fellow of Ethnobotanical Society, India) and Dr. R.B. Bhujel, Fellow of Ethnobotanical Society, India and Fellow of Plant Taxonomy, India), Dr. Jaishri Pradhan represented India in an International Seminar to South Africa in the year 1996. She is a member of International Society of Citriculture.

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

75% - 1. Guided students on several projects of Manipal University. Dr. J.P. Pradhan - 1. Dr. S.K. Mukherjee - 2. Dr. R.B. Bhujel - 8 completed, 4 working. 2. Dr. J.P. Pradhan and H.K. Goutam have completed a foundation course in Counselling & Life Skill Development.

18. List the major thrust areas within the subject in which research activities are being pursued.

- Taxonomy (Preparation of Flora)
- Ethnobotany - A student has been awarded Ph.D. by the University of North Bengal on a research work entitled "Studies on the Ethnobotany of Darjeeling Himalaya"
- Environmental studies
- Medicinal Plants

- Three Research Projects have been completed, conducted/supervised by Dr. R.B. Bhujel.

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Dr. J.P. Pradhan-10; Dr. S.K. Mukherjee-6; Dr. R.B. Bhujel-25 & Dr. J.S. Pradhan-9.

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

No

23. What is the average work load in terms of actual contact lectures per week per teacher?

30 Classes (including Practical Classes)

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

5 + 1 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class Tests, Tutorial Class, Seminars and Personal Contact.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Consulting different Colleges, University, Refresher Courses and Orientation Programmes, etc.

27. What is the annual budget allocation of the college to the department?

Rs. 78,000/-

(Rs. 18,000/- for books and Rs. 60,000/- for Laboratory expenses)

28. How much of research funding has been generated by the teachers from other agencies?

No

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

Consultancy without revenue is offered in Microbiological Test of Water by Dr. J.P. Pradhan and Dr. Jayshri Pradhan.

Dr. J.S. Pradhan is acting as Advisor at Citrus Die Back Research Station K/S. She is also an Executive member of the Horticultural Society of Kalimpong.

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	100		
Success rate (examination results)	87%		
Progression to higher education rate	80%		
Employment rate	60%		
Ratio of part-time teachers to full-time teachers	Nil		
Ratio of academic staff to administrative staff	Nil		

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

• Ratio of students to teachers

30:01

• Number of research papers published

50

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

Some of the students who have passed out of this Department are involved in activities listed below:

1. Santosh Shah, passed out B. Sc. (Hons.) has been doing Research at Sahani Institute of Paleobotany, will submit Thesis by 2005.
2. Omnath Katel, is in Germany on Research Project after P.G.
3. Bijoy Muktan, is doing Research after obtaining P.G. degree with Gold Medal from N.B.U.
4. Many students are in the Administrative Services.
5. Dr. H.B. Chhetri, a Ph.D. in Botany and engaged in popular and Social Journalism at the national level; received regional and national awards in journalism.
6. S.B. Lama, a student of the same department has been in service in the Department for the last 15 years.
7. Madhu Chowrasia, a student of this College was awarded Silver Medal from the North Bengal University at the B. Sc. level in the year 2003.

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DEPARTMENTAL INPUTS

ECONOMICS

Year
1980
1981
1982
1983
1984
1985
1986
1987
1988
1989
1990

III. Inputs from the Departments

1. Name and address of the department: **Economics, Kalimpong College**
2. Telephone number/s: **03522-255486/255231**
3. Date of establishment of the department: **1962**
4. Built-up area of the department in sq. m. **130.10 Sq. m.**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/PG Diploma/PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

<i>Programme</i>	<i>Level of study</i>	<i>Cut-off marks at entry level in %</i>	<i>Student strength</i>
B.A. (General)	U.G.	34 %	524
B.A. (Honours)	U.G.	45 %	09

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teachers with Ph.D. or equivalent as the highest qualification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teachers with PG or equivalent as the highest qualification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teachers with other specific eligible qualification(specify)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Technical staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Administrative staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

* One teacher with PRCN in N.C.C. training.

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Partial autonomy in case of distribution of Routine, holding Class Tests, Tutorials, Seminars.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	228	242	470
Students from other states of India	16	09	24
NRI students	0	0	0
Other overseas students	18	21	39
Grand Total	261	272	533

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

Class Tests, Tutorials, Promotion and Sent up Tests, etc]

10. Furnish the following details(in figures):

- Books in the department library: 649
- Journals/periodicals subscribed by the department: E.P.W.
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects Nil
- Teachers who have attended national/international seminars during the last two years :
- Teachers who have been resource persons at workshops/seminars during the last two years :

Dr. D.C. Roy & Sri G.C. Mondal in U.G.C., ICSSR Seminars.

31

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	175 (2000)		175	200 (2001)		200
Drop-outs (including failures)	110		110	111		111
Appeared for the final year exam	65		65	89		89
Passed in the final exam	59		59	87		87
Passed in first class	00		00	00		00
University ranks, if any	Nil		Nil	Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 02

Filled: 02



13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links/collaborations for teaching, research or both?

Nil

15.

(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

<i>Name of the Teaching staff</i>	<i>Designation</i>	<i>Highest Qual.</i>	<i>Specialisation</i>	<i>Age</i>	<i>Sex</i>
Dr. D.C. Roy	Sel. Grade Lecturer	M.A. Ph.D.	Int.Trade Agr. Eco.	45 yrs.	M
Sri G.C. Mondal	Lecturer	M. Sc.	Adv. Eco. Theory	34 yrs.	M

(b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Dr. D.C. Roy	18 yrs.		
Sri G.C. Mondal	05 yrs.		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

100%. Both are engaged in carrying out individual research.

18. List the major thrust areas within the subject in which research activities are being pursued.

- Tribal Studies
- Rural Development
- Agricultural Economics

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

12 Publications

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

Contact lectures 24; Actual 30 classes per week.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

04 + 02 hrs/day

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class Tests, Tutorials, Promotion and Sent Up Tests.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Refresher Courses, Orientation Programme, Workshops, Seminars, by reading books and journals, Interacting with teachers of others Colleges & Universities.

27. What is the annual budget allocation of the college to the department?

Rs. 15,000/- for books.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

Dr. D.C. Roy taking classes for Tourism Management Course. Just started the course. No revenue yet.

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	1:1		
Success rate (examination results)	92%		
Progression to higher education rate	10%*		
Employment rate	15%*		
Ratio of part-time teachers to full-time teachers	Nil		
Ratio of academic staff to administrative staff	Nil		

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

- Ratio of students to teachers 267/01
- Number of research papers published 12

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

The achievements of the department are in the following lines:

- a) Number of students opting for Economics in General Course as Optional Subject is increasing year after year. The success rate has also shown an upward trend.
- b) With the existing resources, the department has started Honours Course from 2004. Seven students got admitted in the 1st Year and six out of seven are from the neighbouring country, Bhutan.
- c) Both the faculty members are engaged in carrying out their individual research; one of them has been awarded with Ph.D. Degree and the other has already registered for Ph.D. Degree.
- d) The department organizes seminars of the students, by the students and for the students. Papers presented by the students are of above average standard and the question hour session always remains lively and interesting to the both students and staff.
- e) Students of the department have been placed in different posts in government, semi government and private organizations. Two students of the department have passed the West Bengal Civil Service Examination and it has produced two advocates and a good number of teachers (both in colleges and schools) in the recent past.

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**DEPARTMENTAL
INPUTS**

GEOGRAPHY

III. Inputs from the Departments

- Name and address of the department: **Geography, Kalimpong College**
- Telephone number/s: **03552-255486/255231**
- Date of establishment of the department: **01.08.1994**
- Built-up area of the department in sq. m. **117.9 Sq. m.**
- List the different programmes (Level of Study = Certificate/ Diploma/ UG/PG Diploma/PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

Programme	Level of study	Cut-off marks at entry level in %	Student strength
B.A. (General)	U.G.	34 %	98

- Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	01	01	02
Teachers with Ph.D. or equivalent as the highest qualification	00	00	00
Teachers with PG or equivalent as the highest qualification	01	01	02
Teachers with other specific eligible qualification(specify)	00	00	00
Technical staff	01	00	01
Administrative staff	00	00	00

- Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Partial in the distribution of Routine, holding Class Tests, Seminars, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	52	40	92
Students from other states of India	01	03	04
NRI students	N/A	N/A	N/A
Other overseas students	01	01	02
Grand Total	54	44	98

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

Tutorials, Seminars, etc.

10. Furnish the following details(in figures):

- Books in the department library: 125
- Journals/periodicals subscribed by the department: 01
- Computers in the department: N/A
- Research projects completed during the last three years and their total outlay: 80
- Ongoing research projects: N/A
- Teachers who have attended national/international seminars during the last two years : 02
- Teachers who have been resource persons at workshops/seminars during the last two years : 01

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	21 (2000)		21	27 (2001)		27
Drop-outs (including failures)	04		04	09		09
Appeared for the final year exam	17		17	18		18
Passed in the final exam	16		16	17		17
Passed in first class	00		00	02		02
University ranks, if any	Nil		Nil	Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 02Filled: 02

13. How often were national international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links collaborations for teaching, research or both?

No

15.

(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority):

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Mr. Deo Dutta Rai	Sr. Lecturer	M.A. B.Ed.	Fluvial Geomorphology	43 yrs.	M
Smt. S. Mandal	Lecturer	M.A. B.Ed.	Population Geography	31 yrs.	F

(b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Mr. Deo Dutta Rai	11 yrs.		
Smt. S. Mandal	03 yrs.		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

Nil

18. List the major thrust areas within the subject in which research activities are being pursued.

• **Nil**

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

Departmental inputs, Kalinpong College : Geography

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

No

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures but in practice more than this.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

05 + 01 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class Tests, Seminars, Assignments, Tutorials, Group Discussions, Field Study, etc.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Refresher Courses, Orientation Programmes, Seminars, Workshops, Library works, reading Journals, Internet Surfing, etc.

27. What is the annual budget allocation of the college to the department?

Rs. 45,000/-

(Rs. 15,000/- for books and Rs. 30,000/- for Laboratory expenses.)

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?
 Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	■	■	■
Success rate (examination results)	■	■	■
Progression to higher education rate	■	■	■
Employment rate	■	■	■
Ratio of part-time teachers to full-time teachers	■	■	■
Ratio of academic staff to administrative staff	■	■	■

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

- Ratio of students to teachers 49 : 01
- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

Achievements may be summerised as follows:

1. Number of aspirants in the subject is increasing every year.
2. Number of seats in the subject is being increased every year.
3. Honours Course in the subject will be introduced from 2005.
4. Maximum students of the local area are accommodated by the department.
5. Success rate in University Examination is satisfactory.
6. Employment rate of the students who have passed out is also satisfactory. Though the formal records are not maintained the department gathers these information from social

7. contacts, members of Alumni and rapport from ex-students. Many of our students are now in the Civil Services, Education, Banking, Army, Para-military Forces, etc.
8. Students have also participated in the undergraduate level research works.
9. The department supplies maps, information and laboratory facilities to researchers whenever it is demanded.

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DEPARTMENTAL INPUTS

HISTORY

Male Female Total

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III. Inputs from the Departments

1. Name and address of the department: **History, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **1962**
4. Built-up area of the department in sq. m. **168.6 Sq. m.**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/PG Diploma/PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

Programme	Level of study	Cut-off marks at entry level in %	Student strength
B.A. (General)	U.G.	34 %	664
B.A. (Honours)	U.G.	45 %	98

709
119

809

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	03	01	04
Teachers with Ph.D. or equivalent as the highest qualification	01	00	01
Teachers with PG or equivalent as the highest qualification	02	01	03
Teachers with other specific eligible qualification(specify)	NI	NI	NI
Technical staff	NI	NI	NI
Administrative staff	NI	NI	NI

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Conducting departmental Seminars, Study Tours, holding Tests and Assignments.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	357	359	716
Students from other states of India	17	17	34
NRI students	Nil	Nil	Nil
Other overseas students	06	06	12
Grand Total	380	382	762

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

Tutorial Classes, Group Discussions, Seminars, Study Tour, etc.

10. Furnish the following details(in figures):

- Books in the department library:
- Journals/periodicals subscribed by the department:
- Computers in the department:
- Research projects completed during the last three years and their total outlay:
- Ongoing research projects
- Teachers who have attended national international seminars during the last two years :
- Teachers who have been resource persons at workshops/seminars during the last two years :

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nil.
nil.
04

Dr.S.Majumder at
Jadavpur University
P.G. Dept.

11. Details of the last two batches of students:

NBU

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	217 (2000)		217	287 (2001)		287
Drop-outs (including failures)	103		103	148		148
Appeared for the final year exam	114		114	139		139
Passed in the final exam	97		97	135		135
Passed in first class	00		00	00		00
University ranks, if any	Nil		Nil	Nil		Nil

57
43

14

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 04

Filled: 03

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links/collaborations for teaching, research or both?

Nil

15.

(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Smt. D. Chettri	Lecturer	M.A.	Art. History	38 yrs	F
Mr. P. Roy	Lecturer	M.A.	USA-History	30 yrs	M
Dr. S. Majumder	Lecturer	M.A. Ph.D.	Art. History	32 yrs	M
Mr. K. Khanal	Part time Lecturer	M.A.	Modern History	27 yrs	M

(b) Experience of the teachers:

Name of the Teacher	UG	PG	Research
Smt. D. Chettri	05 yrs.		
Mr. P. Roy.	0.5 yrs.		
Dr. S. Majumder	0.5 yrs.		
Mr. K. Khanal	01 yr.		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

25%

18. List the major thrust areas within the subject in which research activities are being pursued.

- Figurative Art of Rural Bengal
-
-
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 Lectures- Frequently more than this

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

05+01 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class Tests, Tutorials, Group Discussions, Departmental Seminars, Assignments, etc.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

By attending Orientation Programmes, Refresher Courses, Seminars, Workshops, Faculty Developmental Programmes, Library Works, Website Surfing, etc.

27. What is the annual budget allocation of the college to the department?

Rs.18,000/- for books.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

Two teachers of the department are involved in the Tourism and Travel Management Course (COP).

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	1:1		
Success rate (examination results)	97%		
Progression to higher education rate	55%*		
Employment rate	45%*		
Ratio of part-time teachers to full-time teachers	1:3		
Ratio of academic staff to administrative staff	nil		

*There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data:

- Ratio of students to teachers 191 : 01
- Number of research papers published nil

32. Has the department received any special support for teaching or research?
 Yes No

33. Any other information which highlights the unique achievements of the department:

The Department of History of Kalimpong College is one of the oldest departments of the college. Kalimpong College was the only college of the sub division for more than three decades where history was taught as one of the major subjects. One of the unique contributions of the Department is that it has supplied teachers of history to most of the Government aided, Government and private schools in Kalimpong sub division and its adjacent areas. Two of its present teachers, Miss I. Rai and Mr. K. Khanal who is serving on part time basis, are past pupils of the Department. Miss S. Molommu, who joined as part time lecturer in the year 2000 has been actively involved in research work. Her research topic is "Lepchas of eastern India; An ethno cultural study" and is registered under Visva Bharati University, Santiniketan. Her research work is on the verge of completion.

In the year 2004, with the initiative of the Department of History a self financing course on "Tourism and Travel Management" has been introduced in the College. Two teachers from the Department are actively involve in this course.

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**DEPARTMENTAL
INPUTS**

MATHEMATICS

III. Inputs from the Departments

1. Name and address of the department: **Mathematics, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **July, 2004**
4. Built-up area of the department in sq. m. **30 Sq. m.**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/ PG Diploma/ PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

<i>Programme</i>	<i>Level of study</i>	<i>Cut-off marks at entry level in %</i>	<i>Student strength</i>
B.Sc. (General)	U.G.	34 %	28

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teachers with Ph.D. or equivalent as the highest qualification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teachers with PG or equivalent as the highest qualification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teachers with other specific eligible qualification(specify)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Technical staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Administrative staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Routine distribution, organizing class tests, seminars, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	09	05	14
Students from other states of India	00	03	03
NRI students	Nil	Nil	Nil
Other overseas students	01	10	11
Grand Total	10	18	28

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 120
- Journals/periodicals subscribed by the department: Nil
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects Nil
- Teachers who have attended national/international seminars during the last two years : Nil
- Teachers who have been resource persons at workshops/seminars during the last two years : Nil

11. Details of the last two batches of students:

	<i>Batch 1</i>			<i>Batch 2</i>		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	13 (2004)		13	17 (2005)		17
Drop-outs (including failures)	02		02	Nil		Nil
Appeared for the final year exam	N.A.		N.A.	N.A.		N.A.
Passed in the final exam	N.A.		N.A.	N.A.		N.A.
Passed in first class	N.A.		N.A.	N.A.		N.A.
University ranks, if any	N.A.		N.A.	N.A.		N.A.

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 01

Filled: Nil

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links/collaborations for teaching, research or both?

No

15.(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

<i>Name of the Teaching staff</i>	<i>Designation</i>	<i>Highest Qual.</i>	<i>Specialisation</i>	<i>Age</i>	<i>Sex</i>
Mr. Pravesh Rai	Part time Lecturer	M. Sc.	Nil	22 yrs	M

(b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Mr. Pravesh Rai	0.5 yrs		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

Nil

18. List the major thrust areas within the subject in which research activities are being pursued.

-
-

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

N.A.

23. What is the average work load in terms of actual contact lectures per week per teacher?

12/week

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

4 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class Tests, Tutorials, Seminars, etc.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Library work, Internet Surfing, reading magazines, etc.

27. What is the annual budget allocation of the college to the department?

Rs. 15,000/- for books.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	1:1		
Success rate (examination results)	N.A.		
Progression to higher education rate	N.A.		
Employment rate	N.A.		
Ratio of part-time teachers to full-time teachers	1:0		
Ratio of academic staff to administrative staff	Nil		

31. Furnish the following data:

- Ratio of students to teachers 28 : 01
- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

Mathematics is a new department which was introduced in July, 2004 in Kalimpong College. The main objective of introducing this subject is to provide good education in the field of mathematics and to provide an opportunity to study Pure Science to the students of one of the most backward areas. The department takes pride in being able to introduce the study of mathematics enabling the students to take pure Science. The vision is to instill awareness of Science amongst the youth of the hills who were hitherto deprived of the opportunity to study Pure Science.

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DEPARTMENTAL INPUTS

HINDI

III. Inputs from the Departments

1. Name and address of the department: **Hindi, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **12.11.1962**
4. Built-up area of the department in sq. m. **37.7 Sq. m.**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/ PG Diploma/ PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

<i>Programme</i>	<i>Level of study</i>	<i>Cut-off marks at entry level in %</i>	<i>Student strength</i>
B.A. (General)	U.G.	34 %	24
B.A./B.Sc./B.Com.	U.G.	34 %	—

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	Nil	02	02
Teachers with Ph.D. or equivalent as the highest qualification	Nil	02	02
Teachers with PG or equivalent as the highest qualification	Nil	Nil	Nil
Teachers with other specific eligible qualification(specify)	Nil	Nil	Nil
Technical staff	Nil	Nil	Nil
Administrative staff	Nil	Nil	Nil

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Partially in Modularization of Course, distribution of routine, holding class tests, tutorials, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	11	13	24
Students from other states of India	Nil	Nil	Nil
NRI students	Nil	Nil	Nil
Other overseas students	Nil	Nil	Nil
Grand Total	11	13	24

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

Tutorial and Seminars, etc.

10. Furnish the following details(in figures):

- Books in the department library: 866
- Journals/periodicals subscribed by the department: Nil
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects Nil
- Teachers who have attended national/international seminars during the last two years : Dr. S. Limbu 2 and Dr. K. Sharma 4
- Teachers who have been resource persons at workshops/seminars during the last two years : Dr. S. Limbu

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	08 (2000)		08	02 (2001)		02
Drop-outs (including failures)	02		02	00		00
Appeared for the final year exam	06		06	02		02
Passed in the final exam	05		05	02		02
Passed in first class	Nil		Nil	Nil		Nil
University ranks, if any	Nil		Nil	Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 02

Filled: 02

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links/collaborations for teaching, research or both?

Nil

15.(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority):

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Dr. S. Limbu	Lecturer	Ph.D.	Tulsidas	36 yrs	F
Dr. K. Sharma	Lecturer	Ph.D.	Katha-Sahitya	32 yrs	F

(b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Dr. S. Limbu	05 yrs		
Dr. K. Sharma	03 yrs		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

100% - Both are engaged in individual research works.

18. List the major thrust areas within the subject in which research activities are being pursued.

- Dr. Shova Limbu is working at translation studies and research on the Kirats and the Limbu tribe.
- Dr. Kanchan Sharma is publishing regularly in the areas of Poetry and Criticism.
-

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

No

23. What is the average work load in terms of actual contact lectures per week per teacher?

18 Classes, depending on the needs. Sometimes extra classes are taken.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

5 + 1 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Periodical tests, Seminars, etc.

26. How do the teachers update themselves for discharging their teaching research responsibilities? Give details.

By reading books and journals, attending seminars and workshops.

27. What is the annual budget allocation of the college to the department?

Rs. 15,000/- books.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college department?

Yes No

If yes, how much has been earned during the last two years?

No

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	1:1		
Success rate (examination results)	100%		
Progression to higher education rate	50%*		
Employment rate	50%*		
Ratio of part-time teachers to full-time teachers	Nil		
Ratio of academic staff to administrative staff	Nil		

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

- Ratio of students to teachers: 12 : 01
- Number of research papers published: Dr. K. Sharma – 7 Books, Essays, Stories and Poems have also been published.

Dr. Shova Limbu's two translation works are in the process of being Published.

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

In the 15th year after the independence of our country, the necessity for teaching of the National Language and literature at the Higher Secondary and Degree level was felt in Kalimpong College. The department of Hindi was established in Kalimpong College since the inception of the College in 1962. Since then the department has never looked back. The department of Hindi in Kalimpong College is trying to promote our National Language to the local people and thereby instill the sense of national integration. In future, the department is planning to hold many *National Level Events* such as Seminars and Workshops. In such seminars and workshops many renowned scholars, professors and authors will be invited to open an opportunity for the students to interact with them. The aim is to generate interest about the National Language among the general people.

**DEPARTMENTAL
INPUTS**

PHILOSOPHY

III. Inputs from the Departments

- Name and address of the department: **Philosophy, Kalimpong College**
- Telephone number/s: **03552-255486/255231**
- Date of establishment of the department: **1962**
- Built-up area of the department in sq. m. **153.5 Sq. m.**
- List the different programmes (Level of Study = Certificate/ Diploma/ UG/PG Diploma/PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

Programme	Level of study	Cut-off marks at entry level in %	Student strength
B.A. (General)	U.G.	34 %	95
B.A. (Honours)	U.G.	45 %	03

23
3
—
26

- Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	02	01	03
Teachers with Ph.D. or equivalent as the highest qualification	01	Nil	01
Teachers with PG or equivalent as the highest qualification	01	01	02
Teachers with other specific eligible qualification (specify)	Nil	Nil	Nil
Technical staff	Nil	Nil	Nil
Administrative staff	Nil	Nil	Nil

- Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Partially, in distribution of Routine, organizing Seminars, holding Class Tests, Tutorials, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	20	62	82
Students from other states of India	05	10	15
NRI students	Nil	Nil	Nil
Other overseas students	01	Nil	01
Grand Total	26	72	98

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

Periodical Tests, Seminars, Tutorials, etc.

