

SELF-STUDY REPORT

(Re-Accreditation: Cycle-2)



**National Assessment and Accreditation Council
(NAAC)
Bangalore**



Kalimpong College
Kalimpong, Darjeeling, West Bengal
2015

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Preface

The present district of Darjeeling is a creation of the 19th century and a result of the British interest - mostly trade, but also evangelical. Due to the involvement of the British in the affairs of the three Himalayan States viz. Sikkim, Nepal and Bhutan, Darjeeling attained its present dimensions in 1866. Sikkim was invaded by Nepal in 1788 and its territories up to Teesta River including the areas that fall under Darjeeling district today except Kalimpong was annexed to it. After the Anglo-Gorkha War, Nepal ceded one-third of its territories to the British under the 1815 Sugauli Treaty, which included the land annexed from Sikkim. Sikkim got its lost territories back from the British on 10th February 1817, under the Treaty of Titalia.

Afterwards Darjeeling was deceptively acquired by the British in 1835 from Sikkim and Kalimpong was ceded to the British Empire in 1865 by Sinchula Treaty from the Government of Bhutan on lease and was notified then, as a subdivision of Dooars but finally transferred to Darjeeling district in 1866.

It is in this subdivision that Kalimpong College was established in the year 1962. Prior to Chinese aggression of 1962, Kalimpong had its own importance of being the trade route to Tibet. But afterwards and in other ways, this place has become the economic laggard in the region mostly owing to its interior location. The importance of Kalimpong College (and hence other academic institutions of Kalimpong) has to be understood keeping these factors in view.

The Government Order dated 05-09-1962 has mentioned the aim of this institution as 'providing higher education to the people of the backward place of Kalimpong'. Therefore, it is obvious and understood that this College, at the time of its establishment was the only centre on which the responsibilities of providing higher learning, accelerating progress, strengthening civil society and guiding the marginalized post-colonial young citizens, rested.

With the progress of time the College has been contributing towards the impartation of knowledge and education in the line of prevailing national standard incorporating the equality of opportunity, freedom, social justice and secularism.

In its 53 years of establishment the College has already produced some personalities of national and international fame. But the institution, in the first place takes care in catering to the needs of the local youths whose guardians belong to socio-economically backward communities and who normally have no other option but to continue the higher education of their wards in Kalimpong College.

A sincere effort to assess the performance of the college after the 1st cycle of accreditation in 2007 has been made. There were eight major areas of weaknesses and eight major future plans mentioned in the SSR, 2007.

We have been able to implement many of the recommendations of the Peer Team. The college is now better equipped with teaching aids. It has audio - visual aids, laboratories with smart boards, LCD projectors, internet facilities, and a smart classroom for Humanities and Commerce. There are Wi-Fi zones in the college. A computer laboratory with internet facility has been established. All the classrooms have green boards and some of them have white boards. We have provided laptops to all the departments. The college has 10 BSNL Broadband connections. The teachers are increasingly using these facilities as per the recommendation of the peer team.

A new library building, constructed with the Governmental grant, was inaugurated in June 2015. The concern of the first peer team about the poor library facility has been thus taken care of. As we have the library building now, we will computerise it within 2016. Besides the Wi-Fi facilities we plan to improve the internet access to the students shortly in the library.

The College also was able to construct a new Golden Jubilee Central Building with college fund and has largely been able to overcome the infrastructure constraints. It accommodates the office of the Principal, BBA department, IGNOU centre, a smart classroom and a generator room. The shifting of the library and the college office has facilitated space for Physics laboratory and Department of Mathematics.

We are engaged in creating environmental awareness through various activities. The land mark achievement in this regard is the water harvesting project completed in 2012 in collaboration with the Rotary Club of Kalimpong which in turn was sponsored by Rotary Club of Scotland. It has the capacity of containing 1, 50,000 litres of rain water. This has become a role model for the region that suffers from acute water crisis. The Alumni Association has collaborated with the college to provide safe and pure drinking water to students and staff. The college now has an Aqua Guard installed with a capacity of supplying 2000 litres of drinking water per hour.

The recommendation of the first peer team to introduce career-oriented courses has been fulfilled partially. We opened BBA as self-financed course. This is being supplemented by two Career Oriented Programs such as Communicative English and Tourism and Travel Management. We have also introduced IGNOU Study and Examination Centre so that we offer some kind of alternative to the aspiring students.

We are working towards fulfilment of some of the plans envisaged in the first SSR. We have plans to introduce professional and post graduate courses. The College desires to fulfil the requirement of hostel for students,

staff quarters, guest house, and health centre and to develop facilities for games and sports.

For all this, we need more land and we are putting sincere efforts to acquire it. A report of survey of the adjacent land to the college under the Park and Gardens wings of GTA has been submitted to the District Land and Land Reforms Office, Darjeeling by the Land and Land Reforms Office, Kalimpong in favour of Kalimpong College. We are actively keeping contacts with the concerned authorities and the ruling political parties for the matter at the local and the state level.

In spite of the perennial problem of shortage of staff, teaching and non-teaching, the existing staff and faculty members are willing to work for extra shifts so that students do not suffer. It is also a reason for draining out of the college fund as it has to pay a substantial amount to its guest teaching staff and part time non-teaching staff. Even then the strict financial discipline has enabled the college to develop infrastructure.

The students interested in games and sports are encouraged and there are many University level winners and participants. We have three national and international level Tae-Kwan-do black belt holder student-participants and one national level archery participant. Paril Lepcha was the winner of 55 medals in national and international archery competitions. She has bagged many of these medals in between 2010-2014. Susant Thapa has won Gold Medal at the State Level and Bronze at the National Level at the Karate competition in 2011. Deepa Rai bagged Gold Medal at the National Level Karate competition.

Not having a proper infrastructure for sports and games has not deterred our students. We have been winners of inter college football tournaments held by the University for four consecutive times in the last 15 years. We reached quarter final in 2012 and reached the final in 2014. We are the Volley Ball champions of the inter-college volleyball tournament in 2013 organised by Alumni Association of the College and in 2014 organised by the University of North Bengal. The Kalimpong College Women Football team won the Women's Football tournament organised by the Kalimpong Sports Association in 2013. Mr Manel Gautam was the Badminton Champion and bagged the Gold Medal in the Inter-College Badminton Championship in 2015 organised by the University of North Bengal. We have an understanding with the Kalimpong Sports Association for allowing our students to use the public ground.

Khusbu Chhetri of B.A. Part-I English Honours was sponsored by the College to participate in the International Conference of the UNESCO in Guwahati in 2015.

The Self-Study Report for re-accreditation is the result of the sincere efforts made by all the faculty members to collect and quantify data as per NAAC requirement. I would like to thank Associate Professor Dr. D.C. Roy, Convener of College NAAC Committee, Associate Professor Smt Sudha Gurung, IQAC Coordinator, Associate Professor Sri D.D. Rai, Secretary Teachers' Council and all other members of the committee particularly Dr. A.K. Ghorai, Sri G.C. Mandal, Dr. Pravat Roy, Sri. P. K. Mondal and Dr. J. S. Pradhan. All the teaching and non-teaching staff have assisted in preparing the SSR and I thank them all. My special thanks to Sri B.B. Sharma, the office superintendent for coordinating the efforts of all.

Kalimpong:
Darjeeling : West Bengal
December, 2015.

Dr. Rajendra P. Dhakal
Principal



Kalimpong College

(Govt. Sponsored)

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Ref/KPGC/NAAC-II/2016

Date: 16/01/2016

To,
The Director,
National Assessment and Accreditation Council,
Bangalore.

Subject: Submission of self study report, 2015

Sir,

I am submitting herewith the Self Study Report, 2015 of Kalimpong College for re-accreditation (cycle-II). The report has been prepared internally by the NAAC Committee under the guidance of IQAC. The college was first accredited in February 2007.

Thanking you,

With regards,

Dr. Rajendra Prasad Dhakal
Principal
Kalimpong College

Place: Kalimpong

Principal
Kalimpong College
Kalimpong



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the*

Kalimpong College

Kalimpong, Dist. Darjeeling, affiliated to University of North Bengal, West Bengal as

Accredited

at the B level.

Date : February 10, 2007



M. K. Das
Director

- This certification is valid for a period of Five years with effect from February 10, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C grade, 65-70-C grade, 70-75- B grade, 75-80- B grade, 80-85-B grade, 85-90- A grade, 90-95-A grade, 95-100-A grade (upper limits exclusive)

Abbreviations

BBA	: Bachelor of Business Administration
BCKV	: Bidhan Chandra Krishi Viswavidyalaya
CBWM	: Capacity Building of Women Managers
CE	: Communicative English
COP	: Career Oriented Programme
COSA	: Computerization of Salary Account
CSIR	: Council of Scientific and Industrial Research
DGHC	: Darjeeling Gorkha Hill Council
DPI	: Directorate of Public Instruction
DST	: Department of Science and Technology
EVS	: Environmental Studies
FDP	: Faculty Development Programmes
FOSEP	: Federation of Societies for Environmental Protection
GB	: Governing Body
GTA	: Gorkhaland Territorial Administration
HOD	: Head of Department
HRD	: Human Resource Development
ICFAI	: Institute of Chartered Finance
ICSSR	: Indian Council of Social Science Research
IDF	: India Development Foundation
IGNOU	: Indira Gandhi National Open University
IMED	: Institute of Management Education Diversification
INFLIBNET	: Information and Library Network
ISBN	: International Standard Book Number
ISSN	: International Standard Serial Number
KU	: Kalyani University
LAN	: Local Area Network
LCD	: Liquid Crystal Display
LED	: Light Emitting Diode
MAEDS	: Master of Arts in Extension and Development Studies
MPS	: Master of Art (Political Science)
MRP	: Minor Research Project
MSEM	: Management Skill Enhancement
NA	: Not Applicable
NBU	: North Bengal University
NCAP	: National Centre for Agricultural Economics and Policies
NCC	: National Cadet Corps
NEAC	: National Environment Awareness Campaign
NEHU	: North Eastern Hill University
NIIT	: National Institute of Information Technology
NIPM	: National Institute of Personal Management
NSS	: National Service Scheme
OBC	: Other Backward Class
PF	: Provident Fund

PGDDM	: Post Graduate Diploma in Disaster Management
PGDE&DS Studies	: Post Graduate Diploma in Extension and Development Studies
PH	: Physically Handicapped
RBU	: Rabindra Bharati University
RWH	: Rain Water Harvesting
SC	: Scheduled Caste
SFC	: Self-Financed Course
SPSS	: Statistical Package for the Social Sciences
ST	: Scheduled Tribe
TC	: Teachers' Council
TTM	: Tourism and Travel Management
UNDP	: United Nations Development Programme
VBU	: Viswa Bharati University
WTO	: World Health Organization
YEP	: Youth Exchange Programme

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SECTION - A

Executive Summary

Established in 1962, Kalimpong College is the only multi-stream co-educational institute in one of the underdeveloped and biggest hill subdivisions of Darjeeling district of West Bengal. It is a Grant-in-Aid College under the Department of Higher Education, Government of West Bengal. The College is recognized under 2 (f) and 12 (b) of UGC Act 1974 and is affiliated to the University of North Bengal. Accredited in 2007 with 'B' grade by NAAC, the College has proudly celebrated its Golden Jubilee in 2012. A criterion-wise summary analysis of the college in the last four years is given below.

Criterion I: Curricular Aspects

The motto of Kalimpong College is *Seek and Ye shall Find* and its goals are 'Quality Education, Access and Equality'. The missions of the institution emanate from the vision to spread higher education to the stakeholders belonging to below poverty line groups, women, scheduled castes, scheduled tribes and minorities with minimum cost possible. Therefore, efforts are made to introduce new subjects, increase intake capacities and divide the students into sections of morning and day shifts, if required, and thus provide access to admission to all those who aspire to join higher education. The optimum use of the infrastructure is ensured by the College by sharing the common infrastructure for Commerce in the morning, Humanities and Science in the day and sometimes by dividing the Humanities into two shifts - morning and day. The institution has a large number of girls, poor, minorities, and scheduled caste and scheduled tribe students.

Being an affiliated college we follow the curriculum framed the University. Some of our teachers are involved as members of the Board of Studies, Under-Graduate Council and the Court. They actively participate in framing the curriculum.

The College functions according to the academic calendar prepared by the IQAC of the College in consultation with the Academic and Research Committee, Head of the Departments and Teachers' Council. All decisions are taken on the basis of consensus. A democratic, participatory system is followed in all types of decision making and their execution.

As of now the College offers undergraduate courses in three streams - Humanities, Science (both pure and Bio) and Commerce. It offers honours

course in 11 subjects (Accountancy, English, Economics, Political Science, Philosophy, History, Geography, Nepali, Botany, Zoology and Mathematics) and there are 17 Elective subjects including Physics, Chemistry, Hindi, Sociology, Bengali (self taught) and Tibetan (self taught). The College offers self financing degree course in Bachelor of Business Administration (BBA) since 2007 and Career Oriented certificate courses in Communicative English (CE) and Tourism and Travel Management (TTM) since 2005. Kalimpong College has been selected as one of the Examination Centres of the Distance Mode Education for Post Graduate students under North Bengal University. The College has opened IGNOU Study and Examination centre for nine undergraduate, post graduate and diploma courses from January 2014 session.

Educational tours related to curriculum are undertaken by the departments of Botany, Zoology and Geography. The departments of History and English also undertake similar tours to enhance the practical knowledge among the students. The Department of Political Science organizes Youth Parliament as a part of Curriculum. The Department of BBA undertakes industrial and educational tours which supplements the designed curriculum. Tourism and Travel Management conducts study tours as part of their Field Project work.

The College provides ample avenues for several co-curricular activities such as indoor games, sports, volleyball, football, cultural program, debate, extempore speech etc. The College has a joint unit of 5 Bengal NCC for both Boys and Girls. The NSS, Eco-club, etc. undertake various extension activities and the College is proud to place in record that it is focusing on all-round development of the students.

A comparison between the post 1st cycle accreditation (2007) and Pre 2nd cycle accreditation 2015, is summarized in Table-I.

Table-I: Curriculum Aspect

Criteria	2007	2015
Curriculum Development	<ul style="list-style-type: none"> • Three Undergraduate programmes- B.A/B.Sc/ B.Com. • There were 16 departments. • Science with Honours: Botany, Zoology. • Social Science with honours: 	<ul style="list-style-type: none"> • Four Undergraduate programmes BA/B.Sc /BCom/BBA. • There are 18 departments now. • In addition to existing ones, new subjects added- Sociology (General Course)

	<p>Geography, Political Science, History, Philosophy, Economics</p> <ul style="list-style-type: none"> • B.Com (Hons): Accountancy • Language - English, Nepali, Hindi, Bengali (self taught) and Tibetan (self taught) • <i>Two certificate courses in Tourism and Travel Management and Communicative English</i> • <i>Distance Course</i> = Nil 	<p>Mathematics (Honours)</p> <ul style="list-style-type: none"> • New undergraduate programme added- Bachelor of Business Administration (BBA). • Distance Course:IGNOU STUDY & EXAMINATION CENTRE for Post Graduation, Under Graduation and Diploma courses.
Curriculum design	<p>i. . 2+1 of system of the University</p> <p>ii. Syllabus for the course is designed by the Board of Studies under NBU. Some of the faculty, who are the members of the Board, have a say in making the syllabus and others give informal suggestions to the Board members.</p> <p>iii. No academic audit is conducted by the University, only time to time inspection by the Inspector of Colleges under the University.</p>	<p>i. Presently the College is following 1+1+1 system of the University.</p> <p>ii. Same as before .The syllabus was changed in 2006- 2007 session by the University.</p> <p>iii. Same as 2007.</p>
Curriculum Flexibility	<p>Follow University regulations.</p>	<p>Follow University regulation. However, the College developed a system of review at the departmental level, evaluation at the teachers' council meetings, meetings of the HODs with the Principal to evaluate the progress of syllabus.</p>
Board of Studies	<p>Some teachers are nominated by the University.</p>	<p>No change in the system</p>
Peer Team Recommendation in 1st cycle	<p>Career oriented course to introduce.</p>	<p>BBA introduced as self financed course and Communicative English and Tourism and Travel Management Certificate courses also attached to it.</p>

Criterion II: Teaching-learning and Evaluation

The College has started online admission from 2015 academic session. In addition to the College website, admission details are advertised in both electronic and print media immediately after the publication of result of Higher Secondary Examination. The admission to Part-I B.A/B.Sc/B.Com is conducted by the

Admission Committee as per the guidelines of the university. The eligibility criteria are provided in detail in the website, admission notices, prospectus and any other mediums that the Admission Committee feels appropriate. The admission process is very transparent. The college's vision of access and equality to quality education is ensured right from the admission process itself. Merit list is calculated on percentile and reservations for SC/ST/OBC/PH and minorities are done according to the Governmental provisions.

The IQAC prepares a guideline for the academic and administrative activities including academic calendar after the formal and informal meetings with the head of departments and Teachers' Council. The consensus arrived becomes the basis on which the college moves further. The teaching plans are also prepared. There are various committees consisting of the teachers, non-teaching staff and students that participate in the execution of the college calendar and related activities. New proposals and plans are taken to the Governing Body of the college for the final approval. Feedback on teaching and learning is done with the improved format followed by close interaction with the students and even parents are also requested to meet the Principal and the teachers. Self-appraisal of the teachers are done at the departmental level and also discussed with the Principal in the HODs' meeting. At the end of each session, the Academic and Research Committee takes an assessment of each department regarding the completion of syllabus, attendance, performance of the students and discusses with IQAC about special classes/tutorial classes/remedial classes etc. Feedbacks from the students, guardians and alumni are taken seriously.

As per the guideline of the IQAC and Academic and Research Committee, each department on their own conducts review classes at the beginning of each session. The BBA conducts formal orientation class on different subjects as it accepts students from all streams with or without the relevant subject at +2 levels. The first year students are given orientation in the beginning of the session by the senior teachers on core values, classes, use of library, college rules, disciplines and expectation of the college from them. The members of the Anti-Ragging Committee, Internal Complaint Committee and Students' Grievance Cell of the college also address the Freshers.

The teachers have started using the audio system and audio visual aids like LCD projectors and smart boards increasingly. The internet facilities for teaching and learning purposes are also available. The College has provided laptops to each department for such purposes. Holding of the class tests,

internal tests, sent-up test, tutorial classes, informal discussions with the students as well as observations by the teachers and evaluation by the HODs on the progression of the curriculum are the regular features. Special care is taken of the weaker, slow and needy students. The students' seminars are a part of the academic calendar of the college which helps the students to develop inquisitiveness, in-depth knowledge of the topic, self-confidence, habit of facing situations, peer and group exchanges. This has resulted in the better understanding of the curriculum by the students and better examination performances. The teachers of the departments analyze the examination performances in the departmental meetings. The Principal discusses the issue in the meetings of the Teachers' Council and the Heads of the Departments.

The institution is situated in an environment-friendly location and has greenery all around. The College has tried to take care of its environment at the time of construction. The NCC, NSS, Eco-Club units of the college carry out cleanliness drive, plantation activities in and around college campus and undertake responsibility of making the college polythene and smoke free zone. By practicing rain water harvesting, the college has not only been able to solve its water crisis but also has provided a role model to a region that suffers from acute water crisis. Through outdoor excursion, the Botany and Zoology Departments create awareness about the flora and fauna of the region while the Geography Department creates awareness about the regional and environmental issues. The History and English Departments also regularly take tour to enrich the practical knowledge of the students. To lessen the dropout rate, attendance and test/assignment performances of the weaker students are evaluated; their guardians are contacted and advised. In addition to that remedial and coaching classes are organized, study materials, books, journals etc. are supplied and help extended for surfing website. Some financial support is also extended to the needy students by the teachers as and when required.

The newly constructed Central Library of the college has 19,110 books and Wi-Fi facility to access INFLIBNET. In addition, there are departmental libraries, Wi-Fi facilities in BBA and Geography Departments. Besides, the college organizes department wise students' seminar as a part of the teaching and learning input routinely. The Geet Pratiyogita (singing contest) is being held for the last seven years regularly. The college annual magazine and wall magazine offer opportunities to students to express themselves. In addition, the green ambience with a view of Mount Kanchenjunga makes the college an ideal place for teaching and learning.

At present there are 64 teachers, out of which 30 are in substantive post, 10 government-approved part-timers, and 24 guest teachers. Twelve teachers have attended Refresher Courses, four teachers did Orientation Program, two of them have attended Summer Courses and eighteen of them have participated in workshops. Nine teachers have completed Ph.D course-work in the last five years. Four teachers have been awarded Ph.D degree.

A comparison between the post 1st cycle accreditation (2007) and Pre 2nd cycle accreditation 2015, is summarized in Table-II.

Table-II: Teaching Learning and Evaluation

Criteria	2007	2015
Student enrollment	<ul style="list-style-type: none"> i. Based on academic record of HS Exam. Admission Tests not taken following University norms. ii. Notification through local news papers and college notice Board. 	<ul style="list-style-type: none"> i. Same as 2007. ii. Online and notification through college website, local TV Channels and newspapers, and direct contact and notification in the schools.
Teaching-learning process	<ul style="list-style-type: none"> i. Teaching Plan by teachers and Teacher's Diary maintained. ii. Teaching Aids like OHP, TV, VCR, Video cassettes, LCD used to supplement classroom Teaching. iii. Academic calendar not regular feature. iv. Student feedback taken. 	<ul style="list-style-type: none"> i. The system continues. ii. In addition Smart Boards provided along with internet facility to all the laboratories and a smart classroom for non- lab based departments. iii. Academic calendar a regular feature and is prepared by IQAC and is discussed in Academic and Research Committee, meetings of The HODs and Teachers' Council and finalized after incorporating amendments. iv. Feedback system improvised by way of improved format. The interaction with the students increased. Self assessment of the teachers in the departmental level done and also discussed in the HODs meeting chaired by the Principal.
Teachers Quality	Refer Table-III: Research, Consultancy and Extension Research Output(Last Row)	Refer Table-III: Research, Consultancy and Extension Research Output(Last Row)
Peer Team Recommendation In 1st cycle	<ul style="list-style-type: none"> i. There were no effective efforts to employ innovative methods or use of teaching aids. ii. The teacher-Student ratio was 	<ul style="list-style-type: none"> i. Teachers are using Smart Boards, LCDs, and internets, OHPs and films and students seminars for supplementing classroom teaching. ii. Not much improvement in the

	unfavourable.	number of teachers as appointments and creations of posts is under government control. The existing limited numbers of teachers take extra classes during holidays and normal time by adjusting normal timetable. In spite of financial constraints the college has appointed 24 guest teachers.
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Criterion III: Research, Consultancy and Extension

During the last five years, the college has been able to improve the research environment. The faculty members show more interest in research activities. The newly-built research infrastructure in terms of higher computer access with internet connectivity, greater number of reference books, LCD projectors, e-journals and e-books through INFLIBNET etc. facilitate research works, projects and seminars and workshops. The liberal, cooperative and encouraging attitude of the office staff and the librarian provide additional impetus. The holdings of departmentwise students' seminars are also facilitating a healthy academic and research atmosphere.

Thus the numbers of publications, research projects, participation in seminars and workshops by the faculty have increased. During this period two National Seminars, five Capacity Building Workshops, one special interactive Talk Session and one Special Class were organized in the institution. Seven minor research projects were taken up by the teachers. There are 30 permanent teachers of which 2 are Laboratory Instructors with teaching status and a Librarian. The faculty on the average annually published two research publications. Out of which 5% comprises sole author books and 11% edited books. The 30% of these contributions are included as chapters in various books with ISBN numbers and 7% without ISBN. Again, 18% of these publications are found in referred national and international journals. Out of the total publications in non-referred journals, 12% and 15% are with and without ISSN numbers respectively. They, on an average, participated in two National/ International Seminars annually and 70% of them with paper. Four faculties have been awarded Ph.D. within this time frame, four teachers have completed their research and eight have registered for Ph.D.

Most of the research projects/schemes are addressed to local societal issues. The outcome of these research findings will therefore, provide a stable background for future planning, better administration and subsequent development of the region.

The institution interacts with the society through its NCC, NSS and Eco-Club units which conduct Blood Donation and Blood Grouping Camps, Environment Awareness and Cleaning Drives, Biodiversity Conservation and Livelihood Enhancement Programs. It also incorporates the students of local academic institutions and people through specific workshops, science exhibitions, and exposure programmes.

A comparison between the post 1st cycle accreditation (2007) and Pre 2nd cycle accreditation 2015, is summarized in Table-III.

Table-III: Research, Consultancy and Extension

Criteria	2007	2015
Recognized Research Centre	Ethno Botany Laboratory recognized by NBU	The facility exists.
Research Committee	Academic committee used to take care of research activities.	Academic and Research Committee has been formed to oversee research activities.
Measures taken by the College	There was a casual approach	Research activities encouraged by the autonomy of the researcher, timely release of grant, use of infrastructure like computer lab, more rooms, science laboratories, INFLIBNET library and internet facilities and printing.
Peer team Recommendation in 1st cycle	The faculty needs to gear up for research activities as well as participation in national seminars and conferences.	Research activities geared up and participation in national seminars and conferences increased.
Research Out put	Number of PhD: 12 Seminars attended: 36 Papers presented: 36 Articles Published: 28 Chapters in Books: 04 Published Books: 08 Numbers of Seminars held: 02 Resource person in Seminars: 01 Consultancy: 01 Research Projects: 03 Extension Activities: 01 Books Edited: - 02 Journal edited: 01 Collaboration: 01	Number of PhD: 13 Seminars attended: 169 Papers presented: 119 Articles Published: 207 Chapters in Books: 76 Published Books: 33 Numbers of Seminars held: 02 Resource person in Seminars: 10 Consultancy: 04 Research Projects: 05 Extension Activities: 10 Books Edited: 21 Journal edited: 02 Collaboration: 04

Criterion IV: Infrastructure and Learning Resources

The College has 7354 sq.m. land. The total carpet area of the four main blocs of buildings, one canteen and students' toilet is approximately

17,000 sq.m. They are as follows: (i) **the Golden Jubilee Central Building** (Approx, 3609 sq. m. constructed after 2006) accommodating office of the Principal, i.e. the central administration, Management Study Centre, IGNOU centre, a smart classroom and a room for generator, (ii) **Main Old Science Building** (approx. 6472 sq.m. constructed in 1981) is used for laboratories, staff room, classrooms, (iii) **Humanities Building** (approx. 4500 sq.m. construction still continuing) is used for classrooms for humanities section, (iv) **library building** (approx. 2190 sq.m. constructed in 2015) and (v) **Toilets and Canteen** (approx 319 sq.m).

The College constructs buildings out of fund sanctioned by State Government (library building) and students' fee (the Golden Jubilee Central Building). UGC fund is primarily used for purchasing learning resources like computers, laptops, projectors, smart boards, white boards, laboratory equipments and books. Out of 23 classrooms seven are spacious and are used for general class with green boards provided in them. These are also used for conducting examinations. There are 14 rooms for laboratory based-departments out of which five laboratories (Geography, Botany, Zoology, Physics and Chemistry) are equipped with LCD projectors and white boards, computers and internet connectivity. Well spacious three-storied library building inaugurated in June 2015 with Wi-Fi facility has open access system for all users. The college also has INFLIBNET N-LIST- e library facility. The College plans to computerize library and provide computer laboratory with internet facility for all the students in the new library building shortly.

The College has recently completed a Rain Water Harvesting Project with containing capacity of 1.5 lakh litres of water in collaboration with Rotary International. An aqua-guard machine with a capacity of supplying 2000 litres/hr of pure drinking water has been installed. The College takes care of students' grievances, women's complaints. There are separate rooms for NCC, NSS and Canteen while most other committees work independently by using common spaces available such as meeting room, staff room, laboratory etc as per the convenience of the convener of the respective committees.

The College has 43 computers (desktops and laptops) and 10 BSNL broadband internet connections and three Wi-Fi zones (library, BBA and Geography departments). We have ten LCD projectors, two overhead projectors, ten white boards, and fifteen green boards, six classrooms with microphone facilities.

A comparison between the post 1st cycle accerrediation (2007) and Pre 2nd cycle accreditation 2015, is summarized in Table-IV.

Table-IV: Infrastructure and Learning resources

Criteria	2007	2015
Physical Infrastructure	<ul style="list-style-type: none"> i. Total numbers of Buildings:-2; 1 incomplete. ii. Number of classrooms- 15 iii. Computer laboratory- NIL iv. Internet facility -NIL v. Equipments for teaching and learning – LCD-1, OHP-3, TV-1, Wooden Blackboards in the classrooms. vi. Power supply Generator-Nil vii. Sports Ground- NIL viii. Hall for Indoor games- Nil ix. Students space for leisure time - Nil x. Parking - Nil xi. Canteen -Building dilapidated. 	<ul style="list-style-type: none"> i. Total number of Buildings– 4. Including the new library building, the Golden jubilee central building. ii. Total number of classrooms -23 excluding laboratories. iii. Computer laboratory-2 iv. Internet facility-total numbers of Broadband connections -10 v. Added : LCD Projectors and Smart Boards-10, Green Boards in all the classrooms, Audio aids in 5 rooms, Cc camera in the library, 1 central announcement system., 1 TV with TATA Sky Set Top box, upgraded Chemistry laboratory by connecting LPG system for practical class, 3 laboratories. BBA have smart boards with internet facilities, internet facility to all laboratories; library, Geography dept, BBA and the main office has Wi-Fi facility, one smart classroom for all purposes for non- laboratory based subjects, two copying machines: one in the library and the other in the office. vi. Power generator -2. vii. Sports - a small ground developed to play volleyball and badminton. viii. Indoor game hall started construction on top of room no 30 and 31. . ix. Students’ space in leisure time particularly in rainy season built on top of room no33. x. Parking - Grant sanctioned from GTA for parking and a new main gate. xi. Construction of canteen building –grant sanctioned by GTA.
Peer Team recommendation in the 1st cycle	To improve on innovative teaching methods and gadgets, needs better space and airy room for the library, internet facility for faculty and students, needs sports facility. And up gradation of laboratories.	Use of innovative teaching methods improved and gadgets acquired to a large extent, new library building completed in 2015 and now the college has a better study hall with proper air circulation and library will be computerized within 2016, an indoor game hall is under construction and a small ground/ space for volley ball built.

Criterion V: Student Support and Progression

A student gets first hand information about the college from college prospectus, website, college facebook and person to person contacts between the staff and the students. Special care is taken by the teaching faculty in providing extra classes, remedial classes and supply of study materials to the weaker students. Some departments like Commerce, Botany and Zoology encourage entrepreneurial skill amongst the students.

All-round development of students through extra-curricular activities is one of the missions of the institution and it provides all sorts of assistance to the participating students and they get some relaxation in context to attendance, sent-up test, class test, class assignments. Although the institution does not have any professional structural mechanism for career guidance and placement cell for the students, the faculties and a counseling cell are engaged in providing academic, personal, psycho-social, and career counseling. The industrial and educational tours are regular features of the BBA Department.

The College has Anti-Ragging Committee, Students' Grievance Redressal Cell and an Internal Complaint Committee to look after the sexual harassment of woman at workplace.

No report on harassment of women, ragging etc. has ever been reported till now which reflects the cordial atmosphere of the College. The college guides and helps the students in availing scholarships from the Central and the State governments. The college provides its own financial assistances by way of full-free and half-free tuition fees on the basis of the socio-economic and academic background. Besides, there is Annapurna Scholarship for undergraduate students and Mayadevi Chhetri scholarship for a student joining Post Graduate course.

To minimize dropouts, the institution undertakes special measures at individual and institutional level like encouraging girl students to continue study even after marriage, provide financial help. Despite these efforts a good number of students drop out to join nursing, flight crew members, support staff in Super Markets, Gyms and Beauty Parlours, Army, CRPF, BSF CISF and other Para- Military Forces and Police. This is because most of our students come from the most humble socio-economic background.

There are glorious records of students availing opportunities in the field of extra-curricular activities through NCC, NSS and Eco-Club. Besides getting direct feedback from the students, guardians and alumni in the prescribed format, the institution collects opinions and comments on personal linkages.

The institution has a system of democratically elected Students' Union. The elected members of the union are included in the various committees

which are responsible for co-curricular and extra-curricular activities of the college. The General Secretary of the elected union also becomes an ex-officio member of the G.B., the highest policy making body of the college. However, recently the Government has modified the election process according to which the University has to decide the date to conduct the election to form the students union. Unfortunately, the elections to the students' Union (Council) in the colleges of the hill areas were not held for the last three years. The Government has prohibited students' election temporarily for 2015. The College has managed students' representation by nominating students in various committees in consultation to the senior students and teachers. The Principal in consultation with concerned personnel and students forms the students committee whenever needed. The representation of diverse students is ensured by consultation. The students' election will be held as soon as the Government and the University directs. Students take active part in administrative, academic and co-curricular activities. Even after finishing college many keep close touch with the college and extend all sorts of assistance voluntarily.

A comparison between the post 1st cycle accreditation (2007) and Pre 2nd cycle accreditation 2015, is summarized in Table-V.

Table-V: Student Support and Progression

Criteria	2007	2015
Student Mentoring and Support	<ul style="list-style-type: none"> i. Admission and prospectus manual ii. Eco-Club, NSS, NCC, Cultural Committees iii. Scholarships provided. iv. Industrial and corporate visits -NIL 	<ul style="list-style-type: none"> i. Admission online and use of college website www.kalimpongcollege.org.in for communication. ii. In addition counseling and placement, improved industrial and educational tours, Anti-Ragging Committee, Students Grievance Cell, Internal Complaint Committee, more active environmental awareness campaign and extension work in the communities. iii. Scholarship increased, a post Graduate scholarship created by sponsorship named Maya Devi Chhetri scholarship, iv. Regular industrial and corporate visits along with educational tours.
Student participation	Extra-curricular activities	Extra-curricular activities/ medals won /state /zonal/national
Peer team recommendation in 1st cycle	Counseling to improve	Improved counseling and placement.

Criterion VI: Governance, Leadership and Management

At the top of the management ladder is the Governing Body of which the Principal is the ex-officio Secretary. This is according to the University statute of 1981. The Governing Body is the final authority in all matters. The College functions in decentralized and participatory principles. The Principal is the ex-officio Chairman of all the committees. Secretary, Teachers' Council and Office Superintendent are the ex-officio members of all the Committees. In this design the Principal is the link - pin. The students are accommodated in most of the committees and encouraged to take active participation.

The IQAC and Academic and Research Committee act in tandem coordinating the various activities with the Principal. The interaction between the Management, Principal, IQAC and all other committees creates a flexible, democratic and accommodative ambience for the college to function smoothly. Such interaction and the overlapping membership of the Principal, teachers, non-teaching staff and the students in various committees and the Governing Body ensure the upward and downward communication in the institution. The time-to-time meetings with parents and Alumni Association are also the sources of the communication channels.

The highly motivated staff members have been able to overcome the problems of shortage of staff by extra-hour and multiple tasking. Thus, audit takes place every year, construction and the maintenance of the buildings are taken care of, teachers finish syllabus in time and revise; tests and examinations do not suffer. No academic and office works remain pending.

The leadership quality of the teachers and the students is inculcated by an environment in which they get opportunity to take initiative and participation in various activities through the committees. Every teacher has an opportunity to get elected as Secretary Teachers' Council, member of the Governing Body, IQAC and other committees. The students' election provides excellent opportunity to develop leadership. The institution grooms leadership to the different stakeholders differently at different levels.

The faculty members are encouraged to pursue research activities attending and organizing seminars, attending refresher course, workshops etc. which are steps in equipping and updating the teaching staff. The College organized a workshop on Management Skill Enhancement (MSEM) under the Capacity Building of Women Managers (CBWM) in Higher Education programme sponsored by UGC on 13th - 17th Feb. 2013. The present MLA and most of the Councilors in Gorkhaland Territorial Administration and Kalimpong Municipality and elected members of the Panchayats are our ex students.

Even recently when students' election is barred temporarily by the

Government, the college has ensured the participation of the students on multiple activities like students' seminars, singing contest, sports and games, NCC, NSS and Eco-Club activities that help them to inculcate leadership qualities.

All self-financing courses are run by the respective coordinators. IGNOU has a Coordinator and the morning section for Commerce has a separate Teacher-in-Charge.

All the departments are monitored and guided by the Head of the Departments selected on the basis of seniority. All academic matters like admission, examination and attendance are planned and prepared by the IQAC and are discussed at Teachers' Council meetings and executed by the Principal with the involvement of the T.C. Secretary and Head of the Departments.

There are three components of organization: administrative, financial and academic. In each component the teaching and non-teaching staff, student, parents and personalities from the society take complementary roles. The organizational structure of the college is such that all concerned are involved from different interest groups but work together for the betterment of the college. The power and function are decentralized and decisions are taken democratically and mostly on the basis of consensus.

A comparison between the post 1st cycle accreditation (2007) and Pre 2nd cycle accreditation 2015, is summarized in Table-VI.

Table-VI: Governance, Leadership and Management

Criteria	2007	2015
Institutional Vision and Leadership	i. Decentralization and participation of Governance through Principal, Teachers, Staff and Students' representatives in Governing Body. ii. Involvement of Teachers' Council and Committees consisting of teachers, staff and students. iii. Number of Committees - 12	i. Same as before, but it is more decentralized and participatory. ii. IQAC formed in 2012 and active involvement of it with the committees. It is functional. iii. Number of Cells- 4 iv. Number of Committees- 16

Criterion VII: Innovation and Best Practices

The innovative practices adapted by the college recently are listed below:

- ❖ The college follows the principle of consensus as the basis of decision making.
- ❖ The College has started rain water harvesting since 2012 with a capacity to reserve 1.5 lakh litres water. It was a collaborative project

with the Rotary Club of Kalimpong and the Rotary Foundation 2012 which in its turn was sponsored by three Rotary Clubs of Scotland.

- ❖ NCC, NSS, Eco-club are engaged in the routine plantations activity. The Botany department undertook floristic survey and labeled the trees in scientific and botanical names. Several awareness drives like tree plantation are undertaken. World Environment Day, World Health Day etc. are observed.
- ❖ The BBA Department conducts the combined industrial and educational tours. The departments of English, History, conduct educational tours every year though these do not form the part of their curriculum.
- ❖ Students' seminars for each department are organized.
- ❖ The College has established a smart classroom for Humanities, and most of the laboratories have smart boards and LCD projectors. Most of classes have green boards, with audio support and some of the classes have white boards.
- ❖ We have provided desktops to all laboratory based departments and laptop to all of departments.
- ❖ Internet facility to all laboratory based departments.
- ❖ Internet facility and computer laboratory for BBA students.
- ❖ Wi-Fi connectivity in library, Geography and BBA Departments.
- ❖ Separate computer laboratory for the staff with internet facility.
- ❖ INFLIBNET facility for all students and staff.
- ❖ Tutorial, remedial classes for weak and needy students.
- ❖ Installation of CC TV camera in library and wiring for it to all the buildings to install CC TV cameras.
- ❖ Introduction of online admission and maintenance of student's data in the software.
- ❖ Installed Aqua-guard with a capacity of supplying 2000 litres of pure drinking water per hour for the benefit of all.
- ❖ The College has taken several measures like use of T-5, Compact Florescent Lamps (CFL), Light Emitting Diode (LED), and TFT/LCD/LED to conserve energy. Traditional petro gas laboratory burners in our Chemistry laboratory have been replaced by LPG burners. Our library building has no partition inside and is fully open with enough light. The administrative building is partitioned with glass panel where no light is required during the day time.

Best Practices

- 1. Students' Seminar:** These department-wise seminars are organized with the objectives of inculcating reading habits, use of library including internet surfing, enable them to use power points and slides presentations, enhance interest in curriculum and face audience, interviews and group discussions.

The practice of the students' seminar is conceived as a group activity where topic wise groups are formed. The group prepares the paper on topic given to them. All the students get opportunity to study, prepare and participate in the preparation because no one is excluded in any of the group. While presenting the paper one or two students come forward but during the question hour and interaction time it is the group that respond to the queries asked.

Some of the problems faced in holding such seminars are financial, managing the time amidst busy schedules of the college and accommodating all the students.

- 2. Singing Contest:** The aim of this contest is to convert wasteful entertainment program of Freshers' Welcome into a positive one contributing to the development of the personality of a student. The students get opportunity to be coached and guided by the established musicians and singers who are judges of the competition. The practice gives fair opportunity to all the students as there are at least three rounds of auditions. The contest is a forum, opportunity, stage for the students to showcase their talent.

The college is contemplating to make dance and acting also as part of the programme if time and finance permit.

A comparison between the post 1st cycle accerrediation (2007) and Pre 2nd cycle accreditation 2015, is summarized in Table- VII.

Table-VII: Innovations and Best Practices

Criteria	2007	2015
Innovations and Best Practices	<ul style="list-style-type: none"> i. Career oriented programmes on Communicative English and Tourism and Travel Management. No degree level career oriented course. ii. No research cell. iii. Closed access system for students in the library. 	<ul style="list-style-type: none"> i. In addition, Bachelor of Business Administration introduced from 2007. ii. Academic and Research Committee established and has improved research environment. iii. Central library with Open access system introduced from 2015 for the students and access to INFLIBNET library. iv. A system of students seminar introduced in which the entire class is able to participate by way of group preparation of papers. These papers are mostly drawn from the curriculum and the teachers guide different groups for it. v. A singing contest is held every year preceded by three rounds of auditions and a large number of students participate. Some of them have become professional singers whereas one or two have started singing schools on their own. vi. Collaborating with Rotary Club and Nepali Sahitya Samity for Library and ICT facility.

SWOC Analysis (Strength and Weaknesses, Opportunities and Challenges)

The four elements of SWOC of Kalimpong College can broadly be categorized in two binary sets, 1. Strength and Weaknesses, 2. Opportunities and Challenges.

1. Strength and Weaknesses

1.1 Strength

- i. Human relations and actions are the indispensable component of any organization. Harmony in relations and a deepest sense of belonging to the institution are the central characteristic of our organization.
- ii. Our strength lies in our unity. Therefore, factionalism and politicking have not infiltrated the system. The academic and working environment is healthy. Not a single day teaching and working is lost due to factional and internal politicisation. Kalimpong College conducts the teaching and learning programmes throughout the year as per its annual calendar without interference and disturbance.
- iii. Optimum use of human and physical resources.
- iv. The College functions in two shifts, morning and day and uses the common infrastructure. The shortage of staff has not been an impediment in completing the administrative and academic tasks. B.Com classes are generally conducted in the morning shift. Humanities classes also are divided into morning and day shifts depending on the session's requirement.
- v. A separate three storied library building with Wi-Fi facility is our pride. Good number of library books with multiple volume and open access enhances the students' access to knowledge. Very soon it will be computerised. Now the College has the potential to take big strides in academic development. INFLIBNET -N-List facility is provided to all.
- vi. The College is the largest multi-stream college in the sub-division which accommodates more than 80% undergraduate students. Out of these admitted students nearly 90% belong to the socio-economically weaker sections and have poor academic background at the HS level. The College has 52.1% female students who are performing satisfactorily in the University examinations and co-curricular activities. 168 (09.6%) of the students belong to SC and 595 (34.3%) to ST category while 354 (20.3%) students are from the OBC category.
- vii. The strength lies in shaping and preparing these first generation learners academically and making them fit for present competition in the global markets and for higher education. This is possible because of

- the excellent and committed staff and the members of the management motivated to contribute to the development of the College.
- viii. A decentralized, participatory and accessible administration located centrally in a spacious administrative floor of the Golden Jubilee Central Building, with computers and internet facility at each section, facilitates harmony of action between teachers, students and support staff.
 - ix. A good number of computers with internet facilities in each laboratory based departments like Botany, Zoology, Chemistry, Physics, Mathematics, Geography and a common computer lab for all the departments as well as internet in the library and office provide ample scope for the students, teachers and non-teaching staff to have access to the sources of knowledge
 - x. A ragging-free environment in the co-educational set up is a model for the country. There is absolutely no report of mal-behavior by any student /staff in any period of time in the College.

1.2 Weaknesses

- i. The teacher-student ratio in the humanities is unfavorable. The College has to spend a lot of fund on payment to Guest Lecturers. This creates financial and academic difficulties. Under the present administrative arrangement of the Government the college is fully dependent on the Government for the appointment of teachers on substantive post. Delays are the common features for replacing transferred and retired teachers. More difficult and cumbersome process exists in demanding new subjects and creating new teaching posts from the Government.
- ii. Similarly the substantive posts for non-teaching staff are difficult to get. The posts vacated by deaths and retirement have not been replaced by the Government despite the College's repeated request for them. About 11 non-teaching posts are due to the College according to the Government norms but none of them have been approved. The College is awaiting recommendation from West Bengal College Service commission for 18 teaching posts.
- iii. Insufficient land holding has been the most stumbling blocks in the development of infrastructure in creating adequate facilities for indoor and outdoor games, constructing hostels for students and also quarters for the Principal, teaching and non-teaching staff of the College.