10. Furnish the following details(in figures):

- Books in the department library: 584
- Journals/periodicals subscribed by the department: Nil
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects Nil
- Teachers who have attended national/international seminars during the last two years : Nil
- Teachers who have been resource persons at workshops/seminars during the last two years : 01

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	76 (2000)		76	107 (2001)		107
Drop-outs (including failures)	62		62	62		62
Appeared for the final year exam	14		14	45		45
Passed in the final exam	09		09	44		44
Passed in first class	00		00	00		00
University ranks, if any	Nil		Nil	Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 04

Filled: 03

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links/collaborations for teaching, research or both?

Nil

15.(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Mrs. Anila Dorjee	Selection Grd Lecturer	M.A.	Logic	55 yrs.	F
Dr. A. Pramanik	Reader	M.A., Ph.D.	Logic	47 yrs.	M
Sri P.K. Sinha	Lecturer	M.A.	Buddhism	32 yrs.	M

(b) Experience of the teachers:

<i>Name of the Teacher</i>	<i>UG</i>	<i>PG</i>	<i>Research</i>
Smt. A. Dorjee	30 yrs.		
Dr. A. Pramanik	20 yrs.		
Sri P.K. Sinha	02 yrs.		

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

No

17. What percentage of the faculty is in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

One

18. List the major thrust areas within the subject in which research activities are being pursued.

- The Concept of Right to Die.
-
-

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

No

23. What is the average workload in terms of actual contact lectures per week per teacher?

24 lectures

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

05 + 01 hrs.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Class Tests, Tutorials, Seminars, etc.

26. How do the teachers update themselves for discharging their teaching research responsibilities? Give details.

Library works, Orientation Programmes, Refresher Courses, Seminars, etc.

27. What is the annual budget allocation of the college to the department?

Rs. 18,000/- for books.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	1:1		<input checked="" type="checkbox"/>
Success rate (examination results)	97%		<input checked="" type="checkbox"/>
Progression to higher education rate	40%*		<input checked="" type="checkbox"/>
Employment rate	40%*		<input checked="" type="checkbox"/>
Ratio of part-time teachers to full-time teachers	Nil		<input checked="" type="checkbox"/>
Ratio of academic staff to administrative staff	Nil		<input checked="" type="checkbox"/>

* There is no system of maintaining records regarding this matter. However, this figure is derived on the basis of observation, social contacts and information received from the staff, students and Alumni Association.

31. Furnish the following data :

- Ratio of students to teachers 33 : 01
- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

Some of our students have achieved outstanding success in their lives. Our student Ventul Rimpoche now is staying in America, busy with religious activities. Ms. Kesang Lepcha is working as a teacher of Philosophy at Pranami Hr. Sec. School, Kalimpong. Ms. Karma Bhutia is working as a teacher of Philosophy at Dalapchand High School, Kalimpong. Mr. Yogbir Sakya is working as teacher at St. Augustine's School, Kalimpong. He is a member of various social associations, a social activist, a text book writer and is the Joint Secretary of Nepali Sahitya Addhyan Samiti, Kalimpong. Many of our students are in the Civil Services, Armies and Para Military Services.

**DEPARTMENTAL
INPUTS**

PHYSICS

III. Inputs from the Departments

1. Name and address of the department: **Physics, Kalimpong College**
2. Telephone number/s: **03552-255486/255231**
3. Date of establishment of the department: **July, 2004**
4. Built-up area of the department in sq. m. **80 Sq. m.**
5. List the different programmes (Level of Study = Certificate/ Diploma/ UG/ PG Diploma/ PG/ M.Phil./ Ph.D. etc. or equivalent) offered by the department together with the details required below:

<i>Programme</i>	<i>Level of study</i>	<i>Cut-off marks at entry level in %</i>	<i>Student strength</i>
B.Sc. (General)	U.G.	34 %	28

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	01	Nil	01
Teachers with Ph.D. or equivalent as the highest qualification	01	Nil	01
Teachers with PG or equivalent as the highest qualification	Nil	Nil	Nil
Teachers with other specific eligible qualification(specify)	Nil	Nil	Nil
Technical staff	01	Nil	01
Administrative staff	Nil	Nil	Nil

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

Routine distribution, organizing class tests, seminars, etc.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	09	05	14
Students from other states of India	00	03	03
NRI students	Nil	Nil	Nil
Other overseas students	01	10	11
Grand Total	10	18	28

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 39
- Journals/periodicals subscribed by the department: Nil
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects: Nil
- Teachers who have attended national/international seminars during the last two years : One
- Teachers who have been resource persons at workshops/seminars during the last two years : Nil

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	13 (2004)		13	17 (2005)		17
Drop-outs (including failures)	02		02	Nil		Nil
Appeared for the final year exam	N.A.		N.A.	N.A.		N.A.
Passed in the final exam	N.A.		N.A.	N.A.		N.A.
Passed in first class	N.A.		N.A.	N.A.		N.A.
University ranks, if any	N.A.		N.A.	N.A.		N.A.

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 01

Filled: 01

13. How often were national/international seminars, workshops etc. organised at the department?

Yet to be organized.

14. Are there any international or national links/collaborations for teaching, research or both?

Nil

(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Dr. Alok Kr. Ghorai	Lecturer	M. Sc., Ph.D.	Solid State Physics	44 yrs	M

(b) Experience of the teachers:

Name of the Teacher	UG	PG	Research
Dr. Alok Kr. Ghorai	2.5 yrs (1 yr. contract)		08 yrs.

Full time

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

1. CSIR, New Delhi, Research Fellowship – 5 years.
2. CSIR-RA – 3 years.

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

100 % (Personal Research)

18. List the major thrust areas within the subject in which research activities are being pursued.

- Two-dimensional Electron Gas in Semiconductor.
- Recombination Mechanism in Semiconductor.
-

19. Give details of ongoing projects funded by external agencies.

<i>Funding agency</i>	<i>Amount (Rs.)</i>	<i>Duration (years)</i>	<i>Collaboration, if any</i>
Nil	-	-	-

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Travelling Microscope, Zener Diode, L-C-R Ckt., etc.

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

Departmental inputs, Kalimpong College : Physics

23. What is the average work load in terms of actual contact lectures per week per teacher?

28/week

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

5 + 1 hrs/day

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular class test, home work for numerical problems, promotion and sent-up tests, etc.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Regular library work, Internet Surfing, by attending Seminars and Workshops. Academic discussions with seniors.

27. What is the annual budget allocation of the college to the department?

Rs. 15,000/- for books

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

No

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	1:1		
Success rate (examination results)	NA		
Progression to higher education rate	NA		
Employment rate	NA		
Ratio of part-time teachers to full-time teachers	0:1		
Ratio of academic staff to administrative staff	1:0		

31. Furnish the following data :

- Ratio of students to teachers 28 : 01
- Number of research papers published 15

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

The Physics Department was opened in Kalimpong College on July, 2004 with a view to fulfill the long standing demand of local students of Kalimpong. Students are showing great interest in the subject and they have already arranged a Students' Seminar on important topics like *Relativity, Thermodynamics, Gravitation, Digital Electronics*, etc. on 1st October, 2005. As the department is in its budding stage we have not got any examination results yet; but good achievements are expected in time]

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SELF-STUDY REPORT

PART -II

SELF STUDY REPORT

PART II

CRITERION-WISE REPORT

CRITERION I (Curricular aspects):

Kalimpong College is a government sponsored (aided) institution and has a clearly stated goal and objective set by the government itself. This College was established to provide collegiate education to the backward area of Kalimpong. As it moved forward it has shown its possible progress and development. The opening of Commerce and Science sections, pure science and addition of subjects like Geography, Tourism management and Vocational English later after the establishment of the College reflects the attitude towards reviewing the present curricula and setting new goals. The College is willing to face new challenges of the changing time and take new missions.

This College is affiliated to the University of North Bengal and has no freedom to frame its own curriculum. The syllabus committee of the university in consultation with the teachers from Colleges designs and finalises the curricula for all subjects of the degree course. Therefore, this College offers limited options for the students in respect of Elective subjects, Languages and new courses. The introduction of new subjects needs prior permission from the West Bengal Higher Education Council and the affiliating University. Since the curricula are bound by the rules of the University and teaching learning method is fixed in a definite framework. The institution observes all instructions and directions of the Govt of West Bengal and University of North Bengal.

Left to its own design, the present curriculum reflects little scope for interdisciplinary interaction among the students. The additional activities of the College such as NCC, NSS, Eco club etc open opportunities for the students for interdisciplinary understanding. This College has a unique (there are only 18 College in India in the venture) practice of projects like *Campus diversity Initiative* programmes and *Collaborative Diversity Research* programme organized by the College and sponsored by the ERC, New Delhi from time to time has given great experience and learning to the students participating in it. The programme provides learning outside classroom, research experience and traveling to other parts and Colleges of India eg. Karnataka, Maharastra, Uttaranchal, Delhi, Orissa, Jharkhand etc. No College in India provides research opportunity for undergraduate students. This programme was specially designed to meet out this part of the College education and the experience of the students are very encouraging through which the students get general awareness and understand the environmental and social issues, segregate evils and design reconciliation.

The approval of the courses from the WBHEC of the Govt. of West Bengal, is a time and effort taking work especially for the Colleges of hill areas like Kalimpong, located far

away from Calcutta. The development of a College completely depends upon the leadership and effort of the Principal and Governing Body of the College. In case of the aided Colleges, when considered from one viewpoint, the Principal is an administrative employee and the members of the Governing Body are socially engaged and busy persons. In such cases if these persons are unable to spare enough time for the public institution the progress will go slow, and the ultimate sufferers will be the students and hence the place. This may be considered as one of the reasons for backwardness.

However, the self financed courses like the Diploma courses in Tourism Management and Vocational Languages get quick permission from the University now a days. But the College can afford to open self financed courses only for the diploma, at present and looks forward to do more in this line in future.

CRITERION II (Teaching, Learning and Evaluation):

ADMISSION PROCESS

The admission process is transparent in Kalimpong College. The responsibility of admission is entrusted to the Admission committee with Principal as its President and Secretary, Teacher's Council as ex officio member. The other members (3 teaching members from 3 faculties and 2 non teaching members) are elected in the meeting of the Teachers' council and non-teaching staff separately. The College has gone through a number of changes in the criteria of admission over the time period and with the increase in the number of students and subjects/course taught. Basically, there are two separate admission categories – i) honours and ii) general course. The process of admission tests to the honours courses was practiced till 2002 while the admission to the general courses were entertained on merit of the board examination of class XII. In case of the general course the College keeps provision to admit 100% applicants, especially if they are the locals from Kalimpong. Now, all admissions are taken on merit of the board examination of class XII. Reservations to the SC, ST OBC Hill areas are given priority while the overseas students are welcome. The criteria framed are as per the need of the hour that satisfies the interest of the student mass. The present criteria for admission are as under:

1. 75% of the seats are reserved for the students of Kalimpong subdivision.
2. 25% of the seats are left open for the students from other areas of India and neighbouring nations.
3. 75% of the seats again reserved for the students coming from West Bengal Board of Secondary Education (WBBSE) and West Bengal Council of Secondary Education (WBCSE).
4. 25% of the seats are reserved for students from other boards such as ICSE and CBSE

Such criteria are kept flexible in case of admission to general courses only and if the permitted number of seats is lying vacant. The forms and prospectus can be requisitioned from the office of the College during the admission time, usually after the publication of the results of the Higher Secondary (10+2) examination. However, the foreign nationals can ask for the prospectus and form throughout the year.

TEACHING-LEARNING EFFORTS:

Kalimpong College has two shifts of teaching schedules- one in the morning for the Commerce department starting at 6-30 am and the other in the day, for Science and Humanities starting at 9 am. In the beginning the Commerce unit (morning section) was held

in the evening. But due to certain hill area constraints the timings were changed to the present system. As a result, the Commerce department is also facilitated with more space and classrooms in the morning. The College pays special attention to see that the number of working days and effective teaching days are maintained and practiced to conform to the required standard. The number of the teaching days is higher than the minimum of 180 days stipulated by the UGC and the University of North Bengal. The College offers facilities for special classes whenever needed and demanded by a teacher even during the University examinations and winter vacations.

The college has a supportive and dedicated team of teaching and non-teaching staff. The Governing Body takes free and quick decision to appoint part time and temporary teachers in the vacancies created by retirement, transfer or resignation in the greater interest of the students. The incurring expenses of salary of such appointments are met from the college fund. This appointment is necessary and justified, because the College Service Commission may sometimes take more time than usual to send the required teacher 20 % of the teachers and 40% of the office staff are part timers.

The experimental project conducted by the College under the sponsorship of ERC, New Delhi has been of great benefit to the students especially because this was related to research exposure to the UG students and this involved travel and studies in the field. Models, charts, limited number of field studies and sample materials along with usual practical classes, aid the teaching in science. Other departments in Social science and Literature conduct the educational tours and workshops. The visit to places and creative writings have always encouraged the students towards understanding nature and environment. There are very limited scope and sources to use the latest technological teaching aids. However, a few lectures in a year are held using the computer and LCD projector. The OHPs are also used by the students during their seminar presentations. The student seminar held every month in the College has also helped the general students to develop their confidence and knowledge in the subject and look towards higher learning. The College supports a medium sized library with 14,200 books for the students. The library also offers book bank service.

The faculty members are encouraged to prepare and follow teaching plan under the guidance of the head of the department. The plan helps the teachers to complete syllabus in time and manage tutorial classes in the end, as necessary. The faculty members are encouraged to attend national and international seminars and conferences as resource persons, consultants and participants. The value of such participation in updating the knowledge through discussion, interaction and attending is discussed in the special meetings of the departments/College. 34 teachers have participated (7 as resource persons) in the national and 07 have attended (1 as resource person) in the international seminars in the last two years. The College has also hosted 4 seminars in the College; two of them being the UGC sponsored seminars in the last two years.

EVALUATION OF THE PERFORMANCES OF THE TEACHERS:

Kalimpong College has two kinds of evaluations conducted on teachers. The evaluation is guided by the 'education committee' constituted taking senior teachers and office superintendent (OS) in it, with the Principal as the chairman. In the first category, the teachers take the process of self-appraisal. In the form prescribed for the purpose, the teachers evaluate themselves by answering 37 questions divided in three parts viz A) qualification and career development of self, B) Teaching and relation with the students and C) Relation with the administrative staff and difficulties faced.

In the second category the performance of the respective teachers are evaluated by the outgoing students in the prescribed forms after they receive their passed mark sheet of the degree examination. The students answer 26 questions in the form designed to focus the features on the personality, punctuality, subject knowledge, method of teaching, command on language and expression, attitude towards co-curricular activities, relationship with the students etc of the teacher.

The introduction of the method of evaluation that was started in the College three years ago has proved to be of great significance for the teachers of the College. The teachers are challenged to identify their shortcomings from the feed back evaluation of the students and apply remedial measures in their teaching career in future. The comparative assessment of the two kinds of evaluation helps them to understand the correctness of the self-appraisal. The College is also considering the idea to carry evaluation of the members of non-teaching staff and offer them time for exposure and training.

With the benefit it has imparted, the two methods of evaluation will remain to be a permanent feature in the annual activity of the College.

MONITORING THE STUDENT PERFORMANCES:

According to the recent directive of the NBU (2005) the degree examinations will be conducted in three parts with effect from 2006, replacing the existing system of two parts. As a result the preparatory schedule for examination for the students and respective duties for the College has changed and tightened. 75% of attendance in the class has been made compulsory as one of the criteria for appearing in the University examination. The departments concerned conduct regular class tests to monitor the application of the students. On the completion of three months tenure after admission to the College the performance tests are conducted for honours students to approve their merit. In addition, the sent-up tests are the usual feature of preparation for the final examination.

Kalimpong College has exhibited satisfactory performances in the University examination since its establishment in 1962. The pass percentage of the year 2004 is 87.5 %. Several students have occupied the University toppers' place to win Gold and Silver medals. (detailed list in the Appendix 10).

CRITERION III (Research, Consultancy and Extension):

As in any other UG College of the state, the activities on research and consultancy has been limited by several factors in Kalimpong College. In the first place, the service condition in the College encourages but does not make the research mandatory. The pressure of every day duties including class teaching, examinations, evaluation of answer scripts of home and University examinations, student union activities and sub ordinate committee activities keeps the faculty engaged throughout the year. In addition, the junior members have to arrange and seek outing for the Orientation and Refresher courses. The lack of proper research level infrastructure facilities, apparatus and chemicals for laboratory based subjects is another factor to reduce the activities and motivation of research. But along with such time frame and limited scope, the College gives considerable importance and privilege for research works. The teachers can take FIP leave to visit various Universities in India as per UGC rules for carrying out research for Ph.D degree. Support is also extended to researchers at home. Though not very frequently the faculty members attend various national and international seminars and conferences on their personal effort. Within the last two years 2 teachers have been conferred with the degree of Ph D. 28 papers and 8 books have been published by the faculty members of the College.

Under such circumstances Kalimpong College is proud to have a laboratory recognized by the University of North Bengal for carrying out research leading to the Ph D degree in the department of Botany. It may be mentioned that this College is one of very few Colleges in the region, which has a recognized research laboratory. One scholar has been awarded the degree of Ph D in 2003 while the other is due to submit his thesis very soon. Some of the teachers participate in the consultancy workshops but this has not been made a source of revenue for the College yet. Within these constraints and parameters the College feels that the research and extension services is not given its importance and attention. But, it duly understands the place of research and development in modern day of civilization and intends to do better in time to come.

The College has supported a few extension programmes in collaboration with the NGOs. Dr. Jaishree Pradhan, in-charge of the Eco club joins hand with the ATREE, Citrus Dieback Research Station, DGHC and other NGOs to organize various training programmes to students of the different Schools and Colleges, public and farmers of the region. Dr S K Mukherjee extends his service in awareness programmes and medical camps to local villagers, tea garden labours and flood victims. Consumer awareness programmes was conducted in the College through Essay writing, Quiz and Debates.

The College in a joint venture with the ERC, New Delhi has been taking up collaborative studies with the students of USA, which may include exchange visits of the students involved. This venture will also give exposure to the students to researches in the UG level. This College is also processing an understanding with the Pitzer College of USA for collaborative activities and classes.

CRITERION IV (Infrastructure and Learning Resources):

The developmental works and maintenance of the infrastructure in the institution are taken up as per the *Master Plan*. Kalimpong College has 1.71 acres area of land in the present location towards the north of the Rishi Bankim Chandra Park about 1 km southwards from the town. There is scope for expanding and adding more land area in future. The College has 38+1 rooms in total, in two buildings. When they are classified to three categories there are 3+2 large classrooms accommodating more than 100 students in them, 9 medium sized rooms accommodating 60+ students in them and 2 small rooms for honours classes. In the science departments there are 10 laboratories for practical classes including 1 research lab.

The administrative set up is accommodated within the main building but in the justified location. It consists of 1 examination cum storeroom, 1 Principal's room, 1 Head assistant cum general office room, 1 cash counter room. In addition, the College has 1 general hall, 2 staff rooms, 1 Boys' common room, 1 Girls' common room, 1 NCC room, 1 students' union room, 1 library with reading room and 1 canteen. There are 6 lavatories (4 men's and 2 women's) in the main building. A new separate students' toilet block is being constructed, as per the master plan which will be completed by January 2006.

The maintenance of the building and laboratories requires a huge annual budget. Kalimpong College does not receive any grant meant for the purpose of maintenance from the government or other sources. The growing need of expenses on maintenance of the infrastructure including the equipments has put regular pressure on the budget allocated for other essential areas. The College authority on requisition receives help from the fund of the MP and MLA at times to meet the need. The management of the College is seriously concerned about the creation of regular fund for the purpose.

This College has not been able to construct hostels for the students and residential quarters for the staff. The students of this College usually come from the nearby areas of Sikkim, Darjeeling, Kurseong, Dooars, Northeastern states, Bhutan, Nepal and surrounding rural areas of Kalimpong. 47.4 % of the students are females and they have to face various financial strains and other difficulties while staying in private hostels. This is one of the shortcomings of the College, which needs to be addressed to at an earliest convenience. The computerization and inter-connection of the library is yet another important task, which the College wants to take up as early as possible. The College also understands the need of construction of more classrooms with the growing pressure due to the growing number of students and starting of new courses. The institution runs a xerox centre but the internet and telephone services are yet to be installed.

One must admit, that this College is suffering from financial constraints. The management is dependent on the Government while very a nascent approach has been evolved for generating its own recurring fund. To begin with, the College has brought in two self-financed courses. The College is in a need to generate a suitable amount of fund necessary for maintenance and repair works, which can later, be included in the developmental works. Definitely, there is a lot more to do, in this regard.

CRITERION V (Student Support and Progression):

Kalimpong College nurtures the necessary guidance and co-operation to facilitate students' progression and development. As provided by the Government rules and University statutes, the General Secretary of the students' union is one of the members of the Governing Body, the apex administrative body of the College. The General Secretary is again an annually elected member from the 28 students who in turn are directly elected by the general students. In this manner the students have participation in the management of the College. This is an example of provision for development of leadership quality among the students who will have to guide their fellow friends and citizens in the society and the nation tomorrow. There are five committees of the student representatives designed to monitor the various activities as follows:

1. Social and Cultural affairs
2. Games and sports (outdoor)
3. Library and Magazine
4. Debate and Seminar
5. Common room (Boys' and Girls') and indoor Games

Each committee has a member from the teachers' council as the In-charge of the committee to supervise and guide the organizing of activities. The group activities play a significant role in developing the personality and character of the students.

Kalimpong College receives a respectable number of applicants from Sikkim, Bhutan, Nepal and North-eastern states in search of quality education. There are 1540 students studying in the College at present of which 811 (52.6 %) are boys and 729 (47.4 %) are girls. The number of students from other states and overseas is 306 (20 % of the total) of which 129 (8.5 %) are boys and 177 (11.5 %) are girls.

Kalimpong College is proud to have one of the best NCC units of 5 Bengal BN NCC. With the motto of 'unity and discipline' the NCC delivers the development of personality, inculcation of discipline, self confidence, leadership,, sense of responsibility, and awareness of national integration among its cadets. This is also considered as the nursery for propagating secularism, value of patriotism, selfless service and sense of hard work.

add | Since 1963 this College has been extending NCC service to the male students and also to the female students since 2004. The cadets are trained in the College and various regional and national training camps at regular intervals. Since 2001, 62 candidates have passed 'B' certificate and 15 have passed the prestigious 'C' certificate examination of which the latter enables them to sit for the various National Defence Services Commission Examinations directly. The NCC office record shows an encouraging picture of placements in jobs. Most of the NCC students have joined military and para-military services like GR, CRPF, CISF, Assam Rifles, EFR, BSF, etc while others have taken up profession in West Bengal Police Service, LIC, Banks, teaching etc. Some of them have also become advocates and call centre executives. Republic day camp at Delhi is the most prestigious national camp aspired by all NCC cadets. It should be mentioned with pride that the students from Kalimpong College keep their flag flying high by representing this camp every year. In the process our students

are regularly selected to participate in the republic day parade of the nation on 26th January at Delhi. 18 cadets from this College have participated in the RD parade since 1989.

NSS is another student activity in the College. With the watchword of 'Not me but you' the NSS expresses the essence of democratic living, upholds the need for selfless service and appreciation of other man's point of view and to show consideration. The Kalimpong College unit of NSS was established long back in the 80s and has been revived in the recent past. It has been working to understand the community in which they live. The NSS activities include fieldwork and social service, campus cleaning and plantation, awareness campaign through debate, essay writing, quiz, participation in the programmes of other NSS unit etc. The College also observes the grand NSS day annually.

The Eco Club is one of the important features in the College. It helps the students to understand their social responsibility to protect and conserve nature and its resources. It is also aimed at developing their attitude towards working in a group for general social cause and participatory activities. Some of the activities undertaken by the College under the guidance of the club are annual observation of the environment day of the College where the students hold workshops, campus cleaning, tree plantation, attending seminars and training organized by other institutions and NGOs, awareness campaign etc. Special attention is given to the programmes related to regional environmental issues such as Municipal Solid Waste Management, pollution and control, deforestation, bio piracy, crop diversity, land degradation, bio farming, water management etc. where the learners get the opportunity to listen to resource persons of national and international distinction. The activities inside the College campus are graciously participated by the teaching and non-teaching staff, students and student union members.

Started recently but enthusiastically this College has an alumni association, which is fast increasing in popularity. The alumni is meeting regularly and discussing the plans to deliver their expertise, direction and help in promoting the academic interest of the College and Kalimpong as a whole. Within the long 44 years of its existence thousands of students have passed out from this College who are placed in various positions in different walks of life. This College boasts of having many of its alumni in the prestigious ranks and posts like Secretaries in Sikkim, Bhutan and DGHC, WBCS officers, Police Officers and commissioned officers in the defence services. Some members have excelled as industrialists, as executives in multinational companies, as journalists, editors and writers and as filmmakers and directors. Some of our alumni have entered the field of socio-political public service and are now holding the posts of ministers in Sikkim and member of the Legislative Assembly, West Bengal, while hundreds of them have represented the public in local self Government bodies.

The College has the mechanism to use student feedback for quality enhancement. The students are facilitated to write on and evaluate the College and its teaching community (explained in Criterion VII).

The prospectus of the College is published annually. It carries information on the College and its management, eligibility of admission, fees structure, programmes offered including career-oriented courses, attendance, examinations, seminars, student union activities, NCC, NSS, student scholarships and faculty strength.

The College has a career counseling and guidance cell and two of the trained faculty members for the purpose but has not been able to run to the required standard. The College placed the opening of a 'placement service' in its long term plan.

As mentioned earlier in the preface, this College receives a large number of students from the backward rural places and communities. An estimated 80% students belong to this category. In such circumstances, the College is also committed to nurture certain part of the poor section of the society. The College offers free-ship to the poor students. The "Annapurna Bhattacharya" scholarship is awarded to the poor meritorious students after their evaluation in their internal examination. The stipends received by the students belonging SC/ST category and by the wards of army personnels from the respective departments are the usual feature and needs little mention.

Kalimpong College has been selected by the Foundation for Academic Excellence and Access (FAEA) an international NGO with its office at New Delhi for various scholarship programmes for the backward students. The College is sponsored for programmes like Computer training, language training, coaching center and small scale research activity for about 50 students every year. In addition, three meritorious students from the College receive scholarship of about Rs. 2500/- per month and contingency for studies up to PG level.

CRITERION VI (Organisation and Management):

Kalimpong College has a collective management. The policies of management are governed by the principles of participation. The apex body of administration and management is the Governing body. Being a Government aided (sponsored) institution the College follows certain basic rules of the Government of West Bengal and statutes of the University of North Bengal. The following members constitute the governing Body:

DPI (government) nominee	2
University nominee	2
Elected teaching members	4
Elected non-teaching members	2
Principal of the College (ex officio)	1
General Secretary of the Students' Union (ex officio)	1
Co-opted members (if any)	1

All major decisions, new ventures and activities need the approval of the Governing Body. The power of sanctioning of posts lies with Govt. of West Bengal and recommendation of names for appointment (in the grant-in-aid scheme) with West Bengal College Service Commission.

The institution aspires a balanced planning of academic and administrative activities. The Teachers' Council (TC) is a statutory committee that assists the administration in all matters of management. There are 12 sub-committees of the teaching and non-teaching staff to take on the different responsibilities as under:

1. Finance committee
2. PF committee
3. Admission committee
4. Examination committee
5. Disciplinary committee
6. Election committee
7. Library committee
8. Debate committee
9. Magazine committee
10. Career consultancy

11. Seminar committee
12. Games and sports committee
13. Culture committee
14. Canteen committee
15. TC room committee

The Heads of all the departments are entrusted with their respective departmental responsibilities while there is a separate In-charge in the morning (Commerce) department.

The office (non-teaching) staff structure is constituted by the Principal, Head assistant cum Office superintendent, Cashier, Accountant, LDC, typist and other group D staff. There are two assistants to the librarian in the library.

The Kalimpong College Students Union (KCSU) is the students' body to share the responsibility of proper and smooth management with the College authority. The *alumni* association has already started sharing works with the College administration in organizing programmes related to civil defence and career guidance/counseling.

A Building Committee has been constituted recently with the members of UGC/University, Public Works Department, Governing Body of the College and teaching and non-teaching staff in it as per the UGC norms to monitor the building works in the College.

The non-teaching staff of the College has a self-generated welfare fund, which is used by the members in the time of emergency and acute needs. The College has an Employees' Co-operative Credit Society for all employees of the College. The society facilitates the members to avail money loan for different purposes (especially housing). The College has the grievance and redressal cell for the students and staff.

The system of preparation of the annual budget has been started recently. The accounts of the College is audited annually by the auditors nominated by the government of West Bengal. The financial management is done by the Principal's office. The responsibility of accounts and keeping of the records in proper order lies with the Principal assisted by the Head Assistant, Cashier and the Accountant. The finance committee of the College that has limited itself to preparation of the annual budget only will assist in other areas including purchasing, in future. The system of internal audit is proposed to be applied from the session 2006-2007. The institution is well aware of the fact that financial management is one of the most important aspects. The College fund is far from satisfactory while the day-to-day expenses are on the rise with the increase in the number of students and courses. Small amount of savings from the fund collected, as fees have been lying with the College to earn some interest. Such funds, in fact, have provided stability of position to the College. The Governing Body of College has been discussing matters in the line of generating its own finance in order to meet ever-increasing demands.

The image of management and organization is often reflected in the discipline of the institution. Except for a few small instances during very adverse situations of the Gorkahland agitation in the 80s and early 90s when the whole hills were on fire, this College has never seen any breach in its discipline. In this respect, the management and students of this College deserve kudos.

CRITERION VII (Healthy practices):

Kalimpong College can hold its head high in adopting a few but noteworthy healthy practices.

The College has its goal and objective. The administration has been decentralized. The *teachers' Council*, through its sub-committees, shares the load of management in the areas mentioned in the criterion VI above (list). The *students' union council* participates in organizing most of the programmes of the College in addition to their independent students' welfare activities.

The College has the master plan for land and infrastructure (enclosed-Annexure 7) and vision for future for academic excellence.

The practice of the self-appraisal and student feed back method has been acceptable to all concerned and in fact; this has become very helpful in identifying and rectifying weaknesses of the teachers concerned wherever applicable. The College also started to collect views of the senior *alumni* members on the administrative and academic matters and their experience in campus life.

Kalimpong College is a centre for wide diversity of students from different races and faiths from places far and near. This institution encourages secularism and national integration in its campus life and does not permit activities related to myth and imaginations. However, it welcomes and holds value-based talks on literature, culture and philosophy, at times and occasions.

With the intention to inculcate the importance of group activities, the College carries out exchange programmes from time to time with the Colleges of the different parts of India such as Goa, Karnataka, Maharashtra, Rajasthan, Uttaranchal, Orissa, Meghalaya and Calcutta.

It is also initiating exchange study programmes with the Pitzer College of USA. A few Pitzer students have already been accommodated to attend some classes in this College. In addition, the College has already agreed to carry a cross-cultural student exchange programme with the students of some Colleges from US, in collaboration with the ERC, New Delhi.

Through the activities of Eco-club, NCC and NSS the College educates its students for clean and pollution free environment. The students participate in the civil education activities such as traffic control, AIDS awareness programmes, blood donation camps. These students are also trained for giving emergency services in case of fire, accidents and natural calamities such as landslides.

The administrative staff is sensitized to latest managerial concepts, but no training and refresher programmes have been provided or organised so far. The office of the College has

been computerized for records and accounts only. The system of internal quality checks is very primitive as well.

The Governing Body of the College in consultation with the TC, NTS and KCSU has been working out definite related issues towards promoting the academic and general interest of the College in the process of gearing up to meet its objectives and challenges of the changing time. The *alumni* members of the College have requested to build up bridges for participation of the community in the College activities.

The College has not been able to introduce the degree courses on Information Technology and Computer but has plans for the same and hopes that its students are not deprived for long. The language lab and computer centre sponsored and already sanctioned by the FAEA will deliver great service to the students in terms of developing communication skills, availing basic computer education and Internet access.

SUMMARY

Kalimpong College, situated at remote but a place beautifully created by nature, is the sole College in the subdivision established for imparting higher education for all sections of students -rich and poor, from areas far and near. It has already spent a period of 44 valuable years and nurtured many thousand souls towards becoming respected citizens of the nation.

The historical incidences over the world have shown that good intentions do not always bring good results. But the efforts have to continue and the show must go on. Every organization has certain goals to realize for which the concept of "organization development" itself is a necessary condition. Due to the historical and socioeconomic reasons, Kalimpong College has not been able to achieve "organization development" to the extent that is required for achieving its goals. However, sincere attempts are being made to identify its strength and weaknesses in the context of the opportunity provided by NAAC so that the institution is oriented towards 'organization development' to increase its capacity to achieve the goals of providing higher education and social development.

STRENGTH OF THE COLLEGE:

1. One of the strongest characters of this institution is the prevalent unity amongst its various human resource components: the teachers, the non-teaching staff, Students Union Council and the students in general. There is a deep sense of belonging towards the institution, which has enabled them to function effectively within the limited resources.
2. Kalimpong College conducts the teaching and learning programmes throughout the year as per its annual calendar without interference and disturbance.
3. Politicisation has adversely affected many higher educational institutions in India. Fortunately, Kalimpong College has been successful in keeping itself safe from any such adversity. Therefore, factionalism and politicking have not infiltrated in the system. The academic and working environment is healthy.
4. The achieved sense of belonging and unity has facilitated the institution to organize extra-curricular activities effectively throughout. The activities referred in the part I and II of SSR such as ERC student exchange activities, FAEA, College and student Seminars, Eco Club, NCC, NSS and Games and Sports are some of the students support activities of inspiration.

It may be mentioned that the absence of any football and playground has failed to hinder the skill of the College footballers that have continuously remained University champions for the last four years. Our students have won the University-Sikkim state open and Darjeeling open marathon races in the recent years.

5. The College boasts of having a recognized research lab in the department of Botany carrying out researches leading to the degree of Ph D.
6. Kalimpong College has been able to address the needs of higher education of the socio economically deprived section of the society to a large extent in tune with the national goals of development with equity and justice. The College has 47.4% of female students who are performing satisfactorily in the University examinations and co-curricular activities. 104 (6.8 %) of the students belong to SC and 411 (26.7 %) to ST category while 168 (10.9) % students are from the OBC category.
7. A sizeable number of students from Bhutan, Nepal, Sikkim and Northeastern states take admission in this College every year. This institution has earned popularity and appreciation from these areas for the academic and general environment.
8. Most of the students of this College hail from the marginalized section of the society with poor family educational background, many of whom are the first generation literates. Yet, with the effort and dedication of the teachers the pass percentage is more than satisfactory.
9. The College has recently formed *Alumni* association, which aims to help and direct the management to promote the academic interest of the College.
10. Kalimpong College campus maintains and strives for a peaceful and pollution free environment.

WEAKNESSES:

1. The College is running amidst the shortage of buildings and classrooms.
 - a/ There is no separate library building.
 - b/ The long desired construction of students Hostels and quarters for the staff and a guesthouse has not materialized.
 - c/ There is no separate administrative block in the College
 - d/ The student and staff Canteen of the College is below the required standard.
 - e/ Conference room and auditorium is lacking

2. Shortage of teaching and non-teaching staff-

Teaching: Since there are more than 150 students in some of the humanities subjects they have been divided into sections. The number of teachers is not sufficient.

Non-teaching: Staff pattern is not yet approved by the Govt. of West Bengal despite repeated requests and reminders. Existing vacancies are also not filled up. Therefore, the College is compelled to appoint a limited number of part timers using its own fund.

3. The hill areas of Darjeeling are known for the shortage of water and this College is no exception. The supply of water received from the Public Health department does not fulfill the need of the College.
4. There is lack of infrastructure for self-financing courses.
5. The College has been able to use computers only in the office and Commerce department. The most needed computerization of library and teaching along with a computer centre is yet to be realized.
6. A health centre and welfare centre for non-resident students is lacking in the College.
7. The present land area is far from enough for the College to cater to the growing academic, co curricular and administrative needs.
8. One of the major weaknesses of the College is shortage of resources and skill for generating its own finance and fund.

FUTURE PLANS

The planning of future activities in an institution like ours should keep in mind the needs of the youth and the contemporary society. Kalimpong College has plans for development and extension for the future as follows:

FOR IMMEDIATE ACTION:

1. Computerisation of library
2. Acquiring more land from the adjacent park area of the DGHC. Dialogues have been initiated
3. Landscaping the Campus.
4. Construction of Library building
5. Construction of Administrative block
6. Extension of classrooms
7. Introducing Sociology as elective subject
8. Introduction of professional courses on Financial management, Mass communication journalism and DIT.

LONG TERM PLAN:

1. Introduction of Bachelors degree in BCA, Microbiology, Environmental Science, Drama and Music, Rural development/ Social Works.
2. Introduction of Masters degree in: English , Political Science , Nepali, EVS, Rural development/Social works.
3. Construction of Staff quarters and student hostels
4. Construction of Sports centre and auditorium
5. Installation of Water harvesting for the College. -

This institution intends to keep its options open for any contingencies that may arise in course of time and future needs of the society.

A responsibility of an educational institution increases more and more as it moves forward. Many of the aspirations expressed here seem far-fetched now. It may take time but with the motto of *seek and ye shall find* Kalimpong College is set to move forward towards the realization of these cherished goals.

APPENDIX

Content

- I. Acts and statutes of the College
 - II. Institutional Calendar and Annual reports for the past two years
 - III. Rules, regulations and guidelines relating to the composition, powers and functions of the various academic and administrative authorities and Committees.
 - IV. Document on the current of list of academic programmes, duration, fee structure.
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ANNEXURE - I

Acts and Statutes of the College

Statutes relating to Governing Bodies of colleges

Constitution of Governing Body

1. (1) Save as otherwise provided in Statute 8 the Governing Body of a college shall consist of the following members :

- (a) A President to be elected in the manner prescribed in paragraph (2).
- (b) The Principal of the college who shall be the Secretary of the Governing Body. Ex-officio ;
- (c) Four members to be elected from amongst themselves by the whole-time teachers of the college, whole-time librarians and whole-time physical instructors holding appointments against posts approved by the State Government/Competent Authority at a meeting to be convened for the purpose by the Principal of the college and presided over by him or, in his absence, by the senior most teacher available.

Note - The Principal shall not vote in this election :

- (d) two members to be elected from amongst themselves by the whole time non-teaching employees of the college holding appointments against posts approved by the State Government/Competent Authority at a meeting to be presided over by the Principal of the college or, in his absence, by a teacher of the college authorized by the Principal.

Note : In the case of a tie in an election referred to in clause (c) or clause (d), the presiding officer shall draw lots and declare the result in the same meeting ;

- (e) two members to be nominated by the State Government, at least one of whom shall be an educationist ;
- (f) two members to be nominated by the Executive Council of whom at least one shall be a woman, in case of a Women's College;
- (g) one representative of the regular students of the college who shall be the duly elected General Secretary of the Students' Union and who shall continue to be a member so long as he continues to be the General secretary.

In the absence of the Union or a duly elected General Secretary of the Students' Union, the regular student of the college shall elect one representative from amongst themselves under the arrangements made by the Principal of the college or, in his absence, by a teacher of the college authorized by the Principal.

- (h) not more than two members to be nominated by the Vice- Chancellor in consultation with the Vice-Chairman of the Council of Undergraduate Studies concerned from among the donors, if any, included in the list of donors of the college;

Provided that such members shall include persons required to be included in the Governing Body of the college under the terms and conditions of donation to the college ;

Provided further that after the commencement of these Statutes no condition shall be attached to any donation to a college requiring representation of the donor in the Governing Body of the college;

Provided also that no teacher or other employee of the college who is a donor shall be nominated as such member.

(2). The President of a Governing Body of a college shall be elected by members in categories (b) to (h) of paragraph (1) at the first meeting of the Governing Body to be convened by the Principal and to be chaired by him.

The President may or may not be elected from among those members, provided that no teacher or non-teaching employee or student shall be eligible to be elected as the President.

Tenure of Office of the Governing Body

Statute 2

(a) The term of office of the Governing Body of any college constituted under Statute 1 shall be four years with effect from the date of election of the President of the Governing Body or from the date of expiry of the term of office of the previous Governing Body, whichever is later.

Provided that the first Governing Body constituted under paragraph © shall commence functioning from the date of election of the President and shall hold office for a period of four years from the date of such election :

Provided further that if the formation and/or functioning of the first Governing Body in accordance with the provisions of these Statutes is not possible for any reason whatsoever, the University shall appoint an Administrator who shall have all the powers and functions of the Governing Body, till such Governing Body is actually formed and/or starts functioning.

(b) At least three months before the expiry of the term of office of the members of the Governing Body of a college, the Secretary of the Governing Body shall take necessary steps to ensure that the election/nomination of members of the Governing Body under Statute 1 is completed not later than one month before the expiry of the terms of office of such outgoing members.

○ The Principal of every college affiliated to this University shall take necessary steps to constitute the first Governing Body of that college including election of the President under the Statutes within six months with effect from the date on which the Statutes come into force and the term of office of the Governing Body so constituted shall be four years from the date of nomination of the President.

(d) After the expiry of the term of four years and subject to the provisions of paragraph (a), a Governing Body of a college shall cease to function and if, in the meantime, the new Governing Body has not been formed in accordance with these Statutes or is unable to take over the management of the college, the University shall either extend the life of the erstwhile Governing Body for a period not exceeding eighteen months or appoint an Administrator for a period not exceeding eighteen months who shall have all the powers and functions of the Governing Body until a new Governing Body is constituted or until as the Governing Body takes over charge, as the case may be, in accordance with the Statute. The Administrator shall take steps for the constitution of the new Governing Body within six months of his appointment, where such Governing Body has not yet been constituted.

Filling up of casual vacancy

Statute 3

(a) Any casual vacancy in the office of a member of the Governing Body of a college other than an ex-officio member shall be filled by an authority or an electorate which nominated or elected the member whose seat has become vacant and in the same manner as prescribed in statute 1.

(b) A member nominated or elected to fill a casual vacancy shall hold office for the remainder of the terms of office of the member in whose seat the vacancy has occurred.

© The office of an elected or nominated member of the Governing Body shall become vacant if –

- (i) he absents himself from four consecutive meetings of the Governing Body without obtaining leave of absence from the Governing Body ; or
- (ii) he is found to be of unsound mind or convicted or any offence involving moral turpitude; or
- (iii) he ceases to be a member of the constituency from which he has been elected or nominated.

Action of Governing Body not to be invalidated by reason of vacancies

Statute 4

(a) No action by the Governing Body shall be invalidated by reason of any vacancy in the office of any member thereof.

(b) For the removal of doubt, it is also hereby declared that notwithstanding any failure of the State Government, the Executive Council or the Vice-Chancellor to nominate any member or members under clause (e) or clause (f) or clause (h), as the case may be, of Statute 1, the constitution of a Governing Body under these Statutes shall be deemed to be complete.

Powers and functions of the Governing Body

Statutes 5

(a) The Governing Body of every college shall be responsible for the proper management of the affairs of the college and may exercise all such powers and functions as may be necessary for the purpose.

(b) In particular, and without prejudice to the generality of the foregoing provisions, the Governing Body of a college shall be responsible for ensuring -

- (j) that review is made of the results of the college and the University examinations and measures are adopted for academic improvement and maintenance of academic standards ;
- (ii) that posts are created and appointments made of the Principal and teachers and other staff in accordance with the provisions of any law of any rules or orders for the time being in force to provide the instructional and other services necessary for the efficient and effective operation of the college;

- (iii) that the number and qualifications and the method of recruiting the teachers, librarians and non-teaching staff and the conditions of their service are in accordance with the provisions of any law or any rules or orders for the time being in force;
- (iv) that the laboratory and other instructional facilities available are adequate for the instructional programme ;
- (v) that the buildings in which the college is located are suitable for the purpose for which they are intended and are maintained at a satisfactory state of repair and sanitation ;
- (vi) that the library is properly equipped ;
- (vii) that the financial resources of the college are sufficient to ensure efficient and effective management of the college ;
- (viii) that all information, returns, reports and other materials required by the University, the U.G.C. and the State Government are promptly collected, prepared and made available to the University, the U.G.C. and the State Government ;
- (ix) that all books, registers, records and accounts required to be maintained are kept up-to-date ;
- (x) that due provision is made for the well-being of students, management of their hostels, health, recreation and sports ;
- (xi) that the students' discipline is maintained ;
- (xii) that proper assistance and facilities are given to the Inspector of Colleges and other persons appointed by the University for inspection and report ;
- (xiii) that directions issued by the University from time to time are carried out and compliance with them reported speedily to the University ; and
- (xiv) that all properties and funds of the college are properly controlled and administered.
- (xv) the Governing Body may appoint an Academic Sub-Committee and such other sub-committee as it may think fit, to advise the Governing Body for the efficient administration of the college. Such sub-committee may include teachers of the college who are not members of the Governing Body. The Principal shall ordinarily be the Chairman of the sub-committees as may be formed.

Meetings of the Governing Body

Statutes 6

- (a) Meetings of the Governing Body of a college shall be held at least four times in a year.