2. Opportunities and Challenges

2.1. Opportunities

- i. The socio-economic profile of the students is such that it creates opportunity for the college to utilize its potential for enhancing and expanding the higher education among the rural - based, SC, ST, OBC population and among the economically poorer section of the society in tune with the national goal of higher education for all. The increase intake capacity of the college and preparedness to work for two shifts for Humanities and the presently working two shifts for Commerce have created opportunity for the college to take care of even those who are deprived of higher education because of their poor financial and academic background.
- iii. The College is availing various schemes extended by UGC for its development and up-gradation for the students and staff. Since the college is located in a region full of social, cultural and ethnic diversity, it offers an opportunity to open a research or a cultural centre to explore this virgin area and contribute to the pool of knowledge.
- iv. A significant number of students appear for post-graduation examination through Distance Mode of NBU and also join the IGNOU centre in the College. They are the ones who were either financially not capable of going elsewhere for post graduation or not able to academically compete with advanced students and who do not get admission in other universities. There is scope to open post graduates in some subjects so that these financially poor students get the opportunity of higher education.
- v. The College gets a significant number of women students, almost fifty percent through normal admission procedure. We are endowed with the opportunity of empowering the women of the area and the country who constitute nearly fifty percent population. If this opportunity can be used a great service to the society can be rendered.

2.2 Challenge

- i. Getting new subjects along with teaching posts and the filling up of the vacant posts has been difficult. It is very challenging to retain quality teachers who generally take transfer to their towns and cities.
- ii. Acquiring additional land from the adjacent area from the Government is a challenge on which the future development of the college depends.
- iii. Opening a professional career counseling units with adequate expertise, resources' and linkage with industries is a daunting task to the college.

- iv. One of the major challenges is to break the boundaries and bring out the weaker and downtrodden sections of our students who constitute the bulk of the majority from their inferiority complexes and to create a psyche so that they can compete with others. Because of their inhibitions, the drive to compete is missing even in those who are otherwise capable. Most of our students are first generation learners and naturally the parents and guardians are ignorant about the openings in the competitive world. The basic challenge is to make them competitive minded, guide them and help them to push towards the channel of career building mechanism.
- v. Our challenge is to maintain a balance in imparting education between the students from rural background and the first generation learners with those of the town dwellers with modern facilities. A balance between those who come from Vernacular medium of instruction and English medium of instruction is also a great challenge.
- vi. We need to provide sports and games facilities and coaching to our students with potential to compete with national and international level.

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated /Constituent College

1. Name and Address of the College:

Name:	Kalimpong College	
Address:	Rishi Bankim Chandra Park, Ringkingpong Road, P.O.- Kalimpong - 734301, Dist. -Darjeeling, West Bengal	
City: Kalimpong	Pin: 734301	State: West Bengal
Website:	www.kalimpongcollege.org.in	

2. For Communication:

Designation	Name	Telephone withSTDcode	Mobile	Fax	Email
Principal	Dr. R. P. Dhakal	O: 03552-255486	9474583930	--	principalkalimpongcollege@gmail.com
VicePrincipal	---	---	---	--	--
Steering Committee Coordinator	Dr. D. C. Roy	O: 03552-255231	9434429301		dulalroyeco@gmail.com

3. Status of the Institution:

Affiliated College

Constituent College

Anyother (specify)

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

b. By Shift

i. Regular

ii. Day

iii. Evening

5. It is a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/anyother) and provide documentary evidence.

6. Sources of funding:

Government

Grant-in-aid

Self-financing

Any other (Tuition fee and other fees from students)

7. a. **Date of establishment of the college: 12/11/1962**(dd/mm/yyyy)

b. **University to which the college is affiliated/ or which governs the college (If it is a constituent college)**

c. **Details of UGC recognition:**

UnderSection	Date,Month&Year (dd-mm-yyyy)	Remarks(Ifany)
i.2(f)	Since inception of UGC Act	Original document not available as the college was established before 1972.
ii.12(B)	Since inception of UGC Act	-Do-

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d. **Details of recognition/ approval by statutory/ regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI, etc.)**

Under Section/ clause	Recognition/ Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yy)	Validity	Remarks
i.	NA	NA	NA	NA
ii.	NA	NA	NA	NA
iii.	NA	NA	NA	NA
iv.	NA	NA	NA	NA

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition:.....(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency.....and

Date of recognition:.....(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	Semi-urban
Campus area	7354
Built up area	3350

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium/seminar complex with infrastructural facilities ✓

• Sports facilities

*playground ✓ Arrange play ground in collaboration with Kalimpong Sports Association, Kalimpong

*swimming pool - Nil

*gymnasium - Nil

• Hostel - Nil

*Boys' hostel - Nil

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

*Girls' hostel - Nil

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

*Working women's hostel - Nil

i. Number of inmates

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available – cadrewise) - Nil
- Cafeteria – Nil
- Healthcentre- Nil

Firstaid, Inpatient, Outpatient, Emergency care facility, Ambulance - Nil

Health centre staff-

Qualified doctor	Fulltime	✘	Part-time	✘	
Qualified Nurse	Fulltime	✘	Part-time	✘	

- Facilities like banking, postoffice, bookshops - ✘
- Transport facilities to cater to the needs of students and staff - ✘
- Animal house - ✘
- Biological waste disposal - ✘
- Generator or other facility for management/regulation of electricity and voltage – Generator of 20 KVA
- Solid waste management facility – Dumping at municipalituy garbage collection points.
- Waste water management – Through municipal/PWD drainage system
- Water harvesting – One rain water harvesting with 1.5 lakh litre capacity

12. Details of programmes offered by the college (Give data for current academic year) (2014-2015)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength		No. of students admitted			
						H	G	H	G		
1.	UG BA (Hons & General)	Economics	3 Years	10+2	English	25	450	0	288		
2.		English				65	450	55	267		
3.		Geography				28	60	16	32		
4.		History				60	450	29	354		
5.		Nepali				60	450	17	48		
6.		Philosophy				60	150	01	188		
7.		Political Science				60	450	48	474		
8.	UG BA (General)	Hindi			3 Years	10+2	Hindi	150		--	06
9.		Sociology					English	150		--	40
10.		Bengali (self taught)						150		--	0
11.		Tibetan (self taught)						150		--	0
12.	UG BSc (Hons & Gen)	Botany			3 Years	10+2	English	14	30	14	40
13.		Mathematics						25	30	07	15
14.		Zoology						14	30	14	36
15.	UG BSc (General)	Chemistry			3 Years	10+2	English	100		--	78
16.		Physics						30		--	24
17.	UG BCom (Hons & Gen)	Accounting Group			3 Years	10+2	English	65	175	50	129
Self Financing Courses											
18.	UG	BBA	1 Year	10+2	English	30		09			
Self Financing Certificate											
1.	Certificate	Travel and Tourism	1 Year	10+2	English	30		09			
2.	Certificate	Communicative English	1 Year	10+2		30		09			
Distance Education (IGNOU Study Centre - 45019)											
1.	UG	BCom	3 Years	10+2	English	--		20			
2.	PG	English, Economics, History, Extension and Development	2 Years	UG		--		167			
Distance Education (NBU-Examination Centre)											
1.	Post-Graduate	English, Nepali, History, Political Science, Mathematics	2 Years	UG	English Nepali	--		133			
	Integrated Programmes PG	--	--	--	--	--		--			
	Ph.D.	--	--	--	--	--		--			

M.Phil.	--	--	--	--	--	--
PhD	--	--	--	--	--	--
Certificate courses	--	--	--	--	--	--
UG Diploma	--	--	--	--	--	--
PG Diploma	--	--	--	--	--	--
AnyOther (specify and provide details)	--	--	--	--	--	--

13. Does the college offer self-financed Programmes?

Yes* No*

If yes, how many? Three - (1) BBA, (2) Tourism and Travel Management, (3) Communicative English

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No		Number	1 (Sociology)
-----	-------------------------------------	----	--	--------	---------------

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History, etc.)	UG	PG	Research
Science	Mathematics, Botany, Zoology, Chemistry, Physics	05	Nil	Nil
Arts	Economics, English, History, Nepali, Political Science, Philosophy, Hindi, Sociology, Geography	09	Nil	Nil
Commerce	Commerce	01	Nil	Nil
AnyOther (Specify)	BBA, TTM, Communicative English	03	Nil	Nil
IGNOU (Study Centre)	UG- B Com PG- Economics, English, History, Extension and Development Studies, M Com PG Diploma- Disaster Management, Extension and Development Studies, Women's and Gender Studies, Rural Development	01	09	Nil

16. **Number of Programmes offered under** (Programme means a degree course like BA, BSc, MA, and M.Com...)

- | | |
|---------------------|---------|
| a. annual system | ✓ |
| b. semester system | ✓ (BBA) |
| c. trimester system | ✗ |

17. **Number of Programmes with**

- | | |
|--|----|
| a. Choice Based Credit System | NA |
| b. Inter/Multidisciplinary Approach | NA |
| c. Any other (Specify and provide details) | NA |

18. **Does the college offer UG and/or PG programmes in Teacher Education?**

Yes No

If yes,

- a. Year of Introduction of the programme(s).....(dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.:.....
Date:.....(dd/mm/yyyy)
Validity:.....

c. **Is the institution opting for assessment and accreditation of Teacher Education Programme separately?**

Yes No

19. **Does the college offer UG or PG programme in Physical Education?**

Yes No

If yes,

- a. Year of Introduction of the programme(s).....(dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable) NA

Notification No.:.....
Date:.....(dd/mm/yyyy)
Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Librarian	Lab Instructor (Associate Scale)
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*M
Sanctioned by the UGC/University/State Government	01	--	04	05	13	04	11	02	01	02
<i>Yettorecruit</i>	--	--	--	--	20		11		--	01
Sanctioned by the Management/society or other authorized bodies <i>Recruited</i>	--	--	--	--	05	05	--	--	--	--
<i>Yettorecruit</i>	--	--	--	--	--	--	--	--	--	--

*M-Male *F-Female

N.B. Besides the above staff pattern we have the following staff strength -

(i) Guest teacher approved by the college management =24

(ii) Casual non-teaching staff =11

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	01	--	02	02	06	02	13
M.Phil.	--	--	--	--	01	--	01
PG	--	--	02	03	06	02	13
Part-time teachers (Approved by the Govt.)							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	01	01
PG	--	--	--	--	05	04	09
Guest Teachers (Financed by College Management)							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--

PG	--	--	--	--	06	08	14
Guest Teachers (Self Finance Course)							
Ph.D.	--	--	--	--	--	--	-
M.Phil.	-	--	--	--	--	--	--
PG	--	--	--	--	05	05	10

22. Number of Visiting Faculty/Guest Faculty engaged with the College.

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	39	52	32	35	62	71	63	72
ST	140	163	91	139	104	158	176	241
OBC	193	197	136	161	158	164	231	245
General	428	653	620	551	511	638	344	391
Physically Handicapped	01	01	00	02	00	01	01	00

24. Details on students enrollment in the college during the current academic year : (2014-2015)

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is located	1674	Nil	Nil	Nil	1674
Students from other states of India	12	Nil	Nil	Nil	12
NRI students	Nil	Nil	Nil	Nil	Nil
Foreign students	47	Nil	Nil	Nil	47
Total	1733	Nil	Nil	Nil	1733

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unitcost=total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component

(b) Excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

(i) University of North Bengal (exam centre), (ii) IGNOU (study and exam centre)

c) Number of programmes offered

d) Programmes carry their cognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered (2014-15)

Sl No	Name of the Programme/Course	Teacher-Student ratio	Remarks
UG (Humanities)			
1.	Economics	Honours	1 : 1
		General	1 : 236
2.	English	Honours	1 : 30
		General	1 : 119
3.	Geography	Honours	1 : 20
		General	1 : 18
4.	History	Honours	1 : 21
		General	1 : 165
5.	Nepali	Honours	1 : 11
		General	1 : 18
6.	Philosophy	Honours	1 : 3
		General	1 : 164
7.	Political Science	Honours	1 : 22
		General	1 : 196
8.	Hindi	General	1 : 6
9.	Sociology	General	1 : 85
UG (Science)			
10.	Botany	Honours	1 : 7
		General	1 : 19
11.	Mathematics	Honours	1 : 7
		General	1 : 20
12.	Zoology	Honours	1 : 5
		General	1 : 14
13.	Chemistry	General	1 : 48
14.	Physics	General	1 : 40
UG (Commerce)			

15.	Commerce	Honours	1:13	
		General	1:30	
UG /Certificate (Self Finance Course)				
1.	BBA	UG	1 : 5	
2.	TTM	Certificate	1 : 2	
3.	Com. English	Certificate	1 : 6	
UG / PG Distance Education (IGNOU Study Centre - 45019)				
1.	BCom	UG	1 : 3	
2.	Economic s	PG	1 : 1	
3.	English	PG	1 : 6	
4.	History	PG	1 : 8	
5.	Political Science	PG	1 : 10	
6.	Ext. & Dev. Studies	PG	--	
7.	MCom	PG	1 : 6	
8.	Disaster Management	PG Diploma	--	
9.	Ext. & Dev. Studies	PG Diploma	1 : 1	

29. Is the college applying for

Accreditation: Cycle1 Cycle2 Cycle3 Cycle4

Re-Assessment:

(Cycle1 refers to first accreditation and Cycle2, Cycle3 and Cycle 4 refers to re-accreditation)

30.Date of accreditation*(applicable for Cycle2,Cycle3,Cycle 4 and re-assessment only)

Cycle1: 10.02.2007(dd/mm/yyyy) Accreditation Outcome/Result....B....

Cycle2:.....(dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3:(dd/mm/yyyy) Accreditation Outcome/Result.....

*Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year. : (2014-2015)

230

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

132

33. Date of establishment of Internal Quality Assurance

Cell (IQAC) IQAC 17.08.2011.....(dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) ...11.12.2015.....(dd/mm/yyyy)

AQAR(ii) ...11.12.2015..... (dd/mm/yyyy)

AQAR (iii)...11.12.2015.....(dd/mm/yyyy)

AQAR (iv)...11.12.2015.....(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/ descriptive information)

Nil

2. Criteria-wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The motto of the institution is *Seek and Ye shall Find* and Quality Education, Access and Equality are the missions.

The missions of the institution emanate from the vision of spreading higher education to the stakeholders belonging to below poverty line groups, women, scheduled castes & scheduled tribes, and minorities particularly the first generation learners with the minimum cost possible. Therefore, efforts are made to introduce new subjects, increase intake capacities, divide the students into sections and morning and day shifts if required, thus providing access to admission to all those who aspire to join higher education. The institution has a large number of women, poor, minorities, and scheduled caste and scheduled tribe students.

The institution was established to provide higher education to one of the most backward subdivision of the state by the Government order no 3228(EDN-G) dated 05-09-1962. It is still the basic objective as this college is a multi-stream college in one of the biggest subdivision in the State. Though two Government colleges have been opened from the session 2014 -15 in the subdivision, they have not grown into a multi-stream college and the other college that exists in the subdivision is a Women's college offering humanities only. Therefore, providing higher education to the society is still a formidable and challenging task in the subdivision which is without any other full-fledged institution of professional and higher learning.

The vision, mission and objectives of the college is provided in the college website, prospectus, as well as wall magazines, and during the orientation classes immediately after the first year admission, by the Principal and the senior teachers.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

For effective implementation of the curriculum, the matter is discussed in the meeting of the Academic and Research Committee and the decision is referred to IQAC. Accordingly IQAC formulates and frame the action plan

and sends it to the Head of the Departments for their perusal. Thereafter, the college calendar is prepared incorporating the suggestions and modifications. The Academic Calendar contains academic programmes, schedules for internal tests, co-curricular activities and holidays for the academic year and is being distributed among the students and staff at the beginning of the year. The Academic committee and Heads of the Departments under the Chair of the Principal sit time to time to evaluate the progress and carry on the task of implementation through the Departments. The Principal also takes the feedback either through feedback form or by visiting classrooms, meeting the students' representatives and talking to the teachers. The College does not have a Parents' Body but parents are called through letters by the Principal and the parents along with their wards are met by the teachers and the Principal to discuss their problems. The Head of the Departments also call the parents to discuss the students' problems and solutions.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Involvement of all the teachers, interested and capable non-teaching staff and students is ensured by the college which has a well-knit, cordial and participatory environment which is one of the strengths of the college. This enables in translating the curriculum and teaching practices to actualities. The college encourages teachers and students and even non-teaching staff to participate in the activities by becoming members of 4 Cells and 16 committees. Academic calendar and schedules (Master Routine) are prepared by consulting each and every teacher. Consensus and not the majority vote are the motto and the basis. The college facilitates teachers and even students to attend and participate in the seminars, symposia and other orientation programmes so that not only do they update themselves but also help their peers and benefit students.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

With the clear conception that the external and internal environment is a necessary condition for imparting good education, the college actively maintains such an ambience. The college buys laboratory equipments, Smart Boards, Projectors, Audio Aids for the classrooms, desktops computers, TV, Maps and Charts ,CD players and has provided lap tops to each departments

mainly from the UGC fund and sometimes from the college fund. The teachers attend seminars, workshops and conferences at state and national level and have been able to contribute to curriculum development and effective operationalisation.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The Department of Zoology in collaboration with the University of North Bengal (NBU) brought the University experts for a workshop on Ornamental Fish Culture in 2014. The workshop not only benefitted students but also the 35 beneficiaries from Self Help Group of Relli Road. An interactive session on AVIFAUNA of Kalimpong was held in collaboration with GURUDONGMA ADVENTURE GROUP in which Dr. Peter Lobo the famous ornithologist lectured and interacted with faculty and students. Similarly the Department of Commerce in collaboration with NBU organized a seminar on 'Micro Finance Initiative, Inclusion and Impact in India and Sustainability of SHG as Poverty Alleviation Programme' on 28th and 29th April 2012. The Department of Botany in collaboration with NBU organized a workshop on 'Bioinformatics' on 29th September, 2012.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The curricula are framed by the Board of Studies of respective disciplines which have to be approved by the Under Graduate Council and finally by the Executive Council of the North Bengal University. The college has to abide by the curriculum designed by the University. However, some teachers get involved and take active participation in framing the syllabi of the degree level as members of the Board and Under Graduate Council and the Court. There are instances when the institution has brought to the notice of the Vice Chancellor the problems faced by the faculty and the students relating to the curriculum.

Table-1.1.6: List of Faculty Members Involved in Different Bodies of the Different Universities

Sl No	Name	Status	University	Department	Period
1	Dr. R. P. Dhakal	Member, Under-Graduate Council	NBU	Pol. Science	2009 - 20013
2	Dr. R. P. Dhakal	Member, Board of Studies	SikkimUniv	Pol. Science	2014 - 2017
3	Ms Sudha Gurung	Member, Board of Studies	NBU	Nepali	2009 - till date
4	Dr. D. C. Roy	Member, Board of Studies	NBU	Economics	2012 - till date
5	Ms. Mrinalini Chettri	Member, Board of Studies	NBU	English	2012 - till date
6	Mr. M. Dasgupta	Member, Board of Studies	NBU	Commerce	2015 - till date
7	Dr. M. L. Acharjee	Member, Board of Studies	NBU	Zoology	2015 - till date

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

No, this is not within the purview of the College.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The college prepares a detailed academic guideline for the academic year. In addition to class tests, internal tests, informal discussions with the students and observation by the teachers, staff and the seniors to evaluate and understand the progress in matters of curriculum development are held. The teachers take extra classes with the students if required. Periodic meetings with the Head of the Departments are held to assess the success and failures of the curriculum. The students' seminar is a regular feature of the college. It is prefixed in the college calendar and is held every Saturday. The students of a class are divided into groups and topics are assigned to each group which are taken from the curriculum. The group prepares for the seminar under the guidance of the teachers. This has resulted in the better understanding of the curriculum by the students as there are group and peer exchanges of the knowledge gained through these seminars.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

The college is offering the Certificate course on Tourism and Travel management and Communicative English to the students of BBA. These programmes were conducted for the other departments of Science, commerce and Arts but had to be discontinued as the number of students dwindled.

The objective of these courses is to enhance the skill of the students for career enhancements. The students of Business Administration will have an extra edge if they have these skills developed, that is why all of them are keen to do these courses.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

The College offers Career Oriented Programmes (COP) on Communicative English and Tourism and Travel Management along with regular degree courses. But this twin programme is now limited to the BBA department as there are no takers from the other streams. The lack of fund is one of reasons as the college cannot afford to wait for gestation period.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core/Elective options offered by the University and those opted by the college

The college offers 11 Honours subjects and 17 Elective subjects. The students are provided with a lot of options for the choice of the subjects. A student can apply for a maximum of two honours subjects of which he is given a preference depending on the merit.

Table-1.2.3A: Subject Combination for General Course

GENERAL COURSE	SUBJECTS COMBINATIONS
B.A.	Combination 1: Political Science, Elective English, Geography
B.A.	Combination 2: Political Science, Elective English, Economics
B.A.	Combination 3: Political Science, Elective Hindi, Geography
B.A.	Combination 4: Political Science, Elective Tibetan, Geography
B.A.	Combination 5: Political Science, Elective Tibetan, Economics
B.A.	Combination 6: History, Elective Nepali, Philosophy
B.A.	Combination 7: History, Elective Nepali, Geography
B.A.	Combination 8: History, Elective Hindi, Philosophy
B.A.	Combination 9: History, Elective Hindi, Economics
B.A.	Combination 10: Elective Nepali, Political Science, Economics
B.A.	Combination 11: Elective Nepali, History, Economics
B.A.	Combination 12: Elective English, Economics, History
B.A.	Combination 13: Philosophy, History, Economics
B.A.	Combination 14: Political Science, History, Geography
B.A.	Combination 15: Political Science, History, Philosophy
B.A.	Combination 16: Sociology, History, Geography
B.A.	Combination 17: Sociology, History, Philosophy
B. Sc. (BIO)	Botany , Zoology , Chemistry
B. Sc. (PURE)	Chemistry , Mathematics , Physics
B. Com.	<p>Group A :</p> <p>Business Communication Money And Financial System Economic Principles</p> <p>Group B :</p> <p>Business Regularity Framework Introduction to Information Technology Principles of Management</p> <p>Group C :</p> <p>Financial Accounting Corporate Accounting Business Mathematics</p>

Table-1.2.3B: Subject Combination for Honours Course

Honours Subjects	Elective Subjects Combinations
Nepali	History & Political Science
Nepali	History & Philosophy
Nepali	Political Science & Philosophy
English	History & Philosophy
English	History & Political Science
English	Political Science & Philosophy
Political Science	History & Philosophy
Political Science	History & Economics
Political Science	History & Elective English
Political Science	History & Elective Hindi
Political Science	History & Elective Tibetan
Political Science	Economics & Elective English
Political Science	Economics & Elective Hindi
Political Science	Economics & Elective Tibetan
History	Political Science & Elective Nepali
History	Political Science & Elective Hindi
History	Political Science & Elective English
History	Political Science & Philosophy
History	Philosophy & Elective English
History	Philosophy & Elective Nepali
History	Philosophy & Elective Hindi
Philosophy	History & Sociology
Philosophy	Economics & Political Science
Philosophy	Economics & Sociology
Philosophy	History & Political Science
Economics	Political Science & Elective Nepali
Economics	Political Science & Mathematics
Economics	Sociology & Elective Nepali
Economics	Sociology & Mathematics
Geography	History & Political Science
Geography	History & Philosophy
Geography	History & Economics
Geography	Political Science & Philosophy
Geography	Political Science & Economics
Geography	Philosophy & Economics
Botany	Zoology & Chemistry
Zoology	Botany & Chemistry
Mathematics	Chemistry & Physics
Accountancy	Group-A : Business Communication Money And Financial System Economic Principles Group-B : Business Regularity Framework Introduction Of Information Technology Principles Of Management

Note:

- i Environmental Study used to be a compulsory subject in the Third year but it has now been made compulsory in 1st year for all streams with effect from the Academic Session 2015-16.
- ii. BBA is being run as self financing course since 2007.

- **Choice Based Credit System and range of subject options**

Not applicable to the college as subjects offered are according to the provisions of the North Bengal University. The affiliating college has no choice.

- **Courses offered in modular form**

Not Applicable

- **Credit transfer and accumulation facility**

Not Applicable

- **Lateral and vertical mobility within and across programmes and courses**

- A student has the option of choosing from amongst a number of group choices in humanities. Students can change their subjects and combination within a stipulated time as per University norms.

- **Enrichment courses**

The affiliated college does not have much scope for enrichment but the college attempts to overcome this by organizing students' seminars every Saturday as a part of college academic calendar and also to supplement the curriculum. The college also holds seminars, workshops, encourage use of audio-visual aids, education tours, field study etc.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college offers a self financing course on BBA. As most of the students of the college belong to weaker section (economic and social) the college endeavors to offer the course at the cheapest cost possible. The aim is to make it a governmental aided course. The admission to BBA is slightly different in the sense the college offers separate prospectus and it has a separate fee structure. Though higher than the other regular courses, the fee structure of the BBA is moderate compared to many other institutions

providing BBA Course. This is in tune with the objective of the college to provide higher education and professional courses to cater to the weaker sections of this backward region.

The fee structure is approved by the Governing Body.

The curriculum designed by the North Bengal University is followed, the difference being that BBA is a semester course.

The teachers are appointed by the interview and merit method by a Selection Committee formed by the Governing Body of the college. The qualification prescribed by the UGC is followed. Some times by way of exception non-net qualified candidates are taken in due to non-availability of such candidates.

The salaries of these teachers are very moderate because that depends upon the revenue that the course is able to generate which itself is very moderate.

There are no other differences and the students of the self financed courses are treated at par so far as the activities of the college are concerned.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The college does not have a regular mechanism but programmes related to such activities are organized during the visits of the representatives of the industries or business houses. During the period 2010 to 2015 some private organizations like NIPM, New Delhi; ICFAI, Gangtok; IMED, Siliguri; INMANTEC, Gurgaon; EDGE, Siliguri; Army Recruitment Board, Darjeeling; AILLM, Kolkata etc visited and did career counseling in the College. Some other reputed organization like WIPRO, AVIVA, IndusInd Bank visited the college for campus interview and also recruited a few students of the college. The scope of recruitment is limited because it is industrially a very backward town.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/ combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

There is no provision of Distance mode for the regular students. The students need 75 % of attendance to be a regular student. However the college has opted to be the Examination Centre of the Distance Mode Education for Post Graduate under North Bengal University.

The college also has opened the IGNOU Study and Examination centre

for both under-graduate and post-graduate courses. Those who cannot afford to go outside due to financial or any other reasons to study PG in Universities avail this opportunity.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

In the University system under the NBU an affiliated college has to abide by the curricula framed by the Board of Studies. Within this design the college tries to coordinate academic activities towards the objectives and goals of the institution in the following manner:

- i. All the UG Honours and General courses have in their syllabi elements of sensitizing caste, tribes, gender, regional diversity and poverty issues. The college has an environment in which an egalitarian ambience is maintained.
- ii. The college has 5 Bengal NCC for both Men and Women. It does not have 4 Bengal NCC meant only for Women.
- iii. NSS camps and activities have been a great source of value education.
- iv. Education tours based on curriculum are undertaken by the Department of Botany, Zoology and Geography. History and English departments also organize education tours. The department of Political Science organizes Youth Parliament as a part of Curriculum.
- v. The Department of BBA undertakes the industrial tour which supplements the designed curriculum
- vi. Interactive Boards, LCDs and internet facilities have been provided to all the laboratory base departments. There is a smart classroom for other departments.
- vii. Students' seminars are organized on topics chosen from the curriculum through which students' understanding of the curriculum is enhanced.
- viii. Some departments like English show films that enriches students' understanding of the content of the curriculum.

ix. Besides, the college facilitates students' access to the library of Nepali Sahitya Adhyaan Samiti and participation in its activities. The students also have access to the e-library of Rotary Club Center situated nearby the college.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

In view of the industrial backwardness of the region it is difficult to create linkages with the industries. However, in an attempt to

supplement the curriculum so as to cope with the need of employment market, the college invites guest lecturers from the representatives of the industry, banking and financial sector and the university. The students are encouraged to attend the campus interviews in the college, and other places like Siliguri and Gangtok (Sikkim).

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The college has lady teachers trained in Management Skills Enhancement Modules under Capacity Building of Women Managers in Higher education who often are closely engaged and connected with gender sensitization. There is an echo club working in tandem with NSS units that is involved in nature awakening activities. The combined NCC unit of Men and Women of the college also gives a direct experience of gender sensitization. Besides students go to nearby Rotary Club Center to access ICT facilities which is an enabling experience.

1.3.4 What are the various value-added courses/ enrichment programmes offered to ensure holistic development of students?

§ **Moral and Ethical Values**

The orientation of the first year students by the Principal and senior teachers is used for imparting value based education. The other teachers also follow this before actual teaching of the designed curriculum.

§ **Employable and Life Skills**

The college does not have established mechanism, but the college has the BBA department with Career Oriented Programs on Tourism and Travel Management and Communicative English for taking initiative on employable and life skill. The institution is planning to extend these kind of programs in near future.

§ **Better Career Options**

The career counseling committee guides the students in matters of career.

§ **Community Orientation**

The NCC and NSS are engaged in community orientation activities. The students of laboratory based departments help the schools around the community region by providing exposure to laboratory experiments once a year.

1.3.5 Citing a few examples enumerate on the extent of use of the feed back from stakeholders in enriching the curriculum?

By maintaining a regular interaction the Principal, teachers and non-teaching staff the college has an ideal communicative culture which provides feedback on academics, management and other matters. Some of the teaching and non-teaching know many of the students by names and families. Sometimes joint meetings are held with teachers, staff and students. There is an endeavor to talk to senior and outgoing students. Feedback forms for evaluating teachers are also used. The college calls parents to talk to the Principal and the Head of the departments and teachers if required. The Alumni meetings are also the source of feedback.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Different committees, departmental meetings and inputs from the feedback received from the sources mentioned in 1.3.5 are used to monitor the curriculum.

1.4 Feed back System**1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

Please see 1.1.6.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

In addition to feedback format to obtain feedback from students and stakeholders the college tries to supplement the information by talking to students and some of the parents. Since most of the students hail from first generation learner families, it is not possible to talk to the larger group of parents on the curriculum. However, we talk to the Alumni members and the feedback received from these is communicated to the University.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

The departments of BBA as self financing course and Sociology General Course were introduced in 2007 and 2011 respectively.

Kalimpong subdivision has no institution providing professional courses in a reasonable cost. The rationale of introducing BBA was to provide a low cost professional course to the students of this economically and educationally backward subdivision so that they can enter the global job markets.

The rationale behind opening Sociology is to acquaint students to sociological issues so that they can in future take up social research in this area which is multi cultural and rich in diversity. It will also give students of humanities more choice of subjects and career. The College intends to gradually upgrade this course to honours level.

Any other relevant information regarding curricular aspects which the college would like to include.

Within the limitation of its own resources and imparting education on in line with the curriculum design by the University the college tries to fulfill its mission of education access and equality and the following activities were undertaken to supplement the curriculum.

1. Support to Local Schools

The college provides laboratory experiments programme to students of the schools of the peripheral area of the town. These students do not have access to proper laboratories because many schools in these areas are not well equipped.

2. Other Community Based Activities

- i. In Deolo Fatak area, the NSS of the college in collaboration with Ram Lal High School developed Medicinal Garden near the school area on the occasion of BANMOHOTSAV which was supported by FOSEP and funded by NEAC, Govt of India.
- ii. The students through NSS carried on Health survey in Deorali Bongbusty. The students conducted door to door survey on health, hygiene and sanitation of about 40 families.
- iii. Kalimpong college students with a teacher guide organized an awareness programme in Relli village. The theme of the programme was 'RELLIMAI BCHAW ABHIYAN'. In this programme the local people participated and the students of BBA department gave awareness speeches on conservation of aquatic flora & fauna of Relli River. Students also distributed the pamphlets written in local language.
- iv. An awareness programme on "Biodiversity Conservation to check Landslide" was conducted trekking with the local people and

primary school students of Deorali village and Kamesi Forest village, Kalimpong. In this programme the local people discussed about indigenous knowledge of different varieties of plants which are helpful to check landslide in hills. Teachers were asked to maintain Biodiversity Registers in their respective schools and also requested to include field visits for students in their curriculum.

- v. NSS volunteers and the Teachers organized Plantation and Cleaning Programme in the College campus on the occasion of World Environment Day. 25th July 2013: Kalimpong College Employees Co-operative Society organized Biodiversity Conservation Awareness programme at Lava high school. The programme was supported by FOSEP, Darjeeling and funded by NEAC, New Delhi.
- vi. As usual, our regular programme on Conservation of Aquatic Flora and Fauna titled 'RELLIMAI BACHAW ABHIYAN' was conducted at Relli village. Students distributed pamphlets to the local people and also requested them to form a committee to save the Relli River. On this occasion students also performed an experiment to determine the pH of Relli water.

CRITERION II: TEACHING-LEARNING AND EVALUATION**2.1 Student Enrollment and Profile**

2.1.1 How does the college ensure publicity and transparency in the admission process?

Publicity in Admission Process:

The College is located in semi-urban area and takes both the modern and traditional means to reach all the aspiring candidates. Publicity is carried out through the following methods:

- Advertising the admission details in and most local Nepali, Hindi and English daily newspapers,
- Scrolling the main information such as dates, course fees, and criteria in the local cable news channels for days together.
- Publishing detailed information in college website.
- Notifying the admission criteria on the College notice board, Information and Cultural Department's notice board, Post Office notice board and all the schools' notice boards.
- Announcing the information in the classes.
- Publishing admission prospectus.

Transparency in the Admission process:

The College maintains a transparent admission process

The Admission Committee comprising of teaching, non-teaching and student representatives play an important role in conducting admission.

➤ Admission in honours courses are purely on the basis of merit. A master list and a list of selected candidates of all subjects are displayed in the college website and the college notice board. Subsequent merit lists are taken out and displayed in the above mentioned manner from the already displayed master list, if required.

➤ Merit list is prepared as per the University percentile formula. Weightage to the subject concerned is given along with English. Thereafter, merit percentage is arrived out of the total marks obtained.

➤ Admission in Pass course is open to all eligible candidates. The College admits all the applicants and section in particular subjects are added if required.

➤ Admission fees etc. are deposited in the bank account directly by the candidates.

➤ From 2015 the College has adopted online admission system where all information including dates, courses, fees, merit lists etc. are available. Only verification of Certificates is done at the College counter.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Kalimpong College follows the admission criteria as prescribed by the University of North Bengal.

- For honours 55% in aggregates or 50% in aggregates with 60% in the subject concerned. For SC/ST candidates 5% relaxation is admissible in each case.
- The candidates must have passed at least in four subjects (English plus three, other than EVS).
- For general course the student must pass in four subjects (English plus three, other than EVS).
- For admission in honours course the University has prescribed a formula for calculating merit among the available candidates.

$$\text{Merit} = (2S+T)/6.$$

(Where T is the marks obtained in English plus the marks in subject opted for honours plus best marks of two other subjects excluding EVS. S is the marks of the subject opted for Honours).

- For admission to honours course different departments have different number of seats as sanctioned by the University.

The seats in different departments are shown in Table-2.1.2A and Table-2.1.2B.

Table-2.1.2A: Distribution of Seats for the Academic Session 2015-16 (Honours Courses)

CLASS (Subject)	Reser-ved for Gen	Reser-ved for SC	Reser-ved for ST	Reser-ved for OBC-A	Reser-ved for OBC-B	Reser-ved for PH	Total Seats
ECONOMICS	13	06	02	01	02	01	25
ENGLISH	38	14	04	02	05	02	65
GEOGRAPHY	16	06	02	01	02	01	28
HISTORY	35	13	04	02	04	02	60
NEPALI	35	13	04	02	04	02	60
PHILOSOPHY	35	13	04	02	04	02	60
POL SCIENCE	35	13	04	02	04	02	60
BOTANY	08	03	01	01	01	X	14
MATHEMATICS	13	06	02	01	02	01	25
ZOOLOGY	08	03	01	01	01	X	14
ACCOUNTANCY	38	14	04	02	05	02	65

Table-2.1.2B: Subject-Wise Seat Capacity for the Academic Session 2015-16

Subject	Capacity
BA General Course	
Economics	450
English	450
Geography	60
Hindi	150
History	450
Nepali	450
Philosophy	150
Political Science	450
Sociology	150
Elective Bengali (self taught)	150
Elective Tibetan (self taught)	150
B.Sc General Course	
Botany	30
Chemistry	100
Mathematics	30
Physics	30
Zoology	30
B.Com General Course	
Group A	175
Group B	175
Group C	175

- After getting admission to honours course and attending classes for some days, if students so desire, they are allowed to shift to pass course before the filling up of Registration form.
- Reservation for SC/ST/OBC/PH and minority students in each department is as per the criteria of the Government.
- There is 5% relaxation of marks for SC/ST candidates for admission to honours courses.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Table-2.1.3 shows the minimum and maximum percentage of marks at the entry level in different departments for the academic session 2014-2015.

Table-2.1.3: Marks at the Entry Level in Different Departments for the Academic Session 2014-2015

Course	Departments	General		SC		ST		OBC	
		Max	Min	Max	Min	Max	Min	Max	Min
Honours	Economics	71	55	60	50	68	51	62	61
	English	92	72	70	55	72	55	70	55
	Geography	81	72	62	55	70	69	70	66
	History	81	58	60	50	59	58	63	50
	Nepali	79	64	63	52	66	65	-	-
	Philosophy	59	55	60	55	66	62	56	55
	Pol. Sc	87	68	87	50	82	50	77	50
	Botany	82	70	70	66	70	55	62	50
	Math	90	55	55	53	57	56	56	55
Commerce	91	55	72	64	68	50	70	50	
General	BA	50	30	50	30	47	3	45	30
	BSc	60	30	50	30	48	30	46	30
	BCom	71	30	50	30	49	30	47	30

Since this College admits all students applying for pass courses in tune with its mission of education for all, the minimum percentage remained at the lower side but for honours it varies from 92% to 50%.

A comparison with the other Colleges of the affiliated University within the district is not available.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, our institution has a clear cut, well defined, well directed and well motivated mechanism to review the admission process after the end of the admission.

- The Admission Committee meets frequently at different phases of admission process and reviews the work done and to be done.
- At the time of admission the Admission Committee provides details of admission including department-wise intake capacity. The committee also makes evaluation of the admission process and suggests corrective measures if any, to be taken in future.
- The departments with low demand are advised to take extra measures to enhance their enrolment. Such departments are: Botany, Zoology, Mathematics, Nepali, Economics, and Philosophy.

-
- The departments with high demands are encouraged and requested to see that there should be no dropout and full use of the vacancy for the whole year.
 - The departments with low demand for admission are advised to take appropriate measures to enhance their roll strength.
 - The departments with high demands are encouraged and requested to see that there is no dropout.
 - The students profile prepared by the Admission Committee is used by most committees to identify the students in games and sports, cultural activities and other extracurricular activities.
 - A post admission review brings suggestions for the next year's policy regarding admission process. The team of faculty and staff from the BBA section visited Bhutan on the basis of such reviews for admission matters.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

SC/ST/OBC:

Admission in the institution is carried out by strictly adhering to the Govt. guided reservation quota for each category (22% for SC, 6% for ST, 10% for OBC-A, 7% for OBC-B, 3% for PH). The institution as per norms provides 5% relaxation to the reserved category candidates. Table-2.1.5A shows the student profile of SC/ST/OBC category of the session 2014-15.

Table-2.1.5A: SC/ST/OBC Category Profile of the Students in the Honours and General Courses for the Academic Session 2014-2015

BA	SC			ST			OBC			General			Total		Grand Total		
		M	F	T	M	F	T	M	F	T	M	F	T	M		F	
BA	1 st	H	3	9	12	14	18	32	9	14	23	36	48	84	62	89	151
		G	27	22	49	77	79	156	51	61	112	82	51	133	237	213	450
	2 nd	H	1	2	3	7	9	16	12	6	18	1	9	10	21	26	47
		G	15	7	22	80	67	147	17	35	52	61	51	112	173	160	333
	3 rd	H	4	4	8	9	8	17	9	14	23	30	40	70	52	66	118
		G	5	12	17	11	23	34	11	16	27	30	22	52	57	73	130
BSc	1 st	H	1	3	4	2	5	7	3	4	7	5	3	8	11	15	26
		G	6	6	12	12	15	27	1	2	3	3	6	9	22	29	51
	2 nd	H	1	1	2	2	2	4	1	2	3	1	3	4	5	9	14
		G	-	1	1	-	1	1	-	-	-	1	-	1	1	2	3
	3 rd	H	-	-	-	1	-	1	-	-	-	1	-	1	1	1	2
		G	-	1	1	-	-	-	1	-	1	-	-	-	1	1	2
BCom	1 st	H	2	1	3	4	8	12	1	9	10	10	9	19	17	27	44
		G	8	4	12	27	33	60	29	11	40	8	15	23	72	63	135
	2 nd	H	1	1	2	8	4	12	2	1	3	7	5	12	18	11	29
		G	6	5	11	15	25	40	6	11	17	23	13	36	50	54	104
	3 rd	H	-	-	-	1	3	4	2	2	4	2	3	5	5	8	13
		G	4	5	9	9	16	25	3	6	9	10	29	39	26	56	82
BBA	1 st	G	1	-	1	1	-	1	1	-	1	6	6	12	9	6	15
	2 nd	G	-	-	-	-	2	2	-	-	-	7	5	12	7	7	14
	3 rd	G	1	-	1	1	3	4	1	-	1	6	9	15	9	12	21
TTM*	1 st	G	1	-	1	1	-	1	1	-	1	6	6	12	9	6	15
CE*	1 st	G	-	-	-	-	2	2	-	-	-	7	5	12	7	7	14

*TTM & CE refer to one year Certificate Course

Women:

The male-female ratio shows a high percentage of female students.

The profile of women students during the academic session 2014-2015 is presented in Table-2.1.5B.

Table-2.1.5B: The Profile of Women Students during the Academic Session 2014-2015

Stream	Course	Male	Female	Total
B A	H	135	181	316
	G	467	446	913
B Sc	H	17	25	42
	G	24	32	56
B Com	H	40	46	86
	G	148	173	321
BBA	---	26	25	51
TTM	---	9	6	15
CE	---	7	7	14

Differently Abled

The institution gives special attention to such students and measures are taken to support them as and when required.

Economically Weaker Sections

The institution provides free ship and half free ship to students of economically backward categories out of the College fund. Many students are allowed to pay fees on instalment basis; even the due dates for payment are extended. The faculty measures extend all sorts of help both monetary and academic at their personal level. The T.C. time to time gives financial help to the needy students each year. One scholarship is given by our ex-teacher to a meritorious but economically weak student. A profile of free ship provided by the College is shown in Table-2.1.5C.

Table-2.1.5C: The Profile of Freeship Provided to economically backward students during the last four Academic Sessions

Course		Number of Students Received Freeship									
		2010-11		2011-12		2012-13		2013-14		2014-15	
		Full-Free	Half-Free	Full-Free	Half-Free	Full-Free	Half-Free	Full-Free	Half-Free	Full-Free	Half-Free
BA	H	6	9	6	9	6	9	3	9	6	9
	G	9	24	6	24	6	27	6	24	6	27
BSc	H	6	6	3	6	3	6	3	6	3	6
	G	3	6	3	9	3	6	3	6	3	9
BCom	H	6	6	3	6	3	6	3	3	3	6
	G	3	9	3	9	3	12	3	9	3	12
Total Amount ([₹])		26,280	28,470	24,420	28,170	24,420	30,510	20,760	26,460	24,420	31,620

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/decrease and actions initiated for improvement.

Table-2.1.6 shows number of applications, numbers of students admitted for the academic years 2011-2012 to 2014-2015 for honours courses only. It reveals the demand ratio. As per general courses all applicants are admitted after necessary adjustment in sections/shifts in the College.