(b) For a meeting of the Governing Body of a college and quorum shall be the simple majority of the total number of the Governing Body.

© The Secretary shall send copies of minutes of the previous meeting along with the notice of the meeting ordinarily seven days before the date of the meeting. The President may reduce the period of notice in case of emergency.

(a) The Secretary shall call a meeting if the President so directs him in writing or if at least fifty per cent of the members of the Governing Body requisition a meeting.

Functions of the Secretary of the Governing Body

Statute 7

The Secretary of the Governing Body of every college shall

- (i) convene the meeting of the Governing Body, maintain the records, conduct the official correspondence and keep the minutes of proceedings of meetings of the Governing Body;
- (ii) send to the Executive Council, when called upon by the Executive Council to do so, originals or certified copies of such records, correspondence or minutes referred to above as may be required by the Executive Council; and
- (iii) operate the college funds jointly with the President or any other member of the Governing Body (other than a teacher, employee or student of the college) as may be authorized by the Governing Body of the college.

Special provision regarding Governing Bodies of certain colleges

Statute 8

(1) (a) In the case of a college established and administered by any Trust or Registered Society or under a scheme laid down by a competent court and already granted affiliation on that stipulation, the Governing Body shall be constituted in accordance with the terms of the memorandum and articles of Association or the Deed of Trust, as the case may be :

Provided that the Governing Body of such a college shall also include the members as envisaged in clauses ©, (d), (e), (f) and (g) of Statute 1 of these Statutes, if not already included.

(b) Within three months from the date of coming into force of the Statutes under this Chapter, the Governing Body of a college, as envisaged in clause (a), shall be reconstituted accordingly.

○ Any notice in writing in this behalf shall be sent by the University to the Secretary or the President of the Governing Body of such a college and in that case such notice shall be deemed to have been duly served on the Governing Body of the college.

(d) If the Governing Body of such a college is not reconstituted within the period referred to in clauses (b), the Executive Council may appoint an Administrator to take over the management of the college. The Administrator shall cause reconstitution of the Governing Body of the college within three months from the date of his appointment in accordance with the provisions of clause (a).

(2) Notwithstanding anything contained in paragraph(1), in the case of a college established and administered by a minority based on religion or language and affiliated to the University under the stipulation as contained in the Memorandum and Articles of Association or the Deed of Trust, as the case may be, the Governing Body of such a college shall be constituted in accordance with the terms of the said Memorandum and Articles of Association or the Deed of Trust, as the case may be.

Statutes 9

Notwithstanding anything contained anywhere in this statutes and elsewhere, the Governing Body of a college established or managed by the University, shall be reconstituted by the Principal in accordance with provisions of Statutes 1 with the Vice-Chancellor, University of north Bengal as the Ex-officio-Chairman of the Governing Body, there being no President. The venue of the meeting of the Governing Body shall be such as may be directed by the Vice-Chancellor who shall be the Chairman of the Governing Body. The term of office of the Governing Body of any such college shall be for a period of four years with effect from the date of the first meeting of the Governing Body after its reconstitution. In all other respects the provision of the Statutes 2 to 7 shall apply to such a college.

Interpretation

10. In this Statutes, unless the context otherwise requires –

- (a) "college" means a college affiliated to the University of North Bengal but does not include a Government college, and
- (b) "donor" in relation of any college, means any person or Body or Association which has made to such college a donation of a sum of Rs. 5,000/- or more and has made full payment of such donation either in a lump or by instalments or who has made over to the college a property valued in the opinion of the Executive Council, at not less than Rs. 5,000/-

ANNEXURE- II

Institutional Calendar and Annual reports for the past two years

COLLEGE CALENDER 2003-04

- | | |
|---------------------------|---|
| 1.6.2003 to
20.6.2003 | - B.A./B.Sc./B.Com. Part - I/II (Gen./Hons.) Univ. Examinations. |
| 21.6.2003 | - First year Arts/Sc./Com. XI Com. Classes resume. |
| 16.6.2003 | - Admission process for class XI Com. Till 5.7.2003 |
| 1.7.2003 | - Second year class begins |
| 11.7.2003 | - Admission of Class XI Commerce starts |
| 19.7.2003 | - Admission of Class XI Commerce completes |
| 19.7.2003 | - Admission process for First year class starts |
| 21.7.2003 | - Class of XI Commerce starts |
| 26.7.2003 | - Seminar/Tutorial (Nepali; Hindi; English; Zoology and Commerce) |
| 12.8.2003 to
14.8.2003 | - Workshop on Teacher's Faculty Development in collaboration with E.R.C., New Delhi |
| 18.8.2003 | - First year class begins
Lectures on Value Based Education |
| 15.8.2003 | - 56 th Independence Day Celebration |
| 23.8.2003 | - Seminar/Tutorial (Political Science & Botany) |
| 30.8.2003 | - Seminar/Tutorial (History, Chemistry & Com.) |
| 6.9.2003 | - Elocution Competition |

- 13.9.2003 - Seminar/Tutorial (Economics, Geography & Zoology)
- 15.9.2003 from 2.15 p.m. - Class Test (First & Second Year)
Elt.Nep.; Elt.Hindi; Elt.English; Nep.(H); Eng.(H); Zoo.(Pass/Hons.) & Commerce (Pass/Hons.)
- 16.9.2003 from 2.15 p.m. - Class test (First & Second Year)
Pol.Sc.(Pass/Hons.); Botany (Pass/Hons.) & Commerce (Pass/Hons.)
- 17.9.2003 from 2.15 p.m. - Class test (First & Second Year)
History (Pass/Hons.); Chemistry & Commerce (Pass/Hons.)
- 18.9.2003 from 2.15 p.m. - Class test (First & Second Year)
Economics; Geography & Commerce (Pass/Hons.)
- 19.9.2003 from 2.15 p.m. - Class test (First & Second Year)
Philosophy(Pass/Hons) & Commerce(Pass/Hons.)
- 20.9.2003 - Seminar/Tutorials (Philosophy & Botany)
- 22.9.2003 - Last date of submission of Class Test Marks
- 30.9.2003 - Principal, Teachers & Staff meet/Get-together
- 1.10.2003 to 28.10.2003 - Puja holidays
- 29.10.2003 - College reopens after Puja vacation
- 12.11.2003 - College Fortysecond Foundation Day Celebration
- 15.11.2003 - Seminar/Tutorial (Nepali; Hindi; English; Chemistry & Commerce)
- 29.11.2003 - Youth Parliament for political Science students
- 2.12.2003 to 6.12.2003 - Class XII Commerce Sent-up test

- 15.12.2003 - Last date for submission of marks by the teachers
- 10.12.2003 to 17.12.2003 - Second year B.A./B.Sc./B.Com. (Gen./Hons) Sent-up Test
- 18.12.2003 - Winter vacation starts
- 19.12.2003 & 20.12.2003 - Higher Secondary students form fill up for 2004 H.S. Examination
- 20.1.2004 - Last date for submission of marks of Sent-up Test
- 21.2.2004 - Form fill up of B.A./B.Sc./B.Com. Part-I/II (Gen./Hons.)/Regular/Casual/Back for 2004 University Examination.
- 25.2.2004 - College re-opens after long winter vacation
- 20.3.2004 - Last date for submission of question papers for promotion test by the teaches
- 27.3.2004 - Seminar/Tutorial (General)
- 12.4.2004 - Promotion test of first year B.A./B.Sc./B.Com (Gen./Hons.) starts
- 21.4.2004 - All first year Arts/Science/Commerce & Class XI Commerce classes remains suspended due to University Examination 2004
- 22.4.2004 - B.A./B.Sc./B.Com. Part-I/II (Gen./Hons.) Examination 2004 (NBU) begins
- 15.5.2004 - Last date for submission of marks of Promotion test Exams.
- 12.6.2004 - First year & XI Commerce classes resume

COLLEGE CALENDER 2004-05

1.6.2004 to 19.6.2004	-	B.A./B.Sc./B.Com. Part-I/II (Gen./Hons.) Univ. Exam.
21.6.2004	-	First year Arts/Sc./Com./XI Com. Class resume.
29.6.2004	-	First year/XI Class results declaration.
1.7.2004	-	2 nd & 3 rd year classes resume.
14.7.2004	-	Career Counseling Programme.
15.7.2004	-	Last date of taking admission to 2 nd year/XII class.
23.7.2004	-	Meeting of the Admission Committee and admission process for 1 st year classes start.
31.7.2004	-	Last date of taking provisional admission of 3 rd year classes.
31.7.2004 (Saturday)	-	Seminar – Nepali/Hindi/English/Zoology from 12.55 p.m.
15.8.2004	-	57 th Independence Day Celebration.
23.8.2004	-	First Year Classes begins.
28.8.2004 (Saturday)	-	Seminar – Botany/History/Commerce.
31.8.2004	-	Workshop on journalism for English deptt. from 12.55 p.m.
1.9.2004	-	Addressed by the Principal & Senior teachers to 1 st yr. B.Com. students from 8.00 a.m. in the college hall.
		Addressed by the Principal & Senior teachers to 1 st yr. B.A./ B.Sc. students from 10.40 a.m. in the college hall.
11.9.2004 (Saturday)	-	Seminar – Chemistry/Pol.Science/Commerce from 12.55 p.m.
18.9.2004 (Saturday)	-	Seminar – Economics/Geography deptts. From 12.55 p.m.

- 25.9.2004 - Quiz Competition (from 12.45 p.m.)
- 30.9.2004 - Tutorial classes for 2nd year.
- 6.10.2004 - Seminar – Philosophy Department.
- 7.10.2004 - Last date of submission of attendance of 1st year class (from 19.8.04 to 5.10.04)
- 7.10.2004 - Heads of depts. to notify the list of defaulters regarding attendance for 1st/2nd year students.
- 8.10.2004 - Class test : 2nd yr. & 3rd yr.
- 9.10.2004 - Class test : 2nd yr. & 3rd yr.
- 11.10.2004 - Class test : 2nd yr. & 3rd yr.
- 12.10.4002 - Class test : 2nd yr. & 3rd yr.
- 13.10.2004 - Class test : 2nd yr. & 3rd yr.
- 15.10.2004 - Last date for submission of attendance of 2nd yr./XII Class from 1.7.2004 to 7.10.04.
- 15.10.2004 - Principal/teachers/staff meet.
- 15.10.2004 - Last date of submission question papers for sent-up test exam. of 2nd yr./XII class.
- 16.10.2004 - Last date of submission of class test marks.
- 19.10.2004 - Puja holidays.
- 12.11.2004 - College Foundation Day.
- 16.11.2004 - College re-open after puja vacation.
- 30.11.2004 - Youth Parliament for Pol.Science students.
- 3.12.2004 - Heads of depts. to notify the list of defaulters regarding attendance.

- 9.12.2004 - Sent up test exam.
2nd yr. Arts/Sc./Com./XII Class.
Class test : 1st yr. Arts/Sc./Com. from 2.00 p.m. onwards.
- 10.12.2004 - -do-
- 11.12.2004 - -do-
- 13.12.2004 - -do-
- 14.12.2004 - -do-
- 15.12.2004 - -do-
- 16.12.2004 - Essay Competition : 1st yr. Students only.
- 17.12.2004 - Last date of submission of marks of sent-up test.
- 18.12.2004 - Meeting of the Examination Committee.
- 20.12.2004 - Winter vacation starts.
- 31.12.2004 - Last date of submission of class test marks.
- 1.2.2005 - Form fill-up of B.A./B.Sc./B.Com. Part-I & II (Pass/Hons.)
(Regular/C.C.)
- 22.2.2005 - College re-open after winter vacation.
- 19.3.2005 - Submission of question papers for 1st yr. Promotion exam.
- 6.4.2005 - Last date of submission of attendance of 1st yr. Classes
(from 6.10.04 to 4.4.05)
- 7.4.2005 - Tutorial classes for 1st yr.
- 8.4.2005 - -do-
- 9.4.2005 - -do-
- 12.4.2005 - Promotion test exam. from 12th April, 2005.
- 20.4.2005 - All 1st yr. Classes suspended for B.A./B.Sc./B.Com. Part-I & II
(Pass/Hons.) University Examination.
- 5.5.2005 - Last date of submission of marks of promotion test exam.

ANNUAL REPORT 2003 – 2004

Waiting for me was a myriad of problems when I joined Kalimpong College and took charge of it on 01.07.2002. A Principal is expected to provide leadership as well as administer the institution within a rigid legal framework including precedents and conventions. My endeavour is to try to live up to these expectations without being insensitive to the local contexts and also being adaptive and responsive to the changes that are taking place in the field of education. I believe with the cooperation of staff, teaching and non-teaching along with the students and with the constant support from the University of North Bengal this college is moving towards a take off stage. The problems at the hand however, are at various levels. The involvement of multiple actors belonging to different age groups, sex, socio-economic background which are full of nuances in perception, visions and behaviour present a cobweb of multiple interactions demanding both change and continuity.

I would like to quote Farid Esack (Cross Current, Winter, 2002) “..... we and the way we view ourselves are really ever changing. The truth is that there is neither stable self nor a stable other. Every encounter of the self with the other contributes to the process of ongoing transformation. When we deal with students we are dealing essentially with persons who (like ourselves) are really carriers of the multiple and everchanging souls”.

As already mentioned in the forgoing I sincerely believe that we are on the track towards a take off stage. We have made profound progress in our main mission of providing quality higher education with our meager resources. Let me here mention the system of seminars and tutorials introduced from the last year in which students prepare and present papers with the help of the teachers. Students have begun to take promotion tests, selection tests and class tests more seriously. As a result, they have performed better in the final examinations. The number of students who appeared the final examination and passed in 2003 are as follows :

	<u>Appeared</u>	<u>Passed</u>	<u>Pass percentage</u>
B.A.	193	128	68%
B.Sc.	39	21	54%
<u>B.Com.</u>	<u>62</u>	<u>51</u>	<u>82.25%</u>
Total	294	200	68%

Secondly, to help the students further in building capacities in their search for employment we intend to introduce career oriented courses such as Communicative English and Tourism and Travel Management from this session i.e. 2004. we desire to introduce more new career oriented courses in the near future.

I am glad to announce that from this year B.Sc. Pure Science and Economic Honours will be introduced which I believe will greatly help the students of Kalimpong division who till now had to venture distant places for these courses.

In our attempt to better the state of higher education, we have been able to appoint the following additional permanent and part-time teachers after 1st July, 2002.

Teaching

Permanent : 1) Mrs. S. Mandal (Chowdhury) - Geography

2) Mr. Nitish Boral - Commerce

3) Dr. Kanchan Sharma - Hindi

4) Mr. P.K. Sinha - Philosophy

5) Dr. Diwakar Pradhan - Nepali

6) Mr. Sanjay Chettri - Nepali

7) Mr. Nirmalya Das - Zoology

8) Mrs. Sumana Das - Zoology

9) Dr. Alok Kumar Ghorai - Physics

Part-time : 1) Mr. Rafat Ali - English

2) Mr. K.K. Sharma - History

Non-teaching

Part-time : 1) Mr. Rabi Pradhan

2) Mr. Manbir Bhujel

Due to the cooperation and efforts of the office staff the pending audit of the past years has been completed. The audit of the accounts will take place every year from now on. The new books have been added to the library from the U.G.C. grant as well as from library fund of the college. A number of steel almirahs have been bought to accommodate new books and to make the keeping more systematic. The laboratory equipments have also been added to the various departments.

Needless to say, all these would not have been possible without the cooperation and support of the teaching and non-teaching staff, Kalimpong College Students' Union and all the students. But limited and poor resources impede us in our effort to extend better facilities to the staff and students. However, we were able to organize a three days' Teachers' Orientation Programme in August 12 - 14th, 2003. The programme was organized in collaboration with Education Resources Centre Trust, New Delhi with experts from Delhi and Gujrat.

This was followed by a three days' Students' Exchange programme cum Workshop dated August 18 - 20th, 2003, entitled "Responsible Citizen and Democracy". The programme was supported by ERCT, New Delhi, financed by a German Foundation. Teachers, post-graduate and under graduate students from

Presidency College, Kolkata, Ashutosh Mukherjee College, Kolkata, Utkal University, Orissa and Kalimpong College, Kalimpong participated in the programme. Resource persons from Kolkata, Mumbai, Ahmedabad and Delhi were drawn from various disciplines and fields. I am proud to say that the students from Kalimpong College were able to impress the guest participants and resource persons by virtue of their active participation and initiative.

Students' counseling programme was also conducted in different phase throughout the year 2003 and will be continued in future.

The College in collaboration with ERCT is undertaking a Collaborative Research Project on "Man and Environment" in which the following colleges are also participating –

- 1/ DAV. College, Dehradun, Uttarakhanda.
- 2/ Sahyadri Science College, Shimoga, Karnataka.
- 3/ Jaihind College of Arts, Science and Commerce, Dhule, Maharashtra.

The project provides opportunities for the undergraduate students to acquire research experience, which is a rare in the Indian context where only the post graduate students have excess to research activities. The selected students will get the opportunity to visit the above mentioned colleges to share their research experiences. The students from these colleges will also come to our college for the same.

The college is trying its best to nurture the talents of the students through different extra-curricular activities as is evident from the performance of our NCC cadets in Republic Day; inter college debates, essay competitions and other cultural activities. Kalimpong College football team won the following football competitions :

- 1/ Winner of Inter College Football Competition, organized by the N.B.U. defeating St. Joseph's College, Darjeeling in the final, 2002
- 2/ Reached in Semi Final in 2003 in Inter College Football Competition organised by N.B.U.
- 3/ Winner of Ravilal Memorial Cup, organized by Kalimpong Sports Association, Kalimpong, 2003.
- 4/ An Essay Competition was organized on behalf of the Consumers' Affairs and Fair Business Practice, Darjeeling on 28-06-2003.
- 5/ Mr. Ashis Chettri of Kalimpong College was awarded a prize in an Open Quiz Competition organized by Young Mind Club, Kalimpong on 05-07-2003.
- 6/ The college students participated in a workshop on Regional Journalism in Kalimpong sub-division Library Hall organized by 'Prawah News', a local Weekly on 06-09-2003.

7/ Kalimpong College defeated Cluni Women's College in an Inter College Extempore Speech Contest organized by Information and Cultural Affairs Department, Govt. of West Bengal on 29-09-2003

8/ The College Environment Day was celebrated on 19th August, 2003 in which the Principal, teachers, non-teaching staff and students participated in plantation of trees and flowers. A space was earmarked for botanical living fossils and medicinal plants. Roses were also planted. It was decided to open up an eco-club of the college.

The Kalimpong College Alumni Association was established on 7th June, 2003. This association is meant to provide the present students with moral support and encouragement. It has already started helping with career guidance initiatives and plans to help in various other ways in the future. The members of the association also act as impressive role models for the present generation of students.

A first ever reunion of the Kalimpong College Alumni was organized in the College Hall on 3rd October, 2003.

If the foregoing presents a brighter side of the story we have in us some of the weaknesses to tell. Despite the improvements in all the fronts we are yet to reach the stage of excellence. The shortage of teaching staff in some of the departments, absence of a separate library building with computerized facilities; and administrative block along with the staff room and a conference room with proper facilities are some of the deficiencies.

The division of the classes in the humanities section into two with a maximum ceiling of 150 students in each section as per the University norms adds to our difficulties.

We need more teachers and class-rooms. The key to the solutions of these problems is obviously sufficient finance, which we certainly lack.

But we are not pessimist; we sincerely believe that with the cooperation of staff, students, the people of Kalimpong and the University of North Bengal we shall achieve our goals of reaching towards excellence in the near future.

ANNUAL REPORT 2004 – 2005

Kalimpong College is gradually graduating towards excellence though not at a desirable pace due to the lack of resources and infrastructures, the socio-economic background of the region of which the college is a part and has to work within the system. The bulk of the students hail from far flung rural areas and socio-economically backward sections.

However, as targeted last year two self-financing courses on Tourism and Travel Management and Communicating / Functional English were introduced from this year. The required facilities are yet to be made available. The college has approached for the grant in aid to the U.G.C. and is eagerly waiting for the response.

Honours in Economics and Pure Science general courses also have been introduced in 2004 and Honours in Geography from 2005. The college intends to introduce some new subjects that are in demand but with the present infrastructure it appears that the college will find difficulties in doing so. A lot depends on the help and support of the Government, Darjeeling Gorkha Hill Autonomous Council and others without which it will be difficult for the college to develop infrastructure. The paucity of fund is always a bolt neck on the road to development. Located in such an economically poor region the college can neither collect high rate of tuition fees nor find a sponsors hailing from big business.

Notwithstanding the constraints the college has engaged itself with academic, extra curricular and some infrastructural developmental activities.

Two new teachers, Dr. Souvik Majumdar and Mr. Pravat Roy joined the department of History in the permanent posts in 2004. The system of organizing students' seminars and tutorials have been continuing. Due to these, a marked improvement is evident in the students performance in the Final Examination This is self explanatory from the following –

		Number of students appeared	Passed	Percentage
B.A. 2003	-	193	128	68%
2004	-	235	215	91.48%
B.Sc. 2003	-	39	21	54%
2004	-	32	28	87.5%
B.Com. 2003	-	62	51	82.25%
2004	-	71	53	75%
<hr/>				
Total 2003	-	294	200	68%
2004	-	338	296	87.57%

A project on research sponsored by Education Centre Resources Trust, New Delhi was completed this years in which Kalimpong College has collaborated with Jaihind College, Dule, Maharashtra, Sahaydri College, Chimoga, Karnataka and DAV. College, Dehradun.

Five students from the college participated in the Final Conference of the project in New Delhi held on 27 - 29th January, 2005. Sri Richard Lepcha of Kalimpong College was selected to present the research reports on behalf of these four colleges. The college is proud of him.

The Principal attended the annual conference of the associate member colleges of the Foundation of Academic Excellence and Access in Ahemadabad, Gujrat on 30th and 1st October 2005. A power point presentation on the profile of the college was made in the conference. The Conference discussed various issues relating to Higher Education in India and related issued in the context of the socio-economically deprived sections of the society.

The college in this year have become the associate member of the Foundation of Academic Excellence and Access, New Delhi which has in principle agreed to provide Rs. 5 lace per annum to run the students project on coaching for civil services, examination, students research, language and computer laboratory. The name of three students have been recommended by the college to the Foundation for its scholarship.

The college has applied for FCRA clearance from Home Ministry to be able to avail the grant. These programmes are meant for socio-economically deprived sections of the students.

Our tie up with Education Resource Centre Trust, New Delhi has been fruitful. The students got opportunity to visit different places and participate in the different programmes. The different batches of students attended workshops and similar kind of programmes in Sahayadri College, Chimoga, Karnataka on 27-11-2004, Tehri Dam visit on 17-12-2004.

A U.G.C. sponsored seminar was held on 27-11-2004 on Higher Education and Development Agenda for the 21st Century. Resource persons from the University of North Bengal Dr. Dilip Sarkar, Controller of Examinations, Prof. Jeta Sankritayana, Department of Economics, Prof. Duitish Chakraborty, Department of Political Science graced the occasion. The teachers from neighbouring colleges and schools, writers, intellectual and journalists participated in it.