Table-2.1.6: Numbers of students admitted and the demand ratio during the last four Academic Sessions

Faculty	Subject		2011-12			2012-13			2013-14			2014-15		
			Application Received	Student Admitted	Demand Ratio	Application Received	Student Admitted	Demand Ratio	Application Received	Student Admitted	Demand Ratio	Application Received	Student Admitted	Demand Ratio
Humanities	Economics	H	2	1	1:1	6	3	1:1	5	3	1:1	-	-	-
		G	362	342	1:1	352	330	1:1	360	326	1:1	300	288	1:1
	English	H	265	55	4.1:1	250	55	3.9:1	230	55	3.6:1	225	55	3.7:1
		G	375	280	1:1	410	397	1:1	350	324	1:1	370	267	1:1
	Geography	H	35	27	1.3:1	75	27	2.7:1	60	25	1.5:1	30	23	1.1:1
		G	34	29	1:1	46	39	1:1	45	24	1:1	38	32	1:1
	History	H	35	35	1:1	61	42	1:1	14	14	1:1	29	29	1:1
		G	311	274	1:1	358	229	1:1	350	327	1:1	405	354	1:1
	Nepali	H	30	24	1:1	45	34	1:1	45	36	1:1	20	17	1:1
		G	67	67	1:1	67	67	1:1	93	93	1:1	48	48	1:1
	Philosophy	H	-	-	-	1	1	1:1	6	4	1:1	2	1	1:1
		G	60	53	1:1	60	48	1:1	115	92	1:1	208	188	1.7:1
	Pol. Sc	H	50	43	1:1	65	57	1.1:1	45	37	1:1	55	48	1:1
		G	378	378	1:1	427	427	1:1	403	403	1:1	474	474	1:1
	Hindi	H	6	3	1:1	7	3	1:1	5	3	1:1	11	6	1:1
		G	10	10	1:1	19	19	1:1	27	27	1:1	40	40	1:1
Science	Botany	H	20	10	1.4:1	22	10	1.8:1	25	14	1.8:1	25	14	1.8:1
		G	40	25	1.3:1	50	40	1.7:1	50	39	1.7:1	51	41	1.7:1
	Math	H	8	6	1:1	9	7	1:1	7	6	1:1	10	7	1:1
		G	15	13	1:1	21	19	1:1	17	13	1:1	20	15	1:1
	Zoology	H	28	10	2:1	27	12	2:1	29	8	2.1:1	25	14	1.8:1
		G	46	37	1.2:1	42	32	1.1:1	31	22	1:1	42	36	1.1:1
	Chemistry	G	62	50	1:1	76	62	1.2:1	65	58	1.1:1	89	78	1.5:1
	Physics	G	34	24	1.1:1	35	26	1.7:1	28	18	1:1	32	24	1.1:1
Comm- er- ce	Accountancy	H	68	55	1.1:1	72	55	1.1:1	75	55	1.2:1	62	50	1:1
		G	107	87	1:1	138	127	1:1	181	162	1:1	143	129	1:1

Self-finance Course	BBA	G	30	25	1 : 1	33	29	1.1:1	40	29	1.3:1	15	9	1 : 1
	TTM	G	25	25	1 : 1	29	29	1 : 1	29	29	1 : 1	9	9	1 : 1
	CE*		25	25	1 : 1	29	29	1 : 1	29	29	1 : 1	9	9	1 : 1

The demand ratio remains more or less the same for every department over the last four years. The low demand ratio in BBA section may be due to its self financing character. However, the institution is trying hard to take measures to increase the demand ratio in all subjects.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The institution follows an inclusive policy and tries to extend all possible. The College administration establishes personal contact with the differently abled students and ensures that the following facilities are obtained by them:

- West Bengal Govt. scholarship
- Full-free, half-free out of college fund
- Reservation quota for admission
- Writer and other facilities during examination

The faculty members extend following facilities to such students.

- Special care, counseling and guidance to such students and make them a part of the college mainstream and give them sense of independence.
- Extends financial help to every such student at times of need.
- Guides other students to be sensitive towards them.
- Supplies study materials, extra classes etc.
- Invigilators extend all possible help and guide these students during examination.
- Remedial coaching classes/extra classes/tutorials for such students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, before the commencement of new session orientation classes are undertaken by the Principal, senior teachers and all the HODs to all the students. Orientation Programmes are organized by BBA section to refresh the students in subjects like Mathematics, Accountancy and English.

All HODs try to evaluate the skills and shortcomings of the students in their respective departments and try to improve the condition of the weaker students. Normally, all teachers spend few days in recapitulating the subject and provide basic foundation.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

To cope with the programme the institution takes up the following measures:

- As per guideline of Academic and Research Committee, Orientation Programme is held for the students on English, Mathematics and Accountancy for all students of BBA for initial two weeks to cope and acquaint those who do not have these subjects at the 10+2 level. This apart, the faculty members of Economics department take an orientation course for those without any background of Economics.
- The Philosophy department also carries out a type of bridge course for the first entrants without basic knowledge about the subject.
- All other departments at the departmental level under the guidance of HOD spend the initial classes in recapitulating the subject as per the UG examination.
- Certificate course on Communicative English helps the students to acquire skills in English language.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Gender:

The College had organized a UGC funded seminar on Capacity Building of Women Managers (CBWM) in Higher Education in 2013 covering various issues related to gender and leadership. It has been observed that the strength and performance of girl students are better than the boys in all activities. The female faculty members take special care of the girl students and provide counseling as and when required. In different committees, the female faculty members not only participate but take an active role in policy making and their execution.

Inclusive Representation:

Our College is an inclusive institution where no discrimination whatsoever on grounds of sex, religion, caste, ethnicity, language, social status etc. are allowed. The socially weaker sections such as SC, ST, OBC and Minority get their deserved facilities at times of admission, scholarship etc.

The appointment of the staff is as per the hundred point reservation roster prepared by the Govt. of West Bengal. The College has has overwhelming numbers of female, minority, SC/ST/OBC and socio-economically weaker students.

Environmental awareness:

- The institution is situated in an environment friendly location where plantations are available within limited land area. Proper care is taken to preserve environment.
- The college has a plan to establish a small medicinal garden for which an area has been earmarked. A proposal has been submitted to the Department of Forest, Government of West Bengal. It will be looked after by the Botany department.
- The Zoology department organized workshops and talks by eminent personalities on birds, butterflies and insects of the region. It will continue to do so. The Geography department arranges talks/seminars on landslides, earthquakes.
- The NCC, NSS, Eco-Club units of the College carry out routine cleanliness drives, plantation activities in and around the college campus. The College has declared its Campus to be polythene and smoke free zone.
- The Health and Hygiene Committee takes all steps in keeping the college environment healthy and hygienic.
- The Rain Water Harvesting Project of the College is an example and expected to encourage the students to use the concept and solution of water scarcity of the region.
- Many staff members on the individual basis are associated with different NGO's and carry out programmes on environment.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners are identified through interactive classroom teaching, class test, students seminar, quiz competition, cultural competition etc.

The advanced learners attract special attention of the teachers who provide all sorts of help including supply of text books, reference books, internet access, surfing INFLIBNET etc. They are given special tasks to prepare and the teachers correct these with comments for improvements. Such students get special counseling in getting scholarships, fellowships etc. provided by different institutions. They are motivated and encouraged to participate in different extracurricular activities like quiz, debate, seminar etc.

and excel their best in the field of their interest at college level, regional level and State level competition. Students are also guided by the faculty in proper selection of career and are being counseled by the faculty in the specific line and time. Personal contacts are established between such students and teachers which open up avenues of proper guidance, motivation, and counseling.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.who may discontinue their studies if some sort of support is not provided)?

The institution collects data on the academic performance of the students at the risk of dropout through the HODs of respective departments who identify such cases after analyzing the attendance, performance in class test, midterm test, sent up test etc. Such data shows overall academic performance of the students belonging to all sections including disadvantaged sections, physically challenged, slow learners, economically weaker etc. The faculty during the course of interaction in the class identifies the weaker students and reports such cases from time to time to the Principal through the Academic Council/Teacher Council.

Following measures are taken to minimize the dropout rate:

- Quarterly review of attendance and sending letters to guardians and meeting them and making them aware about the possibilities of making careers if they do not discontinue studies.
- Regular class test/weekly test/assignments and helping such students to cope up with the curriculum.
- Supplying study materials, books, journals by the staff from their personal stock or in their own name from the College library.
- Helping the student to surf internet, INFLIBNET and other website or study materials.
- Providing fund, as and when required, to the needy students.
- The College provides free scholarship to such students from College fund.
- Remedial/coaching classes out of UGC project during winter vacation.
- The administration extends all help in facilitating all reservation, stipend and scholarship to SC/ST/OBC students as per the Govt. provision.

- The administration extends all help in facilitating all sorts of help to the minority community students.
- The College extends free scholarship to the weaker sections of students from its own fund so as to minimize the rate of dropout.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blueprint, etc.)

Kalimpong College has a definite plan and organizes teaching, learning and evaluation schedule well in advance which is reflected through academic calendar.

Academic Calendar:

Academic calendar is prepared by the Academic and Research Committee in consultation with the Teaching, Non-Teaching Staff, IQAC and the Principal. The university calendar is taken into consideration in preparing the Academic calendar of the college. The calendar contains the examination schedule of the college, the examination schedule of the university (tentative), holidays, student seminars, co-curricular activities, and the major events of the college.

Teaching Plan:

The class routine prepared by the Academic and Research Committee is given to each department for allocation of class among the teachers. Departments are free to allot classes but at the same time are responsible to finish the syllabus within due time. Each department functions as per the teaching plan; course plan prepared at the departmental level and is monitored by the Head of the Departments and the same needs to be reported to the Academic and Research Committee.

Each teacher maintains a diary supplied by the College which is a record of the class allotted and taken. It also records the extent of coverage of syllabus in accordance with the teaching plan. The diary is to be signed by the Principal every week.

The HOD at the departmental meeting acquires diary, access to and monitors the completion of course content in due time. Assessment of completion of course is done at the Teachers' Council meeting before the major vacations and before the sent up examination. Special classes, if required, are arranged either by the department or at the College level to

complete the course content. IQAC monitors all the activities and provides suggestions, if required, for overall improvement.

Evaluation Process:

Interaction in the class is the basic mode of evaluation of a student by the faculty. The HODs take necessary measures in guiding the weaker students by supplying study materials, books, and journals or even by taking special classes. Attendance of students are counted at regular interval and for the defaulters, guardians are informed to ascertain the cause and suggest to make up the shortage in attendance in due course. Regular class tests, assignments are taken at the departmental level. Class Tests and sent up test are taken at the College level and gives an overall evaluation of the students' performance. There are three university level examinations at the end of each academic year. Throughout the year the students are guided and prepared for doing their best during the University examination. For Political Science there is a system of internal assessment by the name 'Mock Parliament' as per the University Curriculum.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

After its formation, IQAC is entrusted with quality improvements in the College particularly in the field of teaching-learning. The IQAC does the following facilitatory role:

- Planning and introducing modern teaching aids to improve the quality teaching.
- Encouraging innovative practices in teaching method.
- Organizing training programmes in Computer related teaching aids, helping to prepare slide show, Power Point projection etc.
- Organizing workshops on using the smart board.
- Encouraging access to internet and computer aided packages.
- Encouraging the use of INFLIBNET and getting access to e-library.
- Encouraging the teaching staff to undergo Refresher course/ orientation programme/workshop etc.
- Facilitating the teaching staff to attend National, International seminar.
- Encouraging the teaching staff to undertake Minor and Major Research Project.
- Encouraging the faculty to conduct UGC sponsored National/ International seminar.
- Encouraging the departments to carry out theme-oriented students' seminar.
- Motivating the faculty members to attend all workshops, seminars, talk on NAAC related matters.

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- Organize workshop on NAAC related matters at the College.
 - Collecting feedback from students, guardians and Alumni members on evaluating the performance of the College.
 - Evaluating the performance of teachers relating to CAS and forwarding the same for placement.
 - Interacting regularly with the convener of different committees and encouraging them in co-curricular activities.
 - Preparation of AQAR (Annual Quality Assurance Report) as per the guidelines and submitted the same to NAAC for assessment.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The following student centric environments of the College are matters of pride:

- A huge three storied newly constructed library with large collection of text and reference books provide scope for learning to both the students and teachers. The library allows free access to students.
- The departmental libraries at control of each department are available to the departmental students. The faculty members guide and encourage the students to use the departmental library at the maximum attainable level.
- Facility of Wi-Fi in the library and in BBA and Geography departments help the student's free access to internet and get all modern skills and knowledge.
- By subscribing to INFLIBNET the College facilities the students with huge books and journals.
- Use of smart board, overhead projector etc. make the teaching more attractive and interesting.
- Departmental students' seminar is based on the syllabus which helps both the speaker and the audience to gather knowledge and the interactive session clears all doubts. It also provides confidence to the speaker student and encourages others to come forward as speaker.
- Field survey, excursion, industrial visit etc. enhance both personal and interpersonal skill and relation.
- Geet Partiyogita organized by the Cultural Committee during Fresher's welcome is a step forward in enhancing extra-curricular activities of the students. A mere entertainment program has changed into skill oriented activity.

- “Reeds”, the College magazine and wall magazines of different departments play prominent roles in inculcating writing skill among the students. Creative writings are always provided and rewarded with due recognition.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The institution, with its limited resources leaves no stone unturned in inculcating critical thinking, creativity and scientific temper among the students.

- Writing skill and creativity have been boosted by the writings of students in College annual magazine and departmental wall magazine. These too are the avenues of students’ creative writing on multi-various topics and issues.
- Through their participation in students union, the student representatives acquire the leadership criteria which helped some of our students to become leader in the society in the later part of their life. Participation in the Mock ‘Youth Parliament’ nurtures leadership quality among the students.
- Participation in various extra-curricular activities like game, sports, debate, quiz etc. promotes creativity among a large number of students.
- Participation and involvement in extension activities through NCC, NSS, Eco-Club help the students to know their society and encourage them to become social workers.
- Departmental students’ seminar is one of the best avenues of the students’ creativity in the college. The teachers groom the students in preparing and presenting the subject, but it is the student who gathers confidence in deliberating the speech. Knowledge is shared through interaction with the classmates.
- The students get opportunities to channelize their creative thinking and knowledge through various activities like field works and project works.
- Scientific temper is reflected through lab based activities and interaction with the examiners.
- Our Geet Pratiyogita organized by the Cultural Committee during the Freshers’ Welcome is a platform for ‘Talent Hunt’. After passing through different stages of auditions each contestants acquire

confidence and skill to perform before the audience. Some such contestants have become professional singers in their later life.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning-resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

All the lab-based departments have got at least one computer/laptop with free internet facilities including smartboards. There is a smart classroom for non lab-based departments.

INFLIBNET gives access to wide range of books and journals to the teachers and students. Teachers use LCDs and OHPs for teaching purposes.

But the use of traditional chalk and Greenboards are still the main mode of teaching in the College.

The audio aids are being used in the bigger classrooms.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Educational trips are organized by different departments like History, Sociology, Botany, Zoology and Geography which gives exposure and an opportunity to interact with others.
- Industrials Educational tours by BBA department, Field Trips for TTM are exposures for the students of self-financing courses.
- Attending seminars/workshops/conferences organized by different departments are opportunities for the students to learn from others.
- Talks and lectures by experts are organised in the respective departments which provide opportunities to share knowledge with others.
- Visiting other Colleges at the time of practical examination by the students of departments of Botany, Zoology, Mathematics and Geography facilitates interaction with the teachers and students of other colleges / universities.
- By organizing National/International seminars/workshops/conferences and inviting experts and participants.
- By attending National/International seminars/workshops/conferences elsewhere and presenting papers.

- Organizing lectures by experts in the specific field to share knowledge about the subject.
- Through internet surfing and getting access to e-library particularly INFLIBNET.
- By attending Refresher courses/workshops organized by different Academic Staff Colleges.

2.3.7 Detail (process and the number of students\benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

The College intends to provide professional counseling in the near future. At present we do the following to help the students.

- ❖ The students are in direct contact with the teachers who provide all kinds of counseling besides the academic advice.
- ❖ The girl students get psycho-social support from the lady teachers.
- ❖ NCC students attend different types of camps where they are trained and advised.
- ❖ The BBA department invites counselors on career advancements and placement.
- ❖ The different committees guide and support the students in their respective fields.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The institution extends modern facilities to the faculty members and always encourages usage to the full extent. The institution has provided computers and smartboards with internet connectivity to each lab based departments. It has provided laptops to all departments. There is a computer lab with internet connection for the staff. The College subscribes to INFLIBNET and the password and registration number is made available to all the faculty members and students. Library with Wi-Fi facility and free access for all teachers and students is another advantage. Traditional chalk and blackboard/greenboards are also used. The following efforts are made:

- Use of internet and power point presentation
- Educational trips/field surveys/industrial visits

-
- Remedial classes
 - Students' Departmental Seminars
 - Hands on work experience in all practical based subjects like Botany, Zoology, Geography, Physics, Chemistry
 - Use of charts, Maps
 - Use of movies, films by the Department of English

2.3.9 How are library resources used to augment the teaching-learning process?

The library provides the following services:

- The students are encouraged to use the open access library and detailed information on the use is provided during the orientation classes.
- Since the students can borrow limited number of books, the teachers help the students by borrowing books in their names and passing over to the students.
- Wi-Fi facility for all within the library building to attract the students.
- INFLIBNET facility by providing registration number and password to all students and staff.
- Library provides previous years question papers of university exams to the students.
- Catalogues for different publishers are made use of.
- Besides, the central library, students also use departmental libraries.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The College has a well planned mechanism of completing the curriculum within the Academic Calendar. But sometimes due to factors beyond our control, the working days are lost and the faculty members take personal initiative in completing the course by taking extra classes outside the routine classes. In 2012-2013 academic sessions there were a series of bandhs/strikes in the hill areas of Darjeeling district and the College had compensated the loss by curtailing both Puja holidays and winter vacation. All the faculty members co-operate with the administration and adopt student friendly decision.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

It is done with the following efforts:

- The IQAC evaluates the teaching learning through interaction with the students, teachers, guardians and alumni.
- Feedback from the students, guardians, and alumni are evaluated.
- The complaint box is used as feedback on teaching and learning.
- The performance of the students in class tests/assignments/interactions with the teachers provide information.
- The IQAC evaluates the teachers' quality during their placement through CAS system.

2.4 Teacher Quality**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

The permanent faculty is appointed on the basis of UGC norms and as per the recommendations of the West Bengal College Service Commission. The College sends its requisition to the WBCSC on the basis of vacancy created due to superannuation, transfer and creation of new posts of the teachers. The 100 point reservation roster is strictly followed. After getting recommendation the Governing Body issues appointment letter. A selection committee constituted by the Governing Body conducts interviews and appoints temporary, part-time and guest teachers.

Table-2.4.1 gives the teaching strength of the College in 2014-2015.

Table-2.4.1: Teaching Strength of the College in 2014-2015 Session

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	01	--	02	02	06	02	13
M.Phil.	--	--	--	--	01	--	01
PG	--	--	02	03	06	02	13
Part-time Teachers (Approved by the Govt.)							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	01	01
PG	--	--	--	--	05	04	09
Guest Teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	--	--	06	08	14
Guest Teachers (Self-Finance Course)							
Ph.D.	--	--	--	--	--	--	-
M.Phil.	-	--	--	--	--	--	--
PG	--	--	--	--	05	05	10

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The College appoints Part-Time/Guest Lecturers to meet the demand of the teachers. At present 18 permanent posts are lying vacant. These are yet to be filled by the West Bengal College Service Commission. The college is waiting for recommendation to these posts since last few years.

To mitigate the problem of shortage of staff the college has appointed 10 government approved part-time teachers. In addition to this the college administration has also appointed 24 guest teachers whose salary is met from the college fund. On the request of the management, three superannuated teachers have extended their services as guest teachers in the department of Political Science and Chemistry. Table -2.4.2 shows the faculty recruitment during the last four years.

Table-2.4.2: Faculty Recruited within Last Four Years

Session	Sl.No	Name Of Teacher	Subject	Qualification	Status
2010-11	1	Sri Udai Malla	Commerce	M.Com	Guest
	2	Ms Jemima Sakun Phipon	English	MA	Guest
	3	Sri Gambir Sigh Subba	Philosophy	MA	Guest
	4	Ms Sikha Chhetri	Pol.Sc	MA	Guest
2011-12	1	Ms Tabusum Rukshhna	Sociology	MA	Guest
2012-13	1	Ms Anjana Tamang	Commerce	M.Com	Guest
	2	Sri Aman Khati	Commerce	M.Com	Guest
	3	Ms Leena Tamang	Pol.Sc	MA	Guest
2013-14	1	Sri Jiten Monger	Math	M.Sc	Guest
2014-15	1	Sri Manto Kumar Shaw	Hindi	M.Phil	Substantive
	2	Sri Yogendra Kumar Prasad	Commerce	M.Com	Substantive
	3	Sri Rekhmani Sharma	Librarian	M.Lib.	Substantive
	4	Ms Sarmila Paul	English	M.A	Substantive
	5	Ms Junah Tamang	Botany	M.Sc	Guest
	6	Ms Priyanka Thapa	History	M.A	Guest
	6	Ms Yanki Dolma Sherpa	Philosophy	M.A	Guest
	7	Sri Pradeep Thakuri	Chemistry	M.Sc	Guest
	8	Sri Subodh Gurung	Math	M.Sc	Guest
9	Ms Manisha Chettri	Pol.Sc	M.A	Guest	
2015-16	1	Ms Arpita Chettri	English	MA	Guest

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- I. Teaching learning methods/approaches
- II. Handling new curriculum
- III. Content/knowledge management
- IV. Selection, development and use of enrichment materials
- V. Assessment
- VI. Cross cutting issues
- VII. Audio Visual Aids/multimedia
- VIII. OER's
- IX. Teaching learning material development, selection and use

c) **Percentage of faculty**

- * invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies
- * participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
- * presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies

a) **Staff Development Programmes:**

Table-2.4.3 shows the numbers of permanent teachers sent by the College for enhancing their qualities during the last four years.

Table-2.4.3: Number of participations for quality enhancement during the last four years.

Sl. No.	Programme Title	Year-wise Participation of the Faculty Members				
		2010-2011	2011-2012	2012-2013	2013-2014	Total
1	Refresher Course	5	3	2	4	14
2	HRD Programme	--	--	--	--	--
3	Orientation Programme	1	1	--	3	5
4	Staff Training Conducted by Affiliated University	1	1	--	1	3
5	Staff Training Conducted by Other Affiliated University	--	--	--	--	--
6	Summer/Winter School	--	--	--	2	2
7	Ph.D. Course Work	1	6	2	--	9
8	Workshop	5	4	5	4	18

b) **Faculty Training Programme:**

• **Teaching Learning Methods/Approaches:**

The College grants on duty leave to the teachers to attend Orientation and Refresher courses.

At times of installing new equipments like projectors, smart boards, white boards, sound systems etc. special training programmes are arranged with the help of suppliers. There is also in-house training to teachers to use ICT methods.

• **Handling New Curriculum:**

The faculty members collect study materials from different sources like library, internet and consult university

teachers. The library purchases new books in accordance with the change in syllabus.

Departments attend workshops organized by the University at the time of introduction of new curriculum. The faculty members who are the members of UG Board of studies collect materials on new curriculum and circulate among the colleagues.

- **Content/Knowledge Management:**

Different experts deliberate lecture on knowledge management at different seminars/workshops which are also attended by our faculty. No such formal training is held in the College.

- **Selection, development and use of enrichment materials:**

The institution conducts in-house training for the use of internet and preparation of power point presentations. The training to access the internet and INFLIBNET and other e-journals are provided by the knowledgeable peers.

- **Assessment:**

Feedbacks from students, alumni and guardians are one of the instruments of assessing teachers' performance.

Students make use of the college Face book to ventilate their opinions on academic and other matters. Students are in constant touch with the teachers through phone and internet. The teachers' diary is also used as a record of classes taken and syllabus covered.

- **Cross Cutting Issues:**

Issues of cross cutting nature are addressed by the college by giving ample time and space. The concern for environment, gender, education and social issues are taken up by the NSS, NCC and the Eco-club. They conduct different programmes on issues like environment, tree plantation, blood donation, cultural heritage and its preservation, human rights, climate and gender issue etc. Relli Bachao Abhiyan, a programme on watershed management, programmes on medicinal plants involving the communities are some of the Examples. The College also organized a workshop on Capacity Building of Women Leadership in Higher Education in 2012. The trained teachers continue to address these issues. Internal complaint Committee also remains vigilant.

- **Audio Visual Aids/Multimedia:**

All the humanities classes have audio aids and there is a smart classroom. Each department has a laptop. Adequate internet connectivity has been provided. All the laboratory based departments have OHPs, smart boards and internet connection. The BBA has its own computer lab where practical classes are held as per the curriculum. Teachers have started using these instruments.

- **OER's**

Open Educational Resources (OER's) are used by the faculty members and students in collecting study materials through internet surfing. The institution has subscribed INFLIBNET and distributed the registration number and password to all faculty and students.

- **Teaching Learning Material Development, Selection and Use:**

The institution is following the course curriculum prepared by the University. The faculty members participate in the curriculum preparation as members of the Board of Studies of the University.

The following faculties are the member of UG Board of studies: Dr. D.C. Roy (Economics), Dr. M.L. Acharjee (Zoology), Prof. M. Dasgupta (Commerce) Prof. Mrinalini Chettri (English), Prof Sudha Gurung (Nepali).

The Principal was the member of the UG Council in between 2009-2013.

c) Percentage of Faculty:

- Invited as resource person in workshop/seminar

Dr. D.C. Roy, Department of Economics acted as Resource person in three UGC/ICSSR sponsored National Seminars. Dr. Rajendra P. Dhakal was invited as resource person in two national seminars.

- Participated in External Workshops/Seminars

A good number of teachers participated as delegates in several National/International seminars/workshops. The faculties on the average, annually participated in two National and International Seminars out of which 70% with papers and 30% without. Please see the details in section 3.4.3.

- Presented paper in workshop/seminar

A good number of teachers presented papers in seminar conference conducted by professional agencies. Please see the details in section 3.4.3.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The College management encourages the faculty members to avail the following facilities in order to promote their professional development:

- Encourages the faculty members to attend Refresher Courses, Orientation Programmes, Summer Schools, Winter Schools and grant leave for the purpose.
- Encourages the faculty to attend national and international seminars/workshops/conferences and to present papers. The leave for the purpose is counted as on duty leave.
- Encourages the faculty to apply for minor and major research projects under UGC/ICSSR/CSIR/DST etc.
- Encourages the faculty to apply for grants from UGC/DST and other agencies for organising national and international seminars.
- Grants leave for undergoing course work required for Ph.D. and also to carry out Ph.D. work.
- Encourages the faculty to bring out research publications in journals, chapter in books or publish book etc.

2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

None of the faculty members has received any such awards/recognition at national/ international level.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, the College has introduced an evaluation mechanism of the teachers by the students, alumni and parents. Each year the third year outgoing students are asked to filled in the feedback form and submit them at the Principal's office. The feedback data are collected, tabulated, analyzed and

the feedback report is discussed with the teachers by the Principal. As the students' feedback report reveals the strength and weaknesses of the teachers necessary corrective measures are taken if required. The IQAC assists in the preparation of documents for the promotion of teachers under CAS.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The college trains the students for university examination by conducting pre final annual examination loosely called promotion and sent up tests in the pattern of the university examination. The College has its own internal examination systems. Each department conducts class tests and the performance of the students are presented and discussed with them in the class itself. Regular assignments are checked and appropriate comments are made for the improvement. Depending on the need of a students parents are requested to meet the Principal, teachers and management staff in the college. Issues relating to students performance are discussed in the teachers' council meeting of the college.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The College is affiliated under University of North Bengal and follows 1+1+1 system of examination for three year degree courses since 2009. The institution abides by the University rules.

College Examination:

The institution has its own internal evaluation mechanism. Regular assignments, class tests and pre final promotion and sent up tests are taken by the college.

The college is planning to have open book internal examination for the benefit of the students.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Effective implementation of University evaluation reform:

The College is an implementing agent of reforms if the university initiates any. Kalimpong College has been chosen as the Nodal Center of

examinations of the region and has been discharging its assigned duties with full care and efficiency. The administration keeps regular contact with the university administration i.e. the Controller of Examinations, Deputy Controller of Examinations, Assistant Controller of Examinations, and Registrar of the University, Inspector of Colleges. The Principal and the teachers attend all the meetings called by the Vice Chancellor and other University officers.

The faculty members are performing various duties in connection with examinations as paper setter, moderator, examiner, scrutinizer, reassessor, internal and external examiner for practical subjects etc. Being members of the Board of Undergraduate studies, some of our faculty members participate in decision making relating to examination.

After the announcement of dates, the Teachers' Council in its meeting decides policies regarding conduct of examination. Allotments of room, seating arrangement, invigilation duty chart etc. are done by the Examination Committee in consultation with the office administration. University examinations are conducted as per the rules and regulations of the University.

Implementation of College Examinations:

Internal examinations/tests are conducted centrally by the college. The internal qualifying test before the University examination is held following the pattern of the university examination to prepare the students. The class tests, assignments and tutorials are conducted by the departments as per the college calendar. Usually, assignments are given on important topics and class tests taken after completion of each chapter/exercise/topic. The departments also conduct surprise tests sometimes. The students' performance is reported to the administration by the HODs.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

The College adopts both the formative and summative evaluation to assess the achievements of the student in UG course.

Formative evaluation:

Formative evaluation is designed to test the cognitive skills of the students within the College level program. These are the continuous types of assessments carried out by the College in the form of class test, assignments, sent up tests, field surveys, excursions, industrial visits, practical tests (for lab based subjects), departmental seminars, interactive and group discussions

and debates etc. During this phase the students are under the continuous monitoring of the concerned departments. Remedial/coaching/tutorial classes are arranged for such students by the College.

Summative evaluation:

The College has no scope to adopt summative evaluation approach and the same is undertaken by the University. At the end of each academic year students are evaluated by the University through formal written examination. The 1+1+1 pattern of summative evaluation is as follows:

Part I:

Honours: 2 honours papers for 100 marks each + 2 elective subjects of three papers for 50 marks each + one compulsory MIL of 50 marks.

General: 3 elective subjects of three papers for 50 marks each + one compulsory MIL of 50 marks.

Part II:

Honours: 2 honours paper for 100 marks each + 2 elective subjects of three papers for 50 marks each + one compulsory English of 50 marks.

General: 3 elective subjects of three papers for 50 mark each + one compulsory English of 50 marks.

Part III:

Honours: 4 honours papers for 100 marks each + one environmental studies (compulsory) for 50 marks.

General: 3 elective subjects of 100 marks each + one environmental studies of 50 marks.

Examples of positive impact:

It has been experienced that formative evaluation gives a positive impact on summative evaluation. In fact many weak and slow learners through constant monitoring and formative evaluation improved a lot. They show exemplary result in the summative evaluation at the University examination. For example Pabitra Majhi, a student from Nepal was very weak when she joined Economics honours in 2011. Due to continuous monitoring and formative evaluation she was able to complete honours with nearly first class marks in aggregate. At present she is doing masters in Australia.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

At present, the University of North Bengal does not have any system of internal assessment for all subjects except for Political Science where at Part-III, 10 marks are allotted for internal assessment on mock parliament. All internal evaluations at the college level are fully transparent and the assignments/tutorials are given back to the respective students with comments for improvement.

The College has been giving equal weightage to internal evaluation and the attendance to qualify for filling up the forms for University examination.

2.5.6 What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The College aims at holistic development of the students particularly those for the weaker sections of the society and first generation learners. This mission and vision are set for all so that the students acquire following attributes during his/her college days:

- Intellectual curiosity and independent thinking
- Awareness of social, cultural, environmental issues and responsibilities
- Development in extra-curricular activities

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Grievances regarding evaluation are addressed by the college and university differently. At college level the answer script/assignments/projects works are given back to the students after evaluation. The students are free to interact with the concerned faculty/head of the department and even with the Principal. They may also make use of the 'Complaint Box' and their grievances may be discussed at the appropriate forum and decision taken. At the university level the following steps are taken:

- The students are allowed to apply either for scrutiny or for reassessment of answer scripts in the prescribed format supplied by the University within stipulated time with the prescribed fee.
- Students can exercise RTI and get the legal right to look at the answer scripts using the service of the subject expert.

2.6. Student performance and Learning Outcomes**2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

The College takes a holistic view of the world. Taking into consideration the three main elements Experience, Reflection, and Action, it puts its effort to all round development of the students.

With its stated mission, the College always encourages its students to develop intellectual curiosity and become self-reliant. Besides the normal curricular programmes, the College provides opportunities and grooms the students in extra-curricular activities like games and sports, debates, NCC, NSS, seminars, workshops and cultural activities. Different committees are assigned the responsibility to motivate and conduct such activities. Communications of the stated outcome is channelized through the various committees consisting of the Principal, Staff, and the members of the Students' Union.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The institution monitors progress and performances of student throughout the duration of the course through internal class tests/ assignments/ tutorials/ sent up test/seminar participation and group discussions etc. and communicates the same directly to the students and also their parents/ guardians during Parent-Teacher/ Parent-Principal meet.

University results of the students in Part-III (both Honours and General courses) during the last four years is shown in Figure-2.6.2A, Figure-2.6.2B. and Figure-2.6.2C.

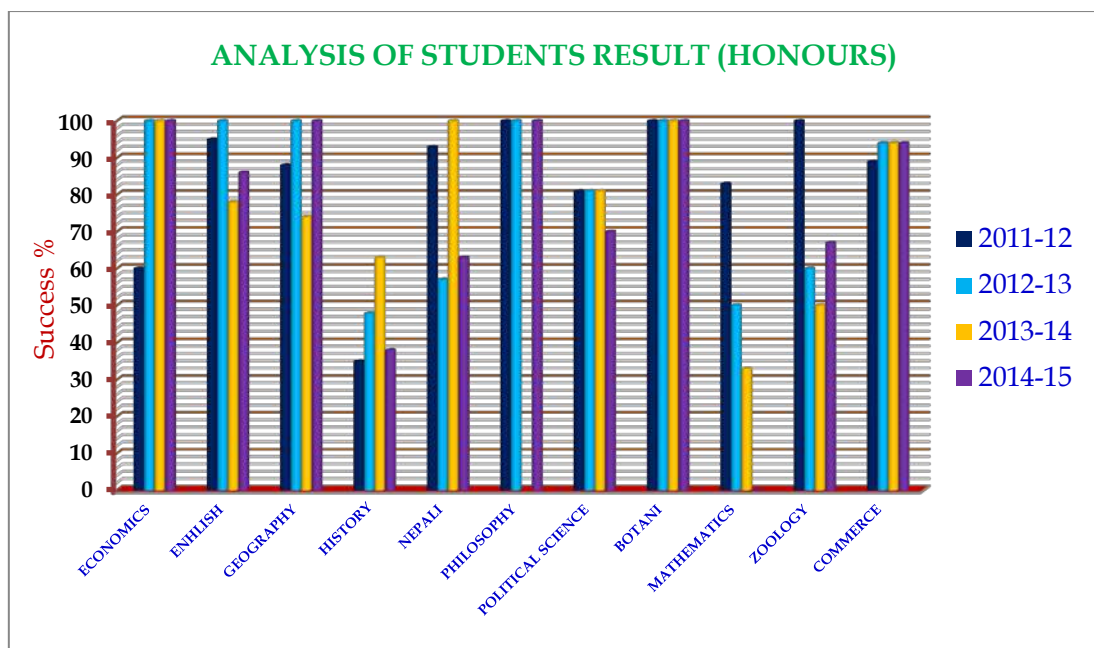


Figure-2.6.2A: Success percentage of University Result of BA (Hons.) Students

Performances during internal assessment are compared with the attendance and participation in co-curricular activities. Both attendance and performance in sent-up test are notified by the department and centrally by the college and if required, parents are called and consulted for corrective measures.

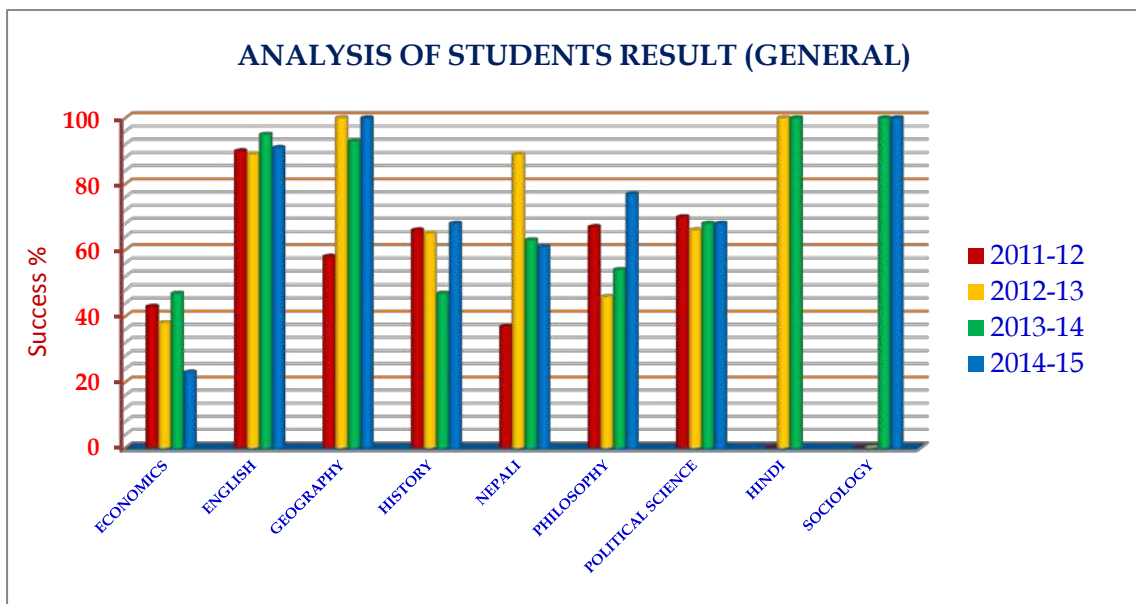


Figure-2.6.2B: Success percentage of University Result of BA (General) Students

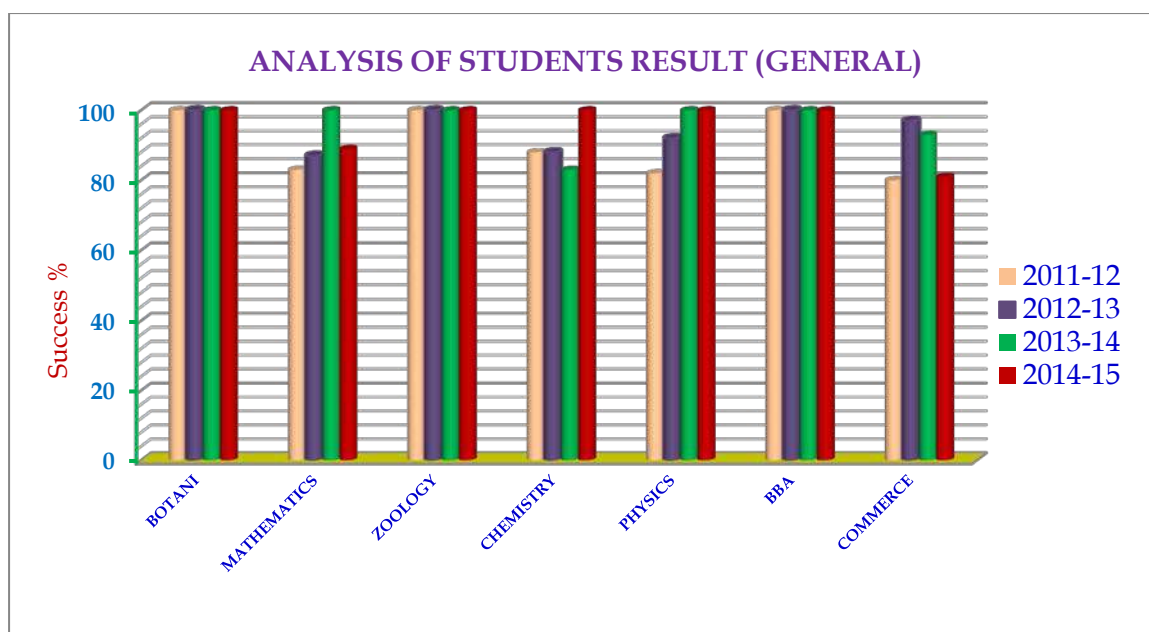


Figure-2.6.2C: Success percentage of University Result of BSc (General) Students

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Monitoring and grooming are done by all departments through class tests, tutorials, assignments, field surveys, field works, industrial visits etc. Attendance is assessed time to time and students are alerted about this. Internal examinations are taken and if required, remedial, tutorial and coaching classes are arranged for the weak and slow learners. The different committees and NSS, NCC, Eco-Club facilitate curricular and extra-curricular activities like games and sports, debate, cultural activities etc. Logistic supports are provided by the College.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The institution offers undergraduate courses in four different streams- Humanities, Science, Commerce and BBA. A lot of attention is given in teaching on the local, regional and national issues so that the syllabus taught is made relevant to the real life situation. The college invites NGO representatives and local intellectuals to give lectures on burning social issues. The college assists the faculty working on the socially relevant issues. The

college also supports the students interested to participate in social awareness programmes and activities.

Industrial visits by the department of BBA and visit by the representatives of the industries and business houses in the BBA department facilitate placements of the students and their awareness on these issues. The other departments also share the benefits of such visits, if opportunities occur.

In order to help the cause of higher education in the society the College has opened the IGNOU Study and Examination Centre from January 2014.

Table-2.6.4 shows that roll strength of the programmes offered are increasing every session.

Table-2.6.4: The Profile of Admission in IGNOU

Programmes	2014		2015	
	Session December	Session June	Session December	Session June
M.A. English	6	10	12	19
M.A. History	-	2	6	19
M.A. Economics	-	-	2	2
M.Com	5	6	17	23
B.Com	4	4	5	7
MPS	-	1	-	-
PGDDM	-	1	-	-
PGDE & DS	-	-	-	2
P & DS	-	2	-	-
Total	16	28	49	94

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The institution collects data on teaching-learning from:

- The performance of students in class test, tutorials, assignments, attendance and field surveys are reported to the management by the HODs of each department.
- The different committees communicate about students' activities.
- The evaluation of in-house examinations and tests is another source of data on students learning.
- The feedback report of students, alumni and parents contain data on evaluation of teaching-learning process.
- The results of the Part-I, Part-II and Part-III University examinations reflect teaching outcome.

Data collected are analyzed at various levels and planning is carried out accordingly. These data are placed and analysed in the HODs meeting with the Principal. Thereafter, the matter is discussed in the Teachers Council meeting. After reaching a consensus, the matter is taken up by the IQAC and detailed guidelines are prepared for future actions.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

- The first monitoring agent is the teachers of respective department guided by the HOD. After indentifying the weaknesses, appropriate measures are taken by the department by holding class tests, tutorials, assignments. The teachers monitor academic progress and attendance of the students and report the same to the Principal. The Principal then, if required, calls the parents for counseling.
- Monitoring is done by the IQAC by means of feedback from the students, parents and alumni. After analyzing the feedback, IQAC, if required, suggests measures for improvement.
- Monitoring is done by the administration by evaluating sent-up test performance and Part-I, Part-II and Part-III university examination results. A threadbare analysis of results is also done at the Teachers' Council meeting and in case of problem in any subject adequate suggestions are made by the peer group.
- The Governing Body, being the apex body of the college facilitates improvement measures relating to matters on learning outcomes.

2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes, both the institution and the individual teachers use assessment/evaluation outcomes as indicator for evaluating students' performances and planning.

Assessment/evaluation of all in-house examinations/tests etc. helps to chalk out plans for the betterment of the students. Selection of students for departmental seminar, co-curricular activities etc. is based on outcomes of such assessments. Many students have excelled in their endeavours as a result mentoring by the teachers on various fields.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

- The institution is student-centric and adopts all measures for the betterment of the students.
- The loss of working days due to strike during the Gorkhaland Movement in academic session 2012-13 has been compensated by curtailing Puja holidays and Winter Vacation.
- Teachers also guide the students in the library, computer labs and also lend their personal books and other study materials.
- A well equipped library with Wi-Fi facility and access to INFLIBNET (e-library) create healthy atmosphere of learning.
 - i. The College has Part-time and Guest lecturers to compensate the shortage of teachers. The Guest teachers are paid from the college fund. Superannuated teachers are preferred for these posts.
 - ii. The College is in transitional phase and is shifting from the traditional chalk and black board method to ICT.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION
3.1 Promotion of Research**3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

The Herbarium Research Laboratory in Botany Department is a University recognized research laboratory. The Department is maintaining it and can be made functional anytime.

3.1.2 Does the Institution have are search committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the institution has an Academic and Research Committee comprising of one convener, seven senior teaching members having research and publication experience. The composition of the Academic and Research Committee is as follows:

1. Dr. Rajendra P. Dhakal, Principal, (Ex-Officio Head of the Committee)
2. Dr. Shova Limbu, Associate Professor : (Convener),
3. Smt. Devi Chhetri, Asstt. Professor : Member
4. Dr. Manik Lal Acharya, Asstt. Professor : Member
5. Prof. Manojit Dasgupta, Asstt. Professor : Member
6. Dr. Alok Kumar Ghorai, Asstt. Professor : Member
7. Dr. Nirmalya Das, Asstt. Professor : Member
8. Dr. Malay Bhattacharya, Asstt. Professor: : Member
9. Smt Sikha Chhetri, Guest Lecturer : Member

The main recommendations of the Committee are:

- to develop research environment in the institution and to create research interest among the teaching and student communities,
- to publish research journal from the institution,
- to sit jointly at least once a year to discuss about the probable research topics on local environmental and social issues. To oversee the progress of the research works that the teachers have already started,
- to encourage the teachers to apply for UGC Minor/Major Research Projects and National Seminars as well as to participate in UGC National Seminars, Conferences and Workshops etc.
- to improve the quality of annual departmental students' seminar,
- to advise and support the Head of the Departments to conduct field surveys through students on local issues.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The institution supports faculty to carry out research schemes/projects in the following ways:

- **Autonomy to the Principal Investigator:** Autonomy in terms of initiation, advancement and completion of research work is given to the Principal Investigator.
- **Timely availability or release of resources:** The Institution makes all necessary arrangements for timely release of funds sanctioned by the sponsoring/ collaborating agencies to the Principal Investigator.
- **Time-off, reduced teaching load, special leave etc. to teachers:** Despite having limited human resources, the institution grants on duty leave to the teachers for their participation in UGC National Seminars, Ph.D. Course Works, Refresher Courses, Orientation Programmes, Summer Courses and Winter Courses, etc. The Head of the institution always encourages the teachers to apply for UGC projects and UGC National Seminars, to publish research papers and to participate in the aforesaid programmes and courses. The institution grants on duty leave to the faculties for their participation in multiple career advancement programmes as well as Ph.D. Course Works.
- **Supports in terms of infrastructure and human resource:** The institution always provides necessary infrastructure, manpower and other support services within the campus. The investigators always have access to the college departmental laboratory, central library, computers with internet connectivity, LCD projector etc. E-journals and e-books are available through INFLIBNET. The librarian always cooperates with the researchers.
- **Support in terms of technology and information needs:** The faculty also enjoys easy access to computer, Internet, e-journals and e-books to perform their research works/projects as well as consultancy work.
- **Facilitate timely auditing and submission of utilization certificate to the funding authorities:** The institution supports the research schemes/projects of the faculty, and assists them in timely submission of Utilization Certificate to the funding authorities.
- **Any Other:** The research minded Principal of the institution always encourages the faculty to be involved in research work and also assist them in completing their research works.

3.1.4 What are the efforts made by the institution in developing scientific

temper and research culture and aptitude among students?

As the institution is an undergraduate institution, the scope for the students is limited to perform continuous research work. However, it has made active efforts in developing scientific temper and research aptitude among students. So, it has adopted the following measures:

- **Organizing Departmental Students' Seminar:** It is a platform for the students to express their inquisitiveness. Different departments have been organising students' seminars supported by the College. Table-3.1.4 illustrates the point.

Table-3.1.4: Number of Paper Presenters in Departmental Students' Seminar 2014- 2015

No. of Participants	Departments										
	Econo- mics	Eng- lish	Geogra- phy	His- tory	Nepa- li	Philo- sophy	Pol. Sc.	Bio Sc. (Bot., Zoo- logy)	Pure Sc. (Chem, Math, Phy)	Comm- erce	BBA
Male	4	2	1	2	2	2	2	1	4	4	5
Female	3	4	4	2	1	2	7	5	3	5	3
Total	7	6	5	4	3	4	9	6	7	9	8

- **Publication:** The students are encouraged to publish their research and seminar articles in the departmental wall magazine and the college magazine 'Reeds'.
- **Participation in Workshops, Seminars, etc.:** It is compulsory for the students of respective department to participate in the UGC sponsored National Seminars, Workshops, etc. organized by the respective departments in order that they develop research interest from the lectures and presentation from resource persons and scholars. Ms Khusbu Chhetri of B.A. Part-I English Honours was sponsored by the college to participate in the International Conference of the UNESCO in Guwahati in 2015.
- **Involvement in Survey:** The institution also involves the students in conducting field surveys so that they gain practical knowledge of the subject and learn the survey procedure. The students of the Geography department conducts field surveys on socio-economic issues every year and the institution provides funds for this. The students of the Botany department also conducted field survey to evaluate the extent of plant biodiversity at the adjacent Rishi Bankim Park and at the college compound. They have also participated in collecting water sample from nine local *jhoras* to examine the potability of the water. The students of Zoology department assessed the market potentiality of ornamental fishes in the locality by conducting a survey in *jhora* fishery.

- **Excursion:** Academic excursion is another regular feature in the institution. The English, History, Political Science, Botany, Zoology and BBA Departments organize academic excursion with the students every year, and the institution contributes a part of the expense for such excursions.
- **Organizing Science Exhibition:** The institution has also organized a science exhibition for school children in which school students were exposed to many laboratory equipments and experiments. The college students trained by the teachers guided the visiting school students. The objective of the above exhibition was to generate interest in science and research.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/ collaborative research activity, etc.

Many faculty members are involved in research activities in different fields. Some of the research projects are continuing while some others have been completed during the last four years. The project details are given below:

**Table-3.1.5A: Project Details of Department of Economics
Dr. Dulal Chandra Roy.**

Sl. No	Project Title	Funding Agency	Project Type	Amount Sanctioned (Rs)	Duration	Remark
1	Dynamics of the Status of Women among the Tribes: A Case Study of the Lepchas	UGC	Minor	70,000	01.03.2006 to 28.02.2008	Final report submitted & accepted
2	Social Unrest among the Lepchas: Causes, Consequences and Possible Solutions	UGC	Minor	82,000	01-03-2009 to 31-08-2010	Final report submitted & accepted
3	Intra-Tribe Disparities and Deprivation of Marginal Tribes: A Case Study of Lepcha Tribe of West Bengal	UGC	Minor	87,500	01.03.2013 to 31.08.2014	Final report submitted & accepted

**Table-3.1.5B: Project Details of Department of History
Smt. Devi Chhetri.**

Sl. No.	Project Title	Funding Agency	Project Type	Amount Sanctioned (Rs)	Duration	Remark
1	Development of Education in Kalimpong of West Bengal with	UGC	Minor	1,30,000	01-03-2013 to	Final report submitted &

	special reference to four girls schools				01-09-2014	accepted
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**Table-3.1.5C: Project Details of Department of Nepali
Dr. Mamata Lama.**

Sl. No.	Project Title	Funding Agency	Project Type	Amount Sanctioned (Rs)	Duration	Remark
1	Studies in Nepali Drama of Darjeeling District in Context Post-independence	UGC	Minor	1,50,000	Since April, 2014	Ongoing

**Table-3.1.5D: Project Details of Department of Zoology
Dr. Nirmalya Das.**

Sl. No.	Project Title	Funding Agency	Project Type	Amount Sanctioned (₹)	Duration	Remark
1	Diversity of Orthoclad Midges (Diptera: Chironomidae : Orthocladiinae) of The Darjeeling - Himalayas of West Bengal	UGC	Minor	82,000	2009-2011	Final report submitted & accepted

**Table-3.1.5E: Project Details of Department of Botany and Zoology
Dr. J.P. Pradhan & Mr. H.K. Goutam.**

Sl. No.	Project Title	Funding Agency	Project Type	Amount Sanctioned (₹)	Duration	Remark
1	Awareness Campaign for School students in Rural areas of Kalimpong on Biodiversity Conservation by Indoor and Outdoor Activities	RVPSP/DST, NEW DELHI.	Minor	4,40,000	24-02-2011 to 11-09-2011	Final report submitted & accepted

3.1.6 Give details of workshops/training programmes/ sensitization programmes conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Workshops and seminars on multiple topics have been organized in the institution with focus on capacity building and promoting research among the staff and students. Eminent scholars in diverse fields were invited to the institution for seminars and workshops.

Table-3.1.6: Workshops and seminars organized in Kalimpong College

Programmes	Department/Institution	Year	Total
Workshop	Kalimpong College	2012	1
	English & Nepali	2012	1
	English & Nepali	2013	1
	Botany	2012	1
	Zoology	2014	1
Seminar	Economics and Geography	2012	1
	Economics & Commerce	2012	1
Special Lecture	English	2012	1
Interactive Talk	Zoology	2015	1

Workshop

Kalimpong College: February, 2012

The institution in collaboration with **National Literacy Mission CIIL**, Mysore, conducted a three days capacity building Workshop on **Orientation Programme for translation in Nepali for School & College Teachers** in the campus on 22nd February to 24th February, 2012. Prof. Ghanashyam Nepal, Dept. of Nepali, NBU and Dr. Kumar Pradhan, an eminent historian were the key resource persons in the workshop. More than 60 college and school teachers from different institutions of the region participated in this workshop. Mrs.Sunita Dahal, the coordinator of CIIL, was also the coordinator of the workshop. The National Literacy Mission CIIL, Mysore, sponsored the workshop.

English & Nepali Departments

October, 2012

The English and Nepali Departments jointly organized a three days capacity building **International Workshop** on **'Creative Writing for Students of Various Colleges' (Bi-lingual English & Nepali)** on 13th October to 15th October, 2012. Prof. Madhav Pokhrel, Tribhuwan University, Kathmandu, Nepal; Prof. Robin Ngangom, Teacher & Poet, North Eastern Hill University, Shillong, Meghalaya; Prof. Rimi Bhattacharya, Teacher & Writer, Jadavpur University, Kolkata; Mr. Chetan Raj Shrestha, Architect, and Writer of 'The King's Harvest' and 'The Light of His Clan', Gangtok, Sikkim; Dr. Rajendra Bhandari, Teacher & Poet, Sikkim Govt. College, Gangtok, Sikkim; Mr. Anmol Prasad, Advocate & Writer, Kalimpong; Mr. Sudhir Chhetri, Teacher and Poet, Kalimpong; Mr. Madhusudan Lama, Poet and Composer, Gangtok,

Sikkim, Mr. Gyan Suthar, Writer, Kalimpong; and Mr. Lalit Golay, Playwright & Actor, Kalimpong were the resource persons and trainers in the workshop. Twenty five students from five colleges of the Darjeeling Hills participated in the Workshop. Ms. Anukampa Subba, HOD, Dept. of English, was the Coordinator of the Workshop. With diverse writers, the students acquired practical knowledge on creative writing. The College funded the programme.

February, 2013

The English and Nepali Departments jointly organized a three days Management Skills Enhancement (MSEM) Workshop on '**The Capacity Building of Women Managers in Higher Education (CBWM) Programme**' in the institution on 13-17 February, 2013. Ms. Anukampa Subba, HOD, Dept. of English, was the Coordinator, and Ms. Sudha Gurung, HOD, Dept. of Nepali, was the Asstt. Coordinator for the Workshop. The UGC was the funding agency of this workshop.

Thirteen participants from West Bengal, Sikkim, Tamil Nadu and Jharkhand, two Regional Coordinators and six trainers from West Bengal, Haryana, Maharashtra, Andhra Pradesh and Odisha participated in the Workshop. The Resource Persons/Trainers for the workshop were - Dr. Lata Narayan (Maharashtra), Prof. D. Usha Rani (Tamil Nadu), Dr. Ipshita Bansal (Haryana), Prof. Nasreen Rustomfram (Maharashtra), Prof. G. Geethanjali (Andhra Pradesh), Dr. Tanutrushna Panigrahi (Odisha).

The Management Skills Modules transacted during the Workshop were – (i) Human resource Management in Institutions of Higher Education, and (ii) Communication and Negotiation Skills in Institutions of Higher Education.

Botany Department October, 2012

The Botany Department in collaboration with Bioinformatics Facility, NBU, conducted a one-day capacity building workshop on '**Bioinformatics**' on 29th September, 2012. Prof. A. Sen, Bioinformatics Facility, NBU, was the resource person of this workshop. Besides, the students of Bio-Science of the institution, 30 students from different local schools participated in the workshop. Dr. Jaishree Pradhan, HOD, Botany Department, was the coordinator for this workshop. The College funded the workshops.

Zoology Department September, 2014

The Zoology Department of the college in collaboration with the

Zoology Department, NBU, conducted a one-day capacity building Workshop-cum-Training Programme on '**Ornamental Fishery**' on **13th September**, 2014. Prof. S. Barat, HOD, Zoology Department, NBU was the resource person and trainer of this workshop. Besides, the 25 Honours students of Bio-Science of the institution, 35 interested local people of Relli Self Help Group participated in the workshop. Dr. Manik Lal Acharya, HOD, Zoology Department, was the coordinator for this workshop. It was a livelihood enhancement programme. Dr. Barat shared his expertise on the procedure of culturing ornamental fishery with the participants and discussed the potential of ornamental fishery in the region. The Zoology Department, NBU, was the funding agency of this workshop.

Seminar

Economics and Geography Departments: March, 2012

The Economics and Geography Departments of this institution in collaboration with Netaji Institute for Asian Studies organized a two-day UGC sponsored National Seminar entitled '**Interdisciplinary Approach to Resource Management in Eastern Himalayan Region: Human and Natural**' on 24-25th March, 2012. Prof. Jeta Sankritayan, Dept. of Economics, NBU, delivered the key note address for this seminar. Prof. Desai, Dept. of Ecology and Environment, Netaji Institute for Asian Studies, Kolkata; Prof. Pranabes Sanyal, Presidency University, Kolkata; Prof. Arbinda Ghosh, Former Prof., Dept. of Geology, Jadavpur University, Kolkata; Prof. Rajat Subhra Mukherjee, Dept. of Sociology, NBU; Prof. Rahim Mandal, Dept. of Anthropology, NBU; Prof. Anil Bhumali, Dept. of Economics, NBU; Prof. Dyutish Chakraborty, Dept. of Political Science, NBU; Prof. Sushma Rohatgi, Dept. of Geography and Applied Geography, NBU; Prof. Bharat Chandra Saha, Dept. of Genetics and Plant Breeding, UBKV; Dr. R.P. Dhakal, Principal, Kalimpong College; and Dr. R.B. Bhujel, Principal, Cluny Women's College, Kalimpong were other distinguished resource person who attended the seminar and acted as chairpersons in the seminar. Dr. Samhita Chaudhari, Assist. Prof., Dept. of Geography, and Dr. Dulal Chandra Roy, HOD, Dept. of Economics were the conveners for this seminar.

Forty two scholars from different states presented their papers, and out of such papers 13 were on general topics; 20 were on regional aspects and 9 were case studies. The interdisciplinary seminar was a great success which addressed the habitat issues in the Himalayas. capacity building, ethnic harmony and environmental issues.

Seminar**Economics and Commerce Departments: April, 2012**

The Economics and Commerce Departments of this institution in collaboration with Centre of Mountain Dynamic, Pudung, Kalimpong, organized a two-day UGC sponsored National Seminar entitled 'Microfinance Initiative, Inclusion and Impact in India and Sustainability of SHG as Poverty Alleviation Programme' at the Centre of Mountain Dynamic, Pudung, Kalimpong, on 28-29th April, 2012. Prof. Samarandra Nath Dhar, Dept. of Commerce, NBU, delivered the key note address for this seminar. Mr. R.K. Thanvi, DGM, West Bengal Regional Office, NABARD; Mr. C.S. Ghosh, CEO & MD Bandhan Microfinance Institution; Mr. Patrik Sada, Finance Secretary, GTA, Darjeeling; Ms. Gayatri Thapa, DRDC, Darjeeling; Prof. Dipti Prakash Pal, Prof. of Emeritus, Kalyani University; Dr. Maniklal Adhikari, Dept. of Economics, Burdwan University; Mr. Niladri Sekhar Mukherjee, MD, MESP, Jharkhand; Ms. Anindita Bhowmik; Prof. Joy Sarkar, Dept. of Commerce, NBU; Mr. Yusuf Simik, Mr. Nayan Pradhan and Mr. Norden Pemba Hishey were other eminent resource persons who attended the seminar and acted as chairpersons in the seminar. Mr. Manojit Dasgupta, Asstt. Prof, Dept. of Commerce, and Dr. Dulal Chandra Roy, HOD, Dept. of Economics were the conveners for this seminar.

Forty five scholars from different fields and colleges from West Bengal, Assam, Jharkhand and Sikkim presented their papers, while in the discussion cum interactive session 12 eminent personalities and experts shared their ideas and interacted with the audience. The programme was an opportunity for the members of the SHGs to interact directly with the officials of various agencies and subject experts.

Special Lecture**English Department: July, 2012**

Mr. Suraj Mani Pradhan of Rockvale Academy, Kalimpong, delivered a special lecture on 'History of Blues Music, and its influence in America and the World' in connection with the study of American Literature and Culture to the students of English department on 19th July, 2012.

Interactive Talk**Zoology Department: 2015**

The Zoology department conducted an interactive session on AVIFAUNA at the Zoology Department in 2015. Dr. Peter Lobo, an expert on birds, was the resource person on the occasion of this interactive session. The students of the Bio-Science Department and those interested from the other

departments participated in this session. Dr. Lobo explained different procedures of bird watching and showed the different species of birds, particularly the rare species of the region. He talked about the potentiality of Micro-tourism through bird watching in this region.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Table- 3.1.7: Research Areas of the Faculty Members

Department	Name of the Permanent Faculty Members	Areas of Research Interest
Economics	Dr. Dulal Chandra Roy	Tribal Economy
	Prof. Gopal Chandra Mandal	Livelihood System and Farm Economics
English	Prof. Sarmila Paul	Translation Studies and Short Stories
Geography	*Dr. S. Mondal	Human Resource
	Prof. P. K. Mondal	Urbanisation
History	Prof. Devi Chhetri	Educational History
	Dr. Pravat Roy	Indian Freedom Struggle
Nepali	Dr. Mamta Lama	Comparative Literature
	Prof. Sanjay Bista	Darjeeling ka Katha
Philisophy	Dr. Ananda Pramanik	Epistemology and Metaphysics
Political Science	Dr. R.P. Dhakal (Principal)	Diaspora Studies, Ethnicity and Culture, State and Society, and Literature and Politics
Hindi	Dr. S. L. Yolmo	Kahani
	Mantoo Kr. Shaw	Nagarjun ke Samagra Sahitya me Lok, Sanskriti aur Vichar
Botany	Dr. J.S. Pradhan	Plant Pathology
	Dr. M. Bhattacharya	Molecular Biology and Biotechnology
Zoology	Dr. M. L. Acharya	Fresh Water Biology
	*Dr. N. Das	Systematics and Biology
Chemistry	Prof. S. Saha	Ironic Liquids and its Schiff base Transitional metal complexes
Physics	Dr. A. K. Ghorai	Semiconductor Physics
Commerce	Prof. M. Dasgupta	Microfinance
	Prof Yogendra Kr. Prasad	Security analysis and Portfolio Management

*On Lien

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The College has made efforts to bring eminent scholars. For example

Prof. Madhav Pokhrel, a linguist of international stature visited the college in 2012. Prem Poddar presently Professor in Cultural Encounters, Roskilde University, Copenhagen and Alexander von Humboldt Senior Fellow delivered a lecture and interacted with the faculty and students of the institution. Dr Attaullah Siddique, Director of Marksfield Institute of Higher Education (MIHE) and senior research Fellow at the Islamic Foundation, Leicester had visited the college in 2012.

Table 3.1.8A shows the list of eminent personalities who visited the Botany Department and interacted with teachers and students.

Table- 3.1.8A: Eminent Personalities who visited the Department of Botany, Kalimpong College during the last 4 years:

Dr A. Sen	Associate professor, Department of Botany, NBU
Dr. R. Chakraborty	Associate professor, Department of Biotechnology, NBU
Prof. A. P. Das	Professor, Department of Botany, NBU
Prof. J. P. Tamang	Professor, Department of Botany, Sikkim Central University

Some eminent personalities met the faculty and students during their visit to the department of BBA for seminars, workshops and career counseling as shown in Table 3.1.8B.

Table- 3.1.8B: Visit of Eminent Personalities in BBA Department during last 4 years

Date and Year	Topic	Experts	Designations
27 th October, 2010	Tea Industry of Darjeeling – An Overview	Mr U K Kumai	Director, Kumai Tea Garden & Tea Garden Management Consultant
Sept 16, 2011	Stock Exchange In India	Mr Sanjay Mintri	Senior Stock Market Consultant, Kalimpong
October 6, 2012	Banking Sector in Indian Economy – A Critical Analysis	Prof Joy Sarkar, Dr Jaideep Biswas	Department of Commerce, NBU Assistant Controller, NBU
Nov 25, 2013	Insurance Sector in India	Mr Sandip Agarwal Mr Ganesh Khatiwara	Marketing Manager, Aviva, Siliguri. Development Officer of LIC, Kalimpong
Dec 9, 2014	Entrepreneurship Development in Hills – A special Reference to Darjeeling Hill	Dr D C Roy,	HOD of Economics.
Sept 9, 2015	Business Environment in Darjeeling	Mr B B Basnet,	Ex Deputy Director, Cinchona Plantation. Mongpoo.

The details of visits of the above eminent personalities for seminars and workshops are listed in section 3.1.6.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Instead of using the Sabbatical Leave option the faculty enjoy other kinds of admissible Leave for Ph.D Course work. This is done in view of the shortage of the staff. The institution is liberal to grant on duty leave to the faculty for their participation in Orientation Programmes, Refresher Courses, Seminars, workshops etc.

The details of faculty participation in such programmes are shown in Table 2.4.3. In addition, 27 permanent Faculty members have participated 169 Seminars.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

The institution cares in creating, advocating and transferring awareness on the relative findings of research of the institution and also the findings of others elsewhere to the students and other interested persons. It has taken the following steps:

- The institution has attempted to collect the research and seminar papers of the teachers and to keep them in the library for future reference.
- Copies of sole author, edited books and seminar proceedings of the faculty are kept in the library.
- The papers of the student departmental seminar are published in the college magazine and the copy is kept in the library.
- Most of the research works of the faculty addressed the local socio-economic issues, local resources and environmental concerns. Dr. J.S. Pradhan, HOD, Botany and Mr. H.K. Goutam, Dept. of Zoology, organized awareness campaign with the local people for soil testing, testing of water quality, mass production of nuclear orange seeds as well as preparation of vermin compost.
- Dr. M.L. Acharjee, HOD, Dept. of Zoology, invited the interested local people in the departmental workshop on 'Ornamental Fishery' to make them aware about the potential and prospects of such fishery.

- The institution inspires the faculty to be involved in consultancy services. Dr. J.S. Pradhan, HOD, Botany did microbiological test of water of Neora Valley on the request of Public Health Engineering Department, Kalimpong, Govt. of West Bengal. She also assists Shanti Kunj Nursery of Kalimpong on Tissue Culture.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation and actual utilization.

The institution has no fixed budget earmarked for research activities. However, it has provided funds to organize two workshops- (1) Nepali and English Departments and (2) Botany Department as a part of Golden Jubilee Celebration Programme in 2012. The institution also provides fund to the Geography, Botany and Zoology departments for field study. It also bears a part of the cost of Academic Excursion for different departments. It has started to provide an amount of Rs 2500 for Departments for holding Students' Seminars. Table-3.2.1A shows the allocation of fund for different research activities of the institution:

Table-3.2.1A: Fund Allocation in Different Research Activities

Category	Money Spend over Years (₹)				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Workshop	0	0	1,10,000	0	0
Field Study	4,925	0	0	5,630	9,200
Academic Excursion	4,100	35,000	40,000	53,000	4,900
Student Seminar	0	0	0	0	30,000

Table- 3.2.1B: Year-wise Excursion/Field Study Funds Provided to Departments

Year	Department						Total (₹)
	Botany	Zoology	Geography	History	Pol. Sc.	BBA	
2010-2011	2,100	2,000	4,925	0	0	0	9,025
2011-2012	0	0	0	0	0	35,000	35,000
2012-	5,000	0	0	0	0	35,000	40,000

2013							
2013-2014	3,000	2,000	5,630	8,000	10,000	30,000	58,630
2014-2015	9,000	10,000	9,200	0	0	30,000	58,200

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision to provide seed money to the faculties for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

The institution does not provide fund to support student research project, but it provides fund for departmental students' seminar as well as field studies, and it bears a part of the cost for Academic Excursion of the students.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The staff of the various departments intends to organize interdisciplinary research. To begin with, the departments of Economics and Geography, the departments of Commerce and Economics and the department of Zoology and Botany have organized interdisciplinary seminars. The Department of English and Nepali also organized interdisciplinary workshops.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution encourages the teachers to apply for UGC projects and UGC National Seminars, to publish research papers, and to participate in the National Seminars, Refresher Courses and Orientation Programmes. It also inspires the students to participate in the students' departmental seminars and make optimal use of various equipments and research facilities of the institution. The Academic and Research Committee plays an important role in inspiring, assisting and mentoring students and faculty in such activities. To ensure this, the institution has undertaken the following steps:

- Computer and internet facilities are made accessible to the faculty and the students.
- Latest equipments and instruments are made available as per requirement of the faculty and students under the supervision of respective departments.
- The students of the lab-based departments are divided into small groups for effective learning and use of equipments and instruments such as Fortin's Barometer, Transit Theodolite, Planimeter, Travelling Microscope, Spectrometer and Circuit Bread Board of OPAMP.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

Yes, the institution receives grants from the UGC. The following table shos the grants received during XI and as well XII plan under various schemes.

Table 3.2.6: Grants from the UGC

Name of the Scheme	2010-2011 Amount (₹)	2011-2012 Amount (₹)	2012-2013 Amount (₹)	2013-2014 Amount (₹)	2014-2015 Amount (₹)
NAAC Grants	10,00,000	—	—	—	—
Research	1,13,000	42,920	1,64,480	—	1,00,000
T/L	10,75,000	8,60,000	6,54,000	—	—
Equipments/Books	3,80,000	1,75,000	—	5,03,750	14,15,990
Seminar/Workshop	—	1,95,000	8,76,975	—	—
IQAC	—	—	—	—	3,00,000
TOTAL	25,68,000	12,72,920	16,95,455	5,03,750	18,15,990

3.2.7 Enumerate the support provided to the faculty insecuring research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

- The Academic and Research Committee supports the faculty in various research projects and schemes.
- The Principal always encourages the faculty to apply for research projects and workshops.

Table-3.2.7: Research Projects of the Faculties during Last Four Years

Nature of the Project	Duration Year From to	Title of the project	Name of the funding agency	Total Grant		Total grant (₹) received till date
				Sanctioned (₹)	Received (₹)	
Minor Projects	01-03-2006 to 28-02-2008	Dynamics of the Status of Women among the Tribes: A Case Study of the Lepchas	UGC	70,000	70,000	70,000
	01-03-2009 to 31-08-2010	Social Unrest among the Lepchas: Causes, Consequences and Possible Solutions	UGC	82,000	82,000	82,000
	01-03-2013 to 31-08-2014	Intra-Tribe Disparities and Deprivation of Marginal Tribes: A Case Study of Lepcha Tribe of West Bengal	UGC	87,500	87,500	87,500
	01-03-2013 to 01-09-2014	Development of Education in Kalimpong of West Bengal with special reference to four girls schools	UGC	1,30,000	1,30,000	1,30,000
	Since April, 2014	Studies in Nepali Drama of Darjeeling District in Context Post-independence	UGC	1,50,000	1,00,000	1,00,000
	2009-2011	Diversity of Orthoclad Midges (Diptera: Chironomidae : Orthocladiinae) of The Darjeeling - Himalayas of West Bengal	UGC	82,000	82,000	82,000
	24-02-2011 to 11-09-2011	Awareness Campaign for School students in Rural areas of Kalimpong on Biodiversity Conservation by Indoor and Outdoor Activities	RVSP/ DST, NEW DELHI	4,40,000	4,40,000	4,40,000
Major Projects	NIL	NIL	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL	NIL	NIL
Students' research projects	NIL	NIL	NIL	NIL	NIL	NIL
Any other (specify)	NIL	NIL	NIL	NIL	NIL	NIL

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- Computer access with internet connectivity at the Staff Lab, each lab-based departments, BBA Department and Library,
- Good library service.
- e-library facility through INFLIBNET,
- Published papers of the faculty made available in the library,
- Well equipped Geography Department.
- Wi-Fi facility at BBA and Geography Departments and Library.
- Some selected teachers with statistical softwares such as SPSS, Eviews, and Statistica carry on econometric analysis and assist other scholars of the campus.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Infrastructural upgradation is the priority of the institution to fulfill the needs of researchers especially in the new emerging areas of research. The college authority assigns responsibility to the Academic and Research Committee to chalk out such needed facilities. It has undertaken the following strategies:

- to subscribe more journals and magazines for various disciplines.
- to purchase more computers for the Library and Staff Lab.
- To provide laptop to individual teachers in addition to the present departmentwise arrangement.
- to introduce Central WI-FI facility for the whole campus,
- to upgrade laboratories
- to inspire the faculties to apply for research projects, workshops, etc.,
- to organize more interdisciplinary interactive classes by eminent scholars,
- to apply for interdisciplinary seminar and research projects, and
- to initiate for application of SAP to the UGC for the institution.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

The fund that the institution received from the UGC and other government agencies is fully used for purchasing computers, laptops, LCD projectors, smart boards, green boards and audio systems, books, instruments and equipments. The grant for the library building has been used to construct library building.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The students of the undergraduate college have very limited access to laboratories outside the campus. The institution has an understanding with Rotary Club of Kalimpong by which students access ICT facilities in the Rotary Centre. The students can also avail library facility of Nepali Sahitya Adhyayan Samiti by way of an understanding of the college with the Samiti. Students of the Department of Geography, Botany and Zoology conducted field studies as part of their syllabi. Some of the other departments also organize field studies as a part of academic excursion every year. The faculty members have access to research laboratories and library of North Bengal University. The Head of the institution supports the faculty members for the purpose.

3.3.5 Provide details on the library/information resource center or any other facilities available specifically for the researchers?

- A Central and the departmental libraries.
- Computer access with internet connectivity.
- SPS software,
- INFLIBNET,
- Copies of publication of the faculty
- Laboratory equipments and instruments.

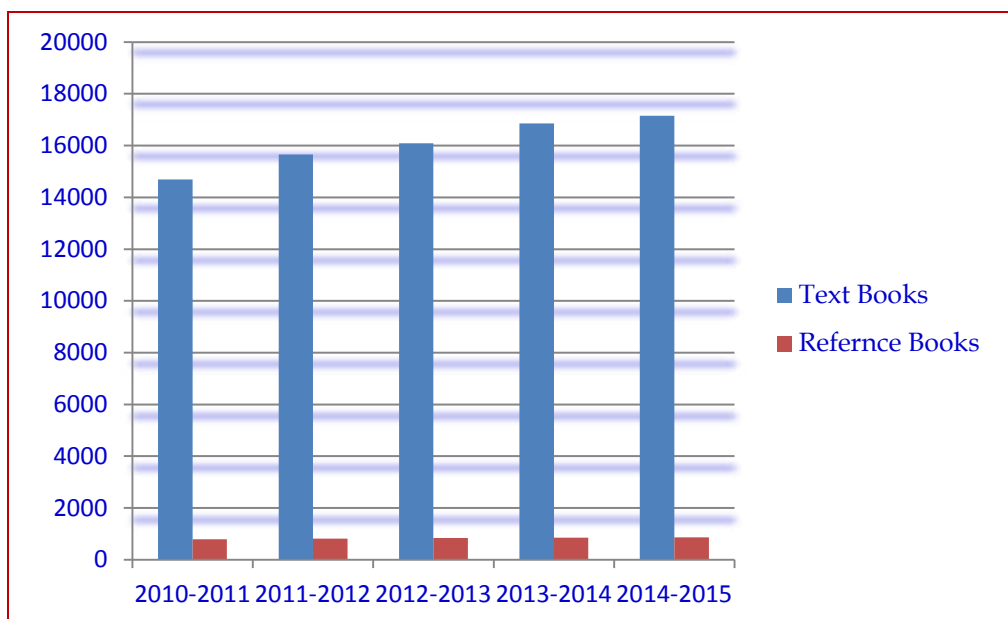


Figure-3.3.5: Number of Text and Reference Books at Central Library over years.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, newtechnology etc.

The College is contemplating to initiate collaborative research. The institution has developed research infrastructure through the UGC/ Government fund, which are of collaborative nature.

- New Library Building
- Smart Classrooms,
- Staff Computer Lab,
- LCD Projectors, and
- Audio Systems.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

*Patents obtained and filed (process and product):

NIL

*Original research contributing to product improvement:

NIL

*Research studies or surveys benefiting the community or improving the services

Table-3.4.1:Completed and ongoing Ph.D. Programmes of the Faculty Members

Department	Faculty Name	Research Title	Registration Year	Completion Year	University
Economics	Dr. Dulal Ch. Roy	Dynamics of Social Formation among the Lepchas		2004	NBU
	Mr Gopal Ch. Mandal	The Role of Agricultural Diversification in Rural Development: A Case Study of the Mountain Livelihood System in the Himalayan Region of West Bengal	Oct, 2012		NBU
	Ms Yojana Kharka	Rural Livelihoods and Its Challenges in Hill Area: A Study in Darjeeling District of West Bengal	2012		VBU
English	Ms. Sarmila Paul	Politics of Translation: With Reference to Selected Short Stories of Mahasweta Devi	Dec.2012		K.U.
Geography	*Dr. S. Mondal	Sex Structure in North Bengal Human Population		2009	NBU
History	Mrs. Devi Chhetri	Education in Kalimpong Hills since inception history and current status	08.09.2015		NBU
	Dr. Pravat Roy	Subhas Chandra Bosu Ebong Banglar Rajneetite Tanr Bhumika O Prabhav 1912-45 (Subhas Chandra Bose and His Role and Impact on Bengal Politics 1921-45)		2015	RBU
Nepali	Dr. Mamta Lama	Nepali ra Hindi ka Yatharbadee Upanyashharuka Tulnatmak Adhayayan		2007	NBU
	Mr. Sanjay Bista	Darjeeling Ka Nepali Kathama Jatio Chetnako	15.05.2013		NBU
Philosophy	Dr. Ananda Pramanik	Concept of Causality: Some Classifications		2002	NBU
Political Science	Dr. R.P. Dhakal (Principal)	Organisation and Management of Rural Development		1993	NBU
Hindi	Dr. S. L. Yolmo	Jaishankar Prasad Ki Kahakio Ka Shastriya Adhayan	1991	1993	VBU
	Mr Mantoo Kr. Shaw	Nagarajun ka sahitya : loksanskriti aur vichardhara	June, 2012		CU
Botany	Dr. J.S. Pradhan	Polyembryonyin Darjeeling Orange and Other Citrus Species in Relation to Disease Resistance and Mass Propagation of Disease Free Quality		1994	BCKV
	Dr. M. Bhattacharya	Micropropagation, diversity study and detection of		2014	NBU

		antioxidants in some medicinal zingibers			
Zoology	Dr. M. L. Acharya	Diversity of plankton and ichthyofauna of the river Teesta and Relli in relation to limnochemistry in the Darjeeling Himalaya of West Bengal	Oct, 2012	2014	NBU
	*Dr. N. Das	Systematics and Biology of two Chironomine Genera <i>Chirononus</i> Neigen and <i>kiefferulus</i> goetgsebuer from Eastern Himalaya (Diptera: Chironomidae)		2014	BU
Chemistry	Mr. S. Saha	Synthesis, characterization, physiochemical properties, biological activities of ionic liquids tagged Schiff bases and its transitional metal complexes			NBU
Physics	Dr. A.K. Ghorai	On The Theory of Electron Transport in Semiconductor at Low Lattice Temperature		1995	JU
Commerce	Mr. M. Dasgupta	Sustenance of Microfinance in Darjeeling Hills	A/F		NBU
	Mr Yogendra Kr. Prasad	Retail investors portfolio management	June-2014		NBU

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Most of the research projects of the faculty are directly associated with the local social issues, resources and environment. They try to explain possible means of improving livelihood by using local resources.

*** Research inputs contributing to new initiatives and social development**

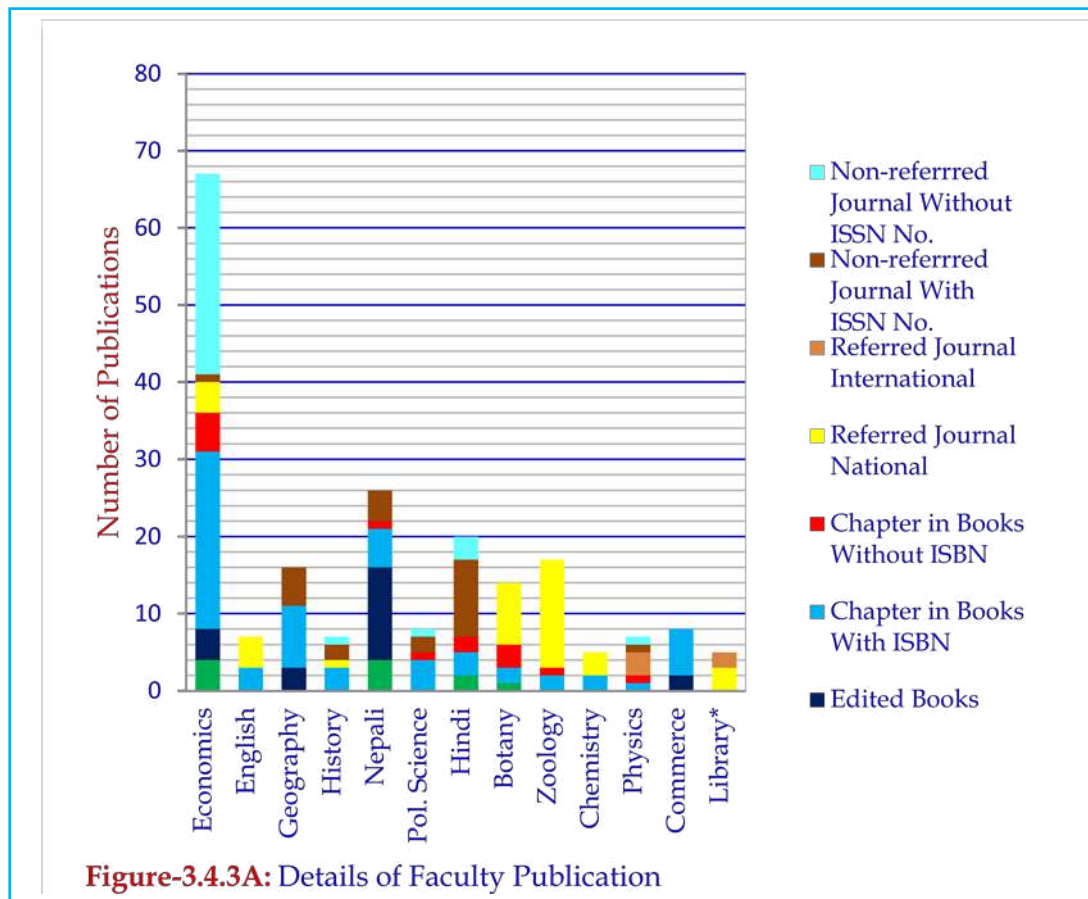
Yes, the details are already given in the sections 3.5 on Consultancy and Workshops (3.1.6).

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Currently the institution has not published any research journal, but it aspires to publish a peer reviewed research journal.

3.4.3 Give details of publications by the faculty and students:

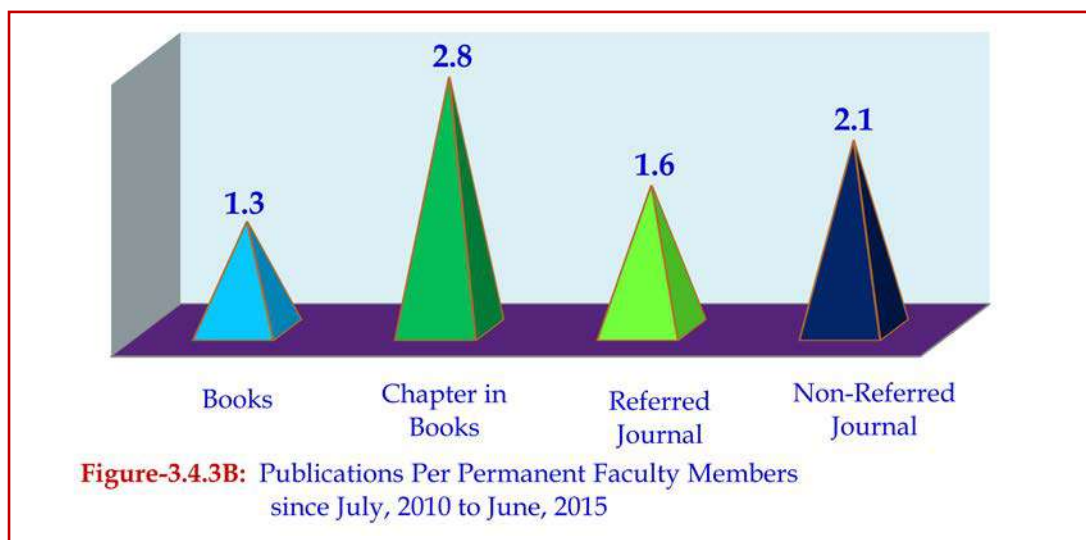
The details of publications of each faculty are listed in the Departmental Evaluation Profiles.

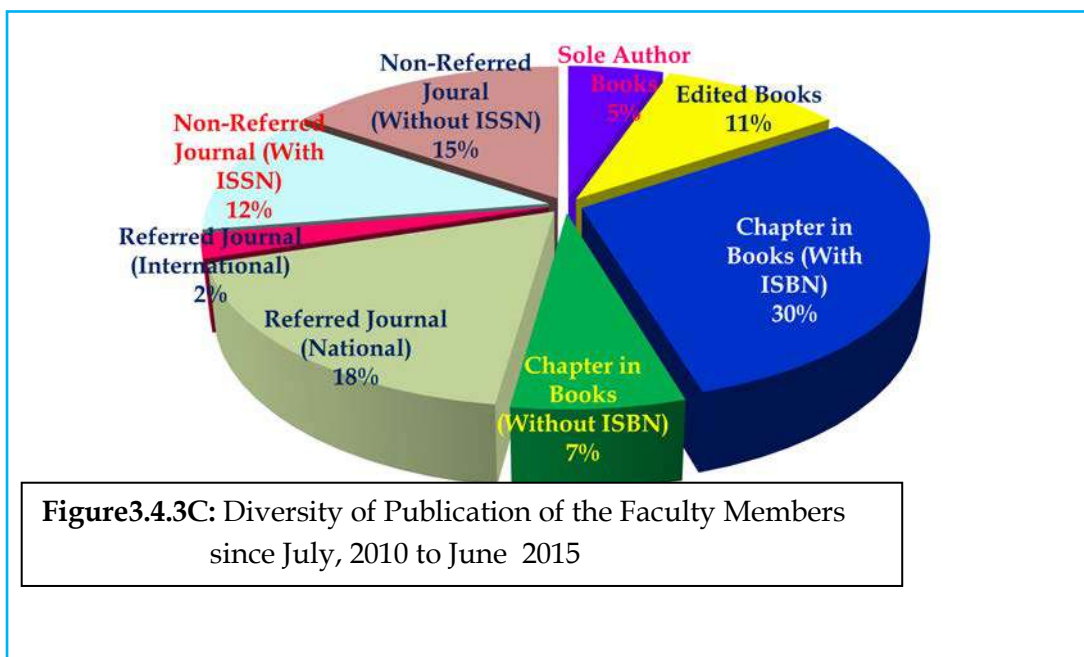


* These are publication of the librarian; the college does not have a separate Department of library Science.

***Publication per faculty**

The 27 permanent faculty members, on an average annually published 2 papers. The compositions of such papers are shown in Figures-3.4.3B and Figures-3.4.3C.