A students career counseling was organized in collaboration with the College Alumni Association and 164 Mountain Brigade located in Kalimpong on career in the Army for boys and girls.

The representatives of the Frankfinn Institute of Air Hostess Training put up a career Counseling Programme in the college in "Aviation Hospitality and Travel management" on 7th March, 2005.

The students of the college participated in a rally meant for disseminating awareness on HIV/AIDS on the World AIDS DAY organized by World Vision in 2005.

A two days workshop was organized between 17-11-2002 to 19-11-2004 in the college under the collaborative research programme in which students from DAV. College, Deharadun, Sahaydri College, Chimoga, Karnataka and Jaihind College, Dule, Maharashtra attended.

The Department of English organized a workshop on Journalism on 31st August, 2004 in the college for students of Elective English which was attended by the students from Cluni Women's College. Mr. Niraj Lama, Mr. Karan Saha of the Statesman and Mr. Reja Pradhan of the Telegraph, the three journalists acted as resource persons.

A U.G.C. National Seminar was held on 28 - 29th March, 2005 on "Indian Writing in English - Themes, Issues and Backgrounds". It was a first of its kind National Seminar organized by the Department of English. Prof. Rukmini Bhaya Nair, Department of English, Indian Institute of Technology, New Delhi, Prof. Anandalal of the Department of English, Jadavpur University and Prof. Aninda Basu of the Department of English, Vidya Sagar University were the main resource persons. Thirty eight college teachers and school teachers from North Bengal and 80 students from Kalimpong College, Cluni Women's College and Salesian College participated and attended the Seminar.

The moment of bliss and glory was experienced by the college when Dr. Prem Poddar Professor of Post Colonial Literature of Aarhus University, an Alumni of the college from the Department of English delivered a lecture on "Borders of Belongings" on 26th July, 2005. The teachers from the college and teachers of Cluni Women's College, students and teachers from the neighbouring schools attended the lecture.

The teachers and students participated in a three day workshop in Colton College, Guwahati on 17th - 19th February, 2005 organised by Education resources Trust, New Delhi and sponsored by Stiffung, a German Foundation. The theme of the workshop was "Democratic Values in Young people".

Five students and one teacher escort attended a workshop organized by Cluster Coordinator, Asutosh Mukherjee College and Presidency College, Kolkata sponsored by Foundation of Academic Excellence and Access between 22nd December to 29th December, 2005.

The college tries to give due importance to extra curricular activities for the all round development of the students. In addition to the seminars, workshops and the

other programmes mentioned in the foregoing the college has organized debates, essay competitions, quizzes, table tennis tournaments, football matches for the students in association with Kalimpong College Students' Union Council. The college also participated in outside competition and tournaments. Some of the important events are given the following :

1/ Continuing the glorious tradition, the college football team won the Inter-College Football Competition organized by the University of North Bengal consecutively in 2004 and 2005. In each of the tournament five players were selected to represent the University for the higher level tournaments.

2/ Sushree Mandira Subba and Suraj Subba have brought laurels to the college by bagging second position in the Marathon Race at the district level held in Darjeeling and at the state level in Sikkim in 2004 and 2005.

3/ Sri Dharam Mondal of the college won the Open Men's Double Category and was placed second runners up in the Single Category of the Open Badminton Tournament at the Sub-divisional Level organized by the Alumni Association of the Scottish university Missionary Institution School, Kalimpong in 2005.

4/ The performance of the NCC of the college was outstanding in 2004. The cadets have attended 11 camps, of the five cadets selected for Republic Day Parade four were from Kalimpong College.

The girls were admitted to the 5 Bengal NCC from 2004 and they put up a very good show in the Independence Day Parade in Kalimpong public ground where a grand independence celebration takes place every year. Four girls were selected to participate in the Republic Day Parade by 5 Bengal NCC. Eight cadets have passed B Certificate Examination.

5/ The college students participated in an Inter-College Debate Competitions organized by Salesian College, Sonada on 05-05-2005. The topic was "Multimedia has an adverse effect on youth".

6/ Annual routine Freshers Welcome Programme got a new shape which was held on 17-07-2005. The three day function started with an interschool 'Sit And Draw' competition to raise consumer awareness under the programme sponsored by Ministry of Human Resource through Consumer Affairs and Fair Practice Department, Darjeeling. An interschool science exhibition was also organized on 16-07-2005 to create interest of the students for higher learning in science.

To motivate the students for all round development a contest for Kalimpong College "Man of Substance and Woman of Substance" was held on 17-07-05 which was supplemented by cultural items.

7/ A quiz Contest was organized by the NSS on 20-12-2005, on the same day an Interclass Essay Competition was held under the consumers awareness programme.

At forenoon of the same day, a Career Counseling Programme was organized in the college in which the representatives of LIC of India delivered their presentation about the career prospects in LIC for the students.

8/ The college, since recent years, has taken initiative towards creating awareness on Ecology and Environment. The Eco - club of Kalimpong College was formed on 13-08-2004 consisting of the staff and students. The cleaning of the college and surroundings has been undertaken in a regular basis by the Eco-club and NSS.

Kalimpong College participated in a seminar for a project on "Eco-curricular Development on Waste Water and Air for the Educational Institutions of Darjeeling and Kalimpong towns" organized by Ashoka Trust for Research in Ecology and Environment on 21-09-2004. Kalimpong College is one of the partner in the project. Again teachers and students attended a workshop organized by this NGO on 21-11-2004 where issues like pollution, crop diversity, land degradation bio-farming etc. were taken up. Two teachers participated in a workshop on curricular and training in Darjeeling on 2nd and 3rd of December, 2005 organised by this NGO in collaboration with US-AEP/US-AID. The workshop was graced by renowned resource persons and experts from various fields of Ecology and Environment.

The pending tasks of calculating provident fund account has been completed upto 31st March 2005. It was a hurruculan tasks performed and I must thank the office staff, members of Provident Fund Committee and all others involved. The service book of the staff have been kept uptodate. The audit of the account of the college is being regularly done every year.

The books and the laboratory materials have been added this year too. The students' toilet is under construction and will be completed soon. This toilet is being constructed with an estimated cost of Rs. 8,50,000/- from college's own fund.

In fine, one can find a marked improvement in this year in all the segments of the college. Yet, this is not enough, the road towards excellence is a very difficult one. But following college motto if we can develop a mind set that seeks and then finds we can achieve what we want. Whatever little we have achieved is due to the cooperation and teamwork of the dedicated teaching and non-teaching staff, members of Student' Union Council and students in general. Fortunate is the Principal who has the privilege of working with such a team.

ANNEXURE – III

Rules, regulations and guidelines relating to the composition, powers and functions of the various academic and administrative authorities and committees

Rules relating to the Teachers' Council for affiliated Colleges

1. In every college there shall be a Teacher' Council. All teachers including the Principal of the college shall be members of the college.
2. Unless there is anything repugnant in the subject or context, words and expressions used in this Rules shall have the same meaning as they have in the Act.
3. These Rules shall come into force from the date appointed by the Executive Council.
4. In every Teachers' Council the Principal of the college concerned shall be the Chairman and shall preside over the meetings of the Teachers' Council. In the absence of the Chairman :
 - (b) the teacher-in-charge of the College if present, shall act as Chairman and
 - (c) where the teacher-in-charge of the College is also absent, the members present shall elect one of the members to act as Chairman of the meeting.
5. In every Teachers' Council their shall be a Secretary who shall be a member of the Council not being the Principal or the teacher-in-charge of the College and shall be elected in accordance with the provision indicated below.
6. At the commencement of every academic year the Principal of the college shall convene a meeting of the Teachers' Council thereof, after giving at least seven days, notice to the members specifying therein the date, time and place of the meeting for the purpose of electing the secretary of the Council.
7. At the meeting convened under Rule 6 the members of the Teachers' Council shall elect by ballot. one of its members, not being the Principal or teacher-in-charge to act as its secretary. The term of office of the Secretary of the Teachers' Council elected under this paragraph, shall be one year from the date of his election and shall include any period that may elapse between the expiry of the said period of one year and the election of his successor.
8. For the purpose of election under Rule 7 the provisions of section 35A of the North Bengal University Act 1981 as amended by the West Bengal University Laws (Amendment Act 1986) shall apply.

9. Meetings of the Teachers' Council shall be convened by the Secretary or in his absence by the Chairman of the Council, on such dates and at such times and places as may be determined by the Chairman after giving at least three days' notice thereof to the members, in case of urgency the Chairman may convene meetings of the Council at a shorter notice. A meeting including a meeting under Rule 6 above shall also be convened on requisition in writing by at least one-third of the total number of members of the Council and the date, time and place for such meeting shall be fixed by the Chairman and notified to the members within three days in the manner referred to above.
10. The agenda for every meeting of Teachers' Council shall be prepared by the Secretary within the approval of the Chairman or, in his absence, by teacher-in-charge of the college, provide an item, if desired by one-third of the teachers, shall be included in the agenda.
11. The Secretary of a Teachers' Council shall prepare and maintain in his custody, the minutes of all meetings of the Council duly signed by the Chairman and the Secretary and every such minutes shall be presented for confirmation at the next meeting of the Council.
12. All matters including election of Secretary shall be decided at the meetings of the Teachers' Council by votes of the majority of the members present. In the case of an equality of votes, a decision shall be made by the Chairman by drawing lots.
13. For a meeting of a Teachers' Council one-third of the total number of members plus one of the Council shall be quorum.
14. The functions and duties of every Teachers' Council shall be to advice the Principal of the college concerned on all academic matters including admission of student, students' welfare, arrangement of time-table, conduct of examinations (including University Examination), improvement of the Library, Laboratories and teaching facilities of the college and expansion and development of the college.
The Principal in his turn shall apprise the governing Body of the proposals initiated by the Teachers' Council.
15. The Principal shall normally act in accordance with the decisions arrived at in the meetings of the teachers' Council. If, however, the Principal is unable to concur with a decision taken by the Teachers' Council, he shall formally ask the Teachers' Council to reconsider its decision. The resolution, if passed by majority of the total number of members of the Teachers' Council present in a meeting of the Teachers' Council called especially for reconsideration of its earlier decision shall be referred by the Principal to the University for a decision.

(This came into force w.e.f. 1.2.87)

Regulations relating to B.A./B.Sc./B.Com. (Part-I, Part-II, Part-III) Three Years (Honours & General Degree Course of Study).

1. A student may be admitted to B.A./B.Sc./B.Com. Three Years Degree Course (General/Honours) after passing the Higher Secondary Examination in the general stream conducted by the West Bengal Council of Higher Secondary Education in (10+2) pattern after a period of 12 years study or an examination recognised as equivalent by the University provided he/she has passed in at least five subjects with English as a compulsory subject.

2. No candidate shall be allowed to take up any subject in B.Sc. Course if he/she has failed to pass in the corresponding subject(s) at the higher Secondary Examination (10+2) recognised as equivalent by the University.

Provided, however,

- a) a candidate shall be allowed to take up Physics if he/she has passed in Mathematics and Physics at the qualifying examination.
 - b) A candidate shall be allowed to take up Botany if he/she has passed in Botany or Biology at the qualifying examination.
 - c) A candidate shall be allowed to take up Zoology if he/she has passed in Zoology or Biology at the qualifying examination.
 - d) A candidate shall be allowed to take up Computer Science as Honours / General subject if he/she has passed in Mathematics at the qualifying examination.
 - e) A candidate shall be allowed to take up Micro-biology if he/she has passed in Chemistry and Biology at the qualifying examination.
 - f) A candidate shall be required to take Chemistry as an elective for study in Microbiology Honours.
- 3.
- a) A candidate shall be allowed to take up Geography if he/she has passed in Geography at the qualifying examination.
 - b) A candidate shall be allowed to take up Economics as Honours subject if he/she has passed in Mathematics or Business Economics including Business Mathematics at the qualifying examination.
4. A candidate shall be allowed to prosecute B.A./B.Sc./B.Com. in General course if he/she has passed the qualifying examinations in vocational stream subject to clause 2
5. (a) No candidate shall be allowed to take up more than one of the following as Elective subject save and except a candidate is converted from Honours to General Course :

(i) English (ii) Bengali (iii) Hindi (iv) Nepali (v) Arabic (vi) Urdu (vii) Modern Tibetan (viii) Sanskrit and (ix) such other subjects as may be introduced by the University from time to time.

(b) A candidate prosecuting Honours in a subject, shall not be allowed to study the same subject as elective.

6. a) Those candidates who would obtain either (i) 45% marks in the aggregate or (ii) 40% in the aggregate with 50% marks in the subject in the qualifying examinations shall be eligible to apply for admission to Honours course in the subject concerned. Admission to a course shall be subject to availability of seats and based on merit.

Provided that for SC/ST candidates, the minimum marks for eligibility shall be (i) 40% marks in the aggregate or (ii) 35% in the aggregate with 50% in the subject for admission to Honours course in the subject concerned.

b) In the matter of eligibility to apply for admission to Honours courses 44.5% marks or above shall be treated as 45% marks and 49.5% marks or above shall be treated as 50%.

7. a) After admission in First Year Degree Classes in the B.A./B.Sc./B.Com. Part I/II/III Degree Courses (Honours / General), a student shall have to prosecute a regular course of study for a period of one academic session / year in 1st year Class for being eligible to appear at the B.A./B.Sc./B.Com. Part I (Honours / General) Examination, another session/year of study in 2nd Year Class (after qualifying in the Part I Examination) for being eligible to appear at the B.A./B.Sc./B.Com. Part II (Honours / General) Examination and finally another session/year of study in 3rd Year Class (after qualifying in the Part II examination) for being eligible to appear at the B.A./B.Sc./B.Com. Part III (Honours / General) Examination.

A regular course of study shall mean attendance in at least 75% of the classes actually held in the session/year.

b) In case of admission on transfer, which shall not be permitted other than in First Year of Degree Classes (Honours & General), a student must offer the same subjects as he/she studied in the previous college.

8. a) In order to pass the B.A./B.Sc./B.Com. (General) Examination, a candidate shall be required to obtain 34% marks in each of the Compulsory and Elective subjects (30% marks in theoretical and 40% marks in practical separately in laboratory based subjects) in the Part – I, Part – II and Part – III University Examinations taken together.

b) A candidate securing at least 34% marks in Compulsory and 30% marks in Elective subjects (30% marks in theoretical and 40% marks in practical separately in laboratory based subjects) at the Part-I Examination shall be given 'QG-II' to imply that the candidate has qualified for prosecuting studies in the following academic year in Part II (Second Year Class). Similarly, a candidate securing at least 34% marks in compulsory and 30% marks in Elective subjects (30% marks in theoretical and 40% marks in practical separately in laboratory-based subjects) at the Part II Examination shall be given 'QG-III' to imply that the candidate has qualified for prosecuting studies in the following academic year in Part III (Third Year Class).

c) A student shall have to offer the following subjects at the B.A./B.Sc./B.Com. (General) Part I Examination :

- i) One compulsory paper of any one of the following languages carrying 50 marks; Bengali, Hindi, Nepali, Urdu, Alternative English, Lepcha, Limboo, Bhutia, Modern Tibetan.
- ii) Three elective subjects each carrying 150 marks (both theory and practical papers, wherever relevant) consisting of three halves/papers.

d) A student shall have to offer the following subjects at the B.A./B.Sc./B.Com. (General) Part II Examination :

- i) One compulsory paper of English carrying 50 marks.
- ii) Corresponding three elective subjects of Part I Examination each carrying 150 marks consisting of three halves/papers.

e) A student shall have to offer the following subjects at the B.A./B.Sc./B.Com. (General) Part III Examination :

- i) One compulsory paper of Environmental Studies carrying 50 marks.
- ii) Corresponding three elective subjects of Part II Examination carrying 300 marks.

g) Part I (500 marks) Part II (500 marks) and Part III (350 marks) altogether shall carry 1350 marks for B.A./B.Sc./B.Com. General Three Years Degree Course Examination.

- g) B.A./B.Com. (Hons.) Part I Examination shall consist of the following papers :
- (i) Elective subjects each carrying 150 marks consisting of three halves/papers .
 - (ii) One compulsory paper of any one of the following languages carrying 50 marks : Bengali, Hindi, Nepali, Urdu, Alternative English, Lepcha, Limboo, Bhutia.
 - (iii) One Honours subject of 200 marks consisting of two Theory / Practical papers.
- h) B.Sc. Honours Part I Examination shall consist of the following papers :
- (i) Elective subjects each carrying 150 marks consisting of three halves/papers.
 - (ii) One compulsory paper of any one of the following languages carrying 50 marks : Bengali, Hindi, Nepali, Urdu, Alternative English, Lepcha, Limboo, Bhutia.
 - (iii) One Honours subject of marks to be decided by the Council for Under Graduate Studies and notified by the University.
- i) B.A./B.Com. (Hons.) Part II Examination shall consist of the following papers :
- i) Elective subjects corresponding of Part I Examination each carrying 150 marks consisting of three halves/papers.
 - ii) One compulsory paper of English language carrying 50 marks.
 - iii) One Honours subject of 200 marks corresponding of consisting of theory and practical papers.
- j) B.Sc. Honours Part II Examination shall consist of the following papers:
- i) Elective subjects each carrying 150 marks consisting of three halves/papers.
 - ii) One compulsory paper of any one of the following languages carrying 50 marks : Bengali, Hindi, Nepali, Urdu, Alternative English, Lepcha, Limboo, Bhutia.
 - iii) One Honours subject of marks to be decided by the Council for Under Graduate Studies and notified by the University.
- k) A student shall have to offer the following subjects at the B.A./B.Com. (Hons.) Part III Examination :

- i) One compulsory paper of Environmental Studies carrying 50 marks.
- ii) One Honours subject corresponding to Part II Examination of 400 marks consisting of theoretical/practical papers.

l) B.Sc. Honours Part III Examination shall consist of the following papers :

- i) Elective subjects each carrying 150 marks consisting of three halves/papers.
- ii) One compulsory paper of any one of the following languages carrying 50 marks : Bengali, Hindi, Nepali, Urdu, Alternative English, Lepcha, Limboo, Bhutia.
- iii) One Honours subject of marks to be decided by the Council for Under Graduate Studies and notified by the University.

m) Part I (550 marks); Part II (550 marks) and Part III (450 marks) altogether shall carry 1550 marks for B.A./B.Com. Hons. Three Year Degree Course Examination.

n) Marks of Part I / II / III shall be decided by the Council for Under Graduate Studies and notified by the University.

9. a) A candidate securing minimum 30% marks but less than 34% marks in aggregate in the Honours theoretical papers and 40% marks in practical papers in laboratory-based subjects with pass marks in the elective subjects in Part I Examination shall be qualified to appear at the Part II General Examination as QG candidate, subject to application submitted by the candidate to the University through the Principal of the College concerned.

b) A candidate securing not less than 34% marks in Honours papers (34% marks in theoretical and 40% marks in the Practical separately in laboratory-based subjects) of the Part I Examination (at the end of First Year Degree Class) and pass marks in elective subjects shall be awarded 'QH/II' to imply that he/she has qualified for prosecuting studies in the following academic year in Part II Examination. (Second Year Class). After passing in the Part II Examination, a candidate securing not less than 34% marks (34% marks in theoretical and 40% marks in practical separately in Laboratory-base subjects) in the Honours papers of part II Examination and pass marks in elective subjects shall be awarded 'QH/III' to imply that he/she has qualified for prosecuting studies in the following academic year in Part III Examination (Third Year Class).

c) However, student securing "QH-II" or "QH-III" may again appear in the immediately following Part I or Part II (Honours) Examination as casual candidate without attending classes. For this he/she shall have to surrender the mark-sheet to the University through the Principal within 30 working days from the date of receipt of the same.

d) A candidate who has failed in only the compulsory subject in the Part I Honours Examination, shall be awarded XQH and he/she shall be eligible to clear that subject in the immediately following Part II Honours examination.

e) A candidate who has failed in only the compulsory subject in the Part II Honours Examination, shall be awarded XQH and he/she shall be eligible to clear that subject in the immediately following Part II Honours examination.

10. In order to pass the B.A./B.Sc./B.Com. (Honours) Examinations, a candidate must obtain 40% marks in aggregate at the Part-I, Part-II and Part-III Examination taken together in the Honours subject (34% marks in the theoretical papers and 40% marks in practical papers separately in laboratory-based subjects in each Part) and pass marks in the elective subjects and compulsory subjects in each Part. Candidates securing minimum 30% but less than 40% in theoretical papers taking together the theoretical marks of all Parts I, II and III and 40% in practical papers in Honours subject and 34% in general / elective subjects shall be declared as General Course Graduates with the indication of 'P' in the Mark-sheet. For this the candidates shall be required to apply through the Principal within six months from the date of publication of re-assessed result.

11. a) Honours / General course candidates securing 40% or more marks in the practical papers need not appear at the practical examinations of the same standard again.

b) A candidate who fails to qualify in Part I General Examination in only one elective subject/group shall have the option to clear that subject/group in the immediately following examination. The result shall be declared as "XQ" and such a candidate shall be promoted to the part II class. Candidates who fail to qualify in the immediately following shall be reverted to the second year class for prosecuting regular course for another session/year

c) A candidates who fails to qualify in Part II General Examination in only one elective subject / group shall have the option to clear that subject/group in the immediately following examination. The result shall be declared as "XQ" and such a candidate shall be promoted to the Part III Class. Candidates who fail to qualify in the immediately following shall be reverted to the third year class for prosecuting course for another year/session.

12. A candidate securing at least 60% marks in aggregate in B.A./B.Sc./B.Com. (General) Part I, Part II and Part III examinations taken together shall be awarded First Division. A candidate securing 45% or above but less than 60% marks in aggregate shall be awarded Second Division. A candidate securing an aggregate less than 45% but above 34% shall be declared to have passed the examination in the "P." Division.

13. a) Honours candidates shall be awarded First Class if they secure at least 60% marks in the aggregate in the Honours subjects in Part I, Part II and Part III examinations taken together. They shall be placed in the second Class if the aggregate is 40% or above but less than 60%.

b) Students securing 60% marks or above in the elective subjects in addition to First Class or Second Class marks in the Honours subject shall be declared to have passed Honours with Distinction.

c) The Council for Undergraduate Studies concerned shall frame rules relating to internal tests to be taken by the College.

14. A candidate who took up Honours in a subject may be allowed by the college authorities to revert to General Course with that subject as elective if the candidate submits application to the Principal to this effect before enrolment for the Part I examination. His/her attendance in Honours classes shall count towards that in the general classes in the subject.