*Number of papers published by faculty and students in peer reviewed journals (national/international) publications:

42 (total); 1.6 per faculty, which is 18 percent of total

*Chapter in Books:

76 (total); 2.8 per faculty which is 37% of total publications

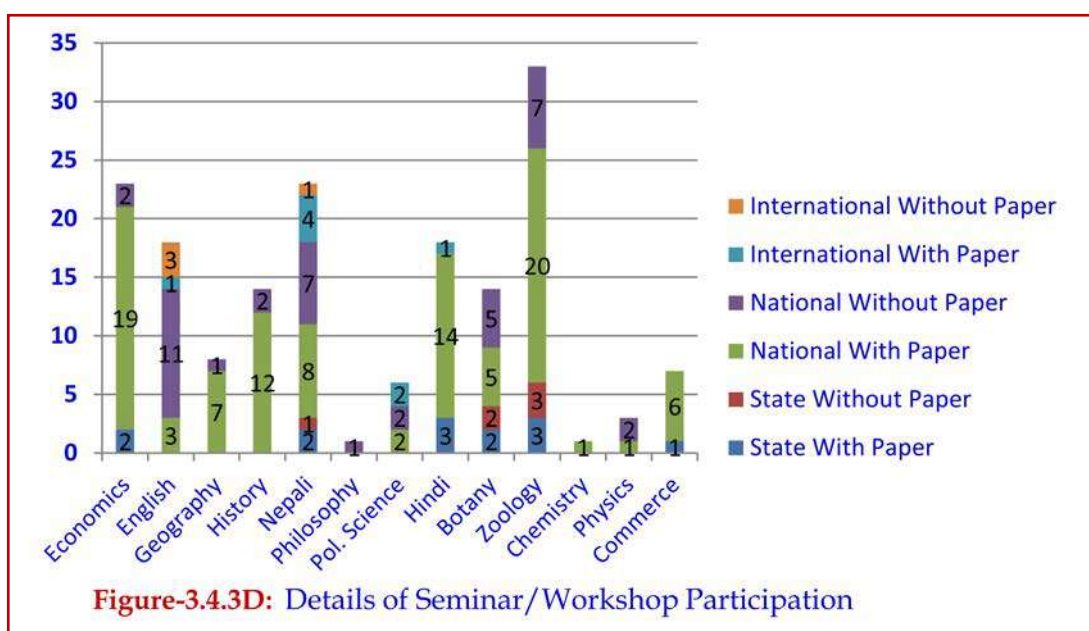
*Books Edited:

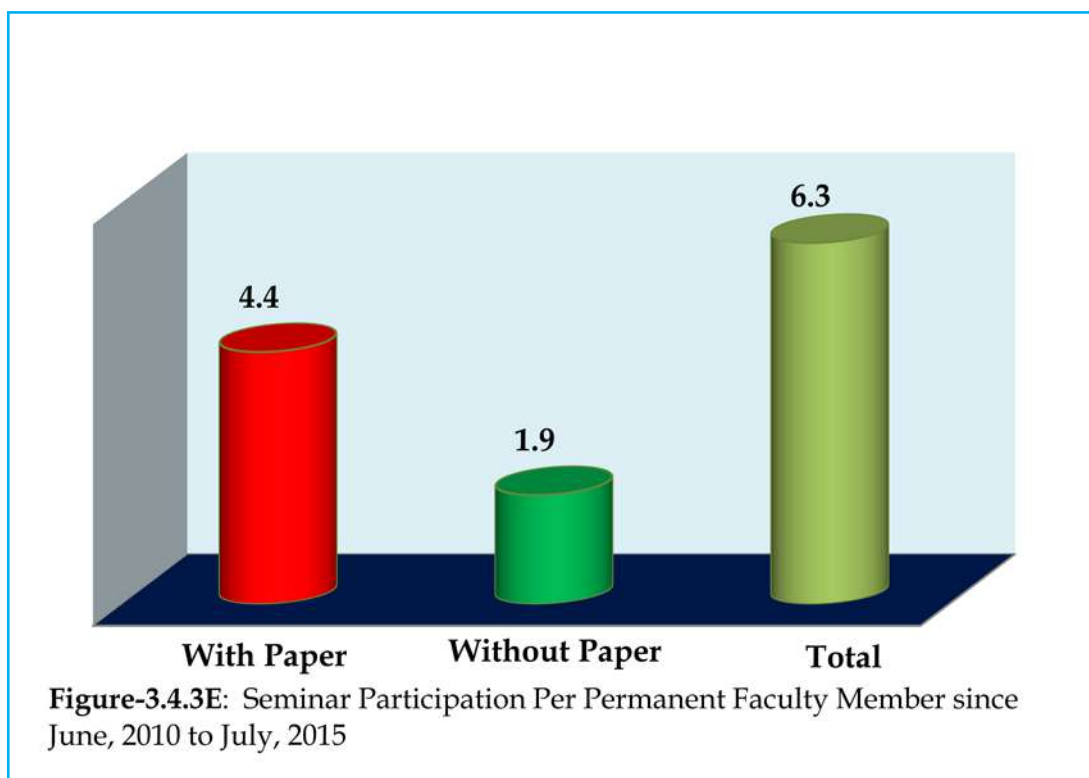
23 (total) which is 11% of total publications

*Books with ISBN/ISSN numbers with details of publishers:

17 (total) which is 8% of total publications

Seminar/Workshop Participation





The faculty on the average annually participated in two National and International Seminars of which 70% presented papers. The 30% participated without paper.

3.4.4 Provide details (if any) of

*research awards received by the faculty:

During this period Ph.D. degrees were awarded to four faculty members (please see section 3.4.1)

* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally:

NIL

*incentives given to faculty for receiving state, national and international recognitions for research contributions:

Ms. S. Paul, Dept. of English was selected as the best paper presenter in an International Seminar.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

For establishing institute-industry interface, the institution undertakes multiple strategies as follows:

- Career Counseling: The Career Counseling Committee with collaboration of the Commerce and BBA Departments conducts Career Counseling Programmes every year. The students of the institutions, particularly the students of the BBA and Commerce, participated in such programmes on various career options. They have been exposed to programmes and placements drives of NIPM, New Delhi, INMANTEC, Gurgaon, AILLM, Kolkata, IMED Siliguri and ICFAI, Gangtok.
- The BBA Department organizes Campus Interviews every year with WIPRO, AVIVA and Indusind Bank etc. Two to three students were selected each year.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution encourages the faculty for utilizing their expertise in consultancy.

The available expertise are publicized through

- a) organizing seminar and workshops where the experts present paper, acts as resource person and interact with other scholars, and
- b) granting leave to them to participate in seminar, workshop and conference organized at other institutions, and
- c) encouraging them to publish papers.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The institution encourages the faculty to utilize their expertise and available facilities for consultancy services through the following measures:

- granting on duty leave whenever the faculty is involved in consultancy services,
- adjustments of classes if faculty is involved in consultancy service,
- involving the faculty in different committees as well as in other units such as NSS, Eco-club, etc.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The consultancy is just being facilitated; therefore these are taking place at the individual levels modestly.

- Dr. J.S. Pradhan, HOD, Dept. of Botany, has trained Mrs Deeta Pradhan, Shanti Kunz Nursery, Kalimpong, in tissue culture of *Anthurium* sp. in 2011 and 2012.

- Dr. J.S. Pradhan, HOD, Dept. of Botany along with Dr, J. P. Pradhan who performed Chemical analysis, provided consultancy service through Microbiological analysis of water to Public Health Engineering Dept., Neora Valley Project, Kalimpong, West Bengal in 2011 and 2012.
- Dr. J.S. Pradhan, HOD, Dept. of Botany has taught ethno-Botany to a USA students during their trip to Kalimpong, India for two days.
- Prof. M. Chhetri, Department of English, provided consultancy service to 18-20 students of Pitzer College, USA, to prepare their under graduate thesis for four semesters in this period during their trip to Kalimpong. She taught them on **History of Kalimpong** and she took eight classes for them.
- Dr. Rajendra P. Dhakal, the Principal, provided consultancy service to 8-20 students of Pitzer College, USA who have one semester on Cultural Studies in Kalimpong. He took classes and guided these students for their study.
- Dr. D.C. Roy, HOD, Department of Economics, provided consultancy service to the Government of Sikkim for preparing Status Report on Lepchas in connection to Primitive Tribal Group.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The institution has not yet formulated any policy on sharing of consultancy income between the faculty and the institution. Since these efforts are at the initial stages, the college allows the faculty to continue with the practice of accepting the honorium individually. The consultancies carried out by the faculties do not involve huge sums.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college is the nodal centre for spreading higher education in the locality. The students voluntarily participate in the NCC, NSS and Eco-Club of the institution and perform socially relevant multiple activities and programs. They work under the supervision and guidance of the concerned faculty. Thus, the students create a bond between the institution and the community.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?

Various committees consisting of the staff and students are one of the instruments to track students' social activities. The linkages of the college with the Rotary Club, Nepali Sahitya Adhyayan Samiti, Kalimpong Sports Association etc. are also the sources of information. The Alumni Association and Kalimpong College Facebook also help the institution to track students' involvement in various social activities. In addition to these, Students' Union is one of the important sources of tracking students' activities. It is the intermediary between the students and college administration. It assists the students to understand their own community; its functioning, strength and weaknesses, needs, problems and strategies to be taken to solve the problems of the community.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institution prioritizes to enhance its quality and performance based on the stakeholder perception on this concern. The Principal-Guardian meet, Principal-Student meet, Principal-Student Union Meet, the Principal-Alumni interaction as well as student evaluation reports on faculty, administrative and library staff are some of the means through which the institution collects information on stakeholders' perception on the overall performance and quality of the institution. The comments and suggestions provided by the different bodies are seriously taken into consideration.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The faculty coordinators of NSS, NCC, Eco-Club in association with college administration, seniors and enthusiastic volunteers and student representatives plan the yearly programme. They organize the programs involving all volunteers of the respective units.

Details of Programmes Executed by NSS, NCC, Eco-Club during last four years

National Service Scheme

- On 12th May, 2010, NSS organized awareness programme on

superstition in Chota Bhalukhop village, Kalimpong. The programme emphasized the need to remove superstitions. It was also an attempt to create scientific temperament among the people and urged them to fight the diseases with modern medical aids.

- On 12th December, 2010, NSS in collaboration with FOSEP, Darjeeling, conducted an awareness programme entitled 'RELLIMAI BACHAW ABHIYAN'. It campaigned to save Relli river watershed.
- On 2nd October, 2011, NSS observed 'Communal Harmony Day' and discussed Mahatama Gandhi's philosophy of 'Ahimsa' in the campus.
- On 7th April, 2012, NSS visited Alainchikhop village to celebrate 'World Health Day' and to make the community aware of ill effects of AIDS and smoking.
- On 20th February, 2013, NSS met the people of Relli and Pala, adjoining the Relli River, to make them aware of saving the precious biodiversity of aquatic flora and fauna in the river.
- On 10th March, 2013, NSS organized an awareness programme on drug addiction and AIDS at Pagang Gumpa High School, Kalimpong.
- On 24th September, 2014, NSS celebrated NSS Day in the campus and discussed about the responsibilities and duties of the students to build a healthy social environment.
- On 1st December, 2013 and 2014, NSS in collaboration with 'RED RIBBON CLUB' observed 'World AIDS Day' in the campus to make the young generation aware about AIDS and safety measures to be adopted.
- Every year on 5th June, 'World Environment Day' is celebrated by NSS in and around the college campus.

Table-3.6.4A:Year-wise budget of the NSS unit

Year	Fund Received (₹)	Fund Spent (₹)
2010-2011	22,500	22, 500
2011-2012	--	--
2012-2013	--	--
2013-2014	--	--

National Cadet Corps

2011

Table-3.6.4B: Attendance in Programmes and Camps of NCC students in 2011

Programme	Venue	Date	Cadets Number
Governors Medal, RD camp	New Delhi	—	1

Youth exchange programme	Nepal	—	1
State level TSC I, II camps	Kolkata	6-25 th Sept.	2
All India officers attachment camp	Chennai,	21.9.10-2.10.10	1
All India trekking	Jammu	—	2
Inter Group RDC Competition	Kolkata	—	3

2012

Table-3.6.4C: Attendance in Programmes and Camps of NCC students in 2012

Programme	Venue	Date	Cadets Number
Republic Day Camp	New Delhi	—	2
Youth Exchange Programme	Bangladesh	—	1
National white water rafting camp	—	—	10
All India trekking, from	from Sukna to Mirik	—	5
Inter Group RDC Competition	Kolkata	—	4
Uttar Kashi Mountaineering course	—	—	2
National Integration camp	Sukna	—	3
Republic Day camp	New Delhi	26 th Jan	3
All India white water rafting at Singtam	Sikkim,	24.12.2011 - 3.01.2012	6
Special National Integration Camp	Andaman	5.2.2012 - 25.2.2012	4
Medical attachment camp	Darjeeling	6.2.2012 - 18.2.2012	4

2013

Table 3.6.4D: Attendance in Programmes and Camps of NCC students in 2013

Programme	Venue	Date	Cadets Number
Inter group RD competition	Kharagpur	3.11.2012-12.11.2012	5
Pre-RD camp I,II, III, IV, Kharagpur	Kharagpur	16.11.12 - 26.11.12; 29.11.12 - 6.12.12; 7.12.12 - 16.12.12	1
Republic Day camp	New Delhi	—	1
All India Trekking	Golmore, Jammu	1.3.13 - 10.3.13	4
White water rafting camp	Tribeni, Sikkim	20.12.12 - 29.12.12	10
Hospital Attachment camp	Lebong	20.2.13 - 3.3.13	3

2014

Table-3.6.4E: Attendance in Programmes and Camps of NCC students in 2014

Programme	Venue	Date	Cadets Number
State level TSC camp	Kharagpur	12.8.13 - 21.8.13	2
RD Demonstration camp	Fort William, Kolkata	12.8.13 - 21.8.13	2
Officers attachment camp	Chennai	16.9.13 - 25.9.13	1
Thal Sena camp	New Delhi	25.9.13 - 12.10.13	2
Pre-RD Camp I,II,III	Kharagpur	—	2
All India Karwar Trekking	Kerala	13.1.14 - 20.1.14	3
All India National Integration Camp	Mysore	16.12.13 - 27.12.13	8
All India Army Attachment camp	Salugarah, Siliguri	16.12.13 - 30.12.13	6
All India white water rafting	Sikkim	23.1.14 - 2.2.14	9
Hospital attachment camp	Tribeni, Kalimpong	2.2.14 - 16.2.14	8
Special National Integration Camp	Lakshwadeep,	17.4.14 - 30.4.14	2

2015

Table-3.6.4F: Attendance in Programmes and Camps of NCC students in 2015

Programme	Venue	Date	Cadets Number
State level TSC I Camp	Kharagpur	19.7.14 - 28.7.14	4
State level TSC II camp	Kharagpur	1.8.14 - 10.8.14	2
State level TSC III camp	Kharagpur	12.8.14 - 21.8.14	4
All India Para Sailing	Agra	1.9.14-25.9.15	1
All India National Integration camp	Bodh Gaya	8.10.14 - 19.10.14	4
All India Trekking	Uttarkhand	1.9.14 - 17.9.14	2
All India TSC Camp	New Delhi	—	1
All India Para Sailing	Gaya	1.12.14-1.12.14	1
State level Pre-RDC camp I, II, III	Kharagpur	Sept., Oct., Nov. 2014	2
NCC Day camp	Kolkata	8.11.14 - 14.11.14	4
State level hospital attachment camp	Lebong,	9.2.15 - 21.2.15	4

Blood Donation and Grouping Programme

Table-3.6.4G: Year-wise Blood Donation Camp and Donator Account of NCC Department

Year with Date	Number of Donators	Fund Provided by College
23th November, 2015	60	Yes
13th October, 2014	56	Yes
13th December, 2013	52	Yes

Table-3.6.4H: Year-wise Blood Grouping Programme of NCC and Zoology Department

Year with Date	Number of Stakeholders	Assistance Provided by College
11th August, 2010	232	Zoology Laboratory
27th August, 2011	211	Zoology Laboratory

Eco-Club

- Eco-Club conducted Floristic survey of Rishi Bankim Chandra Park, Kalimpong, on 15/3/11 - 20/9/11. It tried to prepare a biodiversity list of the campus area on 26 and 27th November, 2014.
- Eco-Club organized awareness campaigns in collaboration with RVPSP, DST, Govt. of India, for the rural school students between 10/3/11 - 12/3/11 at Jaldhaka High School on biodiversity conservation; between 29/4/11 - 1/5/11 at Shankar Higher Secondary School on vermi-composting and its use and mass production of nucellar seedlings of oranges; between 4/6/11 - 6/6/11 at Bagrakote Higher Secondary School on environment degradation factors; between 19/8/11- 21/8/11 on biodiversity conservation; and between 9/9/11 - 11/9/11 at Lava High School on biodiversity conservation, Current environment issues and Landslides-threat to biodiversity of Himalayan region .
- Eco-Club took part in a cleaning and plantation drive in the college campus on 16/8/11 and 24:09:2013.
- On 12:11:2013, Eco-Club participated in cleaning the campus along with adjacent park and natural spring water source.
- On 7.12.2014, Eco-Club performed Biochemical test of potable water by taking water samples from nine local *jhoras*.
- On 10.12.2014, Eco-club went on a cleaning as well as fixing of the name boards of plants and quotations for the people to read and learn about environmental and scientific names of the plants.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

- The coordinators of such extension units encourage the students to get involved in such units.
- The college administration granted leave to the students for participation.
- Certification of participation is conferred to the students,
- Monetary incentives are provided to the NCC and NSS students.
- The students are satisfied with the NCC activities.
- The students get motivated to participate in such activities and they get a sense of delivering selfless service to the people.
- The students can enrich their subject knowledge through involvement in such activities.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The Department of Geography conducts surveys on diverse socioeconomic issues in the region every year as part of their curriculum in the locality and the other areas of the region. After collecting information the department analyses data and prepares project reports using tabular and graphical representation. It derives sex-ratio, literacy, education level and occupational diversity over caste, gender and multiple income groups. It discusses problems and recommendations for improving the living standard of the different sections of people in society in the report. The detailed survey report of the Department of Geography is shown in Table 3.6.6.

Table-3.6.6: Field Studies of Geography Department Honours Students

Date	Study Area	No. of Students	No. of Households
29.10.2010 – 2.11.2011	Lolegoan Khasmahal, Lava, Darjeeling.	26	150
25.02.2012 – 8.02.2012	Sillery Busty, Pedong, Kalimpong, Darjeeling	16	138
18. 02.2013 – 1.02.2013	Dalep Khasmahal, Pedong, Kalimpong, Darjeeling	06	105
07.12.2013 – 0.12.2013	Aritar, Ward No. - 4, Eastern Sikkim.	19	142
02.12.2014 – 5.12.2014	Pabringtam Khasmahal, Kalimpong, Darjeeling	19	152

The Science exposure programme by the College held on 17th and 18th September, 2012, provided an opportunity to the under-privileged section of students of nine local schools to visit the campus and its laboratories. They interacted with teaching faculty and had meaningful learning experiences. The cost of the program was borne by the College.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The primary objective of the extension activities is delivering social services to the community. The extension/ out-reach programmes of the NSS, NCC and Eco-Club inculcate values, generate skills in the students as well as make them socially oriented. They become aware of the local social issues and local resources. Through such activities a sense of social responsibilities is developed. The students also learn to deal with different kinds of social situations. The Eco-Club of the college conducts biodiversity survey of the college campus and adjacent Rishi Bankim Chandra Park. These kinds of activities help the students to relate their knowledge to the syllabus making their academic experience meaningful and relevant to their real life situation. Various activities through NCC also instil a sense of social responsibility among the students. These also help them in becoming a good citizen.

3.6.8 How does the institution ensure the involvement of the community in its reachout activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The involvement of the community is ensured by the institution through the following NSS activities and programmes:

- Villagers were involved in the Awareness programme on superstition,
- Programme on 'RELLIMAI BACHAW ABHIYAN' was conducted with the support of the neighbourhood of Relli river basin near the Relli-Mukti Bridge.
- Awareness programme was organized with the help of the local people for preserving the biodiversity in the river Relli,
- Awareness programmes on the menace of drug addiction and AIDS was undertaken with the help of the local youths.

It is also ensured by the institution through the following Eco-Club activities and programmes:

- Livelihood enhancement programme was organized with the support of the local club.
- Cleaning programme in and around the college campus involving the neighbourhood.
- Testing the water quality of local *jhoras* was done involving the staff of the Public Health Engineering Department, Kalimpong.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The constructive relationships have developed with the following institution for working on various outreach and extension activities:

- RED RIBBON CLUB, Kalimpong,
- Shankar Higher Secondary School, Sinji, Kalimpong,
- Pagang Gumpa High School, Algara, Kalimpong,
- Lava High School, Lava, Kalimpong,
- Ramlal Dahal High School, Topkhana, Kalimpong,
- Dalapchan High School, Algara, Kalimpong,
- Janta Jr. High School, Algara, Kalimpong,
- Sansher High School, Algara, Kalimpong,
- Gitdabling High School, Gitdabling, Kalimpong,
- B. M. High School, Lava,
- MSK, Kuwapani, Lava, Kalimpong
- Jaldhaka Higher Secondary School, Jaladhaka, Kalimpong,
- RVPSP, DST, Govt. of India
- FOSEP,
- NCC, 5 Bengal Battalion Unit.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

No, the College has not received such awards.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives- collaborative

research, staff exchange, sharing facilities and equipment, research scholarships etc.

The research works, projects, seminars are carried out by the faculty by applying for grants to multiple funding agencies such as UGC, CIIL, RVPS. During the period the following collaborative research projects/schemes were carried out in the institution:

- The institution in collaboration with **National Literacy Mission CIIL, Mysore**, conducted a three-day Workshop on **'Orientation Programme for translation in Nepali for School & College Teachers'**.
- The Botany Department in collaboration with Bioinformatics Facility, NBU, conducted a one-day capacity building workshop on **'Bioinformatics'**.
- The Zoology Department of the college in collaboration with the Zoology Department, NBU, conducted a one-day capacity building workshop-cum-Training Programme on **'Ornamental Fishery'**
- The Economics and Commerce Departments in collaboration with Netaji Institute for Asian Studies organized UGC sponsored National Seminar on **'Interdisciplinary Approach to Resource Management in Eastern Himalayan Region: Human and Natural'**.
- The Economics and Commerce Departments of this institution in collaboration with Centre for Mountain Dynamics, Pudung, Kalimpong, organized a two-day UGC sponsored National Seminar on **'Microfinance Initiative, Inclusion and Impact in India and Sustainability of SHG as Poverty Alleviation Programme'**

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college does not have such arrangements.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

Infrastructure

- The institution in collaboration with the Rotary Club of Scotland, namely RC of Kelso, Selkirk and Castle Douglas, RI Dist 1020, Scotland along with Rotary Club of Kalimpong and the Rotary

Foundation built Rainwater Harvesting & Sanitation Project in 2012 in the college campus.

- The institution collaborated with Kalimpong Rotary Club to facilitate internet access to all students of the institution.
- The college has an understanding with Nepali Sahitya Adhyayan Samiti, Kalimpong for the use of its library by the students of Kalimpong College.

Counseling

- The Counseling and Placement Cell (Committee) in collaboration with the Commerce and BBA Departments regularly conducts Career Counseling Programmes with the personalities from several industrial/service units such as NIPM, INMANTEC, AILLM, etc.

Placement

- The BBA department of the college in collaboration with WIPRO, AVIVA and Indusind Bank organized campus interview in the institution.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Table-3.7.4: Seminar Organized by Different Departments during Last Four Years

Sl. No.	Organised by	Topic	In collaboration with	Resource persons	Year
1	Economics and Geography Departments	Inter-disciplinary Approach to Resource Management in Eastern Himalayan Region: Human and Natural'	Netaji Institute for Asian Studies, Kolkata	1. Prof. Jeta Sankrityana, Dept. of Economics, NBU; 2. Prof. Rajat Subhra Mukherjee, Dept. of Sociology, NBU; 3. Prof. Rahim Mandal, Dept. of Anthropology, NBU; 4. Prof. Anil Bhumali, Dept. of Economics, NBU; 5. Prof. Dyutish Chakraborty, Dept. of Political Science, NBU; 6. Prof. Sushma Rohatgi, Dept. of Geography, NBU; 7. Prof. Bharat Chandra Saha, Dept. of Genetics and Plant Breeding, UBKV; 7. Prof. Desai, Dept. of Ecology and Environment, Netaji Institute for Asial Studies, Kolkata; 8. Prof. Pranabes Sanyal, Presidency University, Kolkata; 9. Prof. Arbinda Ghosh, Former Prof., Dept. of Geology, Jadavpur University, Kolkata; 10. Dr. R.P. Dhakal, Principal, Kalimpong College; and 11. Dr. R.B. Bhujel, Principal, Cluny Women's College, Kalimpong	2012
2	Economics and Commerce Departments	Microfinance Initiative, Inclusion and Impact in India and Sustainability of SHG as Poverty Alleviation Programme	Centre of Mountain Dynamic, Pudung, Kalimpong	1. Prof. Samarandra Nath Dhar, Dept. of Commerce, NBU; 2. Mr. R.K. Thanvi, DGM, West Bengal Regional Office, NABARD; 3. Mr. C.S. Ghosh, CEO & MD Bandhan Microfinance Institution; 4. Mr. Patrik Sada, Finance Secretary, GTA, Darjeeling; 5. Ms. Gayatri Thapa, DRDC, Darjeeling; 6. Prof. Dipti Prakash Pal, Prof. of Emeritus, Kalyani University; 7. Dr. Maniklal Adhikari, Dept. of Economics, Burdwan University; 8. Mr. Niladri Sekhar Mukherjee, MD, MESP, Jharkhand; 9. Ms. Anindita Bhowmik; 10. Prof. Joy Sarkar, Dept. of Commerce, NBU; 11. Mr. Yusuf Simik, Mr. Nayan Pradhan and Ms. Norden Pemba Hishey, Centre of Mountain Dynamic, Kalimpong	2012

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated-

No formal MoUs and agreements have been signed.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The Institution is making efforts to establish such linkages. Asstt. Prof. Manojit Dasgupta, coordinator of BBA, in consultation with the administration, tries to contact the industrial units for career counseling and campus interview of the students. As a result, some kind of informal linkage is established between the institution and the industrial units. Nevertheless, the college inspires the coordinators of its three extension units, i.e., NCC, NSS and Eco-Club, to approach the local clubs, NGOs and other funding agencies to set up collaboration and linkages for smooth functioning of their extension activities and programmes. The college, especially the Principal, continually encourages its faculty to develop linkages and collaborations with multiple Research Institutional bodies such as UGC, ICSSR, CIIL, etc.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include:

Many teachers of the institution acted as resource persons in seminars and workshops. For instances, the Principal, Dr. Rajendra P. Dhakal, acted as resource person in two National Seminars organized in South Field College, Darjeeling and Namchi Government College, Sikkim. He also was the resource person in two national seminars held in the institution. He visited USA in US Studies Programme 2010 in July-August 2010.

Dr. D.C. Roy, HOD, Economics, also acted as resource person in multiple seminars organized in the region. Associate Prof. M. Chhetri, acted as resource person in a National Seminar organized in the South Field College. Many of the faculty members are frequently invited to act as experts by schools and colleges for interviews.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**4.1 Physical Facilities****4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

Governing body is the apex body of the college which formulates policies and plays an active role in executing and monitoring them. Various committees of the college suggest their recommendations about the necessity of infrastructure in different areas. The G.B. at the highest level takes final decision in framing policies and executes them as per the need and the availability of fund. In executing and monitoring the work, the Governing Body entrusts responsibilities to different committees like - Finance Committee, Academic and Research Committee etc.

There are two basic sources of fund for financing the creation and enhancement of infrastructure in the college. They are: a) external sources available from Government of West Bengal, UGC, GTA, MP fund and MLA fund; b) internal sources i.e. fund generated by the college from student fees.

The Golden Jubilee Central Building was constructed from the College fund with an area of 1207 sq.m. It was inaugurated by Dr. Harka Bahadur Chhetri, Local MLA and a member of the Alumni, on 13.03.2012. The ground floor is used for smart classroom and IGNOU center while the 1st floor is used for Management Studies Center where all three self financing courses BBA, TTM and Communicative English are taught. The second floor is used as administrative office including Principal's Chamber and it has a meeting room. The plan and estimate of two more floors for multiple purposes classrooms and conference room has been submitted to GTA.

The foundation stone of the library building was laid by Prof Bratya Basu, the then Hon'ble education minister, Govt. of West Bengal on 13.03.2012 and Prof. Tanka Bahadur Subba, Hon'ble Vice-Chancellor of Sikkim University, also a member of the Alumni, inaugurated the Library Building on 26.06.2015. The three storied building covering 733 sq. m has been funded by the Higher Education Department, Government of West Bengal.

The steps linking the old college building and the new one have been constructed from the MLA development fund on 09.10.2013. The proposal of the construction of a canteen and college gate parking facility will be taken up soon as the grant for these have been sanctioned by GTA.

UGC fund is used for, up gradation of laboratories, fire extinguisher, over head projectors, laptops, and computers and library books.

The College management upgrades and maintains other infrastructure like painting the building, maintenance and repair works, development and purchase of laboratory equipments and chemicals, furniture, maps and charts etc. All infrastructures available in the College are used and properly maintained by the teaching and non-teaching staff and the students with due care and responsibility.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities- classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

- **Classroom:** We have 23 spacious classrooms with proper lighting and audio facilities. Rooms are airy and properly ventilated. We have seven large sized classrooms (Rooms 17, 26, 30, 31, 32, 33) and a Hall. They are also used for conducting examinations. These are also used by the commerce section in the morning shift.
- **Laboratory:** In addition to the general classrooms, the College has 14 separate well equipped laboratories/classrooms for Botany, Zoology, Chemistry, Physics, Mathematics and Geography department. These laboratories are used for conducting practicals, project works and also theory classes. The Botany department maintains herbarium of local flora in their laboratory. The numbers of rooms occupied by each practical oriented subject are: Botany (3); Zoology (2); Geography (2); Physics (1); Chemistry (4); Mathematics (2). All the laboratory rooms are equipped with LCD projectors, white boards, white screens and internet connectivity.
- **Computer Lab:** The College has two computer laboratories – one for teachers with three computers and the other for BBA students with 10 computers. Both the rooms are connected with internet facility.
- **Smart Room:** The College has one smart room with a smart board, projector, computer and sitting arrangement for 50 students.
- **Seminar hall:** The College hall is used for organizing seminars, workshops etc. and in normal times as a classroom. It can accommodate approximately 300 persons.
- **Botanical Garden (Space for Medicinal Plants):** A small area beside

Humanities building has been earmarked for planting and preserving medicinal plants. By now, the areas for the construction projects have been finalized enabling the college to earmark the area for medicinal plants. The College will be able to develop it soon.

The Botany Department has applied for a project for construction of medicinal garden with the Department of Forest, Government of West Bengal.

- **Tutorial Spaces:** The College has ten small sized classrooms with the capacity of 15-20 students which are used for tutorial and honours classes for Philosophy, Economics and Hindi.
 - **Animal House:** The College does not have any animal house.
 - **Internet Connectivity:** The College has 10 BSNL broadband internet connections. All the laboratory-based subjects have internet connectivity. Besides, Wi-Fi facilities are available in the Library, BBA and Geography departments, Office and Principal's Chamber.
- b) **Library:** The College has a three storied library building with an area of approx. 732 sq. m. The upper two floors are used for reading and storage with free entry for all teachers and students in all sections. The Library has a broadband internet connection and is a Wi-Fi zone. It is equipped with Cc Camera. It also has INFLIBNET facility.
- c) **Extra-curricular activities- sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.**
- **Sports Activities:** The College has a satisfying history on Games and Sports. The college has been the 4 times winners of the inter college football tournaments organized by the University in the last 15 years, and have also reached quarter final in 2012 and final in 2014 .We are the Volley Ball champions of the inter college volleyball tournament in 2013 organised by the Alumni Association of the College and 2014 organised by the University of North Bengal. Not having a play ground has not deterred our students. We have an understanding with the Kalimpong Sports Association for allowing our students to use the public ground. Recently the College has built a small volleyball ground. The College has one table tennis room. There is a Girls' Common Room. The College has a sports room with storage facilities

for sports items. A hall meant for indoor games is under construction and is expected to complete within the first quarter of 2016.

- **Gymnasium:** The College has no gymnasium. However, the College supports the students for developing sporting skills. Mr Susan Thapa and Ms Deepa Rai of our College have won several prizes in Karate Competitions. Mr Rosan Basore is the winner of national Tae - Kwon - Do competition. Miss Paril Lepcha won more than fifty medals in different categories of archery competition at the state and national levels. She is the brand Ambassador of Government of Sikkim and at present working in Kolkata Police. Mr Ravi Pradhan, an alumnus of the College is a body builder and presently is working as a supportive staff of the College.
- **Auditorium:** A small Hall with a capacity of approximately 300 students is used for conducting seminars, workshops and all cultural and other programmes. This multipurpose Hall is also used as a classroom. Some of the cultural events are conducted in the Town Hall on hire.
- **NSS:** The College has two NSS units affiliated to North Bengal University. They are looked after by two supervising teachers. The two units share a room.
- **NCC:** The College has a combined unit of 5 Bengal BN NCC, (Darjeeling) for boys and girls. The NCC is supervised by an ANO. It has a separate room.
- **Cultural Activities, Public Speaking:** All cultural activities and public speaking are carried out in the seminar cum cultural hall which is also used as a classroom at the times of need. The Town Hall is hired whenever required.
- **Water Facility:** The College has water harvesting reservoir and safe drinking water facility.
- **Health and Hygiene:** The College is located at higher elevation with slopes on three flanks which facilitate natural drainage of water. The College provides proper sanitation facilities. Timely cleaning and health and hygiene drives are undertaken by the College. Plenty of trees with greenery all round keep the environment pollution free and healthy.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

The College has a Master Plan for infrastructure development.. The college has constructed the Golden Jubilee Central Building, Library building and the Volleyball Court. The hall for indoor games and a space for students rest during rainy season are under construction. The proposals to build a parking space and the main gate as well as the construction of canteen have fetched the grant from GTA. The construction will start soon. A copy of the Master Plan is enclosed in the Annexure.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The College is planning to come out with plans to create facility for physically disable students. As of now, the numbers of such students are countable to one or two and their problems are looked after in person to person basis by the staff.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility–Accommodation available
- Recreational facilities, gymnasium, yoga center, etc.
- Computer facility including access to internet in hostel
- Facilities for medical emergencies
- Library facility in the hostels
- Internet and Wi-Fi facility
- Recreational facility-common room with audio-visual equipments
- Available residential facility for the staff and occupancy Constant supply of safe drinking water
- Security

The College has no hostel facility for boys or girls or even for the staff

and the Principal. In fact, inadequate land is the main hindrance in undertaking such projects. The college is trying hard to acquire adjacent park land under district administration. A survey has been done by the Land and Land Reforms Department and the report has been placed by it to the district administration in favour of Kalimpong College.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The College provides conveyance to students and staff in case of medical needs. The NCC and NSS volunteers are available in all college working days to extend help to sick students. The female teachers extend help to girl students. The College arranges blood donation camp and donates blood to Sub-Divisional Hospital, Kalimpong at least once or twice a year.

As a part of curriculum, the students of Zoology Department and the NCC cadets carry out regular blood pressure reading and blood group determination in the Zoology Laboratory (11.08.2010 and 27.08.2011).

4.1.7 Give details of the Common Facilities available on the campus-spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- **IQAC:** IQAC has been formed as per UGC specification and has a separate room with computer and internet facility.
- **Grievances Redressal Unit:** Dr. The College has a Students' Grievance Cell (Committee). A complaint box is kept at the Main Building.
- **Women's Cell:** The College has an Internal Complaint Committee which looks after sexual harassment issues against women. There is a girls' common room. A group of lady teachers look after the interest of the girl students.
- **Counseling and Career Guidance:** The College has a Counseling and Placement Cell (Committee). Mr. H.K. Gautam has been trained for counseling and is conducting career counseling on periodical basis.
- **Placement Unit:** The Counseling and Placement Cell (Committee) also looks after the placement. Mr. Manojit Dasgupta, Coordinator of BBA assist this cell and facilitates placements.
- **Health Centre:** Though the College does not have 'Health Centre' it takes care of the staff and students by arranging conveyance and

support in emergencies. The team of NCC, NSS and staff is always alert and ready to come forward.

- **Canteen:** The College has a Canteen beside the Main Building. A new building will be constructed for the Canteen by way of expansion. The GTA has already sanctioned the grant for the same.
- **Recreational Facilities for Staff and Students:** The College has a staff room with Cable TV connection.

There are separate Common Rooms for boys and girls with indoor game facilities like carom, table tennis etc.

Safe Drinking Water: The College has a provision for a central drinking water facility with a capacity of supplying 2000 liters per hour of pure drinking water. It was sponsored by the Alumni Association of the College.

- **Auditorium:** The College has a Hall for organizing various programs. It is also used as a classroom..

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The College has a Library Committee consisting of the Principal, teaching and non-teaching staff and the Librarian. The Principal is the Chairman and the Librarian is the Convener. Some of the suggestions of the Library Committee are:

1. Fifteen books to be issued to the teachers of the Honours courses and ten to the teachers of the General for a maximum period of 45 days. Borrowed books may be renewed if needed before or by the due date.
2. A non-teaching staff can borrow a maximum of 5 books for 45 days. The issued books may be renewed within due date, if needed.
3. All the departments shall have to submit the list of books according to the given format to Mr. Rekh Mani Sharma, the Librarian and the Convener of the Committee and in his absence to the members of the Library Committee.
4. The list of 24 journals, 3 magazines, 4 dailies and 2 weekly Employment News has been approved by the committee.

5. All the faculty members of various departments have been requested to submit their publications in print/electronic form for documentation of faculty publication.
6. The committee has suggested the following to the Governing Body for the improvement of the functioning of the Library and some of them have been implemented:
 - i. Library Automation and Security (1 SOUL, 10 COMPUTERS, CCTV, RFID),
 - ii. Library Staff (1 Qualified and 2 supporting staff)

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.): 733 sq. m
- * Total seating capacity: 200
- * Working hours (on working days, on holidays, before Examination days, during examination days, during vacation)

On working days: On working days Library opens from 10 AM TO 4 PM.

On Vacation days: Library opens at vacation from 10 AM to 3 PM.
- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

The Library is now planning for Automation and Digitization to provide the facility to its users. The new Library building ensures relax reading to its users.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The UGC and the college fund are used to purchase the new titles and journals. Table 4.2.3 shows the details of the expenditure.

Table-4.2.3: Amount spent on procuring library materials during the last four years

Library Holdings	YEAR 1 (2011-12)		YEAR 2 (2012-13)		YEAR 3 (2013-14)		YEAR 4 (2014-15)	
	No.	Total Cost (₹)	No.	Total Cost (₹)	No.	Total Cost (₹)	No.	Total Cost (₹)
Text Books	435	3,92,512	760	3,43,576	302	2,28,957	232	9,560
Reference Books	23	49,569	17	21,268	13	27,949	6	1,500
Journals/ Periodicals	--	--	--	--	--	--	--	--
e-resources	--	--	--	--	--	--	--	--
Any other (specify)	--	--	--	--	--	--	--	--

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC - Nil
- * Electronic Resource Management package for e-journals - Nil
- * Federated searching tools to search articles in multiple Databases - Nil
- * Library Website - One blog -
- * In-house/remote access to e-publications - Nil
- * Library automation - The Library is planning for automation.
- * Total number of computers for public access - The Library is planning for computers for public (Students and staff) access with high speed band width.
- * Total numbers of printers for public access - Nil
- * Internet bandwidth/speed 2mbps 10mbps 1gb (GB) - 2mbps
- * Institutional Repository - Nil
- * Content management system for e-learning - Nil
- * Participation in Resource sharing networks/ consortia (like Inflibnet) - INFLIBNET facility available for all (students and staff)

4.2.5 Provide details on the following items:

- * Average number of walk-ins:

The average numbers of walk-ins per day is 97 students.

- * Average number of books issued/returned:

The average number of books issued per day is 52.

- * Ratio of library books to students enrolled: 10 : 1

- * Average number of books added during last three years:

The average number of books added during last three years is 371.

- * Average number of login to opac (OPAC): Nil

- * Average number of login to e-resources: Nil

- * Average number of e-resources downloaded/printed:

The average number of login per month to NLIST e-resource is 223 times. The total login is 8013, in 3 years from 2013-15.

- * Number of information literacy trainings organized: Nil

- * Details of “weeding out” of books and other materials:

The College previously taught to class XII students so the books of class XII in the Library becomes thin, wane and outdated. So, all together 511 books have been kept separately for “weeding out”.

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts: Yes
- * Reference: Yes
- * Reprography: No
- * ILL (Inter Library Loan Service): Verbally
- * Information deployment and notification (Information Deployment and Notification): Yes (through blog and notice board)
- * Download: not yet
- * Printing: not yet
- * Reading list/Bibliography compilation: no (In process)
- * In-house/remote access to e-resources: not yet
- * User Orientation and awareness: Yes
- * Assistance in searching Databases: not yet
- * INFLIBNET/IUC facilities: Yes (INFLIBNET)

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Library staff provide the technical support to students and teachers. They guide the students to find out books, previous question papers of the University examination and reference books. They also help students to find out books for particular topics or areas of study.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The new College Library have been planned to equip with ramp for visually and physically challenged persons. At present personal assistance is provided to the visually challenged users.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The observation and interview method is used to collect the feedback from the user at the library level. This is done for identifying the students' needs. For example, a student suggested purchasing books that have won Bookers Prizes in the last ten years. Recently a group of student suggested providing the reprography services. Thus the Library plans to provide the reprography facility to its users. In coming years, both interview and questionnaire methods will be applied to collect the feedback from the users for further improvement of the library services. (Table 6.2.11 reflects the students feed back).

4.3 IT Infrastructure**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- Number of computers with Configuration (provide actual Number with exact configuration of each available system)

Table-4.3.1: Number of Computers and Laptops available in the College

Sl. No.	Name of Lab	No of Computers	Processor	HDD	RAM	Other Peripherals
1	Principal office	Desktop 1 Laptop 1	Intel core i5 Intel Pentium	500 GB 320 GB	3 GB 2 GB	Internet
2	Office superintendent	Desktop 1	Intel Pentium	250 GB	2 GB	Internet, Printer, Scanner, Xerox, Fax
3	Accountant	Desktop 1	Intel core i5	500 GB	4 GB	Internet, Printer
4	Cashier	Desktop 1	Intel core i5	500 GB	4 GB	Internet, Printer
5	Office staff	Desktop 1	Intel Pentium	250 GB	2 GB	Internet, Printer
6	Botany	Desktop 1 Laptop 1	Intel core 2 duo Intel core i3	250 GB 500 GB	4 GB 2 GB	Internet, Printer
7	Zoology	Desktop 1 Laptop 1	Intel core 2 duo Intel core i3	250 GB 500 GB	4 GB 2 GB	Internet, Printer
8	Chemistry	Desktop 1 Laptop 1	Intel core 2 duo Intel core i3	250 GB 500 GB	4 GB 2 GB	Internet
9	Physics	Desktop 1 Laptop 1	Intel core 2 duo Intel core i3	250 GB 500 GB	4 GB 2 GB	Internet
10	Mathematics	Laptop 1	Intel core i3	500 GB	2 GB	---
11	Commerce	Desktop 1 Laptop 1	Intel Pentium Intel core i3	500 GB 500 GB	2 GB 2 GB	Printer
12	English	Laptop 1	Intel core i3	500 GB	2 GB	---
13	Nepali	Laptop 1	Intel core i3	500 GB	2 GB	---
14	Hindi	Laptop 1	Intel core i3	500 GB	2 GB	---
15	Philosophy	Laptop 1	Intel core i3	500 GB	2 GB	---
16	Pol. Science	Laptop 1	Intel core i3	500 GB	2 GB	---
17	History	Laptop 1	Intel core i3	500 GB	2 GB	---

18	Economics	Laptop 1	Intel core i3	500 GB	2 GB	---
19	Geography	Desktop 1	Intel core 2 duo Intel core i3	250 GB	4 GB	Internet, Printer
		Laptop 1		500 GB	2 GB	
20	BBA	Laptop 1	Intel core i3 Intel Pentium	500 GB	2 GB	Printer, Scanner, Xerox, Fax, Bio- metric
		Desktop 10	Intel core i3	250 GB	2 GB	
		Desktop 3		500 GB	3 GB	
21	Library	Desktop 1	Intel core 2 duo	320 GB	4 GB	Internet, Printer, Scanner, Xerox
22	Staff Lab	Desktop 3	Intel core 2 duo	320 GB	4 GB	Internet, Printer

- Computer-student ratio: 1 : 40
- Stand alone facility:
Principal and three other official staff use their respective computers independently.
- LAN facility:
The college plans to install LAN facility in the near future.
- Wi-Fi facility:
We have Wi-Fi facility in our College campus in the BBA, Library and Geography department.
- Licensed software:
Windows OS, MS-Office, anti-virus and few other softwares have license.
Most other softwares are free softwares like Adobe Acrobat Reader, Mozilla etc. which are downloaded from websites.
- Number of nodes/computers with Internet facility:
10 internet connection with BSNL Broadband Facility.
- Any other: All the Departments have one laptop each while the laboratory based departments have one desktop each with internet facility in addition to laptops. All the faculty and staff have free access to the Computer Laboratory where internet connectivity is available. Now-a-days all teaching and non-teaching staff have their personal internet access with different agencies.

The College collaborates with the Rotary International, Kalimpong where all the students can have free access to internet. They can download e-journals, e-books from INFLIBNET. The college has also collaboration with Nepali Sahitya Adhyaan Samiti for using its library facility.

Six big classrooms are equipped with audio system.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The institution has 27 computers and 16laptops (including the Office, Library, Laboratory, BBA, IGNOU) as mentioned in 4.3.1.

The College has 10 BSNL broadband internet connections and also Wi-Fi zones at different places. The College collaborates with the Rotary International, Kalimpong where all the students can have free access to internet.

The College does not provide any internet facility outside the campus, but there are plenty of internet café run on commercial basis around the college campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

We have the following plans and strategies -

- To increase the number of computers, and improve and expand internet access to the students.
- To enhance Wi-Fi facility to cover the whole campus.
- To provide laptops to all faculty members. Presently each department has been provided laptops.
- To provide scanning, printing facilities to all staff members.
- To install CC Camera at all important places to ensure safety and security. The laying of cables for this purpose is already completed.
- Arranging proper maintenance and up-gradation of these facilities as and when required.

4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The College has no fixed budget for procurement, up-gradation, deployment and maintenance of the computers and accessories. Depending on the need, the management of the College provides the finance. The amount spent in these items for the last four years are shown in Table-4.3.4.

Table-4.3.4: Budget for Computers

Year	Procurement (₹)	Upgradation	Deployment	Maintenance (₹)	Total (₹)
2010-11	7,87,970	--	--	68,387	8,56,357
2011-12	1,11,425	--	--	58,856	1,70,281
2012-13	--	--	--	34,388	34,388
2013-14	7,40,400	--	--	58,728	7,99,128

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The administration is well aware about the necessity of using ICT resources in teaching-learning process. The College always encourages the teachers to undergo training in modern computer aided teaching skill. The suppliers of interactive boards, smart boards, OHPs organize workshops for the faculty members for the knowhow. All our science laboratories are equipped with interactive boards, OHPs, white boards, internet facilities. Beside these we have:

- College website
- Facebook page
- Smart classroom
- INFLIBNET and free e-book and online journals
- Wi-Fi Zones
- Computer lab with internet for all staff members
- Computer lab with internet for BBA students
- Biometric attendance system in BBA department
- Library has started digitalizing catalog system
- Online admission
- Students and faculty use ICT facility at Rotary International, Kalimpong with whom the College has made collaboration.
- All sections of office have computers.

- Our future plans in respond to ICT are:
 - To provide Wi-Fi for the whole campus
 - To provide remote sensing and GIS softwares for Geography department
 - To start with computer oriented courses like BCA etc.
 - To arrange training programme for all the staff, student in upgrading computer oriented knowledge
 - To provide office softwares and computerize the office works.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- The faculty members use information and communication technology (ICT) to update and for the preparation of study materials and ongoing researches.
- Use of internet and INFLIBNET helps both the teachers and students in downloading e-books and journals.
- Use of LCD projectors, OHP attracts the learners.
- Students use ICT in their departmental seminars and enriched their learning experiences.
- The students of BBA/TTM are using ICT effectively in preparing project/field study reports.
- Students prepare their study materials directly with the help of ICT which supplements the classroom teachings.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Yes the institution avail the National Knowledge Network connectivity directly through INFLIBNET facilities. The students get the access to internet facility at Rotary International, Kalimpong with whom the College has understanding.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The fund received from UGC and the Government is utilized as per their norms and is decided in the respective committee meetings. The College fund raised through students fee has various heads and is utilized on the basis of the policy of the Governing Body.

Table - 4.4.1 shows the budget allocated for the last four years.

Table-4.4.1: Budget allocation during the last four years

Sl. No.	Item	Budget Allocation in (₹)			
		2010-11	2011-12	2012-13	2013-14
1.	Building	5,95,061	34,42,407	48,77,124	20,90,650
2.	Furniture	20,000	--	--	1,77,513
3.	Equipment	98,814	3,02,048	6,58,765	--
4.	Computers	7,87,970	94,425	--	7,40,400
5.	Vehicles	--	--	--	--
6.	Any other	--	--	--	--

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Governing Body is the apex body of the college to sanction fund required for maintenance and up-keeping of the basic needs of the College. The proposal is placed either by the Head of the Departments/various committees in their meetings and the decisions/resolutions are placed in the GB through the Principal for final approval. For any construction, the GB monitors the matter through a committee and often engages a local engineer, preferably from the SDO's office for guidance and advice. The Principal may in some instances allocate fund and make purchases to meet urgent contingencies. These decisions are placed to GB for approval.

Laboratory equipments and chemicals are purchased on the basis of the resolutions of the meetings of the lab based Head of the Departments and the Principal. Books for the library are purchased after the list of the books is approved by the Library Committee.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

It is a continuous and routine business on the part of the administration to keep all the equipments in order. The maintenance of college buildings and other infrastructure is taken up during Puja holidays and winter Vacation. Mr Deomani Sapkota, a non-teaching staff of the College is a skilled electrician. He often extends voluntary services. Minor computer related problems are handled by Mr Prabin Bomzan, a support staff of the college with BCA degree. But in case of major problems we hire technician from outside. All laboratory equipments including microscopes

etc. are calibrated at regular interval by the experts hired by the College.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

In order to maintain uninterrupted power supply the college has 20 KVA Kirloskar silent generator installed at the basement of the Golden Jubilee Central Building. All computers are connected with UPS to control any fluctuation in power supply. The College has two sources of supplying water - PHE and rain water harvesting. All laboratory based sensitive equipments are maintained by hiring technicians whenever required. The routine cleanliness is done by the laboratory Attendants.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

We would like to include the following information:

- A rain water harvesting project which stores 1.5 lakh litre of water in the reservoir constructed at the lower elevation. Rain water collected from the roof top by channeling through pipes are stored and again pumped up in the tanks to be used in the laboratories and toilets for the student and staff.
- The construction of Safe Drinking Water Project by the Alumni Association has solved the problem of drinking water in the college.
- The College has constructed the Golden Jubilee Central Building with its own fund which accommodates Office of the Principal, BBA Department, a smart classroom, Ignou centre and has a basement with a generator installed.
- The library has been shifted to a three storied new library building since 2015.

V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the College publishes its updated prospectus every year. The College diary is distributed to all newly-enrolled students at the beginning of each session. A team consisting of the Principal and senior teachers take orientation classes to the newly admitted students in which the vision, mission and objectives of the College are disseminated along with value education. Most of information is also uploaded in the College website: www.kalimpongcollege.org.in. The facebook page of the College carries information and photographs of events.

The prospectus carries the following information:

- Mission and vision of the College.
- Brief history of the College,
- Courses offered
- Rules and regulations of the College
- Extra-curricular activities like NCC, NSS, Eco-Club
- Regulations relating to admission
- College examinations, class tests, attendance, library facility
- Fee structure, half-free/full-free ship and other scholarship.

5.1.2 **Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

Institutional scholarships are given to the students on the basis of academic performance and socio-economic background of the students. Besides, the two sponsored scholarships, Annapurna and Mayadevi Chhetri Scholarships, the students also avail half-free ship and full-free ship from the College. Detailed list of scholarship/free ship are given in Table-5.1.2.

Table-5.1.2: List of the Number of Students getting Free-ship

Type of aid	2010-11		2011-12		2012-13		2013-14		2014-15	
	No.	Amt. (₹)	No.	Amt. (₹)	No.	Amt. (₹)	No.	Amt. (₹)	No.	Amt. (₹)
Half free	60	28,170	60	28,170	66	30,510	57	26,460	59	32,220
Full free	27	26,280	24	24,120	24	24,120	21	21,060	24	24,120
Others	--	--	--	--	--	--	--	--	--	--
Total	87	54,450	84	52,290	90	54,630	78	47,520	93	56,340

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

The numbers of students getting state/central and other national agencies financial assistance are the following:

Table-5.1.3: List of the Number of Students getting Financial Assistance

Category	2010-11	2011-12	2012-13	2013-14	2014-15
College Fund	87	84	90	78	93
State Govt	03	50	236	04	110
Other Govt (Govt of Bhutan)	03	--	--	--	--
Private Sponsorship	10	10	10	20	--
Total	103	144	336	102	203

Both the central and state government takes the policy of giving SC/ST/Minority scholarship directly to the students and the College does not have any information on them.

5.1.4 What are the specific support services/facilities available for

- i. Students from SC/ST, OBC and economically weaker sections
- ii. Students with physical disabilities
- iii. Overseas students
- iv. Students to participate in various competitions/National and International
- v. Medical assistance to students: health centre, health insurance etc.
- vi. Organizing coaching classes for competitive exams
- vii. Skill development (spoken English, computer literacy, etc.,)

- viii. Support for "slow learners"
 - ix. Exposures of students to other institution of higher learning/corporate/business house etc.
 - x. Publication of student magazines
- i. **SC/ST/OBC and Economically Weaker Sections:**
The College does the following support services:
- Implementation of reservation policies for admission to the College.
 - Notifying and monitoring application so that students get governmental scholarship on time.
 - Arranging remedial classes during winter vacation
 - Faculty members are encouraged to put extra efforts and extra classes belonging to these categories.
 - Conveners of all co-curricular activities are instructed to motivate and encourage the students belonging to these sections to participate in various events
 - Provide through notification and personal contact all information relating to job opportunities, training facilities, higher education facilities etc to such categories of students
- ii. **Physical disabilities:**
- Students in this category get reservation in the admission
 - Such students get financial assistance as and when required
 - All their problems are sympathetically considered
 - Faculty members are requested to treat such students with special care in the class
 - The College is contemplating to construct ramp for such students.
 - Students are sensitized to behave sensitively to differently abled students.
- iii. **Overseas students:**
- Need-based support is provided to such students.
 - Provide necessary arrangements and contacts for their accommodation.
 - Arrange Orientation Course in BBA for weak overseas students.
 - Allow them to form Student Forum with other overseas students of the locality.
 - Include them in co-curricular activities particularly in cultural programmes to show case their cultural events.
- iv. **Participation in national / international competitions:**
Students are always encouraged to participate in literary, cultural

and sports activities at the University/National level events. Ms Paril Lepcha participated in many national events and has won 56 medals on archery. Mr Susan Rai has been participating in both national and international competitions on Tae-Kwon-Do. Ms Deepa Rai has also won a number of karate competitions.

The College provides the following facilities to them:

- Provide financial and logistic supports for participating in various events.
- Faculty provide all kinds of help to these students; academic or otherwise.
- All types of need-based concession/relaxation/exemption in administrative and academic matters to NCC cadets who attend national competition.
- The Games and Sports Committee, NCC and NSS are entrusted to identify such talents and groom them for competitions.

v. **Medical support:**

The College has a plan to build a Health Centre in collaboration with Alumni Association. It took the following measures for medical assistance to the students:

- Provide first-aid facilities to all stakeholders at times of need
- Arrange conveyance to students and staff at the time of medical emergency.
- Organize health camps/blood donation camps by NCC cadets in collaboration with the Sub-Divisional Hospital, Kalimpong.
- Organize blood grouping programme by the students of Zoology Department and NCC cadets
- Measure blood pressure and weight by the students of Zoology Department and NCC cadets

vi. **Coaching class:**

The College does not have provision for coaching classes for any competitive exam. However, the students can avail the library resources of the college for their preparation. The staff members of the college, at their individual capacity, guide the students for different competitive examinations. The College premise is used for conducting Public Service Examination, SSB Examination etc.

vii. **Skill development:**

At the beginning of each session it is compulsory for the students of BBA to attend orientation classes in English, Accountancy and

Mathematics. As all 10+2 passed students can join BBA it is natural that many of them may not have sound background of the subjects of BBA. The foreign students particularly from Bhutan are benefitted most by such programmes. Furthermore, the Certificate Course in Communicative English has helped the students in developing command in English.

Support for slow learners:

The following measures are taken by the institution for the slow learners -

- The Academic and Research Cell (Committee) entrusts all HODs to identify the 'slow learners' and take personal care of them
- The slow learners get personal help from the teachers outside the classroom also as and when necessary.
- Remedial classes are arranged during winter vacation for such students under UGC scheme

viii. **Exposure:**

The students are taken to educational and industrial tours conducted by departments of Botany, Zoology, Geography, Commerce, BBA, History and English. The students of TTM compulsorily do field study tour in connection with project writing. The College provides partial funding for conducting such tours and visits. The seminars, workshops are some of the exposure programmes. INFLIBNET facility is one of the important source of the exposure.

ix. **College Magazine:**

The College publishes multilingual students, magazine 'Reeds' annually. Some departments also publish wall magazines. This writing encourages students' creativity and writing skill. In addition to the creative writings, some of the best papers presented at the departmental seminars are selected for publication in the College magazine. The Magazine Committee is responsible for its publication.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The curriculum of Department of Commerce and particularly that of

BBA is linked with the training of students for enhancing entrepreneurial skill. They also undergo industrial tour and get practical experience in entrepreneurial capabilities. The Departments of Botany and Zoology are encouraging students to initiate start upsof different resource based small scale entrepreneurial activities like medicinal plant garden, flower nurseries, cultivation of ornamental fish, *jhora* fishery etc. Some of the famous nurseries in Kalimpong are run by the ex-students of our College.

5.1.6 Enumerate the policies and strategies of their situation which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- * Additional academic support, flexibility in examinations
- * Special dietary requirements, sports uniform and materials
- * Any other

The following measures are taken to promote participation of the students in extracurricular and cocurricular activities:

- Detailed information is given in the prospectus
- Students are encouraged for participation in various activities by the Principal, HODs and senior teachers during trhe orientation classes immediately after the admission.
- Engage the Students' Union to identify the potential participants and interested students.
- Involve the Committees like Cultural Committee, Games and Sports Committee, Magazine Committee to groom and prepare students in their specific areas of interest.
- Occasional engagements of experts in specific fields like games and sports and cultural activities.
- NCC Cadets participate in different co-curricular activities during Group level/State level and National level camps. They are trained by the NCC unit of the College.
- The College provides freeships to outstanding performers. All logistic support is provided by the College from its own fund.
- The participants are awarded/appreciated during the Cultural Programs of the College.
- Relaxation is made to such students in internal examinations and tests.

5.1.7 Enmerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number

of students appeared and qualified in various competitive exams such as UGC-CSIRNET,UGCNET,SLET,ATE/CAT/GRE/TOFEL/GMAT/Central/State services, Defense, Civil Services, etc.

The College desires to set up a formal mechanism but as of now the support and guidance is given through personal contact by the teachers. We have tried to prepare a list of prominent alumni and those who have cleared NET/SET. Please see Annexure

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The faculty of the institution are engaged in various types of counseling.

Academic Counseling:

We take the following steps in career counseling-

- Make the students aware of the types and nature of facilities available.
- Provide guidance and motivate them in preparing for career through internet surfing and library work
- Supplying books and study materials
- Students are assisted by the faculty whenever they ask for it.

Personal Counseling:

The College does not have full-time professional counselor. The close teacher -student relations automatically ensures personal counseling.

Career Counseling:

We plan to form a Career Counseling Unit. The teachers do provide guidance to the aspiring students. We facilitate agencies wanting to visit the institution from time to time and extend career counseling. The Army Recruitment Board visits and encourages students to join Indian Army.

Psycho-Social:

Psycho-social counseling is arranged for NSS volunteers and NSS and NCC cadets of the College during the camps. At times of psychological crises, if any, the faculty members extend necessary supports. The girl students get counseling from the senior female teachers.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list

the employers and the programmes).

We plan to form a Career Counseling and Placement Unit. We help the students in the following manner:

- Notify all information regarding job opportunities available in the notice board.
- During interactive session of departmental seminar, each speaker faces audience and gathers experience and self confidence.
- The alumni members occasionally share their experience and guide the present students in different fields.

Occasional campus placements for students take place.

In Table-5.1.9A and in Table-5.1.9B a short list of such Placement Counseling and Campus Interviews taken in the last four years are shown.

Table-5.1.9A:List of Placement Counseling

Date	Counselor	Class	Subject
February 26, 2011	NIPM New Delhi	B Com 3 rd year and BBA 6 th Semester	MBA as a career
September 5, 2011	ICFAI, Gangtok	B Com and BBA	Career development
March 9, 2012	IMED, Siliguri	B Com 3 rd year and BBA 6 th Semester	After Graduation
November 22, 2012	INMANTEC, Gurgaon	B Com 3 rd year and BBA 6 th Semester	MBA and Job opportunity
February 25, 13	IMED, Siliguri	B Com 3 rd year and BBA 6 th Semester	After Graduation
November 26, 2013	EDGE, Siliguri	B Com	Training and Placement
February 23, 2014	ICFAI, Gangtok	B Com and BBA	Career development
June 15, 2014	Army recruitment board, Darjeeling	All students	Army soldier
March 10, 2015	AILLM, Kolkata	B Com 3 rd year and BBA 6 th Semester	Technique of approach and interview.

Table-5.1.9B:List of Campus Interviews

Date	Concern	Students appeared	Students selected
Nov 24, 2010	WIPRO	25	3
November 27, 2011	WIPRO	22	2

March 7, 2013	WIPRO	21	3
March 15, 2014	AVIVA	24	3
August 12, 2015	IndusInd Bank	All graduates	Field staff
November 19,2014	WIPRO	17	2

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The College has a Students' Grievance Redressal Cell. There is a 'Complaint Box' at the main building of the College. No major grievances have ever been made by the students before the cell. (See 6.2.9)

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The Institution has an Internal Complaint Committee to look after the issue. No case of sexual harassment is reported so far.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The College has an Anti-Ragging Committee. No case has been reported in this regard so far.

- At the time of admission, all students as per the order of the Court need to submit an undertaking in the prescribed format in non-judicial stamp paper.
- In his address on the first day, the Principal and all HODs refer and remind new entrants of this matter.
- The Student Grievance Redressal Cell looks after the matter.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The College provides different welfare schemes for the students:

- Free ship to the needy students from the College fund
- Monitor and arrange scholarship for SC/ST/OBC and minority students as per Govt. rule
- Annapurna scholarship and Mayadevi scholarship are arranged for economically needy students
- We have democratically formed students' union which look after welfare aspects of the needy students and in some situation the

Principal nominates the students for committees after consulting the faculty and senior students

- Arrange special UGC remedial class for SC/ST students
- Offer canteen facilities at moderate rate
- Safe drinking water.
- Clean toilet with water facility.
- Arrange travel concessions for those students who travel for excursion by railway.
- Orientation course in English, Mathematics and Accountancy by BBA for weak students.
- Placement and counseling programme from time to time.
- Different kinds of logistic support to those who participate in sports, games and cultural activities at the University/State level
- Relaxation in internal examinations for those who attend State/University/District and National level competitions.
- Parking facility for bike and four wheelers
- Common room separately for girls and boys

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The College has a registered Alumni Association. The association conducts regular meetings and organizes re-union of the members annually. They extend valuable suggestions in improving the academic and infrastructural quality of the College. Regular counseling is arranged to guide and groom the students. The association organized Inter-College Athletic Meet and Inter-College Volleyball Tournament for the colleges under GTA. A project of safe drinking water has been sponsored by the Alumni Association. This solved the long standing problem of safe drinking water in the College. It also has a plan to establish a health centre in the College.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	10-20

PG to M.Phil.	--
PG to Ph.D.	--
Employed	
•Campus selection	--
•Other than campus recruitment	--

The sources of information for the above data are informal but reliable as it has been arrived through the personal contacts. The percentage shown may be less than what actually are because we do not have information on many due to the lack of formal mechanism which we are contemplating to form.

5.2.2 Provide details of the programmewise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

A comparison of pass percentage with that of other colleges of the affiliating university within our city is not possible as such data is not available and courses/programmes of the other colleges do not tally with that of ours. However, the pass percentage of our College is furnished in Table-5.2.2.

Table-5.2.2: Pass Percentage of the College

Departments	% of Success							
	2011-12		2012-13		2013-14		2014-15	
	H	G	H	G	H	G	H	G
Botany (H)	100	100	100	100	100	100	100	100
Zoology (H)	100	100	60	100	50	100	67	100
Chemistry	-	88	-	88	-	83	-	100
Physics	-	82	-	92	-	100	-	100
Math (H)	83	83	50	87	33	100	00	89
Nepali (H)	93	37	57	89	100	63	63	61
English (H)	95	90	100	89	78	95	86	91
Hindi	-	Nil	-	100	-	100	-	Nil
Geography (H)	88	58	100	100	74	93	100	100

Pol. Science (H)	81	70	87	66	81	68	70	68
History (H)	35	66	48	65	63	47	38	68
Sociology	-	NA	-	NA	-	100	-	100
Economics (H)	60	43	100	38	100	47	100	23
Philosophy (H)	100	67	100	46	-	54	100	77
BBA	-	100	-	100	-	100	-	100
Commerce (H)	89	80	94	97	94	93	94	81

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Our institute provides both academic and extra-curricular services which facilitate the students' progression to higher education and towards employment. They are:

- The College provides the Maya Devi Chhetri Postgraduate Scholarship.
- IGNOU Study Centre of the College facilitates enrollment of students for Postgraduate studies.
- Career oriented programs like TTM and Communicative English add extra value in the job market
- BBA facilitates placements and campus interviews.
- NCC, NSS certificates provide an extra edge in the job market
- Encouraging and allowing all placement agencies to meet and interact with the students for placement and career counseling
- Display information regarding job opportunities in the notice board and also disseminate information through personal contacts

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The following special supportive measures are taken to minimize drop-out rate.

- Providing free-ship to the needy and economically weaker students from the fund of the institution
- Extending personal financial help by the staff members to needy meritorious students

- Supplying books, study materials to the weak students by the faculty
- Counseling the socio-economically weaker students.
- Encouraging students to continue study even after marriage (for the girl students)
- Arrange free remedial classes for SC/ST/OBC/weak students during winter vacation
- Holding class tests/assignments repeatedly
- Conducting special test/sent up test for those who could not appear due to engagement in College sponsored co-curricular activities
- Issuing library books in the name of teachers

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Every year, our students participate in different games, sports, cultural and other co-curricular activities, both within the College and outside at different levels. Some such are the major events:

1. Games and Sports:

- Inter College football competition organized by the University
- Inter College volleyball competition organized by the University.
- Independence Day Cup Football Tournament organized by Kalimpong Sports Association
- Hill College volleyball competition organized by Alumni Association, Kalimpong College
- Carom competition held by the Students' Union
- Table tennis competitions held by the Students' Union.

2. Cultural:

- Freshers welcome cum 'Geet Pratiyogita'

The College Freshers' welcome has been converted into 'Geet Pratiyogita' since the last few years. The finalists of the contest are selected after two rounds of audition by the experts. This contest has provided an opportunity to show case students talent.

The students shown in Table-5.3.1A are the proud winner of Geet Pratiyogita:

Table-5.3.1A: Proud Winners of Geet Pratiyogita

Year	First	Second	Third	No. of Participant
2010	Dipesh Thakuri (B A 1 st Year)	Yamon Rai (B Com 2 nd Year)	Raymond Basnet (B A 2 nd Year)	58
2011	Som Tshering Lepcha (B A 1 st Year)	Anurag Sahi (B Sc 1 st Year)	Biswaraj Rai (B A 3 rd Year)	63
2012	Prajwal Ghimiray (B Com 2 nd Year)	Dipesh Rai (B A 1 st Year)	Samuel Ashish Chhetri (BBA 2 nd Year)	48
2013	No Competition was held			
2014	Alka Tamang (B A 2 nd Year)	Sonam Tamang (B A 2 nd Year)	Bharat Thapa (B A 3 rd Year)	43
2015	Sonu Sunwar (B A 2 nd Year)	Anusha Shrestha (B Com 2 nd Year)	Deepak Sharma (B A 1 st Year)	37

The BBA section organizes Freshers' Welcome-cum-Farewell programme separately.

Besides this the students participate in the following cultural programme organized by the College:

- Farewell programme for the outgoing 3rd year students
- Teachers' Day celebration on 5th September on the occasion of Birth Anniversary of Sarvapalli Radhakrishnan.
- Farewell/Superannuation programme of teachers

Co-curricular activities:

Cadets of NCC and volunteers of NSS and Eco-Club participate in various co-curricular activities both within the College and outside.

NCC

Besides attending Friday, Saturday parade at College, the cadets attend with pride the following functions:

- Independence Day at the College and Mela Ground
- Adoption of Mary Scott Home and School for the Blind
- Adoption of Sahid Roshan Rai complex
- Blood Donation in collaboration with the Sub-divisional Hospital, Govt of West Bengal
- Blood Grouping and Blood Pressure count in association with Zoology Department
- Cleaning and Plantation in and around the College

- NCC Day Celebration at the College jointly with the other NCC Troops of the schools in Kalimpong
- Volunteer at different College functions
- Guard of Honour to different dignitaries etc.

At the unit/group/national level the cadets participate in -

1. Annual Training Camp
2. Combined Annual Training Camp at group level
3. RDC selection Combined Annual Training Camp at Group level
4. Pre-RDC Training Camp at Directorate level
5. TSC selection Combined Annual Training Camp at Group level
6. Pre-TSC Training Camp at Directorate level
7. Republic Day Camp at National level
8. Thal Sena Camp at National level
9. National Integration Camp at National level
10. Para Jumping Camp at National level
11. Trekking Camp at National level
12. White Water Rafting Camp at National level

NSS

The NSS unit of the College has undertaken various programs in the surrounding villages and College campus to spread awareness about multiple social and environmental issues. Sometimes the unit collaborates with the FOSEP, a NGO based in Darjeeling District, to organize such programmes. The primary objectives of such awareness programmes are-

- to become aware and fight against various diseases as well as to wipe out superstitious beliefs,
- to clean the College campus and its surroundings for developing healthy environment,
- to spread awareness among the contiguous people in the villages adjacent to the Relli River about the necessity of cleaning the river,
- to make conscious the people about the fatal effects of AIDS, Drug Addiction, smoking and the necessity of safe drinking water,
- to inspire the students for maintaining communal harmony based on the Gandhian Philosophy of 'Ahimsa',

- to plant saplings in the College compound and its surroundings to enrich the natural environment in the College,
- to aware and train the concerned people for preserving precious biodiversity of aquatic flora and fauna of the Relli River, and
- to teach the students about their duties and responsibilities for building up healthy social environment.

Eco-Club

The Eco-club of Kalimpong College consists of the students from Science, Humanities and Commerce streams. Major activities of Eco-club during the period 2010-2011 to 2014-2015 are shown in Table-5.3.1B.

Table-5.3.1B: Major Activities of Eco-Club

Date	Participants	Activities and outcome
02.08. 2010	Eco Members and NCC Cadets	Cleaning of College Campus
03.10.2010	Eco-Club members	Cleaning College campus and Postering for 'Polybag Free College'
04.12.2011	Eco-Club members	Cleaning natural spring water sources.
16.07.2012	Eco-Club members	Tree plantation
02.12.2012	Eco-Club members	Cleaning and postering for smoke free College
24:09:2013	Eco-Club members	Cleaning of campus area
12:11:2013	Eco-Club members	Participated in cleaning not only the campus area but also the adjacent park and the natural spring water source situated nearby so that the public regularly using the water get a clear message that will motivate them to keep the catchment area clean and green and so as to preserve the most invaluable fresh drinking water. The students were encouraged to keep their surroundings clean and green.
11.07.2014	Eco-Club members	Tree plantation
23.11.2014	Eco-Club members	Cleaning and postering for drug free College

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/State/Zonal/National/International, etc. for the previous four years.

Glorious records of NCC cadets who attended various camps at national and international levels are furnished in Table-5.3.2.

Table-5.3.2: Session-wise Involvement of NCC Students in National and International Camps

Session: 2010-2011		
Sl. No.	Name of the Students	Types of NCC Activities
1	SUO Benoy Pradhan	1. Governors Medal, 2. RD camp New Delhi, 3. Youth Exchange Programme Nepal
2	Cdt Teji Mala Gurung	State level TSC I, II Camps, Kolkata 06.09.10 – 25.09.10
3	JUO Binita Rai	
4	JOO Megh Dolma Lama	All India Officers Attachment Camp, Chennai 21.09.10 to 02.10.10
5	Cdt Jason Rai	All India Trekking, Jammu 11.11.10 to 22.11.10
6	Cdt Anmol Rai	
7	Cdt Sudip Kharga	Inter Group RDC Competition, Kolkata 04.11.10 to 13.11.10
8	SUO Paul Roy	
9	SUO Rosy Lepcha	
Session: 2011-2012		
Sl. No.	Name of the Students	Types of NCC Activities
1	SUO Rosy Lepcha	Republic Day, 2011, New Delhi
2	SUO Paul Roy	
3	JUO Lucky Lama	Youth Exchange Programme, Bangladesh
4	JUO Ruth Mary Lepcha	National White Water Rafting Camp 27.12.11 to 05.01.11
5	Cdt\ Smriti Gurung	
6	Cdt Sujata Kumari Shah	
7	Cdt Sikha Basore	
8	Cdt Yohan Yalmo	
9	Cdt Tejimala Gurung	
10	Cdt Anmol Chettri	
11	Cdt Puran Rai	
12	Cdt Bikkal Chettri	
13	JUO Susan Rai	
14	JUO Nurjamit Lepcha	All India Trekking Camp
15	Cdt Binita Rai	
16	Cdt Smriti Gurung	

17	Cdt Anjali Sharma	20.10.11 to 30.10.11
18	JUO Ruth Mary Lepcha	
19	SUO Sandeep Giri	Inter Group RDC Competition, Kolkata 16.09.12 to 25.09.12
20	JUO Mitra Chettri	
21	JUO Sajan Baraily	
22	Cdt Sikha Basore	
23	Cdt Subash Chettri	Uttar Kashi Mountaineering Course 10.11.12 to 20.11.12
24	Cdt Rakesh Chettri	
25	Cdt Youraj Chettri	National Integration Camp 21.11.12 to 30.11.12
26	Cdt Rakesh Chettri	
27	Cdt Subash Chettri	
28	SUO Sandeep Giri	Republic Day Camp – 2012, 26 th Jan, 2012
29	JUO Sajan Baraily	
30	JUO Mitra Chettri	
31	Cdt Binita Rai	All India White Water Rafting at Singtam, Sikkim, 24.12.2011 to 03.01.2012
32	Cdt Sikha Basore	
33	Cdt Smriti Gurung	
34	SUO Paul Roy	
35	Cdt Jason Rai	
36	Cdt Agen Lepcha	
37	Cdt Smriti Gurung	Special National Integration Camp, Andaman, 05.02.12 – 25.02.12
38	JUO Nurjamit Lepcha	Medical Attachment Camp, Darjeeling 06.02.2012 – 18.02.2012
39	Cdt Sabita Bhujel	
40	Cdt Roshni Rai	
41	Cdt Pranita Sunwar	
Session: 2012-2013		
Sl. No.	Name of the Students	Types of NCC Activities
1	Cdt Pappu Pradhan	Inter Group RD Competition, Kharagpur 03.11.2012 – 12.11.2012
2	Cdt Nikhil Uparkoty	
3	Cdt Prasant Tamang	
4	Cdt Padma Mukhia	
5	Cdt Ujjwal Chettri	
6	Cdt Nikhil Uparkoty	Pre-RD Camp I,II, III, IV, Kharagpur; 16.11.12 – 26.11.12; 29.11.12 – 06.12.12; 07.12.12 – 16.12.12
7	JUO Padma Mukhia	
8	JUO Padma Mukhia	Republic Day Camp, New Delhi, 2013
9	Cdt Lok Bdr. Bhujel	Army Attachment Camp 01.12.12 – 10.12.12
10	Cdt Asim Gurung	
11	Cdt Damber Rai	
12	Cdt Sujoy Roka	
13	Cdt Navin Tamang	All India Trekking, Golmore, Jammu 01.03.13 – 10.03.13
14	Cdt Samir Tamang	
15	Cdt Durga Devi Chettri	

16	Cdt Arati Basore	All India Trekking, Golmore, Jammu 01.03.13 – 10.03.13
17	Cdt Pawan Tamang	White Water Rafting Camp at Tribeni, Sikkim 20.12.12 – 29.12.12
18	JUO Mitra Chettri	
19	Cdt Urgan Lepcha	
20	Cdt Urgan Lepcha	
21	JUOSajan Baraily	
22	SUO Sandeep Giri	
23	Cdt Sikha Basore	
24	Cdt Smriti Gurung	
25	Cdt Sonila Lepcha	
26	JUO Nurjmit Lepcha	
27	Cdt Bhumika Bhujel	Hospital Attachment Camp, Lebong 20.02.13 – 03.03.13
28	Cdt Sabina Khatoon	
29	JUODurga Devi Chettri	
Session: 2013-2014		
Sl. No.	Name of the Students	Types of NCC Activities
1	Cdt Pawan Tamang	State level TSC Camp, Kharagpur 12.08.13 – 21.08.13
2	Cdt Basant Tamang	
3	Cdt Pratia Bhujel	RD Demonstration Camp, Fort William, Kolkata 20.11.13 – 30.11.13
4	Cdt Ujjwal Chettri	
5	JUO Padma Mukhia	Officers Attachment Camp, Chennai 16.09.13 – 25.09.13
6	JUODurga Devi Chettri	Thal Sena camp, New Delhi 25.09.13 – 12.10.13
7	Cdt Roshni Rai	
8	Cdt Dipankar Diyali	Pre-RD Camp I,II,III, Kharagpur 05.11.14 to 24.11.14
9	Cdt Norza Lepcha	
10	Cdt Prajwal Chettri	All India Karwar Trekking, Kerela 13.01.14 – 20.01.14
11	Cdt Pappu Shah	
12	Cdt Dhiraj Rai	
13	JUO Mitra Chettri	All India National Integration Camp, Mysore 16.12.13 – 27.12.13
14	Cdt Nikhil Uparkoti	
15	JUO Durga Devi Chettri	
16	JUO Nurjmit Lepcha	
17	Cdt Sanchita Sharma	
18	Cdt Barsha Rai	
19	Cdt Pratima Sharma	
20	Cdt Bandana Sharma	
21	Cdt Diwas Bhattarai	All India Army Attachment Camp 16.12.13 – 30.12.13
22	Cdt Manish Gurung	All India Army Attachment Camp 16.12.13 – 30.12.13
23	Cdt Puran Tamang	
24	Cdt Binod Magrati	

25	Cdt Prakash Sharma	All India White Water Rafting, Sikkim 23.01.14 – 02.02.14
26	Cdt Navin Chettri	
27	Cdt Ujjwal Chettri	
28	Cdt Urgen Lepcha	
29	JUO Sajan Baraily	
30	Cdt Babina Gurung	
31	Cdt Santa Sharma	
32	Cdt Sapna Sewa	
33	Cdt Bimala Tamang	
34	Cdt Uden Bhutia	
35	Cdt Pranish Lepcha	Hospital Attachment Camp, Lebong 03.02.14 – 16.02.14
36	Cdt Sabina Khatoon	
37	Cdt Anita Gupta	
38	JUO Durga Devi Chettri	All India National Integration Camp 02.02.14 – 16.02.14
39	SUO Sandip Giri	
40	Cdt Urgen Lepcha	
41	Cdt Prakash Sharma	
42	SUO Manoj Biswas	
43	JUO Padma Mukhia	
44	Cdt Pranish Lepcha	
45	JUO Nurjamit Lepcha	
46	Cdt Lhamu Sherpa	Special National Integration Camp, Lakshwadeep, 17.04.14 – 30.04.14
47	Cdt Pratica Bhujel	
48	Cdt Dipankar Diyali	
	Session: 2014-2015	
Sl. No.	Name of the Students	Types of NCC Activities
1	SUO Rohit Gupta	State level TSC-I Camp, Kharagpur 19.07.14 – 28.07.14
2	Cdt Ujjwal Deo Goutam	
3	Cdt Manish Gurung	
4	Cdt Sunita Tamang	State level TSC-II Camp, Kharagpur, 01.08.14 – 10.08.14
5	SUO Rohit Gupta	
6	Cdt Manish Gurung	State level TSC-III Camp, Kharagpur 12.8.14 – 21.8.14
7	Cdt Anju chettri	
8	Cdt Ujjwal Deo Goutam	
9	Cdt Prajwal Chettri	
10	Cdt Bandana Sharma	All India Para Sailing, Agra 01.09.14-25.09.15
11	Cdt Sarmit Lepcha	
12	Cdt Sunita Tamang	All India National Integration Camp Bodh Gaya 08.10.14 – 19.10.14
13	Cdt Sapna Sewa	
14	Cdt Pappu Kr. Shah	
15	Cdt Manoj Biswas	
16	Cdt Sushil Pariyar	All India Trekking, Uttarkhand 01.09.14 – 17.09.14
17	JUO Prakash Barman	

18	SUO Rohit Gupta	All India Thal Sena Camp, New Delhi September—October, 2014
19	Cdt Manoj Pariyar	All India Para Sailing, Gaya 01.12.14 to 01.12.14
20	Cdt Deepak Adhikari	State level Pre-RDC Camp I, II, III – Kharagpur Sept., Oct., Nov. 2014
21	Cdt Pratima Sharma	
22	Cdt Suraj Tamang	NCC Day Camp, Fort William 08.11.14 – 14.11.14
23	Cdt Prakash Barman	
24	Cdt Susil Pariyar	
25	Cdt Rajendra Rai	
26	Cdt Bandana Sharma	State level Hospital Attachment Camp 09.02.15 – 21.02.15
27	Cdt Sapana Sewa	
28	Cdt Pranita Pakhrin	
29	Cdt Kalpana Rai	

Besides these there are a good number of cadets who have attended various camps organized by the Darjeeling Group/5 Bengal BN NCC.

5.3.3 How does the College seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The institution has a well defined mechanism of collecting feedback from the students, alumni and guardians. Each year the third year students after sent up test and before filling the forms for final examination are given a prescribed feedback form to fill. Feedbacks from the guardian are also collected at the same time while the alumnus does it at the time of its annual meeting. The institution also has facebook page, one for general students and one for NCC cadets and communicates directly with the students, alumni and guardians.

The information obtained from the feedback is used as assessment and evaluation of the teaching-learning mechanism of the College. The Principal in consultation with Academic and Research Committee, IQAC and GB takes appropriate measures in improving the quality of the institution. If required the Principal discusses confidentially with the concerned teachers on the feedback received.

Complaints/grievances collected from complaint box are also considered as feedback. Measures are taken as and when required by the Students' Grievance Redressal Cell (Committee).

5.3.4 How does the College involve and encourage students to publish materials like catalogues, wall magazines, Collegemagazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The College publishes its annual magazine 'Reeds', a multilingual magazine divided into various sections - English, Hindi, Nepali, Bengali, and Tibetan. The different committees of the College - cultural, games and sports, NCC, Eco-Club provide their annual reports. The Principal's report is published in the magazine. The Magazine Committee shoulders the responsibility of collecting, selecting, editing, proof reading and publishing the magazine. The student members are trained to do all the functions as per the guidance of the Convener of the Magazine Committee who acts as the facilitator. We follow the practice of publishing the best articles from the wall magazines of various departments and some of the best articles of the student's departmental seminar. The photo gallery of the magazine is self explanatory and is the evidence of work done by the institution. Besides, different departments of the College contribute articles to wall magazine. The wall magazine with creative articles, information, photographs, and interesting tit-bits really attracts the students of all departments.

5.3.5 Does the College have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The College has a system of elected Students' Union called Kalimpong College Students' Union (KCSU). Every year as per the guidelines, the Students' Union of the College (KCSU) has to be formed by an election. The class representatives are elected and the Vice President, General Secretary and Treasurer are elected from amongst the elected class representatives. The formation of KCSU is as under:

1. President (Principal of the College)
2. Vice President
3. General secretary
4. Treasurer
5. Asst. General Secretary, Morning Section
6. Asst. General Secretary, Day Section
7. Class Representatives.

The General Secretary of the Students' Union is also the ex-officio member of the Governing Body. The class representatives become the members of different Committees like - Cultural Committee, Games

and Sport Committee, Magazine Committee. The election to the Council has not been held following a Government order. But an ad hoc committee has been formed by the Principal in consultation with IQAC. This is of course a temporary arrangement.

Major Activities:

- The General Secretary by virtue of his post becomes member of Governing Body and takes part in decision making.
- Secretary, Magazine Committee takes active role in collecting, selecting and publishing Students' Magazine 'Reeds'. The Teacher-in-Charge monitors all activities and guides the student representatives.
- Secretary, Cultural Committee organizes all cultural programmes of the College – Freshers' Welcome, Students Farewell, Teachers' Day celebration etc. The Secretary takes advice and guidance from the Teacher-in-Charge of the committee.
- Secretary, Games and Sport Committee coordinates all co-curricular activities of the College regarding indoor and outdoor games. He accompanies the College players during visit to other places and arranges proper training, food, lodging etc. in consultation with the Teacher-in-Charge of the committee.

Funding:

All activities of Students' Union are met by the College from the fund collected from the students at the time of admission. This Fund is raised as 'Students' Union Fee' and is deposited and maintained separately in the bank.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Students take active part in administrative and academic activities. The student representatives are found in the following committees:

- | | |
|--|--------|
| • Governing Body, General Secretary as an ex-officio member. | |
| • Cultural Committee | Member |
| • Magazine Committee | -do- |
| • Student Grievance Redressal Cell (Committee)-do- | |
| • Debate and Extra Mural Committee | -do- |
| • Games and sports Committee | -do- |
| • Canteen Committee | -do- |

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

'Kalimpong College Alumni' meets quarterly. The Principal is the Patron of the association. The Office Superintendent of the College is the General Secretary and some of the staff are in the executive committee of the association. They provide linkages between the College and the alumni. Many illustrious citizen of Kalimpong are the members of alumni and they serve as bridge between the society and the College. The contribution of the Association in sponsoring drinking water project of the College is appreciated by the College. The College gets feedback from the alumni members from time to time and is in touch with each other through electronic and social media. Some of the the alumni members are the members of IQAC and take an active part in assessing and evaluating the functioning of the College.

The President of the GB is a retired of the College. He has been serving as President of the GB since the last 12 years. During the Golden Jubilee Celebration retired Principals and teachers were felicitated. During important College functions the ex-faculty members are invited as Chief Guest, Special Guest, and Guest of Honour. One of the Student Scholarship, 'Annapurna Scholarship' is sponsored by one of ex-faculty member.

Any other relevant information regarding Student Support and Progression which the College would like to include.

Some of the steps taken relating to student support and progression are:

- The teachers lend books to the students even after passing out from the College as there is a very cordial and close relationship between the teachers and students. Teachers take extra classes on the request of the students.
- Besides the teachers extend all kinds of help as and when required to guide, motivate and prepare the students in quizzes, debates, cultural activities and sports.
- Teachers keep a close vigilance in minimizing the dropout rate by keeping personal link with the student. Most teachers maintain and keep personal contact with the weak students and help them in all possible ways.
- At times of emergency like major disease etc the staff members extend financial help to the students.
- Some teachers are the ex-students of the College and naturally bear

personal touch and involvement with the College and treat the students as members of the same family

- There has been no loss of even a single working day due to any internal problem either from the students, teaching staff, and non-teaching staff which is the evidence of harmony and cordial relations in the College affairs.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 Institutional Vision and Leadership**

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeksto serve, institution's traditions and value orientations, vision for the future, etc.?

Quality education, access and equality in providing education are the vision of the College. The mission of the College is to disseminate knowledge and provide opportunity of higher education among the first generation learners of the most backward hilly subdivision of the State. This was the reason for which the College was established. The College is located in semi urban area and inhabited mostly by various ST/SC communities. One of the intentions of establishing the College was not only to disseminate knowledge but also to uplift backward communities educationally. The College is the only multi stream college in the biggest subdivision so far and therefore takes the burden of providing higher education to socio-economically disadvantaged groups.

Most of the stakeholders are Scheduled Tribes, Scheduled Caste, minorities, women and socio-economically weaker sections. Thus, the objective is to increase intake capacity as far as possible so that these aspiring students are not denied admission at least in the General Course. For this we divide our time table to different shifts. The biggest challenge for the institution is to make our academically weaker and financially poor students to provide modern exposure and make them graduates to become confident enough to compete in the global job market. It is a daunting task but we are trying to make it successful.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Principal is the head of the institution but he is guided and governed by the policies formed by the UGC, State Govt. and University. The Principal and the Governing Body at the college level monitor and ensure that these plans and rules framed by the UGC, State Government and University are implemented in the true sense of the term. At the institutional level some policies are framed and executed by the G.B. which is the highest body of the college.

Any proposal may be initiated at the individual level by the staff but that is taken to the appropriate Committee and then to IQAC or Academic

and Research Committee , Teachers' Council , or HOD meetings depending on the nature of the proposal. Since the Principal is the ex-Officio President of these committees, IQAC, Teachers' Council and the ex-Officio Secretary of the Governing Body, he coordinates the planning and execution of these proposals as the linking pin of the organization.

The IGNOU centre has a coordinator, the Department of Commerce, run as morning shift has a Teachers- in Charge, COPs have coordinators, and there are departmental heads who work in tandem under the overall supervision of the Principal. The office superintendent is the ex-Officio member of all the Committees and the students' Representatives find places in most of the Committees. These Committees actively engage in various assignments.

There are three layers of organization: administrative, financial and academic. In each layer all the three components of Teaching and Non-Teaching staff and students play complementary roles. The organizational structure of the College is such that all concerned are involved. The management is decentralized, participatory and decisions are taken on consensus.

6.1.3 What is the involvement of the leadership in ensuring?

- The policy statements and action plans for fulfillment of the stated mission
 - The leadership of the organization, the Governing Body and the Principal has very close interactive linkages with the different committees, IQAC and Teacher's Council.
 - Policies and decisions are evaluated and monitored at various levels such IQAC, Teachers' Council and HOD meetings so that the working is not deviated from the vision and mission of the institutions.
 - The effective coordination and communication are central to our management.
- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan. Interaction with stake holders**
 - The G.B. meets regularly in formulating plans regarding administrative issues. The GB President of the last three terms being a retired teacher of the College has close relationships with staff and students.
 - The guardians are called at times to discuss students' problems, performance of the students in case of their low attendance and

poor performance at the class tests, sent-up test etc.