15. i) If a student after completion of a regular course or study for Part I / II / III B.A./B.Sc./B.Com. General/Honours examination enrolls for the Part I / II / III examination but fails to appear in the said examination or appears in the said examination but fails to pass, he/she shall be eligible to appear to any one or if necessary both of the following examinations of the same standard as a casual candidate without attending classes on payment of prescribed fees.

ii) If a candidate fails to appear in all the Honours papers (theoretical and practical) at the Part III examination on account of illness or any other reason considered sufficient by the University, he/she shall be required to prosecute a fresh course of study in the 3rd year class and appear again at the entire Part III examination in any one or, if necessary, both of the two following years as a casual candidate.

iii) If a student completes regular course of study for B.A./B.Sc./B.Com. Part I / II / III General/Honours examination but fails in the college Test or for any other reason fails to enroll himself/herself for the Part I / II / III examination, he/she shall be required to take re-admission in the 1st/2nd/3rd year class in the following session. However, not more than one such re-admission shall be allowed.

16. i) If a candidate appearing in Honours Part I / II examination either fails to appear in all the Honours/elective/compulsory papers for any reason whatsoever or having appeared in the elective/compulsory subjects along with the Honours papers, fails to pass in more than one of the elective subjects/groups, he shall have to appear at the part I / Part II examination in all subjects including the Honours subjects at any one or, if necessary, both of two following examinations of Part I / II.
 - ii) Honours candidates who fail in only one elective subject/group in Part I / II examination shall be eligible to clear that subject/group as a back paper at the immediately following Part I / II (Honours) examination.
 - iii) A candidate who fails only in "Environmental Studies" compulsory subject in Part III General / Honours examination shall be eligible to clear the said subject as a back paper at the immediately following Part III examination and shall have to clear the back paper with only one chance.
17. All examination shall be conducted by means of printed question papers.
18. The theoretical papers of Honours carrying 100 marks shall be of four hours duration. Other theoretical papers of elective subjects carrying 100 marks shall be of three hours duration. Compulsory papers carrying 50 marks shall of two hours duration.
19. Every student shall have to attend at least 75% of the classes actually held in a year/session to sit for any University examination Part I / II / III.
20. All answer scripts of Undergraduate examinations shall be disposed by the University on expiry of two months from the date of publication of re-assessment/scrutiny of the respective examinations.
21. In case of any difficulty in implementation of these Regulations, the Vice-Chancellor shall have the power to issue directions and clarifications in consonance with the Act/Statutes/Ordinance of the university.

Approved by the Executive Council, University of North Bengal on 09.08.2005.

ANNEXURE – IV**Current list of academic programmes, duration, fee structure.****COLLEGE CALENDAR
2005-06**

- | | |
|-----------------------|---|
| 1.6.2005 to
5.6.05 | - B.A./B.Sc./B.Com. Part - I/II (Gen./Hons.)
University Examinations. |
| 6.6.05 | - First year Arts/Sc./Com. Classes resume. |
| 7.6.05 | - First year results declaration. |
| 9.6.05 | - Meeting of the Admission Committee and
admission process for 1 st year classes start. |
| 15.6.05 | - 2 nd and 3 rd year classes resume. |
| 25.6.05 | - Blood Grouping camp. For Commerce. |
| 29.6.05 | - Last date of submission of forms for admission. |
| 15.7.05 | - Last date of taking admission to 2 nd year. |
| 30.6.05 | - Last date of taking admission to 2 nd year classes. |
| 15.7.05 | - Last date of taking provisional admission of 3 rd yr.
Classes. |
| 18.7.05 | - First year classes begins. |
| 30.7.05 | - Seminar – Nepali/Hindi/English/Zoology
from 12.45.p.m. |
| 30.7.05 | - Address by the Principal & Senior Teachers to 1st
year B.com Students from 8 a.m in the College
hall. |

Address by the Principal & Senior Teachers to Ist Year Arts and Science from 11.15 a.m in the College hall.

- 31.7.05 - Head of Deptt. are to notify the names of defaulters in attendance for 2nd & 3rd Year classes.
- 13.8.05 - Eco-club Programme for cleaning and plantation.
- 15.8.2004 - 58th Independence Day Celebration.
- 26.8.05 - Seminar – Botany/History from 12.45 p.m.
- 2.9.05 - Alumni association Programme.
- 3.9.05 - Consumer awareness Programme.
- 10.9.05 - Seminar – Chemistry/Pol. Science from 12.45 p.m and Commerce from 8 a.m.
- 17.9.05 - Seminar – Economics/Geography deptts. from 12.45.p.m.
- 19.9.05 - Class Test for Ist Year and 2nd Year classes
- 20.9.05 - Class Test for Ist Year and 2nd Year classes.
- 21.9.05 - Class Test for Ist Year and 2nd Year classes.
- 22.9.05 - Class Test for Ist Year and 2nd Year Classes
- 23.9.05 - Class Test for Ist Year and 2nd Year classes
- 24.9.05 - Quiz Competition (NSS Programme)
- 24.9.05 - Heads of Department Meeting to decide Honours Course of Ist year students.
- 24.9.05 - Heads of Deptt. to notify the list of defaulters in Attendance for Ist/2nd/3rd year.

- 1.10.05 - Seminar of Philosophy/Physics & Math. from 12.45, Commerce from 8 a.m.
- 9.10.05 - Puja Holiday starts
- 22.10.05 to 24.10.05 - Proposed UGC Seminar of Commerce Section
- 7.11.05 - College re-opens after Puja Holidays.
- 11.11.05 - Alumni Association Programme.
- 12.11.05 - College Foundation day- Guardian meet.
- 19.11.05 - Youth Parliament Programme of Pol.Sc students.
- 26.11.05 - Consumers Awareness Programme(Inter college Debate)
- 3.12.05 - Guest Lecture for Science & Commerce students.
- 5.12.05 - Guest Lecture for Arts students.
- 5.12.06 - Last date for submission of attendance of IInd Yr.
- 6.12.05 - Heads of Deptts. to notify the names of defaulter students in attendance of Ist Year classes.
- 8.12.05 - Tutorial classes for IInd Year/3rd year classes
- 9.12.05 - do -
- 10.12.05 - do -
- 12.12.05 to 17.12.05 - Sent up Test for 2nd,3rd year and class Test for Ist yr.
- 20.12.05 - Essay competition(A part of Consumers awareness Pro)
- 20.12.05 - Last date of submission of Sent Up Test Mark.

- 22.12.05 - Meeting of the Examination Committee
- 22.12.05 - Principal, staff meet- Lunch at 1 p.m.
- 23.12.05 - NCC Programme
- 24.12.05 - Winter vacation starts.
- 31.12.05 - Last date for submission of Class Test Marks
- 10.2.06 - College reopens after winter vacation.
- 5.3.06 - Eco-club Programme.
- 6.3.06 - Special preparatory Test for 2nd and 3rd yr. Honours students for University Examination.
- 18.3.06 - Last date for submission of questions papers for Ist year Promotion Test Examination.
- 21.3.05 - Last date of submission of Attendance for Ist year Classes(18.7.05 to 18.3.06)
- 4.4.06 to 6.4.06 - Tutorial classes for Ist Year classes
- 8.4.06 to 14.4.06 - Promotion Test Examination for Ist Year Classes,
- 17.4.06 - Classes suspended for University Examination.
- 18.4.06 - University Examination start.
- 5.5.06 - Last date of submission of marks of Promotion Test.
- 15.5.06 - Declaration of Promotion Test Results.

STUDENTS' UNION ACTIVITIES ARE NOT INCLUDED IN THE CALENDER.

Bachelor of Arts (Pass & Honours) (Three Year Degree Course)

1. Compulsory Language - English
2. Modern Indian Language – Nepali, Hindi, Bengali & Alternative English.
3. Political Science, History, Geography, Economics, Philosophy, Modern Tibetan, Elective English, Elective Hindi, Elective Nepali, Elective Tibetan, Elective Bengali.
4. HONOURS SUBJECTS – Nepali, English, Political Science, History, Philosophy.

Bachelor of Commerce (Pas & Honours) (Three Year Degree Course)

B.Com. Part –I Honours Course

Two Compulsory papers on Languages -

- a) English – 50 marks
- b) Any one Compulsory Language of 50 marks from the following –
Nepali
Hindi
Bengali & Alternative English.

Honours Subjects : (Select one group)

(a) Honours in Accounting

1. Financial Accounting
2. Cost Accounting
3. Corporate Accounting
4. Business Mathematics & Statistics

(b) Honours in Management

1. Financial Accounting
2. Production Management & Cost Accounting
3. Corporate Accounting
4. Business Mathematics & Statistics

© Honours in Finance

1. Financial Accounting
2. Financial Markets and its operations
3. Corporate Accounting
4. Business Mathematics & Statistics

Elective subjects (All subjects from the following groups)

(Group 'A')

1. Business Communication & Secretarial Certificate.
2. Money and Financial System
3. Economic Principles & Problems

(Group 'B')

1. Business Regulatory Frame Work and Company Law
2. Information Technology & E-Commerce
3. Principles of management and Fundamental of Entrepreneurship.

B.Com. Part I, General Course

Two Compulsory papers on Languages -

- a) English – 50 marks
- b) Any one Compulsory Language of 50 marks from the following –
Nepali
Hindi
Bengali & Alternative English.

II. Elective subjects : All subjects from the following three groups.

Group – A

1. Business Communication & Secretarial Certificate
2. Money and Financial System
3. Economic Principles & Problems

Group – B

1. Business Regulatory Frame Work and Company Law
2. Information Technology & E-Commerce
3. Principles of management and Fundamental of Entrepreneurship

(Group 'C')

1. Financial Accounting
2. Corporate Accounting
3. Business mathematics & Statistics

B.Com. Part – II Honours

Compulsory paper – Environmental Studies

Any one Group as per the Part I Examination

(a) Honours in Accounting :

1. Auditing
2. Income Tax And Sales Tax Law in India
3. Business Economics
4. Management Accounting

(b) Honours in Management :

1. Financial Management And Financial Statement Analysis
2. Marketing Management
3. Business Economics
4. Personal Management

© Honours in Finance :

1. Financial Management And Financial Statement Analysis
2. Indian Banking System
3. Business Economics
4. International Financial System And Public Finance

B.Com. Part – II (General)

Compulsory paper – Environment Studies :

Elective Subjects

1. Cost Accounting And Management Accounting
2. Income Tax and Sales Tax Laws in India
3. Auditing

BACHELOR OF SCIENCE (Three Year Degree Course)

I. Two Compulsory papers on Languages -

a) English – 50 marks

b) Any one Compulsory Language of 50 marks from the following –

Nepali

Hindi

Bengali & Alternative English.

II. Following three elective subjects :-

Botany

Zoology

Chemistry

(b) Part – I Honours Course

I. Two Compulsory papers on Languages -

a) English – 50 marks

b) Any one Compulsory Language of 50 marks from the following –

Nepali

Hindi

Bengali & Alternative English.

II. Honours subject

Elective subjects

(a) Botany

Zoology & Chemistry

(b) Zoology

Botany & Chemistry

(2004)

Bachelor of Arts (Pass & Honours) (Three Year Degree Course)

1. Compulsory Language - English
2. Modern Indian Language – Nepali, Hindi, Bengali & Alternative English.
3. Political Science, History, Geography, Economics, Philosophy, Modern Tibetan, Elective English, Elective Hindi, Elective Nepali, Elective Tibetan, Elective Bengali.
4. HONOURS SUBJECTS – Nepali, English, Political Science, History, Philosophy & Economics.

Bachelor of Science (BIO)

a. Part-I General Course

- I. Two Compulsory papers on Languages -
 - a) English – 50 marks
 - b) Any one compulsory Language of 50 marks from the following –
 - Nepali
 - Hindi
 - Bengali & Alternative English.
- II. Following three elective subjects :-
 - Botany
 - Zoology
 - Chemistry

Bachelor of Science (Pure)

b. Part-I General

- I. Two Compulsory papers on Languages -
 - a) English – 50 marks
 - b) Any one compulsory Language of 50 marks from the following –
 - Nepali
 - Hindi
 - Bengali & Alternative English.

II. Following three elective subjects :-

- Physics
- Chemistry
- Mathematics

c. B.Sc. Part – I Honours Course

I. Two Compulsory papers on Languages -

- a) English – 50 marks
- b) Any one compulsory Language of 50 marks from the following –
 - Nepali
 - Hindi
 - Bengali & Alternative English.

II. Honours subject

Elective subjects

- (a) Botany
- (b) Zoology

- Zoology & Chemistry
- Botany & Chemistry

Bachelor of Commerce

a. Part-I Honours Course

B.Com. Part –I Honours Course

Two Compulsory papers on Languages -

- a) English – 50 marks
- b) Any one compulsory Language of 50 marks from the following –
 - Nepali
 - Hindi
 - Bengali & Alternative English.

Honours Subjects : (Select one group)

(a) Honours in Accounting

1. Financial Accounting
2. Cost Accounting
3. Corporate Accounting
4. Business Mathematics & Statistics

(b) Honours in Management

1. Financial Accounting
2. Production Management & Cost Accounting
3. Corporate Accounting
4. Business Mathematics & Statistics

© Honours in Finance

1. Financial Accounting
2. Financial Markets and its operations
3. Corporate Accounting
4. Business Mathematics & Statistics

Elective subjects (All subjects from the following groups)

(Group 'A')

1. Business Communication & Secretarial Certificate.
2. Money and Financial System
3. Economic Principles & Problems

(Group 'B')

1. Business Regulatory Frame Work and Company Law
2. Information Technology & E-Commerce
3. Principles of management and Fundamental of Entrepreneurship.

Bachelor of Commerce

b. Part-I General Course

Two Compulsory papers on Languages -

a) English – 50 marks

b) Any one compulsory Language of 50 marks from the following –

Nepali

Hindi

Bengali & Alternative English.

II. Elective subjects : All subjects from the following three groups.

Group – A

1. Business Communication & Secretarial Certificate
2. Money and Financial System
3. Economic Principles & Problems

Group – B

1. Business Regulatory Frame Work and Company Law
2. Information Technology & E-Commerce
3. Principles of management and Fundamental of Entrepreneurship

(Group 'C')

1. Financial Accounting
2. Corporate Accounting
3. Business mathematics & Statistics

B.Com. Part – II Honours

Compulsory paper – Environmental Studies

Any one Group as per the Part I Examination

(a) Honours in Accounting :

1. Auditing
2. Income Tax And Sales Tax Law in India
3. Business Economics
4. Management Accounting

(b) Honours in Management :

1. Financial Management And Financial Statement Analysis
2. Marketing Management
3. Business Economics
4. Personal Management

© Honours in Finance :

1. Financial Management And Financial Statement Analysis
2. Indian Banking System
3. Business Economics
4. International Financial System And Public Finance

B.Com. Part – II (General)

Compulsory paper – Environment Studies :

Elective Subjects

1. Cost Accounting And Management Accounting
2. Income Tax and Sales Tax Laws in India
3. Auditing

SESSION AND OTHER FEE CHARGES**(B.A./B.SC./B.COM. PASS & HONOURS)****2002-03**

a) Session Fees	<u>1st yr.</u>	<u>2nd yr.</u>	<u>3rd yr.</u>
Admission fee	15.00	--	--
Development fee	72.00	72.00	72.00
Students Union fee	150.00	150.00	150.00
Registration fee	200.00	-	-
Library fee	50.00	50.00	50.00
Other Annual Charges : (Special aid/fee book/Exam. Electric charges/Magazine/ I.card/Badge/Diary/M.sheet/ Syllabus)	820.00	685.00	685.00
b) Laboratory fee for science & Geography students	200.00	200.00	200.00
c) Rate of tuition fee	<u>Arts</u>	<u>Science</u>	<u>Commerce</u>
Pass Course	50.00 p.m.	85.00 p.m.	60.00 p.m.
Honours Course	75.00 p.m.	110.00 p.m.	85.00 p.m.

N.B. Migration fee of Rs.200/- will be charged for migrating students during the time of admission.

SESSION AND OTHER FEE CHARGES**(B.A./B.SC./B.COM. PASS & HONOURS)****2003-04**

a) Session Fees	<u>1st yr.</u>	<u>2nd yr.</u>	<u>3rd yr.</u>
Admission fee	100.00	--	--
Development fee	150.00	150.00	150.00
Students Union fee	150.00	150.00	150.00
Registration fee	200.00	-	-
Library fee	100.00	100.00	100.00
Other Annual Charges : (Special aid/fee book/Exam. Electric charges/Magazine/ I.card/Badge/Diary/M.sheet/ Syllabus)	880.00	610.00	610.00
b) Laboratory fee for science & Geography students	200.00	200.00	200.00
c) Rate of tuition fee	<u>Arts</u>	<u>Science</u>	<u>Commerce</u>
Pass Course	50.00 p.m.	85.00 p.m.	60.00 p.m.
Honours Course	75.00 p.m.	110.00 p.m.	85.00 p.m.

N.B. Migration fee of Rs.200/- will be charged for migrating students during the time of admission.

ANNEXURE - V

Guideline for Grievance & Redressal Cell

- A. Formation : - To be framed with the representatives of Teaching and Staff with the Principal as its Chairman.
- B. Workings :-
1. Receiving of Grievances:
 - a) by inviting through notification
 - b) receiving according to a system oral/written (in a Counter Box / Representation).
 2. Processing :
 - a) Classification of the Grievances according to its nature.
 - b) Filing and Recording for future references.
 3. Action taking :
 - a) Sitting of the Cell for review.
 - b) Recommendation of the Cell after investigation, to the Chairman.
 - c) Chairman / Principal in consultation with the members of the Cell may take the necessary decision, and, if he feels necessary, may refer the matter to Teachers' Council or Governing Body as the case so requires.
 - d) The decision of the Cell / Principal shall be final and conclusive.
- C. Publication : - The Cell reserve the right to publish the cases / decisions of the Cell or the reasons if no action can be taken, in the regular college notification, college manual or to media.

ANNEXURE - VI

Criteria for facilitating Faculty for Professional Development Programme

- 1/ Participation is on seniority basis as far as practicable.
- 2/ Permission should be given not more than one teacher in a two man-deptt. or two persons in a four-man deptt.
- 3/ Permission must not be granted at the cost of academic interest of the college.
- 4/ The willing teacher must inform the Head of Deptt. before joining the programme to adjust the work load.
- 5/ For Refreshers / Orientation Courses preference must be given during vacation.
- 6/ Preference should be given to those whose promotion is due.
- 7/ Please refer Governing Body's resolution related to Faculty Dev. Programme (if any).
- 8/ Seminars workshops and other related programme should be organized by the college as far as possible.

ANNEXURE – VII**Master Plan of the Institution**

Kalimpong College was established over 40 years ago, in 1962. Since it did not have land of its own the college shifted places as many as four times firstly at B.T. College in two small rooms, then at Hill Top, Kalimpong, then at 11th mile, Top Khana and finally at the present site on a portion of land belonging to the Forest Department at the Bankim Chandra Park which was transferred to the Kalimpong College in the year 1978. The Kalimpong College was shifted to its new building in 1982. The construction of additional building was started in 1993. It is interesting to note that in the beginning Kalimpong College offered Degree Course in Humanities. Subsequently, B.Com. was introduced in 1971 and B.Sc. in 1973.

The land area available for the Kalimpong College at present is a meager 1.760 acres as follows :

Original Building on Plot No. 7975.....0.540 acres.

New area towards the north-eastern slopes below :

Plot No. 7972.....	0.195 acres
Plot No. 7974.....	0.285 acres
Plot No. 7976.....	0.740 acres
	TOTAL 1.760 acres

Kalimpong College is still the only multi-curricula College in the entire Kalimpong Sub-division. The Kalimpong College Board has been planning to introduce many more modern subjects in order to keep pace with and suited to the multifarious educational and vocational requirements of a fast changing world.

However, hardly any new construction works have been taken up by the college after 1993, except a construction of a students toilet in 2004, as a result of which there is extreme shortage of classroom, Laboratory, Library, Teachers' Room and Administrative Office space in the Kalimpong College

Unemployment problem in the hill areas of Darjeeling District is fast reaching unmanageable proportions and the Kalimpong College will have to play a leading role to arm the students of the District with suitable educational qualifications and training to enable them to face the world with a high level of confidence and competitive spirit. However, in order to fulfill this dream, complete overhauling and streamlining of the existing infrastructure of the College needs to be taken up without delay. Time is ripe to have a fresh look at the future plans and programmes of Kalimpong College and take timely steps to ensure that the construction of new buildings and other infrastructure synchronizes perfectly with the projected requirements.

THE MASTER-PLAN :

Since its establishment in 1962, the Kalimpong College has made a long and painful journey. Nevertheless, the student population has increased from a mere 28 students at the start to a massive 1540 students (811 male and 729 female) at present. There is tremendous shortage of built-up space and the Main Building and Science Block now houses all the different departments, Administration, Teachers' Common Rooms, Library, Toilets and everything. Classrooms are occupied by the different Departments in shifts. The College does not have student hostels of its own. To make matters worse, the College has very limited resources of its own to initiate new development works or carry out maintenance. It is in this context that the Governing Body has embarked on the splendid idea of preparation of a Master Plan.

However, the College site has some advantages too. It is located at a convenient walking distance of only 1 kilometer from Kalimpong Town. It also has two very good approach roads, one at the northern and the other at the southern extremity of the plot, which provide excellent connectivity to the adjoining major roads.

The Conceptual Master Plan envisages the following Goals and Objectives :

1. Adopt a central strategy for turning the Kalimpong College Campus into a vibrant Knowledge Centre with excellent and acceptable physical environment.
2. Cause and Effect are directly related. Taking this concept in view, identify the causes of various problems besetting the College and find correct and viable solutions oriented towards an image of the larger student and public welfare.
3. The problem of land availability and cost is a serious one. The College has only 1.760 acres of land at present. While efforts must be made to add some more land from the adjacent areas, it is doubtful if the Forest Department will part with any more land from the Bankim Chandra Park as this will entail environmental issues. The College has started fencing out the boundary to stop illegal encroachments. But more work needs to be done, especially towards the north and north-west.
4. Segregate the different Departments and Sections as far as possible to improve efficiency in the day to day running of the College. To do this, certain vacant areas within the campus have been selected and focused upon for comprehensive treatment in accordance with detailed plans which can be modified in due course. Master Plans are like overall system design. So accordingly, the Kalimpong College Master Plan has been drawn to a particular scale showing areas zoned as primarily suited for specific purposes satisfying a wide array of competing curriculum. Due to small land area and limited lateral expansion possibilities on hilly site slopes, a vertical expansion and multistoried physical profile of buildings has been adopted perforce.

The following tentative floor areas have been provided in the different new blocks suggested :

- a) Administrative Block.....15,300 sft.
- b) Library Block.....11,300 sft.
- c) Commerce Block.....14,104 sft.
- d) Toilet Block..... 3,500 sft. (under construction)

However, given the ever increasing variety of subjects and curricula, the different departments must show a willingness between them to co-operate in classroom sharing in the interest of the students.