- Student representatives take part in all important decision making bodies like G.B., Cultural Committee, Games and Sports Committee, Magazine Committee and express their views freely.
 - Teachers are important contributors of college mission and they take active role in guiding and motivating the students both at the classroom and outside. They are keen in solving even some of the personal problems of the needy students. Teachers are the members of all the Committees including the highest Committee like G.B., IQAC and the important Committees like Academic and Research Committee, Cultural Committee, and Magazine Committee, etc.
 - Non-teaching staff are also free in presenting their views in all policy formulation as they are also the members of G.B., IQAC and all other Committees. Very often the Principal calls staff meeting jointly for the Teaching and Non-Teaching members on matters related to common interest and all the views are carefully heard and treated equally. Both the Teaching and Non-Teaching members are integral part of the college and act most cordially and effectively. The Principal being a Patron of Alumni Association takes initiative in calling meeting of the Alumni. He not only guides but is influential in motivating the Alumni members in visualizing and implementing plans and policies.
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

Each year before the academic session meetings of each constituent bodies like the Students' Union, Teachers' Council, Non-Teaching staff take place separately and inputs are provided to the IQAC and hence through it to the management. These are reflected in the college calendar. The Principal and Heads of all Departments meet the students on the first few days of each session and narrate the rules and regulations with the new entrants. Heads of all Departments hold regular departmental meetings and monitor the progress of the students. All the stakeholders – the teaching, non-teaching staff and the students play important roles both in decision making and execution of plans. The Students Grievance Redressal Cell(Committee), Anti Ragging Committee, Internal Complaint Committee etc.and the Students' Union and in its absence a nominated body of the students create congenial atmosphere in framing and implementing the policies.

At the end of each session the Academic and Research Committee makes an assessment of each department regarding the completion of syllabus, attendance, performance of the students in sent-up/pre final test etc. Thereafter decisions are made about holding special classes/tutorial classes/ remedial classes etc.

Regarding inputs and consultations from the stakeholders, a system of feedback from the students, guardians and alumni is in practice which carries out the assessment of the actions and performances of the academic and administrative affairs of the college.

- **Reinforcing the culture of excellence**
 - ❖ The attempt to go for 2nd cycle of accreditation is an attempt to reinforce culture of excellence.
 - ❖ In the context, the college has made a number of attempts to change both the infrastructure and academic matters compared to the first cycle period of NAAC accreditation. The faculty members are encouraged to pursue research activities, attending and organizing seminars, attending refresher courses, workshops etc. which are steps in equipping and updating the teaching staff. By admitting more than 80% students of the sub-division, the College is serving the cause of spreading higher education in the region.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

In order to monitor and evaluate policies for effective implementation of the policies, the following steps are being taken by the college:

- The IQAC facilitates meeting with the teaching staff before the commencement of each academic session to discuss issues like class routine, academic calendar, co-curricular activities including cultural events, games and sports, magazines etc.
- Meeting with non-teaching staff and formulate policies for the year
- The Principal and all Heads of Departments meet the newly admitted students on the first working day of the session
- Periodic meeting of the Teachers' Council and the different Committees on relevant issues
- Submitting necessary and relevant reports to the G.B. for implementation or give suggestions
- Principal uses the dais to meet all the students during Students' Union Programmes like Fresher's welcome and Farewell Programme.

- Periodic monitoring of students attendance and notifying defaulters list.
- Calling guardians on issues related to attendance, performance of students in sent-up or pre final tests, class tests and internal assessments.
- After assessing the status of curriculum at the end of the session, arrangements are made for extra classes, tutorials and even curtailment of holidays/vacations etc, if deemed necessary. For instance, in academic session 2013-14 when there was loss of academic days due to prolonged strike in the hills, the staff members unanimously decided to curtail both Puja vacation and winter vacation to compensate for the loss of academic days.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The G.B. is at the top of the College management and as per the University statute, 4 members from the teaching staff become members of G.B. In this participatory role, the teachers of the college take leadership role in the academic circle. Besides, the organizational structure of the college is so designed that academic leadership is created.
- The Secretary, T.C. is a teaching member who acts as the leader of the teaching staff. He organizes and convenes meetings on issues relating to academic matters and submits reports to the administration.
- Each department is guided by the Head of the Department who is preferably the senior most member of the concerned department. He/She conducts periodical meetings in the respective department and evaluates the performance of the students and measures taken are reported to the administration.
- All co-curricular activities are looked after by the concerned committees which are convened and formed by the staff members. Each convener is the leader of the respective committee and has flexibility to work.
- The Department of Commerce, morning section of the college, has a Teacher-in-Charge who has to work under the overall supervision of the Principal.
- Each self-financing course has its Coordinators in the Charge of the courses.
- The IGNOU centre has a Coordinator and works as per IGNOU norms.

- The teaching staffs are allowed to participate in different National/International Seminars/Workshops/courses/ Conferences.
- The faculty members are allowed and encouraged to conduct research activities by applying for Minor Research Projects under UGC/CSIR/ICSSR, etc.
- The faculty members are encouraged to undergo Ph.D. degree and to undertake course work as per UGC norms.
- The faculty members are encouraged to convene seminars/workshops/ conferences on the basis of fund provided by UGC and other agencies.
- The faculty members are encouraged to publish research articles in different journals, magazines, books, etc.
- The faculty members prepares list of books and laboratory equipments for purchase.

6.1.6 How does the college groom leadership at various levels?

The Teaching Staff

The College grooms the leadership by providing opportunities to the staff and students to develop their leadership qualities in different ways:

- The Teachers' Council Secretary is the first amongst equals and is the ex-Officio member of all Committees. He is the linking pin between the Principal, other teachers and students.
- All Heads of the Departments are leaders of their respective department. He/She has to provide directions to the colleagues and the students on all academic and administrative matters and coordinate with the other departments and the Office of the Principal.
- All staff members act as convener and members of some committees or the other. The convener is the go-between between the administration and the students. This provides an opportunity to exercise control over the students and improve the skill of executing policies in cooperation with the students.
- Staff members are elected as members of GB and participate in policy decision and over all management of the College.
- The teachers also get opportunities to inculcate leadership qualities in their roles in IQAC as members. This is a body is responsible for quality initiatives, maintenance and enhancement and is an important component in the management of the college.
- The Teacher-in-Charge of the Commerce section is nominated by the GB from among the teaching staff which provides ample scope for exercising leadership qualities.

Non-Teaching Staff

- As per university statute two non-teaching staff are the members of G.B. and take active part in formulating and implementing the policies of the College.
- The Non-Teaching staff are also the members of different Committees of the College. They participate in all the activities of these committees as equal members.
- The position of the Office Superintendent is that of a coordinator. His involvement in the affairs of the College has made him a key person in the development of the College.

The Students

- Students are groomed as leaders by their involvement in the affairs of the Students' Union. The different positions of the Union are decided by students' elections which are generally held annually.
- The election and affairs of the Union give ample opportunities to the students to inculcate leadership qualities.
- The Class Representatives are elected directly by the student voter of particular class and the other portfolio holders or executive members are elected by the elected Class Representatives from amongst themselves.
- The General Secretary of the Students' Union ex-officio member of the G.B. and takes an active part in administration. He acts as a link between the students and the Principal/administration
- Student representatives are members of different Committees. They are the stakeholders and take part in different co-curricular and extra-curricular activities.
- Different units like NCC/NSS/Eco-Club and their activities provide scope for the students to exercise and develop leadership qualities. Activity-wise selection of students is done by the leaders of each unit and the quality of leadership is assessed by the performance of the concerned unit.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?

The college tries to provide operational autonomy in the following manners:

- Departments have been entrusted responsibilities of framing

departmental routines, allotting classes, setting question papers for internal examinations, class tests, assignments, departmental wall magazines, conducting excursions and organizing departmental activities etc.

- Each Department prepares the list for purchasing books, journals for the central library. These purchases are made on the recommendation of the Departments.
- Each Department has the freedom to organize National/International/ State level Seminar as per guidelines of the UGC and following the broad norms of the College.
- The management provides autonomy to the NCC, NSS and Eco-Club units of the College to carry out their activities.
- The Head of each Department have adequate autonomy to carry out day to day business and take initiative for further improvement.
- The Academic and Research Committee under the guidance of IQAC formulates the academic plans such as college calendar, fixation of dates for internal examinations, co-curricular and extra-curricular activities etc.
- Different Committees enjoy autonomy to formulate plans and execute them in consultation with the student members of the respective Committees.
- The Governing Body generally does not interfere in the activities of IQAC .

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Adequate representation of the teaching, non-teaching staff and a representation from the students have been made in the Governing Body of the College, which is the apex body. It also has two Government representatives and two University nominees.

The participation of the staff in the policy making and implementation is ensured through a system of committees of which IQAC and Teachers Council are the linking pins. The IQAC is formed as per the guidelines of the UGC where there are five members from Teaching staff, two from Non-Teaching staff, two from G.B. and two from Alumni. One of the senior Teaching members is the coordinator of IQAC.

IQAC is empowered to formulate policies and authorized to assess the quality in each academic session. Each committee is formed with five to ten members from Teaching, Non-teaching and students. The convener of each Committee is generally a teacher..

The College functions on the basis of collective and consensual decisions. It believes in participatory management and practices it.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The policy of the College is to provide quality education and opportunities for all round development of the students particularly for the first generation learners and the weaker sections of society. The leadership disseminates the mission to all concerned and formulates the policies accordingly. Keeping the mission in mind and considering the peripheral atmosphere, benchmarks are decided. For example, in fixing the fee structure both for the general course and self-financing course, the common financial background of the students are kept in mind.

Since its formation IQAC has been entrusted with the responsibility of deciding quality benchmark, parameters and formulate policies in academic and administrative matters. The Cell plans and takes effective measures in executing them by providing all logistic support. It gets feedbacks from the three stake holders - students, guardians and Alumni and thereby assesses and evaluates the performance of the college.

The IQAC also evaluates the teachers' performance through CAS scheme and provides comments in improving the quality. The process of re-accreditation through NAAC is also a kind of self-assessment on the part of the institution. Preparation of AQAR each year and comparing them with the previous year is a method of reviewing quality.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the college prepares a perspective plan at the beginning of each academic session for all-round development. Infrastructure development such as administrative building, library, canteen, health centre is one of the basic features of the perspective plan. It also includes development of sports facilities such as indoor games and volleyball ground. Organising seminars, workshops and cultural activities also find place in the plan.

6.2.3 Describe the internal organizational structure and decision making processes.

As per the statute of North Bengal University, the Governing Body is the apex body of the College. The overall management of the college rests

with it. The IQAC was formed in 2011 with the objective of initiating quality enhancing and sustaining measures. The GB and IQAC function complementing each other.

The Teachers' Council is an advisory body and advises the Principal in academic and other matters. Various Cells and Committees have been formed consisting of the teachers, non-teaching staff and students.

As ex-officio Secretary GB and the Chairman of all other bodies, the Principal is the linking pin.

The following is the list of various Cells/Committees:

Cells:

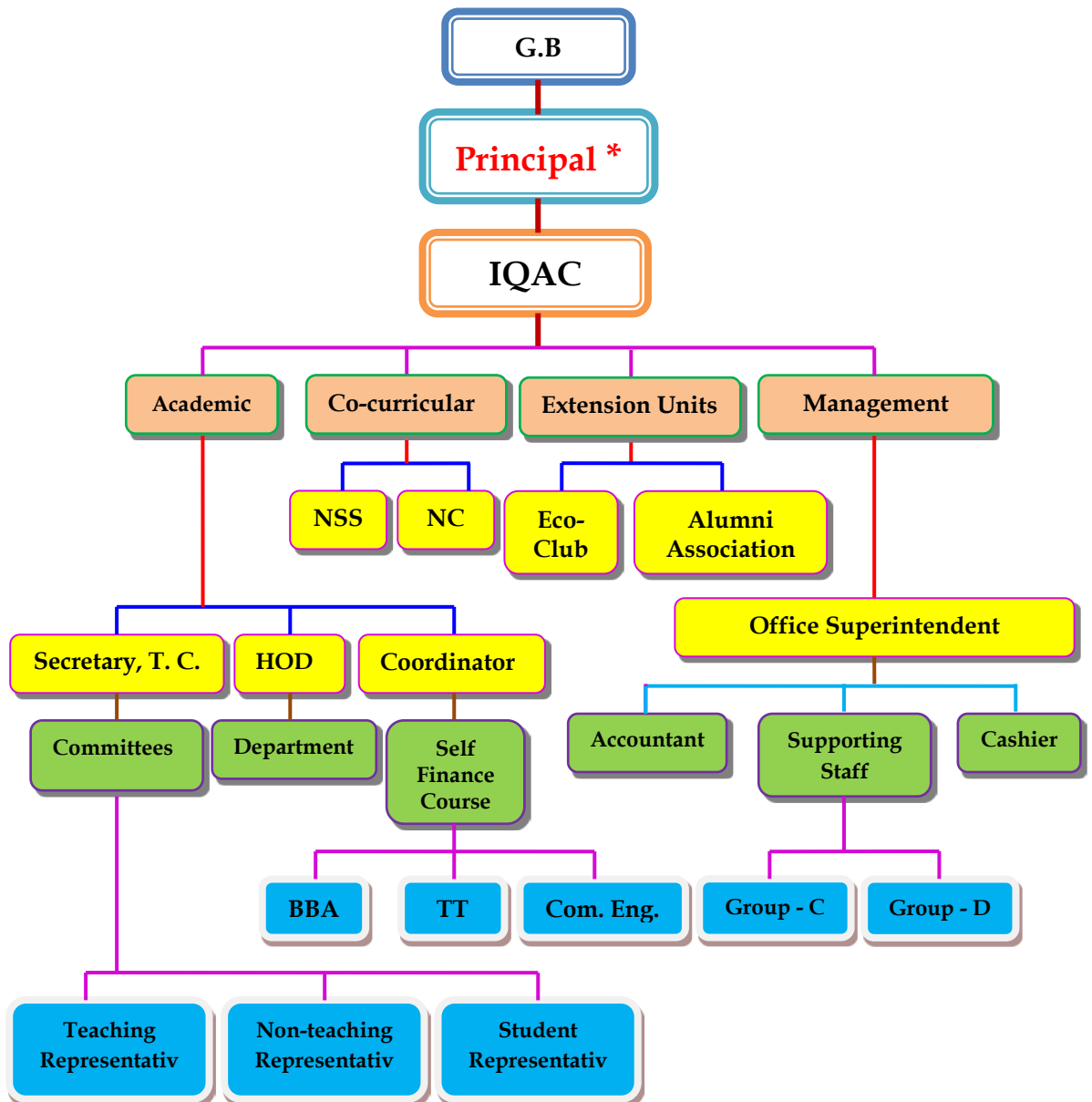
1. Internal Quality Assessment Cell (IQAC)
2. Internal Complaint Committee
3. Anti-Ragging Committee
4. Student Grievance Redressal Cell

Committees:

1. Academic and Research Committee
2. Admission Committee
3. Provident Fund Committee
4. Finance Committee
5. Cultural Committee
6. Library Committee
7. Debate and Extra Mural Committee
8. Games and Sports Committee
9. Magazines Committee
10. Canteen Committee
11. Staff Room Committee
12. Examination Committee
13. Election Committee
14. Seminar Committee
15. Counseling and Placement Committee
16. NAAC Committee

Any proposal can be initiated in any of these Cells or Committees. After that the recommended proposals go to the GB for final approval. The Committees complement each other in their functioning. A decentralized democratic organizational structure exists. The decision making process is such that the students, teachers, and non-teaching staff contribute and participate.

The Internal Organizational Mechanism and the decision making process is plotted in Figure-6.2.3.



* Principal is the link pin as Ex-officio Secretary G.B., Chairperson of IQAC and President of all other Committees.

Figure- 6.2.3: The Internal Organizational Mechanism

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

The institution considers teaching-learning as the basic and key activity of the college and for its improvement following strategies are followed.

- ◆ Takes appropriate measures in filling the vacant teaching

posts from the College Service Commission. Temporary arrangements are made by appointing qualified teaching staff on temporary basis.

- ◆ Provide teaching tools like smart boards, projectors, laptops, and internet connectivities.
- ◆ Promote academic development of the faculty members by encouraging them to attend refresher courses, orientation programmes, national and international seminars, publishing research papers, conducting research projects, attending course work for Ph.D. programmes etc.
- ◆ Facilitate field excursions and field trips. Industrial visits are arranged for BBA students.
- ◆ Encouraging and facilitating each department to carry out students' seminar at least once a year.
- ◆ Conducting internal tests, sent-up tests, class tests and remedial classes for the weaker students.
- ◆ Improving library facility including INFLIBNET.
- **Research & Development**

The institution undertakes the following:

 - The Principal always encourages the teachers to write minor/major research projects to UGC and some of the teachers are carrying out research projects.
 - The College allows teachers to undergo Ph.D course work and also encourages the teachers for research.
 - The College encourages and organizes seminars, workshops funded by different agencies. The college allows the staff members to attend national, international seminar and present papers outside the College.
 - The College encourages the teachers to publish books, journals, etc. and some teachers have published books with ISBN number.
- **Community Engagement**

The work of community engagement is mainly carried out by-NSS, NCC and Eco-Club. The students are encouraged to take part in extensive activities such as:

 - Cleanliness drives
 - Tree plantation activities
 - Blood donation programme
 - Environmental awareness programme
 - Visit to blind school

- Adoption of Sahid Roshan Rai's Martyr Complex
- Participation in Independence Day, Republic Day, National Integrations Programmes.

Most faculty members are the active members of different voluntary groups, NGOs, clubs, associations and other social and religious organizations and contribute their best in social and community activities.

- **Human Resource Management**

- The participatory management has been able to motivate the different components of the College management. The level of cohesion and harmony is such that there is an effective coordination and communication. Thus optimum use of human resources is ensured. The motivated and dedicated staff are willing to put extra efforts. Therefore administrative and academic targets are achieved. The relation between the Principal, staff and the students is very cordial. As a result the teaching-learning environment is congenial.
- The Alumni Association of the College always co-operates the College on various issues. The Principal is the member and the patron of the Alumni Association. The guardians are called time to time to take note of the progress of their wards. The feed back from them helps the College in understanding students' problems.

- **Industry Interaction**

The College does the following:

- Carry out industrial visits by the BBA Department every year.
- Encourage and extend help to organize counseling and campus interviews in the College to the interested career counselors and industrial and other units.
- Local banks, IAS, WBCS officers are invited to interact with the students.
- The bio-science students interact with various Govt. Depts like Fishery, Forestry, Parks and gardens, agriculture etc. They also interact with NGOs such as the Horticulture Society, Hotel and Restaurant Association etc of Kalimpong for professional and business opportunities. The Sociology, History and Political science departments interact with the concerned governmental and non-governmental organizations during their field trips.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is

available for the top management and the stakeholders, to review the activities of the institution?

Being an alumnus of the college and a local person the Head of the institution has close association with the members of the alumni and local communities. This gives him an advantage of gathering information from various stakeholders – teachers, non-teaching members, students, alumni, parents and public at large on different issues.

A feedback report is collected each year from the three stakeholders – students, guardians and alumni which are assessed, analyzed and appropriate measures and policies are framed. Besides this, the Head of the institution

- holds regular meeting with the Staff, Non-Teaching Staff and Students Union
- holds periodical meeting with the IQAC
- addresses the students on the first few days of the session, and during the Fresher and Farewell programmes
- express his opinions at the Alumni meeting
- holds periodical meeting with the guardians
gather feedback from the self appraisal report made by the faculty members.
- maintains good rapport with the University , GTA and the District and local administration.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The following measures are undertaken by the management to improve effectiveness and efficiency of the institutional processes:

- By including four teaching and two non-teaching staff in the G.B. as per the statute of the University
- By constituting IQAC as per UGC guide lines and keeping five members from teaching and two members from non-teaching staff
- By forming different Committees and assigning them with various responsibilities
- By allowing Coordinator of the self-financing course to function with minimum interference
- By allowing NSS and NCC to function without too much of interference.

- By allowing the Teacher-in-Charge, morning section to function autonomously in academic matters

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

During the last year (1st July, 2013 – 30th June, 2014) the resolutions made and implemented by the Governing Body of the College (Management Council) are furnished in Table 6.2.7.

Table- 6.2.7: The Resolutions taken by The Governing Body

Date - 27. 02.15		
Sl.No	Resolution	Status
1	Resolve to appoint CSC recommended Candidate Ms Sarmila Paul to the Post English Departments	Done
2	Resolved to accept Dr Nirmalya Das's application seeking Lien leave	Done
3	Resolved to accept resignation and release PTT Smt Payal Sinha, Nisa Tamang and Jemima Sakun Phiphon to enable to join as substantive post on recommendation of CSC	Done
4	Resolved to construct roof top on room no 30, 31 and 33 along with railing for the purpose of facilitating indoor games.	Done
5	Resolution on any other matter: <ol style="list-style-type: none"> i. Expenditure on painting of roof top and white washing of classrooms including BBA was placed and approved. ii. Details of the expenditure of the ongoing construction of Library building was placed and approved. The House kept the VAT payment in abeyance iii. Resolved to keep in abeyance the construction of college gate due to the expectation of the grant from GTA iv. Resolved to request Sri Sunil Chandra Pradhan to take the matters of Sri Kalyan Kumar Dewan v. The members of the Governing Body visited the construction site and expressed satisfaction and resolved to develop areas around Library 	Resolution followed GTA has sanctioned the grant for gate and parking. Done Done.

Date - 13.12.2014.		
1	On the basis of the report of the Principal of his Kolkata visit about the approval of Deomani Sapkota and Yohan Lepcha 's appointment the House directed the Principal and the Office Superintendent BB Sharma to visit Kolkata once more	Done
2	Resolve to introduce online admission	Done
3	The Principal informed the House that the college has received permanent settlement of the college land and entitlement and the land department has surveyed the park area adjacent to the college and has submitted to the District land and Land reform Officer for transfer to college in favor of Kalimpong College	Matter is being pursued
4	Resolved to approve the plan and estimate of a multipurpose classroom and a conference hall on top of the Golden Jubilee Central Building and resolved to submit the same to GTA. Resolved also to make payment to the engineer 5% of the estimated amount as fee	Done
5	Resolved to discuss the matter of Kalyan Kumar Dewan in the next meeting in the presence of The DPI nominees.	

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Till date there has been no provision of autonomy under the University of North Bengal and no college has been granted such status.

6.2.9 How does the Institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

There is a Students Grievance Redressal Cell to ensure the grievances are promptly taken care of. A Complaint Box is placed at the main entrance of the college and periodical collection is done for the purpose. If required the case is forwarded to the Principal or even to G.B. for necessary solutions. The Grievance Redressal Cell acts with the purpose of

- Maintaining smooth and congenial atmosphere in the college
- Upholding the goodwill and high status of the college in the future
- Encouraging the students to express their grievance freely and without any fear
- Collect the views of the mass regarding the facilities available at present
- Expect suggestions from among the common students for betterment of the environment

Though the Grievance Redressal Cell is responsible in dealing with such problems, these are sorted out different levels - by the staff in the class, by the HOD in the department, by the Principal personally, by the Non-

Teaching Staff at personal level and by the Students' Union before reaching it.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No, there has been no court case filed by and against the institution for the last two years and in fact, never in the history of the college.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The College has a feedback mechanism. It gathers feedback from the students, guardians and alumni. The third year students are selected as respondents and feedback forms distributed.

A report is prepared and issues raised are discussed in IQAC and the Governing Body if required. Efforts are made to solve the shortcomings in the next session. The Principal, may call a teacher if feedback report needs to be discussed with him/ her.

The institution tries to utilize some of the recommendations reflected in the report when it is necessary for its better functioning.

The feedback is taken on departmental teachers, management personnel and library staff as well as on the existing infrastructural facilities. The evaluation is based on four points scale-- excellent, good, fair and poor on selected parameters.

Table-6.2.11A shows the feedback on departmental teachers

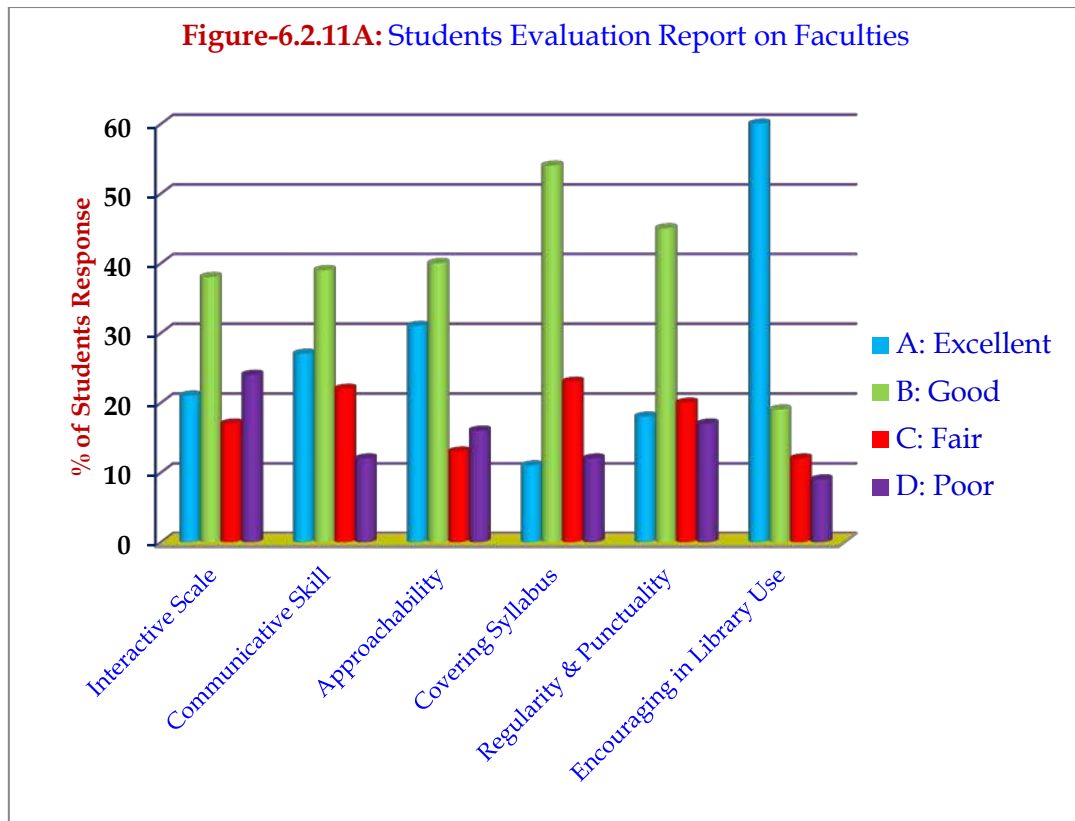
Table-6.2.11: Department-wise student evaluators and evaluated faculties

Sl. No.	Department	No. of Students Evaluates	No. of Faculties Evaluated
1.	Economics	22	4
2.	English	40	6
3.	Geography	16	4
4.	History	40	5
5.	Nepali	30	4
6.	Philosophy	10	2
7.	Pol. Science	40	5
8.	Sociology	8	1
9.	Botany	4	4
10.	Mathematics	8	2
11.	Zoology	5	5
12.	Chemistry	20	2

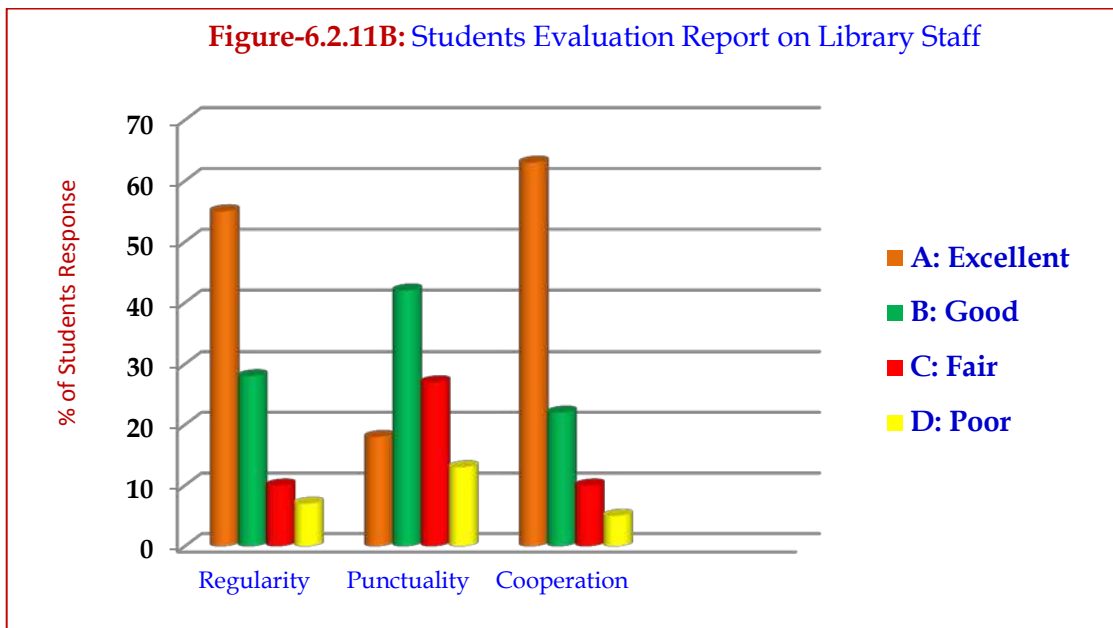
13.	Physics	5	1
14.	Commerce	40	11
15.	BBA	12	10
Total		300	66

A. Academic

The Figure-6.2.11A reflects the average percentage response of the students on faculties. According to the table the institution can improve its overall performance and quality, especially, the result of the students, by improving interactive and communicative skills of the faculty. Some of the faculty need to improve their punctuality and give more time for discussion on syllabus. Findings shows that encouraging the students to use the library cannot solely improve the academic results of the students.

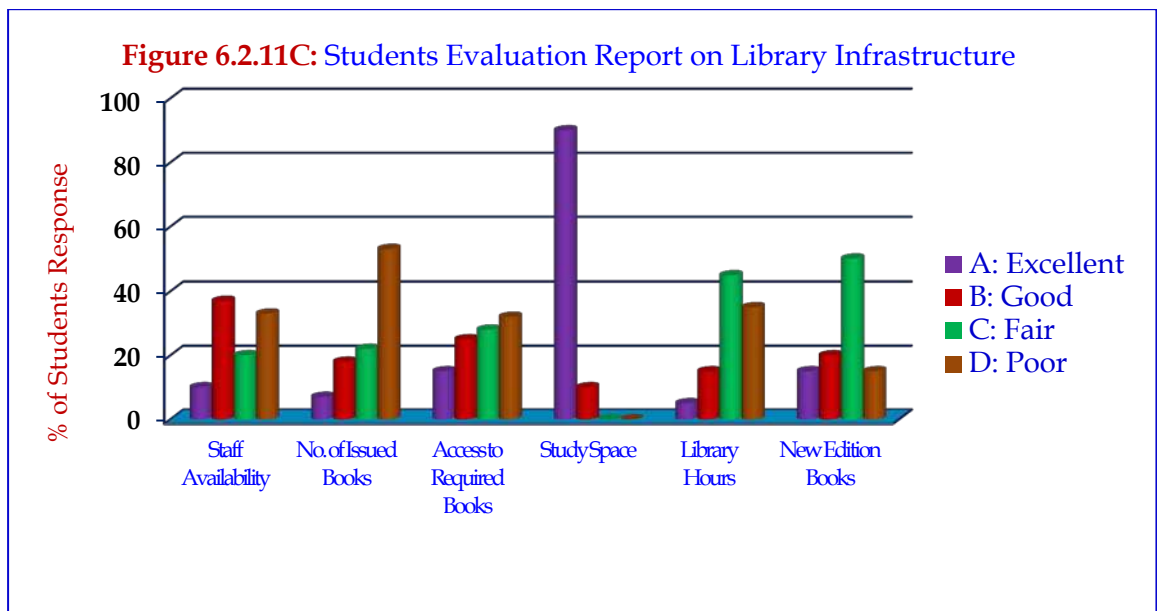


B. Library Staff



The library personnel are cooperative to the students. The library access to the students can be enhanced through improving the punctuality of the staff.

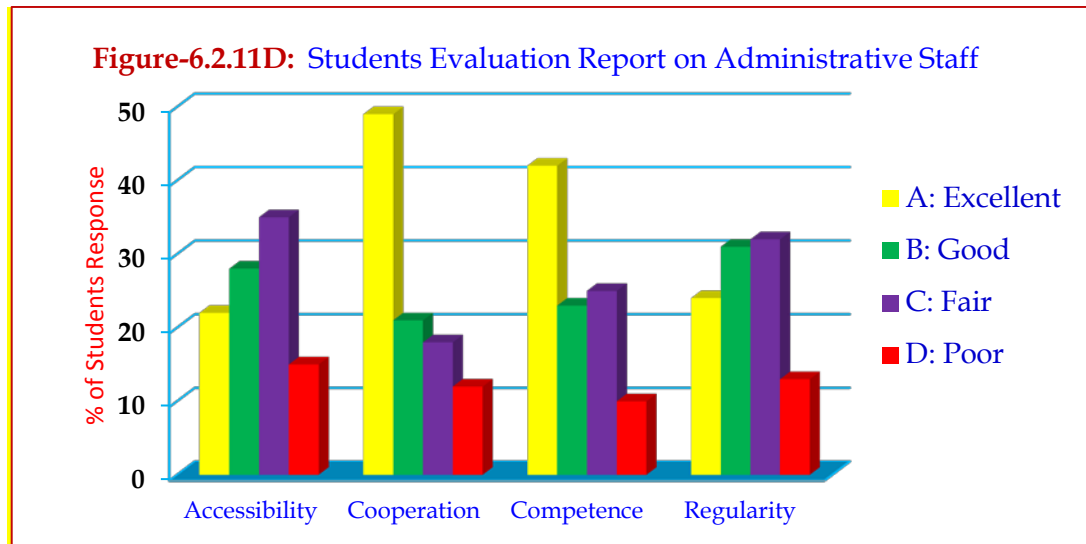
C. Library Infrastructure



The construction of new library building has provided sufficient study space to the students. However, the feedback shows that the College needs to increase the number of books to be issued to a student. It also shows that there is a demand to add the new edition of books in the library. The library

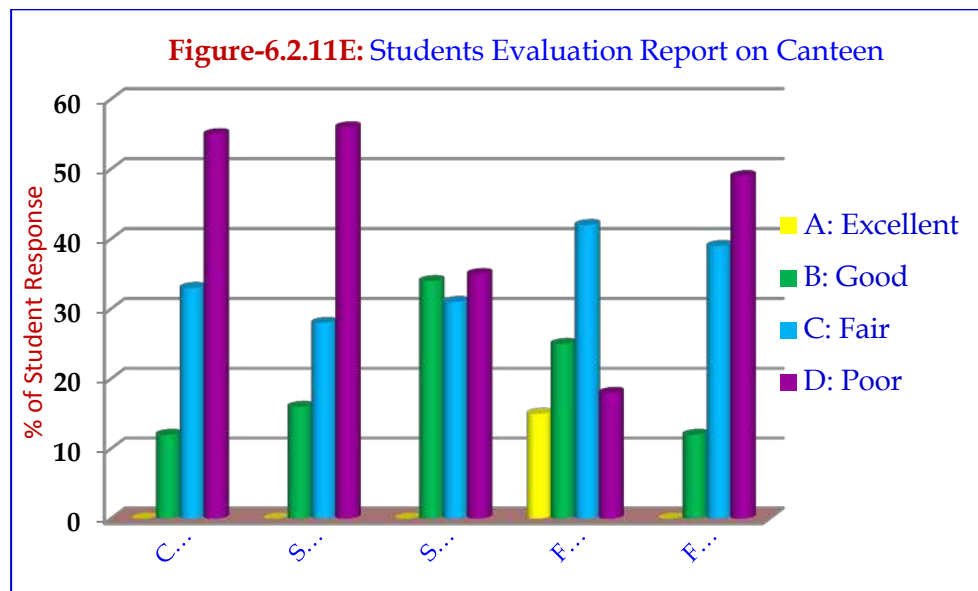
hours need to be extended. The library support staff availability to the students reflects the shortage of library staff in the institution.

D. Management Personnel



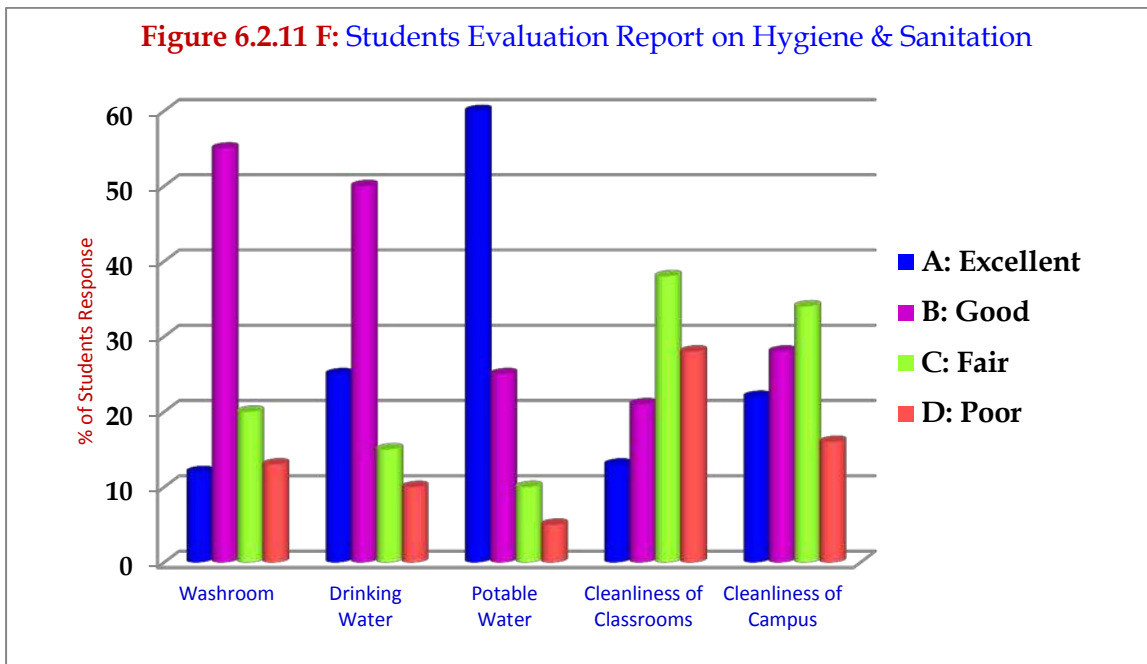
The provision of management services to the students can be improved by giving additional students dealing hours. This, on the other hand, reflects the shortage of staff. Nevertheless the students felt that some of the staff make extra effort to help them.

E. Canteen



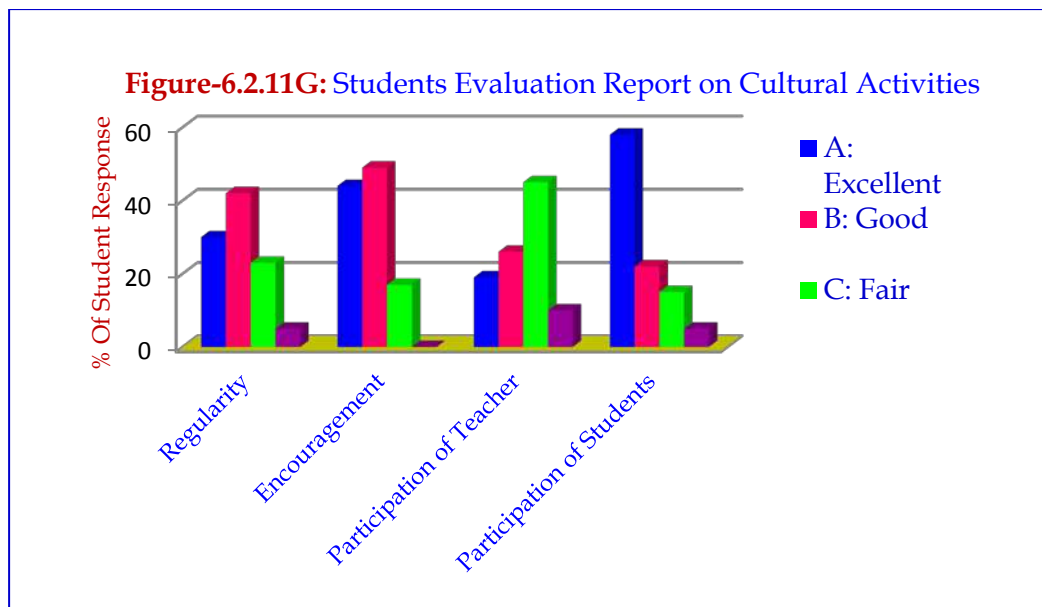
The students are not satisfied with the existing canteen. It is too small in size and the choice of the food available is limited.

Hygiene and Sanitation



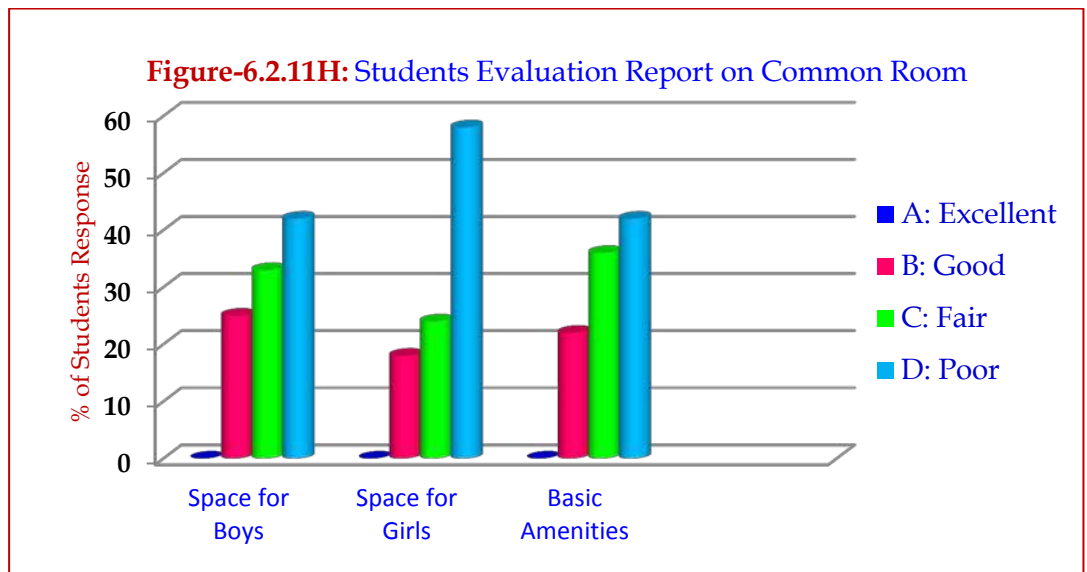
The students are satisfied with washroom condition, drinking and portable water facilities provided by the institution. However, they demand more cleanliness of the classrooms and campus.

F. Cultural Activities



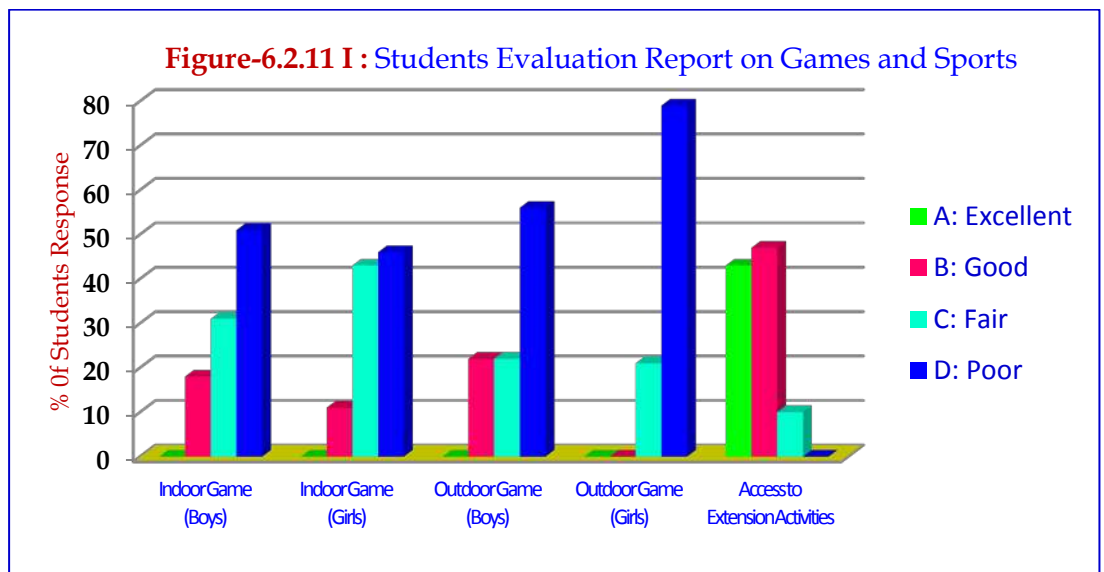
The students are satisfied with the regularity of cultural activities conducted in the institution, faculty' encouragement to them to participate in such activities as well as their participation in such activities. They desire more involvement of the faculty in these activities.

G. Common Room



The students need more spacious common rooms with improved amenities.

Games and Sports



The students demand more indoor and outdoor games and sports opportunities in the institution.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and nonteaching staff?