5. Sufficiently large areas of green spaces have been provided inside the campus which must be tastefully landscaped and beautified. An Indoor Stadium is also recommended.
6. An good circulation plan has been attempted within the campus to connect the different building blocks. However, no vehicular traffic will be allowed inside the core area as they will be a source of noise disturbance. Vehicular traffic will be allowed only in the fringe areas.
7. Educational Infrastructure has high order of impact in the lives of people. So the main goal and objective should be to turn out more and more bright students from Kalimpong College, year after year. Development must not be merely procedure oriented – it must be aggressive. Attitudes must change from negative to positive ! This is the only way to stimulate interest amongst teachers, students and staff of the College.

ANNEXURE – VIII

Audit Report for the last two years

**PODDAR & CO.
CHARTERED ACCOUNTANTS**

**109/20, HAZRA ROAD
KOLKATA-700026, PH:30975715**

**AUDITOR'S REPORT
2002-03**

I have examined the Balance Sheet as at 31st March 2003, the Receipt & Payment account and Income & Expenditure account for the year ended on that date, attached herewith, of KALIMPONG COLLEGE. These financial statements are the responsibility of the governing body. My responsibility is to express and opinion on these financial statements based on my audit.

I report that :

(a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of the audit.

(b) In our opinion, proper books of accounts have been kept, so far as appears from our examinations of books.

© In our opinion and to the best of our information and according to the explanations given to us, the said accounts read with notes thereon, if any give a true and fair view :-

(i) in the case of balance sheet, of the state of the affairs as at 31st March 2003, and

(ii) in the case of the Income and expenditure account, of the excess of income over Expenditure for the year ended on that date.

Observation/Suggestion :

1) Equipment are being received from District Magistrate fund but are not reflected in books, as no official document regarding the same is given to the college. I will suggest that the above equipment should be included in the books by showing asset on one side and DM fund on the liability side.

- 2) Similarly a building of worth Rs. Seven lacs and fifty thousand has been constructed by the M.P. Fund but is not reflected in the books for the same reason. Another Building worth of Rs. Seven Lacs and Fifty Thousand is under construction. I will suggest to include this building in the books in the same manner as stated above.
- 3) Rs. One Lacs is receivable from Ambition Computers, a franchise of Aptech. This has been not included in the books as explained to me that the amount is disputable and the college has retained possession of some computers of Ambition Computers for the above reason. I will suggest that to include the above amount as receivable on the asset side.
- 4) Bank has excess credited college account no 3A/338 by Rs. One Lacs in around year 2000. The college has not reflected the same in the books.
- 5) There are many items in the balance sheet, which are lying from several years but have no actual existence. As suggested by earlier auditor I will also like to suggest that after getting approval from the governing body the college should set off or write-off those balances.

Place : Kolkata
Date : 30.12.2004

For K. PODDAR & CO.
Chartered Accountants

Sd/-

Partner
Signature of Auditor

KALIMPONG COLLEGE
P.O. Kalimpong, Dist : Darjeeling

Income & Expenditure for the year ended 31.03.2003

EXPENDITURE	AMOUNT (RS.)	AMOUNT (Rs.)	INCOME	AMOUNT (Rs.)	AMOUNT (RS.)
To Advertisement			By Admission Fees		16180
To Affiliation Fees			By Badges/I,Card		62445
To Audit Fees		3850	By Electricity Fees		9880
& Expenses			By Examination		68950
To Bank Charges		2649	Fees		
To Paper &		3507	By Fine		24009
periodicals			By Laboratory Fees		19280
To Computer		29725	By Misc. Income		12895.72
Expenses			By Marksheet Fees		7375
To Depreciation		28405.19	By Other Charges		96014
(as per schedule)			fees		
To Electricity		12165	By Sale Proceeds		68600
Expenses			By Special Aid Fees		568064
To Miscellaneous		55000	By Interest		8982.35
Expenses			By Tuition fees		955869
To Municipal		2268	By Fees Books		9730
Tax			By Migration Fees		28050
To Part Time		371850			
Remuneration					
To Furniture		60200			
Repairing					
To Postage		9136			
To Printing &		183096			
Stationery					
To Repair &		104662			
Renewals					
To Consulting		15000			
Charges					
To Science		156340			
Expenses					
To Subscription		1551			
To Seminar		9994			
Expenses					
To Telephone		25139			
Charges					
To Traveling		63848			
Expenses					
To Excess of Income		817938.88			
over Expenditure					
		1956324.07			1956324.07

KALIMPONG COLLEGE
P.O. Kalimpong, Dist : Darjeeling

Receipts & Payment Account as on 31.03.2003

RECEIPT	AMT. (RS.)	AMOUNTS (RS.)	PAYMENTS	AMT. (RS.)	AMOUNTS (RS.)
To Opening Balance (Cash in hand)		2831.41	By Salary Payment		7282160.60
To Opening Cash at Bank (with SBI, Kalimpong)			By Provident F. Deposit		655332.00
A/c No. 01000080207 – Kalimpong College			By LIC premiu		428606.50
A/c No. 01000080202 – Salary A/c	57437.80		By Group Ins.		40680.00
A/c No. 01000080204	162484.55		By Co-opt. Refunded		328159.00
A/c No. 01000080208	82269.81		By Income Tax Paid		965485.00
A/c No. 3A/33-Book Bank	4737.50		By Arrear Salary paid		996501.00
A/c No. 21037 (with UBI, Kalimpong)	1119.95		By P.Tax paid		70345.00
	891360.00	1199409.61	By Remunera- tion paid		234142.00
To Opening Cash at Bank (Saving Bank, SBI,Kpg.)			By Municipal Tax paid		2268.00
A/c No. 01100080535	9709.28		By P.F.Loan Paid		384000.00
A/c No. 01100080229	93539.98		By Furniture Repairing		60200.00
A/C No. 01100080230	3952.74		By P.F. A/c Settled		175682.00
A/c No. 01100080206	45836.49		By Repair & Renewals		104662.00
A/c No. 01100080203	61829.34		By H.S.Centre Fee paid		4350.00
C/O/2382 Furniture & Equipments	184.59	215052.42	By Consultant Fees paid		15000.00
A/c No. 1100080465		29662.65	By Leave Encashment		72585.00
To Fees Collection		2502065	By C.D.I. exp.		48820.00
To Exam.Fees Collection		426950	By Magazine Expenses		40000.00
To Balance C F		4375971.09	By Balance C/F		
					11908978.10

RECEIPT	AMT. (RS.)	AMOUNTS (RS.)	PAYMENTS	AMT. (RS.)	AMOUNTS (RS.)
To Balance B/F		4375971.09	By Balance B/F		11908978.10
To Pay & Allowance Grant		10621490	By Adhoc Bonus pd.		28000.00
To GPF amount received		559682	By Computer exp. Pd		29725.00
To GIC amount received		11796	By Winter Allowance		73500.00
To Interest		8982.35	By H.S.Exam.fee pd.		6940.00
To Research Grants received			By NBU Exam.fee pd		323748.00
To UGC Grants received		175000	By Regn.fee paid		79740.00
To SC/ST Scholarship revd.		29040	By Misc.exp.paid		68448.00
To Misc.Cash Received		92490	By Postage		9136.00
To Excess credit by bank not reflected in CB		7890.88	By Normal adv.pd.		55500.00
			By Development exp.		164298.00
			By Paper & periodica		3507.00
			By Univ. Exam.		107030.00
			By Electricity bill		12165.00
			By Telephone bill		25139.00
			By Lib.books purchas		13587.80
			By Puja adv. Paid		78600.00
			By GIC settled		11796.00
			By Caution Money re		40000.00
			By Seminar exp.		9994.00
			By Misc.contribution		1551.00
			By Science exp.(Nor)		158989.00
			By Lib. books(UGC)		75000.00
			By Sc. Exp.(UGC)		125000.00
			By Scholarship		27240.00
To Balance C/F		15882342.32	By Balance C/F		13437611.90

RECEIPT	AMT. (RS.)	AMOUNTS (RS.)	PAYMENTS	AMT. (RS.)	AMOUNTS (RS.)
To Balance B/F		15882342.32	By Balance B/F		13437611.90
			By Student union exp.		188603
			By Printing & Stationery	/	177096
			By Traveling Exp.		63848
			By Closing Balance(Bank)	277106.21	
			A/c No. 01000080207 – Kalimpong College	113082.92	
			A/c No. 01000080202 – Salary A/c	57269.81	
			A/c No. 01000080204		
			A/c No. 01000080208	5368.50	
			A/c No. 3A/33-Book Bank	1119.95	
			A/c No. 21037 (with UBI, Kalimpong)	1288313	1742260.39
			Saving A/c		
			A/c No. 01100080535	7358.85	
			A/c No. 01100080229	140414.22	
			A/C No. 01100080230	4112.46	
			A/c No. 01100080206	62129.19	
			A/c No. 01100080203	53857.59	
			C/O/2382 Furniture & Equipments	116.73	
			A/c No. 1100080465	1701.58	269690.62
			Cash in Hand		
					3232.41
		15882342.32			15882342.32

PODDAR & CO.
CHARTERED ACCOUNTANTS

109/20, HAZRA ROAD
KOLKATA-700026, PH:30975715

AUDITOR'S REPORT
2003-04

I have examined the Balance Sheet as at 31st March 2004, the Receipt & Payment account and Income & Expenditure account for the year ended on that date, attached herewith, of KALIMPONG COLLEGE. These financial statements are the responsibility of the governing body. My responsibility is to express an opinion on these financial statements based on my audit.

I report that :

(a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of the audit.

(b) In our opinion, proper books of accounts have been kept, so far as appears from our examinations of books.

© In our opinion and to the best of our information and according to the explanations given to us, the said accounts read with notes thereon, if any give a true and fair view :-

- (i) in the case of balance sheet, of the state of the affairs as at 31st March 2004, and
- (ii) in the case of the Income and expenditure account, of the excess of income over Expenditure for the year ended on that date.

Observation/Suggestion :

1) Equipment are being received from District Magistrate fund but are not reflected in books, as no official document regarding the same is given to the college. I will suggest that the above equipment should be included in the books by showing asset on one side and DM fund on the liability side.

2) Similarly a building of worth Rs. Seven lacs and fifty thousand has been constructed by the M.P. Fund but is not reflected in the books for the same reason. Another Building worth of Rs. Seven Lacs and Fifty Thousand is under construction. I will suggest to include this building in the books in the same manner as stated above.

- 3) **Rs. One Lacs** is receivable from Ambition Computers, a franchise of Aptech. This has been not included in the books as explained to me that the amount is disputable and the college has retained possession of some computers of Ambition Computers for the above reason. I will suggest that to include the above amount as receivable on the asset side.
- 4) Bank has excess credited college account no 3A/338 by Rs. One Lacs in around year 2000. The college has not reflected the same in the books.
- 5) There are many items in the balance sheet, which are lying from several years but have no actual existence. As suggested by earlier auditor I will also like to suggest that after getting approval from the governing body the college should set off or write-off those balances.

Place : Kolkata
Date : 30.12.2004

For K. PODDAR & CO.
Chartered Accountants

Sd/-

Partner
Signature of Auditor

KALIMPONG COLLEGE
P.O. Kalimpong, Dist : Darjeeling

Income & Expenditure for the year ended 31.03.2004

EXPENDITURE	AMOUNT (RS.)	AMOUNT (Rs.)	INCOME	AMOUNT (Rs.)	AMOUNT (RS.)
To Computer fee Refunded		135000	By Admission Fees		8295
To Affiliation Fees		10000	By Badges/I.Card		70865
To Advertisement		6962.90	By Electricity Fees		6640
To Bank charges		1622.50	By Examination Fees		66525
To Paper & periodicals		5356	By Fine		22779
To Computer Expenses		31420	By Laboratory Fees		34030
To Depreciation (as per schedule)		40260.12	By Received from Ambition Computer		35000
To Electricity Expenses		72890	By Marksheet Fees		6615
To Miscellaneous Expenses		53948	By Other Charges fees		40473
To Municipal Tax		2268	By Sale Proceeds		62200
To Part Time Remuneration		452746	By Special Aid Fees		560493
To Misc. expn.		16200	By Interest		7990.57
To Postage		7451	By Tuition fees		1041411
To Printing & Stationery		183517.50	By Fees Books		7895
To Repair & Renewals		68569	By Migration Fees		28360
To Professional chrg		20300	By Syllabus & prospectus		48800
To Science Expenses		120053.62			
To Subscription		3253			
To Seminar expns.		41792			
To Telephone charge		20117			
To T.A. Expns.		45758			
To Syllabus & Prospectus exp.		13817			
To Excess Co-opt. Loan charged		3429.50			
To Excess Prof.tax		2643			
To Excess LIC Prem		407.90			
To Audit Fees		3850			
To Training fee paid		18000			
To Excess of Income Over expenditure		666739.53			
		2048371.57			2048371.57

KALIMPONG COLLEGE
P.O. Kalimpong, Dist : Darjeeling
Receipts & Payment Account as on 31.03.2004

RECEIPT	AMT. (RS.)	AMOUNTS (RS.)	PAYMENTS	AMT. (RS.)	AMOUNTS (RS.)
To Opening Balance (Cash in hand)			By Salary Payment		7440368.60
To Opening Balance (Bank)			By Provident F. Deposit		752290.00
A/c No. 01000080207 - Kalimpong College	277106.21		By LIC premiu		473897.00
A/c No. 01000080202 - Salary A/c	113082.92		By Group Ins.		38880.00
A/c No. 01000080204	57269.81		By Co-opt. Refunded		458450.00
A/c No. 01000080208	5368.50		By Income Tax Paid		757886.00
A/c No. 3A/33-Book Bank	1119.95		By Arrear Salary paid		523558.00
A/c No. 21037 (with UBL, Kalimpong)	1288313	1742260.39	By P.Tax paid		69298.00
Savings A/c			By Remunera- tion paid		427281.00
A/c No. 01100080535	7358.85		By Municipal Tax paid		2268.00
A/c No. 01100080229	140414.22		By P.F.Loan Paid		288000.00
A/C No. 01100080230	4112.46		By Bank Com.		1622.50
A/c No. 01100080206	62129.19		By P.F. A/c Settled		306839.00
A/c No. 01100080203	53857.59		By Repair & Renewals		68569.00
C/O/2382 Furniture & Equipments	116.73		By Furniture Purchase		108152.00
A/c No. 1100080465	1701.58	269690.62	By Professional Fees paid		20300.00
Cash in Hand		3232.41	By Leave Encashment		55500.00
To Fees Collection		2602528.00	By Misc. exp.		53948.00
To Exam.Fees Collection		484950.00	By Magazine Expenses		24925.00
			By Caution fee Refunded		27250.00
			By N/F PF		544000.00
		5102661.42	By Computer Fee refunded		135000.00
			By Computer Exp. Paid		31420.00
			By Winter allo.		75000.00
To Balance C.F		5102661.42	By Balance C/F		12684702.10

RECEIPT	AMT. (RS.)	AMOUNTS (RS.)	PAYMENTS	AMT. (RS.)	AMOUNTS (RS.)
To Balance B/F		5102661.42	By Balance B/F		12684702.10
To Pay & Allowance Grant		10364770.00	By H.S.Exam.fee pd.		4200.00
To GPF amount received		1138839.00	By NBU Exam.fee pd		353250.00
To Misc. cash received		165417.00	By Regn.fee paid		103210.00
To Interest		7990.57	By Students' Union		256083.00
To DGHC Grants Received		200000.00	By Postage		7451.00
To UGC Grants received		180000.00	By Normal adv.pd.		28500.00
To SC/ST Scholarship revd.		21800.00	By Development exp.		68587.00
To Misc.Cash Received		10275.00	By Paper & periodica		5356.00
To Excursion Grant		20460.00	By Univ. Exam.		108748.00
			By Electricity bill		72890.00
			By Telephone bill		20117.00
			By Lib.books purchas		142630.50
			By Puja adv. Paid		85700.00
			By Audit fee & exp.		51540.00
			By Repair & Renewal (DGHC)		200000.00
			By Seminar exp.		41792.00
			By Misc.contribution		3253.00
			By Science exp.(Nor)		120053.50
			By Lib. books(UGC)		90000.00
			By Sc. Exp.(UGC)		90000.00
			By Scholarship		32075.00
			By Affiliation fee		10000.00
			By Advertisement		5588.00
			By Excursion Exp.		20460.00
			By Library exp.		75617.00
To Balance C/F		17212212.99	By Balance C/F		14681803.10

RECEIPT	AMT. (RS.)	AMOUNTS (RS.)	PAYMENTS	AMT. (RS.)	AMOUNTS (RS.)
To Balance B/F		17212212.99	By Balance B/F		14681803.10
			By Misc.Traveling & Cony.		16200.00
			By Training fee paid		18000.00
			By Syllabus & others		13817.00
			By Printing & Stationery		183517.50
			By Traveling Exp.		45758.00
			By Fixed deposit		800000.00
			By Closing Balance(Bank)		
			A/C No. 01000080207 –	610191.11	
			Kalimpong College		
			A/c No. 01000080202 –	28340.92	
			Salary A/c		
			A/c No. 01000080204	57269.81	
			A/c No. 01000080208	5068.50	
			A/c No. 3A/33-Book	1119.95	
			Bank		
			A/c No. 21037 (with UBI,	578179	1280169.29
			Kalimpong)		
			Saving A/c		
			A/c No. 01100080535	35718.40	
			A/c No. 01100080229	33926.37	
			A/C No. 01100080230	4187.84	
			A/c No. 01100080206	38337.55	
			A/c No. 01100080203	45678.05	
			C/O/2382 Furniture &	121.22	
			Equipments		
			A/c No. 1100080465	1732.76	159702.19
			Cash in Hand		13245.91
		17212212.99			17212212.99

ANNEXURE - IX

KALIMPONG COLLEGE
Kalimpong

Class: B.A. First Year

Bachelor of Arts (Gen/Hons)

Session: 2004-2005

	Male			Female			Total		
	M	F	Total	M	F	Total	M	F	Total
Hons Course	80	113	193						
Gen Course	132	127	259						
Total Strength	212	240	452						
	Honours Course						General Course		
WBC	176	176	352	67	89	156	109	87	196
ISC	5	12	17	4	10	14	1	2	3
CBSE	10	13	23	1	6	7	9	7	16
NOS	12	27	39	4	3	7	8	24	32
ISCB	9	11	20	4	4	8	5	7	12
NEPAL	-	1	1		1	1			
	212	240	452	80	113	193	132	127	259

Brds/Councils :

	Male			Female			Total		
	M	F	Total	M	F	Total	M	F	Total
Darjeeling	192	210	402	75	100	175	117	110	227
Jalpaiguri	-	1	1		1	1			
	192	211	403	75	101	176	117	110	227

Districts :

	Male			Female			Total		
	M	F	Total	M	F	Total	M	F	Total
West Bengal	192	211	403	75	101	176	117	110	227
Sikkim	10	12	22	1	4	5	9	8	17
Arunachal Prd	-	1	1					1	1
Meghalaya	-	1	1		1	1			
	202	225	427	76	106	182	126	119	245

States :

	Male			Female			Total		
	M	F	Total	M	F	Total	M	F	Total
Indian	202	225	427	76	106	182	126	119	245
Nepalese	1		1				1		1
Bhutanese	9	13	22	4	5	9	5	8	13
Bht Refugee	-	2	2		2	2			
	212	240	452	80	113	193	132	127	259

Countries :

	Male			Female			Total		
	M	F	Total	M	F	Total	M	F	Total
GEN	82	90	172	33	45	78	49	45	94
SC	18	13	31	7	6	13	11	7	18
ST	70	86	156	26	38	64	44	48	92
OBC	30	35	65	10	17	27	20	18	38
NEPALI	1		1				1		1
BNEP	2	5	7		4	4	2	1	3

Castes :

Self Study Report, Kalimpong College,

DRUKPA	9	11	20	4	3	7	5	8	13
	212	240	452	80	113	193	132	127	259

Religions :

Hindu	123	141	264	48	72	120	75	69	144
Buddhist	56	67	123	19	25	44	37	42	79
Christian	29	29	58	12	15	27	17	14	31
Islam	4	3	7	1	1	2	3	2	5
	212	240	452	80	113	193	132	127	259

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KALIMPONG COLLEGE
Kalimpong

Bachelor of Science(BIO) (Gen/Hons)

Class: B.Sc. First Year (Gen/Hons)

Session: 2004-2005

Hons Course
Gen Course
Total Strength

Male	Female	Total
10	13	23
11	6	17
21	19	40

Brds/Councils

:

WBC	19	13	32
ISC		1	1
CBSE	2	4	6
NEPAL		1	1
	21	19	40

Honours Course		
M	F	Total
10	9	19
	1	1
	2	2
	1	1
10	13	23

General Course		
M	F	Total
9	4	13
2	2	4
11	6	17

Districts :

Darjeeling	12	8	20
Jalpaiguri		5	5
	12	13	25

6	6	12
	5	5
6	11	17

6	2	8
6	2	8

States :

West Bengal	12	13	25
Sikkim	2	3	5
	14	16	30

6	11	17
	1	1
6	12	18

6	2	8
2	2	4
8	4	12

Countries :

Indian	14	16	30
Nepalese	6	1	7
Bhutanese			
Bht Refugee	1	2	3
	21	19	40

6	12	18
3		3
1	1	2
10	13	23

8	4	12
3	1	4
	1	1
11	6	17

Castes :

GEN	3	8	11
SC	1	2	3
ST	4	3	7
OBC	6	3	9
NEPALI	6	1	7
BNEP	1	2	3
DRUKPA			
	21	19	40

1	6	7
1	2	3
2	2	4
2	2	4
3		3
1	1	2
10	13	23

2	2	4
2	1	3
4	1	5
3	1	4
	1	1
11	6	17

Religions :

Hindu	14	12	26
Buddhist	2	4	6
Christian	5	2	7
Islam		1	1
	21	19	40

6	8	14
1	2	3
3	2	5
	1	1
10	13	23

8	4	12
1	2	3
2		2
11	6	17

KALIMPONG COLLEGE
Kalimpong

Bachelor of Science(PURE)(General Course)

Class: B.Sc. (Pure Science) First Year

Session: 2004-2005

Subject: Major Indian Language

		Male	Female	Total	Alt. English			Nepali			Hindi		
					M	F	Total	M	F	Total	M	F	Total
Hons Course													
Gen Course		6	7	13									
Total Strength		6	7	13									
Brds/Councils :	WBC	5	6	11	1	1		5	4	9	1	1	
	ISC												
	CBSE		1	1				1	1				
	ISCB		1	1	1	1							
		5	8	13	1	1	2	5	5	10	1	1	
Districts :	Darjeeling	3	5	8	1	1		2	4	6	1	1	
	Jalpaiguri												
		3	5	8	1	1		2	4	6	1	1	
States :	W. Bengal	3	5	8	1	1		2	4	6	1	1	
	Sikkim		1	1				1	1				
		3	6	9	1	1		2	5	7	1	1	
Countries :	Indian	3	6	9	1	1		2	5	7	1	1	
	Nepalese												
	Bhutanese		1	1	1	1							
	Bht	3		3									
	Refugee	6	7	13	1	1	2	3	3	6	1	1	
								5	5	10			
Castes :	GEN	2	4	6				2	3	5	1	1	
	SC												
	ST	1	1	2	1	1							
	OBC		1	1				1	1				
	NEPALI							1	1				
	BNEP	3	1	4	1	1		3	3				
	DRUKPA												
		6	7	13	1	1	2	5	5	10	1	1	
Religions :	Hindu	4	5	9				4	4	8	1	1	
	Buddhist		1	1				1	1				
	Christian	2	1	3	1	1	2	1	1				
	Islam												
		6	7	13	1	1	2	5	5	10	1	1	

KALIMPONG COLLEGE
Bachelor of Commerce (Hons./Gen.)

Bachelor of Commerce:

2004-05

First Year	M	F	Total
Total Students	77	43	120

Course :

Honours	26	16	42
General	51	27	78

Board/Council:

WBC	33	12	45
ISC	12	7	19
CBSE	11	3	14
NOS	3	1	4
ISCB	16	16	32
Assam	-	1	1
Nepal	2	3	5
Total	77	43	120

Honours Course			General Course		
M	F	Total	M	F	Total
4	2	6	29	10	39
7	4	11	5	3	8
6	1	7	5	2	7
3	-	3		1	1
5	7	12	11	9	20
-	-	-		1	1
1	2	3	1	1	2
26	16	42	51	27	78

District :

Darjeeling	38	13	51
Jalpaiguri	5	1	6
Total	43	14	57

11	5	16	27	8	35
5	-	5		1	1
16	5	21	27	9	36

State :

West Bengal	43	14	57
Sikkim	7	2	9
Assam	-	1	1
Total	50	17	67

16	5	21	27	9	36
2	1	3	5	1	6
-	-	-		1	1
18	6	24	32	11	43

Nationality :

Indian	50	17	67
Bhutan	18	17	35
Bhutanese Refugee	7	9	16
Nepal	2	-	2
Total	77	43	120

18	6	24	32	11	43
5	7	12	13	10	23
2	3	5	5	6	11
1	-	1	1		1
26	16	42	51	27	78

Caste :

General	32	7	39
SC	1	1	2
ST	11	7	18
OBC	6	2	8
Nepalee	2	-	2
Bhutanese Drukpa	15	12	27
Bhutanese Nepali	10	14	24
Total	77	43	120

13	2	15	19	5	24
-	-	-	1	1	2
4	4	8	7	3	10
1	-	1	5	2	7
1	-	1	1		1
5	4	9	10	8	18
2	6	8	8	8	16
26	16	42	51	27	78

Religion :

Hindu	47	22	69
Buddhist	26	17	43
Christian	4	3	7
Islam	-	1	1
Total	77	43	120

18	8	26	29	14	43
7	8	15	19	9	28
1	-	1	3	3	6
-	-	-		1	1
26	16	42	51	27	78

ANNEXURE - XList of Prominent Alumni Members

NET/SLET passed candidates

1.	Smt. Deo Kumari Sharma	-	NET
2.	Sri Navin Poudyal	-	NET
3.	Sri Binod Chettri	-	NET
4.	Sri Gagan Prasad Bhattarai	-	NET
5.	Sri Dilman Lepcha	-	NET
6.	Sri Damber Bahadur Thapa	-	NET
7.	Sri Ramesh Dural	-	SLET
8.	Sri Kalyan Dewan	-	SLET

Important personalities

1.	Sri Nar Bahadur Khatiwada	-	Advocate, Sikkim
2.	Sri Bipen Sharma	-	Judge, Sikkim
3.	Sri Kuber Chandra Dahal	-	Secretary. Food & Supply, Sikkim.
4.	Sri Chewan Pd. Dhakal	-	Chief Election Officer, Sikkim
5.	Sri Dhendup Lepcha	-	Director, Information & Culture, Sikkim
6.	Sri R.B. Subba	-	Ex-Minister of Sikkim
7.	Sri C.K. Kumai	-	Chairman, Municipality, Kalimpong.
8.	Sri Gaulan Lepcha	-	M.L.A., Kalimpong.
9.	Sri S.B. Rai	-	President, Governing Body, Kalimpong College
10.	Sri J.B. Rai	-	-do-
11.	Sri Tara Sundas	-	Member, Governing Body, Kalimpong College.
12.	Smt. Lalita Rai	-	-do-
13.	Smt. Munna Rai	-	-do-
14.	Smt. R. Gowlog	-	-do-
15.	Sri Pemba Tsh. Bhutia	-	District Controller, Food & Supplies
16.	Sri Lakpa Bhutia	-	Commissioner, Excise deptt. Calcutta
17.	Sri Hiday Tullah Bhutia	-	Dy. Supdt., Custom, W.B.
18.	Sri Nima Wangdi Bhutia	-	Session Judge
19.	Sri Yomten Aden	-	Jt. Director, SIB
		-	D.F.O., Wild Life

20.	Sri Thupden R. Bhutia	-	Supdt. Of Jail
21.	Sri Nayan Rizal	-	Jt. Director, Sericulture
22.	Sri Khemraj Sharma	-	W. Extension Officer
23.	Sri Kamal Kr. Sharma	-	-do-
24.	Sri K.B. Chamling	-	Ex-Minister
25.	Sri B.B. Sharma	-	Member, G.B., G.S., Social Worker
26.	Sri M.B. Rai	-	Div. Manager, LIC
27.	Sri Kamal Kafley	-	Secretary, Sikkim Govt.
28.	Sri C.B. Bhujel	-	D.F.O., Dept. of Forests, Sikkim.
29.	Sri Durga Dhungel	-	Sr. Gazetted Officer
30.	Sri Sonam W. Lepcha	-	Judge
31.	Dr. Tanka Pd. Subba	-	Reader, NEHU
32.	Dr. Ranjuram Dhamala	-	-do-
33.	Dr. Rajendra P. Dhakal	-	Principal, Kalimpong College
34.	Sri A.B. Rai	-	Selection Grade Lecturer
35.	Late D.K. Pradhan	-	-do-
36.	Dr. Rajendra Bhandari	-	Reader, Sikkim Govt. College
37.	Dr. Pushpa Sharma	-	Reader, Head of Nepali Deptt. Sikkim Govt. College.
38.	Sri K. K. Dewan	-	Senior Lecturer, Head of Commerce deptt., Kalimpong College.
39.	Smt. T.D. Gurung	-	Selection Grade Lecturer in Pol. Science, Kalimpong College.
40.	Sri C.K. Subba	-	-do-
41.	Dr. Parsuram Poudyal	-	Lecturer, Namchi, Sikkim
42.	Sri G.P. Bhattarai	-	Lecturer, Kurseong College
43.	Sri Ramesh Dulal	-	-do-
44.	Smt. Laxana Golay	-	Lecturer, Cluny Women's College, Kalimpong.
45.	Sri B.R. Chettri	-	Principal, B.T. College, Kalimpong.
46.	Smt. Geeta Chettri	-	Lecturer, Sikkim Govt. College.
47.	Sri Eno Chodup Panlook	-	Lecturer, Cluny Women's College, Kalimpong.
48.	Sri Prem Poddar	-	Asstt. Prof. ARHUUS Denmark
49.	Smt. Sandhya Thapa	-	Lecturer, Sikkim Govt. College
50.	Heeran G. Shrestha	-	Principal, PBVM
51.	Sri Ongay Lepcha	-	Principal
52.	Sri Sahid Ahmed	-	Principal, Algarah High School
53.	Ms. Taramani Moktan	-	Principal, Govt.Sr.Sc.School
54.	Ms. Geeta Thapa	-	Principal, TNA
55.	Sri C.B. Tamang	-	Headmaster, Munsong High school

- | | | | |
|-----|---------------------------|---|--|
| 56. | Sri M.B. Chettri | - | Headmaster, Jubilee H.S. |
| 57. | Sri Pradeep Gurung | - | Headmaster, Judhabir H,S. |
| 58. | Sri Jiwan Rana | - | Nepali Jr.H.S. Siliguri |
| 59. | Sri Tapan Kr. Pradhan | - | Director, Saptashree Gyan Peth School, Kalimpong. |
| 60. | Sri Sisir Rai | - | Principal, Blind School, Kpg. |
| 61. | Sri Samuel Rai | - | Principal, S.A.S., Kpg. |
| 62. | Sri G.P. Chettri | - | Headmaster, Teesta High School, Kalimpong. |
| 63. | Smt. Sabrina D. Pradhan | - | Principal, Mount Carmel School, Kalimpong. |
| 64. | Sri John Chettri | - | Director, Springdale Academy Kalimpong |
| 65. | Sri Dorjee Tsh. Bhutia | - | Principal, -do- |
| 66. | Sri Indra Bdr. Chettri | - | Principal, Soreng High School, Sikkim |
| 67. | Sri Hem Kr. Rai | - | Ramlal Dahal High School, Kpg. |
| 68. | Mrs. R. Rongong | - | Principal, Girls' High School, Kalimpong. |
| 69. | Mrs. Sampurna Rai | - | Asstt. Headmistress, -do- |
| 70. | Sri Yangden Singh Ghising | - | Asstt. Headmaster, Kumudini Homes School, Kpg. (Winner of President Award on Bharat Scout & Guide) |
| 71. | Sri Zion Lepcha | - | Vice-Principal, S.U.M.I., Kpg. (First NCC cadet participated in R.D.Camp, New Delhi) |
| 72. | Sri T.K. Rai | - | Headmaster, Shanker High School, Kalimpong. |
| 73. | Sri Shyam Bikram Thapa | - | Headmaster, Lava High School, Kalimpong. |
| 74. | Sri Prem Kr. Rai | - | Headmaster, Dalapchan High School, Kalimpong. |

ADMINISTRATORS

1.	Sri Bhawani Bagdas	-	WBCS, Secretary, DGHC
2.	Sri Ronald Karthak	-	WBCS, Dy. Magistrate, Kalimpong.
3.	Sri Kumar Bhusal	-	-do-
4.	Sri Sonam Bhutia	-	B.D.O., Bijanbari, Darjeeling.
5.	Smt. Dechen Bhutia	-	WBCS, Project Officer, ICDS
6.	Sri Mingma Sherpa	-	WBCS, ITO
7.	Sri Chandrasen Khati	-	WBCS, BLLRO
8.	Sri Passang Sherpa	-	WBCS, DSP
9.	Sri P.K. Dahal	-	C.I., Kalimpong.
10.	Sri L.B. Kumai	-	C.I., Coochbihar
11.	Sri Passang Bhutia	-	WBCS, C.T.O.
12.	Sri Barden Tsh. Lepcha	-	BDO, Takdah, Darjeeling.
13.	Sri Topden Bhutia	-	WBCS
14.	Sri Loden Lepcha	-	WBCS, BLLRO
15.	Sri Thendup Bhutia	-	WBCS, Establishment Officer
16.	Sri Passang Bhutia	-	WBCS, S.D.O., Jail
17.	Sri Dorje Tsh. Lepcha	-	WBCS, BLLRO II
18.	Sri D.T. Lepcha	-	WBCS,ADM, Darjeeling
19.	Sri Anup Yelmo	-	WBCS, SBI, Delhi
20.	Sri Sunil Tiwari	-	Commissioned Officer
21.	Sri Emmanuel Tamang	-	Major, Indian Army
22.	Sri Madan Dahal	-	Commandant, BSF
23.	Sri Dipak Gazmer	-	Accountant General, NE
24.	Sri Rapden Foning	-	Dy. Director, Fisheries
25.	Sri John Foning	-	Pilot, Bombay
26.	Mrs. Gaymit Foning	-	Air Hostess
27.	Sri Emu Foning	-	Director, Edn. Deptt.
28.	Late Purna Rai,	-	Jt. Director, Text Book, Sikkim
29.	Sri Kamal Kafley	-	Secretary
30.	Sri Needum Lepcha	-	WBCS
31.	Sri Ezra Namchu	-	WBCS
32.	Sri Niki Lama	-	WBCS
33.	Sri Mathius lepcha	-	WBCS
34.	Sri Pravin Bhusal	-	WBCS

ADVOCATES

1.	Sri P. Dewan	-	Senior Advocate
2.	Sri Muntaz Ahmed	-	Advocate, Income Tax Consultant
3.	Sri S.K. Sinha	-	-do-
4.	Sri Tilak Zindal	-	-do-
5.	Sri Ashok Agarwal	-	-do-
6.	Sri Binod Agarwal	-	-do-
7.	Sri Santosh Pradhan	-	Senior Advocate
8.	Sri D.P. Adhikari	-	Govt. Pleader
9.	Sri Prem Pradhan	-	Advocate
10.	Smt. Sarda Darnal	-	Advocate
11.	Sri Dilip Kr. Agarwal	-	Advocate
12.	Sri Rajib Parajuli	-	Advocate

TALENTS IN VARIOUS FILEDS

1.	Sri Tuli Ghimiray	-	Director, actor, editor, producer
2.	Sri Pradip Pakhrin	-	Actor
3.	Sri Phurba Lama	-	Actor
4.	Sri Sajan Ghimiray	-	Actor
5.	Smt. Rebica Lepcha	-	Singer
6.	Sri Yogendra Ghatani	-	Singer, Musician
7.	Sri Henu Adhikari	-	Foot ball player
8.	Sri Paul Tsh. Simick	-	Judge, Tae kando, marshal art
9.	Sri Mar Tsh. Lepcha	-	Coach, Marshal Art, NE
10.	Sri Suva Pradhan	-	Anchor, IFA
11.	Sri Kiran Singh	-	Actor
12.	Sri Arun Pr. Rai	-	Actor
13.	Sri Kamal Upasak	-	Musician
14.	Sri Madhusudhan Lama	-	Musician, Singer
15.	Sri Dorjee Tsh. Lepcha	-	Musician, writer
16.	Sri Indra Bdr. Chettri	-	Writer
17.	Sri R.K. Sharma	-	Writer
18.	Sri Mahendra Bagdas	-	Actor
19.	Sri Sashi Sunam	-	Actor, writer
20.	Sri Tika Pd. Ghimiray	-	Actor
21.	Sri Yogbir Sakya	-	Writer
22.	Sri Kishore Thapa	-	Writer
23.	Dr. H.B. Chettri	-	Writer, politician
24.	Sri Prakash Dahal	-	Councillor, DGHC
25.	Sri Roshan Rai	-	-do-

26.	Sri David Foning	-	Manager, Dr. Graham's Homes
27.	Sri Edwin Lama	-	Director, IIHM
28.	Sri Dhendup Bhutia	-	Footballer
29.	Sri Keshav Pradhan	-	Footballer, represented NBU to National Level, now in SAI
30.	Sri Manoj Pradhan	-	Social worker
31.	Sri Sandip Jain	-	Journalist, Editor, Businessman
32.	Sri Ventul Rimpoche	-	Priest (Lama), now in USA
33.	Sri Kiran Kr. Sharma	-	Pastor
34.	Sri Maximus Kalikotay-	-	Politician
35.	Sri Dilip Pradhan	-	Politician. President, Youth Congress
36.	Sri Shanti Mothay	-	Footballer
37.	Sri Anil Pradhan	-	Footballer
38.	Sri Edwin Pradhan	-	Vocalist, drummer
39.	Sri Sonam Sherpa	-	Musician
40.	Sri Brian Moktan	-	Musician
41.	Sri Suresh Agarwal	-	Chartered Accountant
42.	Sri Sujib Sakya	-	-do-
43.	Sri Bimal Bajla	-	-do-
44.	Sri Sunil Rastogi	-	-do-
45.	Sri Ravi Dewan	-	Cost Accountant
46.	Sri Man Narayan Pradhan -	-	Text Book writer, Social worker
47.	Smt. Rosina Gowlog	-	NEHU, Establishment Officer
48.	Sri Sitaram Kafley	-	Secretary, Kalimpong College Alumni Asso.
49.	Sri Meghnath Chettri	-	Writer
50.	Sri Bharat Thapa	-	Social Worker, Secretary, All Mangar Samity
51.	Sri Subash Sotang	-	Writer, Editor of Naya Sikkim
52.	Dr. Dick Dewan	-	V.C. St. George H.S./ Writer
53.	Sri M.B. Dahal	-	Block Youth Officer
54.	Sri Nirmal Chettri	-	-do-
55.	Sri Kush Chettri	-	Manager, Nepal Oil
56.	Sri Passang Bhutia	-	Now in UK
57.	Sri Sonam Namgyal Bhutia -	-	NCC represent India to USA
58.	Sri Hari Adhikari	-	Gold medallist
59.	Sri Suresh Agarwal	-	Gold medallist
60.	Smt. Madhu Chaurasia -	-	-do-
61.	Sri Bijay Moktan	-	-do-
62.	Smt. Paulin Ahoy	-	1 st Class
63.	Sri Anand Chettri	-	Participated in R.D. Camp
64.	Sri Bijay Singh	-	-do-
65.	Sri Menlom Bhutia	-	-do-
66.	Sri Chaman Rai	-	-do-
67.	Sri Sachin Singh	-	Music Director
68.	Sri Anup Das	-	-do-
69.	Sri Lhendup Lepcha	-	Tae Kando

Governing Body Kalimpong College.

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|-----|---------------------------|--|
| 1. | Shri Sanjay Bhusan Rai, | President. D.P.I's Nominee |
| 2. | Dr. Rajendra P. Dhakal, | Secretary and Principal |
| 3. | Shri Tara Sundas, | Member D.P.I's Nominee |
| 4. | Smt. Lalita Rai, | Member University's Nominee |
| 5. | Dr. Jiwan Prakash Pradhan | Member, Teachers' Representative |
| 6. | Dr. R.B. Bhujel. | Member, Teachers' Representative |
| 7. | Shri Kalyan Kumar Dewan | Member, Teachers' Representative |
| 8. | Smt. Tulsi Devi Gurung, | Member, Teachers' Representative |
| 9. | Shri Balabhadra Sharma | Member, Non-teaching Representative |
| 10. | Shri Nar Bahadur Das, | Member, Non-teaching Representative |
| 11. | Shri Shanker Chettri, | Member, Students' Union Representative |

Members of the Staff, Kalimpong College

Dr. R.P. Dhakal, M.A., Ph.D.
Principal

Deptt. of Pol. Science.

1. Smt. Rinjee Namchu.
2. Shri M.N. Bhattacharyya
3. Shri C.K. Subba
4. Smt. Tulsi Devi Gurung

Selection Grade Lecturer & HOD
Selection Grade Lecturer
Selection Grade Lecturer
Selection Grade Lecturer

Deptt. of English

1. Sushri A. Subba
2. Smt. M. Chettri
3. Smt. Binita Rizal
4. Sushri Payal Sinha

Senior Lecturer & HOD
Selection Grade Lecturer
Lecturer (Part-time)
Lecturer (Part-time)

Deptt. of History

1. Smt. D. Chettri
2. Dr. Souvik Majumdar
3. Shri Pravat Roy
4. Shri Kamal Khanal

Lecturer & HOD
Lecturer
Lecturer
Lecturer (Part-time)

*Self Study Report, Kalimpong College,***Deptt. of Nepali**

1. Smt. Sudha Gurung
2. Sushri M. Lama
3. Dr. Diwakar Pradhan
4. Shri S. Chhetri

Selection Grade Lecturer & HOD
Lecturer.
Lecturer.
Lecturer.

Deptt. of Economics

1. Dr. D.C. Roy
2. Shri G.C. Mondal

Reader & HOD
Lecturer

Deptt. of Geography

1. Shri D.D.Rai
2. Smt. Samhita Mondal

Senior Lecturer & HOD
Lecturer

Deptt. of Hindi

1. Dr.(Smt.) S. Limbu
2. Dr. Sushri Kanchan Sharma

Lecturer & HOD
Lecturer

Deptt. of Chemistry

1. Shri S.I. Khan
2. Shri Maloy Homroy

Selection Grade Lecturer & HOD
(Part-time)

Deptt. of Botany

1. Dr. J.P. Pradhan
2. Dr. S.K. Mukherjee
3. Dr. R.B. Bhujel
4. Dr. Jayshree Pradhan

Reader & HOD
Reader
Reader
Senior Lecturer

Deptt. of Zoology

1. Shri M.L. Acharjee
2. Smt. Sumana Das
3. Shri Nirmalya Das
4. Sushri Pratima Rai

Lecturer & HOD
Lecturer
Lecturer
Lecturer (Part-time)

Deptt. of Philosophy

1. Smt. Anila Dorjee
2. Dr. Ananda Pramanik
3. Shri P.K. Sinha

Selection Grade Lecturer & HOD
Reader
Lecturer

Deptt of Mathematics

1. Shri Pravesh Rai

Lecturer (Part time.) & HOD

Deptt of Physics

1. Dr. A.K. Ghorai

Lecturer & HOD

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Deptt of Commerce

1. Shri K.K. Dewan
2. Shri M.Dasgupta
3. Shri Joy Sarkar
4. Shri N. Boral
5. Shri B.N.Singh
6. Dr. D.C. Roy
7. Shri B.K. Singh
8. Shri D.B. Raya
9. Shri G.C. Mondal
10. Dr. Shova Limbu
11. Sushri Mamta Lama

Senior Lecturer & In charge Morning Section
Lecturer.
Lecturer.
Lecturer.
(Part-time)
-do-
-do-
-do-
-do-
-do-
-do-

Laboratory Instructors

1. Shri Prabir Das,
2. Shri H.K. Goutam,
3. Shri S.B. Lama,

Chemistry
Zoology
Botany

Members of the Non-teaching Staff
Dr. R.P. Dhakal, M.A., Ph.D.

Principal

- | | | |
|--------------------------|---------------------|---------|
| 1. Shri B.B. Sharma, | Head Assistant | |
| 2. Shri P. Subba, | Accountant | |
| 3. Smt. Uma Basnet, | LDC | |
| 4. Shri C.M. Dhamala, | Cashier | |
| 5. Shri N.B. Das | LDC | |
| 6. Smt. L. Pakhrin, | LDC | |
| 7. Shri K.P. Chhetri, | Lab attendant | |
| 8. Shri M.K. Chhetri, | Night Guard | |
| 9. Smt. P. Macdonald, | Library Peon | |
| 10. Smt. Bibha Singh, | Darwan | |
| 11. Shri Sanjay Sarki | Lab attendant | |
| 12. Shri P. B. Chhetri, | Night Guard | |
| 13. Shri Sukman Rai, | Bearer | |
| 14. Shri Rabi Pradhan, | LDC | (temp) |
| 15. Shri P.B. Bornmay, | Principal's Orderly | (temp) |
| 16. Shri J.N. Rai | Lab attendant | (temp) |
| 17. Shri Bikas Basore | Cleaning staff | (temp) |
| 18. Shri Manbir Bhujel, | Bearer | (temp) |
| 19. Shri Deomani Sapkota | Lab attendant | |
| 20. Shri Yohan Lepcha | Lab attendant | |
| 21. Smt. K. Basore | Cleaning Staff | (temp.) |