The administration is fully aware of the professional development of its Teaching and Non-Teaching staff. It does the following:

For Teaching Staff

- Allows the faculty members to do Ph.D course work and registered for Ph. D degree.
- Supplement information regarding about national/international seminars/workshops/refresher courses etc.
- Encourage faculty members to undertake UGC research projects.
- Encourage faculty members to apply for conducting seminars/workshops/conferences.
- Promote research culture among the faculty by constantly encouraging them to write research paper for journals, books and other publications.
- Encourage the faculty to join Refresher Course, Orientation Programmes run by different Academic Staff Colleges.
- Teaching faculty is encouraged and financed in all possible way in case of field trips and field surveys.

For Non-Teaching Staff

- Promote skill development through computer training and e-learning.
- Training for COSA for financial work
- Training for library management

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The College has organized workshop on Management Skill Enhancement (MSEM) under the Capacity Building of Women Managers (CBWM) in Higher Education programme sponsored by UGC on 13th - 17th Feb. 2013. Ms Anukampa Subba of English Department acted as Coordinator and Ms Sudha Gurung of Nepali Department was Assistant Coordinator. Thirteen participants from West Bengal, Sikkim, Tamil Nadu and Jharkhand, two Regional Coordinators and six trainers from West Bengal, Haryana, Maharashtra, Andhra Pradesh and Odisha participated in the workshop. The Resource Persons/Trainers were - Dr. Lata Narayan (Maharashtra), Prof. D. Usha Rani (Tamil Nadu), Dr. Ipshita Bansal (Haryana), Prof Nasreen Rustomfram (Maharashtra), Prof. G. Geethanjali (Andhra Pradesh), Dr. Tanutrushna Panigrahi (Odisha). All female members of the College took active part in the workshop. The College sanctions on duty leave to all faculty members for participating in national/international seminars/workshops/conferences at the University/College/Institutions to

update them with modern development. The College through UGC funding provides computers to all departments and also made internet connectivity for uploading study materials. INFLIBNET connectivity empowers the faculties in empowering through huge numbers of books, journals etc. By providing smart boards, projectors etc, the faculty are kept updated.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Performance appraisal system of the teaching staff is carried out in the following ways:

- Since 2010-11 all faculty members have been submitting their self appraisal reports at the end of each academic year and the case is screened by the administration.
- All teachers qualified for promotion need to go through CAS as per UGC norms and need to fulfill API (Academic Performance Indicator) in the prescribed format.
- The feedback report of students, guardians and alumni are the measure of performance of the faculty.
- The 'Complaint Box' shows the grievances of the students, if any, and is used as a method for assessing or evaluating the performance of the faculty.
- The Academic Committee assesses the performance regarding completion of syllabus, attendance, leave taken etc. of the concerned faculty every academic year.
- IQAC takes periodical evaluation of the faculty particularly before career advancement.

The institution does not have academic audit system.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The performance appraisal reports are discussed at different levels by the Academic and Research Committee, IQAC and G.B. The major outcomes are the followings:

- The increasing use of teaching aids has brought about a qualitative change in teaching and learning.
- There has been a marked improvement in the infrastructure such as new library and administrative building.
- Introduction of BBA as self financing course.

- Research activities by the faculty have improved.
- Computerisation of the library needs to be taken up.
- Games and sports facilities need to be improved.

These outcomes are communicated to the stakeholders through committee meetings, notice boards, circulation of notice to departments, communication to alumni association and notices in the college websites.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Followings are some of the welfare schemes available to the Teaching and Non-Teaching staff of the College

- The College has a Staff Welfare Committee and its fund is created by the staff members. The fund is used as financial support in case of deaths, marriages and for the treatment of major diseases.
- There is a Co-operative Society for the employees of the College and it is affiliated to Darjeeling Central Co-operative Bank.
- During the festivals the College provides advances to all the members from the college which is deducted in equal instalments.
- There is a canteen in the college which serves food at moderate price.
- The college provides loans from PF to all faculty members without delay.
- The College provides Group Insurance Policy with minimum monthly premium.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The College does not have jurisdiction on posts creations. It is in the hand of the Government. The recommendation for transfer and appointments are done by the West Bengal College Service Commission. However, the College tries to retain its faculty by giving them cooperation and possible support. As many faculty come from outside, there is a tendency to go back to their home towns. Some of them aspire to join the University. It has been difficult to develop a mechanism to retain the existing faculty.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The institution has layers of committees to monitor and to ensure efficient use of the financial resources. At the top is the Governing Body consisting of 4 elected teachers from amongst themselves, 2 non-teaching staff members elected from amongst themselves, two government nominees, 2 university nominees and one student representative who is the ex-officio member being the General Secretary of the statutory Students' Union. The Governing Body is the final authority to take financial decisions. Any proposal involving finance may be initiated by the committees, the Principal by the IQAC. Depending on the nature of the proposal it may be discussed in the Teachers Council, or the matter may be directly taken to the Governing Body. For specific task, specific monitoring committees are formed by the Governing Body such as Building Monitoring Committee or Library Building Committee consisting of the representatives of the GB, teachers, non teaching staff and an expert such as an engineer.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

A chartered accountant firm is nominated by the Government for auditing the financial and administrative aspects. It generally takes place every year. There is no internal audit. The last audit was done on by K. Agarwal & Co, Chartered Accountant nominated by the Government of West Bengal for the financial year 2014-2015. There were no major audit objections only few notes on accountants.

The auditors had pointed out the college holds huge bank balances either in current or saving account and this practice needs to be stopped suggesting the College should open fixed deposit accounts. The College has started keeping fixed deposits as recommended by the auditors. The audit also noted that the remuneration to two Non-Teaching staff since 1999 has accumulated to ₹ 36,40,506.70 which needs to be settled by the Education Directorate.

The College has been corresponding with the Government and has been pursuing the matter.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Tables-6.4.3: Audited Income and Expenditure Statement of Academic and Administrative Activities of the Previous Four Years

KALIMPONG COLLEGE					
INCOME AND EXPENDITURE ACCOUNT					
FOR THE YEAR ENDED 31ST MARCH, 2012					
EXPENDITURE		AMOUNT (₹)	INCOME		AMOUNT (₹)
To	BBA Expenses	878750.00	By	Admission Fees	79900.00
To	P. Tax Excess Paid	2120.00	By	Tuition Fees	1527840.00
To	Travelling Expenses	91320.00	By	Electricity	8750.00
To	Printing & Stationery	251423.00	By	Examination	87500.00
To	Examination Expenses	37878.00	By	Marksheet Fees	8750.00
To	Postage & Telegram	1725.00	By	Magazine	87500.00
To	Part Time Salary	2325000.00	By	Fees Book	43750.00
To	Advertisement Expenses	46380.00	By	Special Aids.	2100000.00
To	Science Expenses	139968.00	By	Sales proceeds	212500.00
To	Contribution	16980.00	By	Lab. Fees	17400.00
To	Professional Fees	49120.00	By	Other Charges	1301769.00
To	Computer Expenses	58856.00	By	BBA Fees	1403750.00
To	Telephone Expenses	74092.00	By	Miscellaneous Cash	29800.00
To	Electricity Expenses	70750.00	By	Interest from Bank Account	114982.00
To	Website Development	17000.00	By	Interest from Fixed Deposit	144474.00
To	Municipality tax	2268.00	By	Miscellaneous Income	20.00
To	Repairing Expenses	30650.00			
To	Water Tax	1509.00			
To	Newspaper & Periodicals	12362.00			
To	Miscellaneous Expenses	282881.70			
To	Bank Charges	6983.65			
To	Affiliation Fees	5000.00			
To	Depreciation	1248418.00			
To	Surplus Transferred to				
	General Fund	1517250.65			
		7168685.00			7168685.00

KALIMPONG COLLEGE					
INCOME AND EXPENDITURE ACCOUNT					
FOR THE YEAR ENDED 31 ST MARCH, 2013					
EXPENDITURE		AMOUNT (₹)		INCOME	AMOUNT (₹)
To	BBA Expenses	834200.00	By	Admission Fees	89300.00
To	P. Tax Excess Paid	0.00	By	Tuition Fees	1624380.00
To	Travelling Expenses	76718.00	By	Electricity	9000.00
To	Printing & Stationery	122084.00	By	Examination	45000.00
To	Examination Expenses	23160.00	By	Mark sheet Fees	9000.00
To	Postage & Telegram	11396.00	By	Magazine	90000.00
To	Part Time Salary	727800.00	By	Fees Book	45000.00
To	Advertisement Expenses	27600.00	By	Special Aids.	2160000.00
To	Science Expenses	184669.00	By	Sales proceeds	241500.00
To	Contribution	33261.00	By	Lab. Fees	24000.00
To	Professional Fees	17750.00	By	Other Charges	1273679.00
To	Audit Fees	10500.00	By	BBA Fees	1553880.00
To	Computer Expenses	20885.00	By	Miscellaneous Cash	130475.00
To	Telephone Expenses	40928.00	By	Interest from Bank Account	104537.00
To	Electricity Expenses	107342.00			
To	Website Development	3800.00			
To	Excursion	5000.00			
To	Repairing Expenses	345588.60			
To	Refund Fees	22100.00			
To	Newspaper & Periodicals	4281.00			
To	Miscellaneous Expenses	703633.67			
To	Bank Charges	784.70			
To	Depreciation	1426306.00			
To	Surplus Transferred to				
	General Fund	2649964.03			
		7399751.00			7399751.00

KALIMPONG COLLEGE					
INCOME AND EXPENDITURE ACCOUNT					
FOR THE YEAR ENDED 31ST MARCH, 2014					
EXPENDITURE		AMOUNT (₹)	INCOME		AMOUNT (₹)
To					
To	BBA Expenses	1289650.00	By	Admission Fees	88200.00
To	Balance written off	11951.87	By	Tuition Fees	1646740.00
To	Travelling Expenses	91758.00	By	Electricity	8500.00
To	Printing & Stationery	338640.00	By	Examination	85000.00
To	Examination Expenses	53721.00	By	Mark sheet Fees	8500.00
To	Postage & Telegram	2035.00	By	Magazine	85000.00
To	Part Time Salary	321721.00	By	Fees Book	42500.00
To	Advertisement Expenses	29700.00	By	Special Aids.	2340000.00
To	Science Expenses	292680.00	By	Sales proceeds	180000.00
To	Contribution	3500.00	By	Lab. Fees	22000.00
To	affiliation fee	10000.00	By	Other Charges	1247310.00
To	Municipality Tax	4536.00	By	BBA Fees	1680320.00
To	Computer Expenses	49228.00	By	Miscellaneous Cash	0.00
To	Telephone Expenses	75894.00	By	Interest from Bank Account	132684.00
To	Electricity Expenses	128533.00	by	Amounts adjusted	63646.00
To	Fee refunded to Govt	812190.00	by		
To	Excursion	10630.00	by	Interest from FD	242374.00
To	Repairing Expenses	109904.00			
To	Refund Fees	3895.00			
To	Newspaper & Periodicals	8905.00			
To	Miscellaneous Expenses	182301.00			
To	Bank Charges	6361.90			
to	Excess P.T	120.00			
To	Depreciation	1595986.00			
To	Profession charges	14262.00			
To	Surplus Transferred to	2424671.00			
		7872773.77			7872774.00

KALIMPONG COLLEGE					
INCOME AND EXPENDITURE ACCOUNT					
FOR THE YEAR ENDED 31ST MARCH, 2015					
EXPENDITURE		AMOUNT (₹)	INCOME		AMOUNT (₹)
To	BBA Expenses	912835.00	By	Admission Fees	87400.00
To	Travelling Expenses	137274.00	By	Tuition Fees	1665000.00
To	Printing & Stationery	350390.00	By	Electricity	8700.00
To	Examination Expenses	49975.00	By	Examination	87000.00
To	Postage & Telegram	2213.00	By	Mark sheet Fees	8700.00
To	Part Time Salary	1239446.00	By	Magazine	87000.00
To	Advertisement Expenses	34200.00	By	Fees Book	43500.00
To	Science Expenses	221253.00	By	Special Aids.	2388000.00
To	Contribution	31412.00	By	Sales proceeds	207000.00
To	Affiliation fee	5000.00	By	Lab. Fees	19400.00
To	Magazine	175000.00	By	Other Charges	1250210.00
To	Computer Expenses	51649.00	By	BBA Fees	970650.00
To	Telephone Expenses	97696.00	By	Interest from Bank Account	408142.00
To	Electricity Expenses	3244.95			
To	Audit fee	7721.00			
To	Excursion	28200.00			
To	Excess Income Tax Paid	2000.00			
To	Repairing Expenses	166621.00			
To	Refund Fees	6160.00			
To	Newspaper & Periodicals	1591.00			
To	Miscellaneous Expenses	238237.43			
To	Bank Charges	1727.10			
To	Depreciation	1604836.00			
To	Profession Fees	73000.00			
To	Surplus Transferred to	1789020.52			
		7230702.00			7230702.00

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college has been able to raise revenue from BBA, a self-financing course and the receipt has been utilized for construction and purchase of audio visual aids.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

The institution has established IQAC on 17.8.2011.

Since its inception the IQAC is making continuous efforts in maintaining and improving quality education. The thrust area of activities of IQAC is to keep vigilance on quality maintenance and quality enhancement of all the stakeholders of the College particularly the students and Teaching and Non-Teaching staff. IQAC is monitoring the activities of various Committees after dividing them in four major sections: Research and Publication, Extension and Community Service, Student Support and Infrastructural Development. Each section works independently under the guidance and monitoring by the IQAC. The Committees and works of each section are furnished in Table-6.5.1.

Table-6.5.1: The Committees and Work of each Section

	Research and Publication section	Extension and community service section	Student support section	Infrastructural development section
Committees	<ul style="list-style-type: none"> • Seminar Committee • Magazine Committee 	<ul style="list-style-type: none"> • Eco-Club • NCC • NSS 	<ul style="list-style-type: none"> • Admission committee • Cultural Committee • Library Committee • Games and Sports Committee • Examination Committee • Cultural and Magazines Committee 	<ul style="list-style-type: none"> • Canteen Committee • Staff room
Activities	<ul style="list-style-type: none"> • UGC projects • UGC Seminar/ Workshop • PhD course work and Ph.D. work • Publications 	<ul style="list-style-type: none"> • NCC • NSS • Eco-Club • Survey, field trip • Industrial visit 	<ul style="list-style-type: none"> • Departmental Seminar • Library • College magazines • Career guidance • Students assignments • Class test/sent up test • Games and Sports • Cultural activities 	<ul style="list-style-type: none"> • Water • Canteen • Classroom • Garage • Computer/ internet • Staff room

- b. **How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?**

The IQAC has made the following recommendation to the authority:

1. On research and publication

- Publication of one research journal with ISSN number by the College
- Forwarding minor research project of Dr. D.C. Roy to UGC
- Forwarding final report of minor research project of Dr. D.C. Roy and Prof. Devi Chettri to UGC
- Monitoring the progress of work of Dr. Mamta Lama
- Seminar proposal of Botany/Zoology Department
- Conduct of seminar by Botany/Zoology Department
- Forwarding proposal of leave for carrying out course work for Ph.D. degree

2. Extension and community service

- Monitoring the organization of blood donation camp by NCC, NSS and Echo Club
- Monitoring tree plantation by NCC, NSS and Echo Club
- Monitoring campus cleaning activity of NCC NSS and Echo Club
- Monitoring the works of adoption of Sahid Roshan Rai Martyr's complex by NCC
- Monitoring activities like celebration of Independence Day, Republic Day by NCC cadets
- Monitoring the camps attended by NCC cadets
- Monitoring all works of NSS
- Monitoring the cleanliness, plantation and other activities of eco-club
- Monitoring the field survey of History, Zoology, Botany and Geography Departments
- Monitoring and planning industrial visit of BBA department
- Planning and execution of field trip of TTM course

3. Student support section

- Planning for execution of Departmental Students Seminar as per the calendar
- Monitoring library building inauguration and arrangements of book in the new library building
- Monitoring timely publication of college magazine
- Keep in touch with departments in respect of assignment, completion of syllabus
- Planning for class tests, sent up tests
- Counting attendance at regular interval

- Monitoring students cultural programme like Fresher and Farewell programme

4. Infrastructure

- Monitoring construction of different buildings at different levels like – library building
- Proposal for construction of canteen building
- Proposal for construction of garage for parking
- Proposal for maintenance of present staff room and construction of new staff room
- Proposal for room for Physics, Geography, Commerce
- Proposal for new room for NCC, NSS, Eco-Club

Most of the proposal of IQAC have been accepted and executed by the authority except the provision of a new staff room.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

- The IQAC has two external members as per guideline of the UGC. There are two members from G.B. and two from Alumni Association. The comments and suggestions of external members are well taken and passed on to the respective committees of the College for appropriate executions.

c. How do students and alumni contribute to the effective functioning of the IQAC?

As per the UGC guidelines students are not the members of IQAC but two members from Alumni Association are in the IQAC. The alumni members share their experience. They also share these with the Principal, and other members of the administration both formally and informally.

d. How does the IQAC communicate and engage staff from different constituents of the institution?

As per UGC guidelines IQAC is framed out of senior most members of the staff. The IQAC report is based on the self appraisal report and the departmental reports of each department. Besides, the IQAC meets the HODs of each department both formally and informally to assess and evaluate the performance of the departments. IQAC also organizes workshop for the teachers on preparation of SSR, IQAR and seeks necessary information from each department. Thus every department in some way or the other are engaged in IQAC report preparation.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

The institution has an integrated framework for quality assurance of both academic and administrative activities. IQAC is responsible for planning and implementation. It has representation from faculty, non teaching staff, Governing Body, society and alumni to oversee all aspects involved. Its functions do not overlap or there is no contradiction with Governing Body as the members of the Governing Body in IQAC coordinate their functions. All the committees are linked to the Teachers Council. The Secretary and its senior members are in IQAC. It is organizationally coordinated and integrated and works as parts of the same system. The system of management is not segregated. The Principal being the Chairperson of IQAC is the link pin.

Functionally there is adherence to the policies and procedures. By the very nature of the body it has the capability to adapt to changing situation. A change in the planned event or routine in the college calendar is managed smoothly because of a proper internal control.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The members of IQAC participated in different workshops, discussions organized by the Department of Higher Education, Govt. of West Bengal, different colleges and institutions from time to time. The members so equipped then organized workshops and interactive sessions in the college and shared information with all members of the staff through power point presentation. All booklets, information, formats etc. are made available to all members, which have helped the staff to respond to the queries of IQAC in a

better and more effective way.

6.5.4 Does the institution undertake Academic Auditor other external review of the academic provisions? If 'yes', how are the out comes used to improve the institutional activities?

There is no system of academic audit. Periodic visits by the Inspector of the colleges are the only formalized external review in our system. A form of external review is made with the feedback report of the parents and alumni. The institution is located at the semi-urban small hill town where all information about the College is communicated orally. The oral responses also carry important role in reviewing the academic performance of the college. All comments of feedback report or any other review are discussed thoroughly in the IQAC, Teachers' Council and HOD meetings.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The internal quality assurance mechanism has been aligned with the external quality assurance agency like NAAC as per UGC guidelines. The NAAC peer team visited the College in 2006. The College is preparing for the Cycle II re-accreditation. The year wise AQAR (Annual Quality Assurance Report) has been prepared and submitted.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The teaching learning process of the college is reviewed at different levels. At the lower level all the HODs, the Teacher-in-Charge of morning section and the coordinator of the self financing courses review the academic performance of students, their attendance, responsiveness and attitude. In case of any dissatisfaction they call the guardian to discuss the issue. If the matter is such that it cannot be solved at this level, then it is referred to the Academic and Research Committee or IQAC. If required, the matter is discussed with the students' Class Representatives and other members of Students Union. In most cases the matter is solved without taking them to the Governing Body.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution communicates its quality assurance policies mechanism to various internal and external stakeholders through the following measures:

- By publishing it in the prospectus supplied at the time of admission
- Through college magazine/college calendar
- By posting in the college website/face book
- Through the address of the Principal and HODs to the students on the first few days of each academic sessions.
- Through meeting with Alumni and various Committees.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

Unity, devotion, dedication sincerity, punctuality and discipline are our strength. Not a single working day is lost due to problems created by internal stakeholders. All issues are taken seriously and dealt positively. The healthy and harmonious relation between staff and management helps smooth functioning of the institution with efficiency.

The institution follows decentralized administration with participatory approach in all major issues. Admission of the students is done on merit basis and is fully transparent and done online. Consensus is the basis of all policy formulation and execution. All participate with honor, dignity and respect in the College affairs

CRITERIAVII: INNOVATIONS AND BEST PRACTICES**7.1 Environment Consciousness****7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

No.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

The College campus is eco friendly. Special care is taken while planning and constructing buildings to save as many trees as possible. That apart the College also plants trees wherever space is available. The College also maintains a flower garden. An area has ben earmarked to develop a medicinal plant garden. Sincere effortis made to make the campusa plastic free zone. Awareness drives like Tree Plantation, World Environment Day; World Health Day, Vana Mahotsava etc. are observed.

Energy conservation

- All switches are centrally located in each floor of the buildings and we ensure to put them off when not in use in order to save energy.
- By using T-5, Compact Fluorescent Lamps (CFL) and Light Emitting Diode (LED).
- Low power consuming devices have been installed. For example, most computer monitors are TFT/LED and we have the plan to replace the old ones.
- The construction of classrooms is so designed that they have enough natural light.The library building has no partition inside and is fully open with enough natural light. The administrative building is partitioned with glass panel where no additional light is required during day time.
- Traditional petro gas laboratory burners in our Chemistry laboratory have been replaced by LPG burners which have minimized both the energy consumption and cost.

Use of renewable energy

- The college has plans to install solar panel to fulfill the minimum requirement of energy in the college for lighting, heating and laboratory use.
- Biogas plants will be installed in the near future to replace the use of LPG in the Laboratories, particularly in the Chemistry Dept.

Water harvesting

Rain water harvesting project was completed on 28th August, 2012 to get over the perennial problem of acute water crisis. It has helped the College to maintain proper sanitation.

Check dam construction

Although the College is not directly involved in raising any protest against the construction of series of dams on river Teesta by NHPC, considering the possible damage that the dam may cause to the aquatic and terrestrial biodiversity of the region, some of the faculty in their own initiatives have participated in the protest movement. Some research articles have also been published by the teaching staff to create awareness among the masses. Article of Dr. D.C.Roy entitled "Save Dzongu: A Cultural revolt Among the Lepchas" was presented at the UGC Sponsored National Seminar on Ethnic Unrest in North Bengal organized by the Department of Sociology, North Bengal University during 29th to 30th March, 2010.

Efforts for Carbon neutrality

- Preservation of existing vegetal cover, plantation of trees, and maintenance of flower garden are some of the efforts made by the College for neutralizing carbon in the atmosphere. Awareness about the importance of trees in consuming carbon-dioxide and releasing oxygen and their preservation and conservation are carried out in different ways.
- The College has replaced the old generator by procuring fuel efficient sound proof 20 KVA capacity generator. The College restricts the entry of two and four wheelers in the main campus.
- After computerization, the office has reduced the use of paper.

- **Plantation**

- All the trees in the college compound have been surveyed by the Botany Department and their names are labeled in both scientific and the local terminology. The college has the following species of trees:

Table-7.1.2: Species of Trees Present in the Kalimpong College Campus

PRELIMINARY FLORISTIC SURVEY OF KALIMPONG COLLEGE, KALIMPONG PREPARED BY DEPARTMENT OF BOTANY, KALIMPONG COLLEGE, KALIMPONG						
Sl No	Name of Plant	Family	Common Name	Local Name	Habitat/status	Total no of trees
ANGIOSPERMS						
1.	<i>Ageratum conyzoides</i>	Asteraceae	Goat weed	Ilamey	Herb/abundant	--
2.	<i>Anaphalis contorta</i>	Asteraceae	Pearly everlasting	Taptap	Herb/abundant	--
3.	<i>Arisima spp</i>	Araceae	Cobra plant	Saap ko makkai	Herb/abundant	--
4.	<i>Artemisia nilagirica</i>	Asteraceae	Indian Wormwood	Titeypati	Herb/abundant	--
5.	<i>Bambusa sp</i>	Poaceae	Bamboo	Bans	Tree	1
6.	<i>Bidens pilosa</i>	Asteraceae	Spanish Needle	Kuro	Herb/abundant	--
7.	<i>Bougainvillea spp.</i>	Nyctaginaceae	Paper flower	Bagan beli	Shrub	--
8.	<i>Centella asiatica</i>	Apiaceae	Indian Pennywort	Gol patta	Herb/abundant	--
9.	<i>Cestrum nocturnum</i>	Solanaceae	Night Blooming Jasmine	Raat ko rani	Shrub	--
10.	<i>Cinchona sp</i>	Rubiaceae	Cinchona	Cinchona	Tree	1
11.	<i>Cleome spp.</i>	Capparidaceae	Spider flower		Herb/abundant	--
12.	<i>Colacasia spp.</i>	Araceae	Taro	Pindalu	Herb/abundant	--
13.	<i>Costus speciosus</i>	Gingiberaceae	Crepe ginger	Bedlauri	Undershrub	--
14.	<i>Curculigo orchoides</i>	Amarylidaceae	Golden Eye-grass	Dhoti saar	Herb/abundant	--
15.	<i>Cyperus spp</i>	Cyperaceae	Nut sedge	Ghas	Herb/abundant	--
16.	<i>Datura metel</i>	Solanaceae	Devil's trumpet	Dhattura	Shrub	--
17.	<i>Dendrobium spp.</i>	Orchidaceae	Orchid	Sunakhari	Herb/abundant	--
18.	<i>Dracaena spp.</i>	Liliaceae	Rainbow plant	Ban kuriilo	Shrub	--
19.	<i>Drymaria cordata</i>	Caryophyllaceae	Tropical chickweed	Avijalo	Herb/abundant	--
20.	<i>Duranta repens</i>	Verbenaceae	Golden Dewdrop	Jacqual kutin	Shrub	--
21.	<i>Elaeagnis conforta</i>	Elaeagnaceae	Wild olive/ Bastard Oleaster	Malero	Shrub	--
22.	<i>Erythrina sp</i>	Fabaceae	Fire of forest	Phaleado	Tree	2
23.	<i>Eupatorium adenophorum</i>	Asteraceae	Crofton weed	Banmara	Herb/abundant	--
24.	<i>Euphorbia pulcherrima</i>	Euphorbiaceae	Poinsettia	Lalu-pate	Tree	10
25.	<i>Ficus elastica</i>	Moraceae	Rubber	Rubber	Tree	1
26.	<i>Fragaria vesca</i>	Rosaceae	Wild Strawberry	Bhui aishelu	Shrub	--
27.	<i>Galinsoga parviflora</i>	Asteraceae	Potato weed	Gandhe jhar	Herb/abundant	--
28.	<i>Hedychium gardenarianum</i>	Zingiberaceae	Kahili ginger	Sun Kewra	Herb/abundant	--
29.	<i>Heliconia sp</i>	Musaceae	Australian parrot	Suga phul	Herb/abundant	--
30.	<i>Hibiscus rosasinensis</i>	Malvaceae	China rose	Hurhur	Shrub	--
31.	<i>Ipomea purpurea</i>	Convolvulaceae	Railway creeper	Nagbeli	Climber	--
32.	<i>Lantana camera</i>	Verbenaceae	Ham and eggs	Bokshi phool	Shrub	--

33.	<i>Lindenbergia urticaefolia</i>	Scrophullariaceae	Wild sage		Herb/abundant	--
34.	<i>Machilus edulis</i>	Lauraceae	Avocado	Lapchey kaulo	Tree	1
35.	<i>Mimosa pudica</i>	Mimosaceae	Lajjawati	Buari jhar	Herb/abundant	--
36.	<i>Mirabilis jalapa</i>	Nyctiginaceae	4' O clock plant	Buari jhar	Herb/abundant	--
37.	<i>Musa paradisiaca</i>	Musaceae	Banana	Kera	Tree	4
38.	<i>Nasturtium officinale</i>	Brassicaceae	Water cress	Simrayo	Herb/abundant	--
39.	<i>Osbeckia stellata</i>	Melastomaceae	Starry Osbeckia	Lal angeri	Shrub	--
40.	<i>Oxalis corniculata</i>	Oxalidaceae	Creeping wood sorrel	Chari amilo	Herb/abundant	--
41.	<i>Peperomia spp.</i>	Piperaceae	Peperomia		Herb/abundant	--
42.	<i>Pilea microphylla</i>	Urticaceae	Military/Gunpowder plant		Herb/abundant	--
43.	<i>Plantago major</i>	Plantanaceae	Broad leafed plantain	Kaney jhar	Herb/abundant	--
44.	<i>Polygonum chinensis</i>	Polygonaceae	Chinese knotweed		Herb/abundant	--
45.	<i>Porana spp.</i>	Convolvulaceae	Bridal creeper	Singaney lahara	Creeper	--
46.	<i>Pouzolzia hirta</i>	Urticaceae		Chipley jhar	Herb/abundant	--
47.	<i>Psidium guajava</i>	Myrtaceae	Guava	Ambak	Tree	2
48.	<i>Ranunculus scleratus</i>	Ranunculaceae	Blisterwort	Nakuri phul	Herb/abundant	--
49.	<i>Rubus acuminatus</i>	Rosaceae	Raspberry	Sanu aishelu	Shrub	--
50.	<i>Rumex actosella</i>	Polygonaceae	Sheep sorrel	Halhale	Herb/abundant	--
51.	<i>Schima wallichii</i>	Theaceae	Needlewood tree	Chilaune	Tree	28
52.	<i>Solanum nigrum</i>	Solanaceae	Black nightshade	Kali geri	Herb/abundant	--
53.	<i>Thysanolaena maxima</i>	Poaceae	Broom grass	Amliso	Shrub	--
54.	<i>Urtica ardens</i>	Urticaceae	Nettle	Sisnu	Herb/abundant	--
55.	<i>Urtica dioica</i>	Urticaceae	Stinging Nettle	Sisnu	Herb/abundant	--
56.	<i>Urtica passiflora</i>	Urticaceae	Nettle	Sisnu	Herb/abundant	--
57.	<i>Vanda spp.</i>	Orchidaceae	Orchid	Sunakhari	Herb/abundant	--
58.	<i>Viola repens</i>	Violaceae	Violet		Herb/abundant	--
59.	<i>Zephyranthes grandiflora</i>	Amaryllidaceae	Zephyr lily, pink rain lily		Herb/abundant	--
GYMNOSPERM						--
60.	<i>Cryptomeria japonica</i>	Cupressaceae	Japanese cedar	Dhupi	Tree	19
61.	<i>Pinus roxburghii</i>	Pinaceae	Chir pine	Khote Salla/Aule Salla/ Rani Salla	Tree	1
62.	<i>Thuja spp.</i>	Cupressaceae	Cedar	Dhup tree	Tree	3
PTERIDOPHYTES						
63.	<i>Adiantum spp.</i>	Pteridaceae	Maidenhair fern	Payur pankhi	Herb/abundant	
64.	<i>Cheilanthes spp.</i>	Adiantaceae	Rock fern	Dungey Uneu	Herb/abundant	
65.	<i>Cyathea cooperi</i>	Cyatheaceae	Treefern	Ruk Uneu	Herb/abundant	
66.	<i>Cyathea dealbata</i>	Cyatheaceae	Silver fern	Seto Uneu	Tree	1
67.	<i>Dryopteris silixmas</i>	Dryopteridaceae	Wood Fern	Seto Nigro	Herb/abundant	
68.	<i>Equisetum spp.</i>	Equisetaceae	Horsetail	Kurkurey jhar	Herb/abundant	
69.	<i>Nephrolepis spp.</i>	Polypodiaceae	Sword Fern	Pani amala	Herb/abundant	
70.	<i>Pleopeltis spp.</i>	Polypodiaceae	Resurrection fern	Uneu	Herb/abundant	
71.	<i>Pteridium spp.</i>	Dennstaedtiaceae	Bracken	Uneu	Herb/abundant	
72.	<i>Pteris spp.</i>	Adiantaceae	Bracken	Uneu	Herb/abundant	

- Every year in the month of July, the students, cadets of NCC, volunteers of NSS take part in Bonmohatsava and inculcate the habit of tree plantation and their preservation. As we do not have sufficient land, the program is undertaken in public places mainly by the road side areas.
- The Botany Department has collected the local plants and has preserved them in the college herbarium laboratory which is not only the important asset of the college but they remain as documentation for future use.
- The Botany Department has recently applied to the Forest Department, Govt. of West Bengal to establish a medicinal plant garden in the college.

Hazardous waste management

- The college is yet to come out with a proper system of hazardous waste management but our Chemistry Department is fully aware about the effects of hazardous waste and disposes them carefully.
- The College premise has been declared as 'No Plastic Zone' and all efforts are made by NSS, NCC and Eco-club to maintain the spirit of declaration.
- The normal practice makes campus 'Smoke Free/Drug Free' zone from the very beginning and all such items are banned in the college canteen.

E-waste management

The college has not felt its need as of now because very little e-waste is generated. As the need of managing e-waste develops the college will definitely make arrangement for this. Waste items are given either to the scrap vendors or deposited at the municipality garbage collection points.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Some such innovative measures adopted by the College are:

i). Innovation in Curricular Aspects:

- Introduction of BBA in 2007 as complementary to B.Com and to give a career oriented touch

- Introduction of short-term certificate course like Tourism and Travel Management and Communicative English in addition to the routine UG course.
- Sending more faculties to Under Graduate Board of Studies, University Court, Under Graduate Council and other related committees of the university as representative of the college to take part in designing curriculum and other policy matters
- By introducing the system of feedback from the students, alumni and parents, assessment of the performance of the institution is judged and appropriate measures are taken thereof
- Introduction of teacher's diary and record of classes taken by them

ii). Innovation in Teaching, Learning and Evaluation:

- Introduction of OHP, Smart Classroom, Green Boards, White Boards and Sound Systems
- Supply of desktops to all laboratory based departments and laptops to all Head of Departments
- Internet facility to all laboratory based departments and separate computer laboratory for the staff
- Wi-Fi connectivity in Library, Departments of Geography and BBA
- Internet facility and computer laboratory for BBA students
- INFLIBNET facility for all students and staff
- Free entry to college library and reading room for all
- Departmental class tests, assignments, tutorials, remedial classes for weak and needy students
- Students' seminar and workshop for each department

iii). Innovation in Research, Consultancy and Extension:

- Availing the facilities of Minor Research Projects by the faculty funded by UGC
- Attending Refreshers Course/Orientation Programme by the staff
- Attending state, national, international seminars/ workshops/ conferences and presentation of research articles
- Publishing research articles in edited books, journals and books
- Participation in extension activities like industrial visits, tours, surveys etc
- Arranging campus selection and counseling
- Leave for Ph.D. course works and carrying out Ph.D. work

iv) Innovation in Infrastructure and Learning Resources:

- Separate space for Management Studies: BBA, TTM and Communicative English
- Separate space for IGNOU
- Construction of three storied Library Building
- Separate space for all science departments
- Installation of 20 KVA low sound generator for uninterrupted power supply

v) Innovation in Students Support and Progression:

- Introduction of Complaint Box for all
- Online admission
- Construction of Volleyball ground and collaboration with Kalimpong Sports Association for using their ground for football practice
- The ongoing construction of a multi-purpose Hall on the top of the Humanities Building for indoor games and other purposes.
- An ongoing construction of a Hall for students; a students' resting shed during rainy season or leisure time.
- Converting Students Freshers' Welcome Program into 'Geet Protiyogita'
- Free internet access in Rotary International Centre, Kalimpong
- Introduction of Post Graduate course in nine subjects through IGNOU
- Introduction of Self- Financing courses and Career Orientation Courses
- Use of Power Point Presentations, Smart Boards, Green Boards by the students during the Students' Seminar

vi) Innovation in Governance, Leadership and Management:

- Construction of Administrative Building at the centre of the campus to have close vigilance
- Installation of CCTV in library
- Composition of IQAC and activate its functioning
- Introduction of Online Admission and maintenance of students' data in the software
- Collection of student's fee at temporary bank cash counter at the college

vii) Innovation in Environmental consciousness:

- Completion of Rain Water Harvesting Project sponsored Rotary International, Kalimpong
- Completion of Safe Drinking Water Project for the College sponsored by the Alumni Association, Kalimpong College

- Declaring and monitoring college campus as plastic free, smoke free and drug free zone
- Keeping the college clean and green

7.3. Best Practices:

7.3.1. Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice:

A. Students' Seminar

1. Title - Departmentwise Students' Seminar

2. The basic goals of organizing departmental seminar are:

- To inculcate reading habit among the students
- To encourage the use of library and internet facilities for preparing seminar papers
- To train students to face the audience, interviews and group discussions
- To acquaint students with the use of Power Point Presentation, OHP etc. for seminar presentation
- To enhance students interest in curriculum

3. The Context:

- It has been observed that students now -a -days are giving less time to reference books and library in general owing to their interest in social media and other activities. It was hoped that holding of such seminars will generate students' interest in library studies and use of social media for knowledgeable purposes. The programme date, time and venue of the seminar are prefixed and are reflected in the college calendar. The planning for the students' seminar is done at the beginning of the year and is carried out by the respective department as per schedule, generally on Saturdays.
- The respective departmental teachers are entrusted to select the topics, groom and guide the students in presenting the seminar. The topics are preferably selected from the curriculum or related local issues and current issues. Generally 10/12 students are identified for the presentation and each of them gets a group of students in a manner in which the whole class is involved.

- The departmental students' seminar is conceptualized as a seminar of the students, organized by the students and for the betterment of the students. The teachers guide and groom them from behind.

4. The Practice:

- a. The practice of the Departmental Students' Seminar is conceived as a group activity where topic wise groups are formed. The group prepares the paper on topics given to them. All the students get the opportunity to study, prepare and participate in the preparation because no one is excluded from any of the groups. The papers are presented by an individual student or jointly by two or three but the groups help them in the question hours and during interactions.
- b. The practice helps students to specialize in their respective topic which helps them for the examination. The overall effect of the seminar is that the groups follow these interactions which results in peer learning. One group helps the other group to understand the topic for the preparation of examination. The practice creates a sense of inquisitiveness amongst the students which is the basis for developing research questions. It has become a platform for understanding the mind, interest and skill of the students by the teachers. It is a means for the two way learning process.

5. Evidence:

It is too early to really conclude and state the long term impact of this practice. Evidently the faculty is realizing that the students are taking keen interest in academic matters and there is a demand by participating students to increase the number of such seminars. Some of the alumni members regretted that no such practice existed in the past otherwise they could have got this kind of opportunity. One of the evidence of the success is that it has helped to improve the performance in the university examination.

6. Problems:

Some of the problems faced are:

- a. Financial
- b. Managing the time amidst busy schedule of the college
- c. Managing the large number of students interested to present the papers. It is difficult to accommodate all.

B. Singing Contest

1. Title of the practice - 'Geet Pratiyogita' (Singing Contest)

2. **Goal** - The aim of this practice is to convert wasteful entertainment programme of Freshers' Welcome into a positive one contributing to the development of the personality of the student. The students get the opportunity to be coached and guided by the established musicians and singers who are the judges of the competition.
3. **The context:**

It was found that students were engaged in hours of practice for Freshers' Welcome programme which ultimately ended in consumption of finance, energy and time. Therefore, the Cultural Committee consisting of the Principal, Teachers and support staff and students desired to design Freshers' Welcome Programme in such a way that it contributes to the overall development of the participants. The practice also gave a direction, discipline and the goal to the programme.
4. **The practice:**

The practice gives fair opportunity to all the students as there are at least three rounds of auditions. It has been seen that Universities and colleges all over celebrate and organize Freshers' Welcome Programme where performers are hired on payment and the programmes just ends as an entertainment show where students' participation is almost non-existent. This practice of having a singing contest is a forum, opportunity, stage for the students to manifest their art. The limitation of this practice is that it is limited to singing only and therefore many of the students interested in dance, acting and other art forms do not get such opportunity for competition. However, selected dances are allowed to perform in the programme and are given certificates of performance. The College is contemplating of making dance and acting also as part of the contest, if time and finance permit.
5. **Evidence of success:**
 - a. The Freshers' Welcome programme instead of being a pure entertainment programme has now become a part of extra-curricular activities contributing to the overall development of the students. Many of the participant students have become professional singers. For example, Mr Pranoy Lama has become an anchor and singer in Radio Misthi, Mr Arbind Dahal, a professional singer, Ms Pinky Rai runs a music school in Pedong.
 - b. The practice has created a platform where students get the opportunity to learn their art from the professionals who come to judge the different rounds of auditions.

- c. It has become a platform for peer learning as the senior singers who had participated in the finals come forward to guide, coach and help the participants.

6. **Problems:**

One of the main problems encountered is the raising of finance. There are technical difficulties. The College does not have a music teacher and a music room. Students have to manage with track singing. The College cannot allocate a specific time practice during class hours. The practice takes place only after the classes are over. This creates problems for the students particularly girl students coming from distant places. The College has to ensure their safety for their return home.

Evaluative Report of the Department of Economics

The Self-evaluation of every department may be provided separately in about 3 - 4 pages, avoiding there petition of the data.

1. Name of the department: Economics
2. Year of Establishment: 1962
3. Names of Programmes/Courses offered (UG, PG, M. Phil., Ph. D., Integrated Masters; Integrated Ph. D.etc.): UG (Hons & Gen)
4. Names of Inter-disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (ifany)with reasons: Nil
9. **Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	1	1	1	1	1	1	1	1	1	1
Assistant Professor	1	1	1	1	1	1	1	1	1	1
Part-time (Approved)	2	2	2	2	2	2	2	2	2	2

10. **Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph. D./M.Phil.etc.**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYears of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Dr. Dulal Chandra Roy	M. A., Ph. D. M. Phil	Asso. Prof.	Agri. Eco. & Int. Trade	27	27	Nil
Gopal Chandra Mandal	M. Sc., B. Ed	Asst. Prof.	Adv. Eco. Theo.	14	14	Nil
Arijit Rai	M. A.	APT	Adv. Int. Eco; Reso. And Envnt. Eco.	8	8	Nil
Yojna Kharga	M. A.	APT	Int. Eco.	5	5	Nil

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** Nil

13. Student-Teacher Ratio (programmewise):

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	2 : 1	2 : 1	1 : 1	2 : 1	1 : 1
	General	290 : 1	289 : 1	261 : 1	250 : 1	238 : 1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil

15. **Qualifications of teaching faculty with D. Sc/D.Litt/Ph. D/M. Phil/PG.:** PG with Ph. D. & M. Phil. (1), PG with B.Ed. (1); PG (2)

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc. and total grants received:** 3 projects by Dr. D.C. Roy

Sl. No.	Project Title	Funding Agency	Type	Amount Sanctioned (Rs.)	Duration	Remarks
1.	Dynamics of the Status of Women among the Tribes: A Case Study of the Lepchas	UGC	Minor	70,000	01.03.2006 to 28.02.2008	Final report submitted and accepted
2.	Social Unrest among the Lepchas: Causes, Consequences and possible Solutions	UGC	Minor	82,000	01-03-2009 to 31-08-2010	Final report submitted and accepted
3.	Intra-Tribe Disparities and Deprivation of Marginal Tribes: A Case Study of Lepcha Tribe of West Bengal	UGC	Minor	87,500	01.03.2013 to 31.08.2014	Final report submitted and accepted

18. **Research Centre/facility recognized by the University:** Nil

19. Publications:

* a) Publication per faculty

Dr. Dulal Chandra Roy, Associate Professor

Paper/Articles Published in Journals (Peer Reviewed):

- 1) Roy, D.C. & Acharjee. M.L. (2015). 'Genetic Analysis on Frequency of Alleles for Rh and ABO Blood group Systems in Lepcha Population of Darjeeling Himalaya'. *Himalayan Research Journal*. Vol.II No. 1 Nov. 2014. ISSN: 2278-280X. Kalimpong Darjeeling.

Paper/Articles Published in Journals (Non-referred):

- 1) Roy, D.C. - Status of Elders in Lepcha Society. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol. 14. No.2 October, 2010. Kalimpong, Darjeeling.
- 2) Roy D.C. - Name as Identifying Marker of the Lepchas. Article in *King Gaeboo Achyok : A Lepcha Bilingual Magazine*. Kalimpong Darjeeling. December, 2010.
- 3) Roy, D.C. - Damsang Gree - A Historical Holy Place of the Lepchas. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.15. No.1 April, 2011. Kalimpong, Darjeeling.
- 4) Roy, D.C. - Kaaden-Moo-Lee, The Traditional Lepcha House. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.15. No. 2 July, 2011. Kalimpong, Darjeeling.
- 5) Roy, D. C. (2011). 'Kaaden-Moo-Lee, The Traditional Lepcha House'. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.15. No. 2 July, 2011. Kalimpong, Darjeeling.
- 6) Roy, D. C. (2011). 'Lepcha -Nature Relation'. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.15. No. 3 October, 2011. Kalimpong, Darjeeling.
- 7) Roy, D. C. (2011). 'Lapon Sonam Tshering Lepcha: A Living Legend in the Lepcha Society'. Article in *King Gaeboo Achyok : A Lepcha Bilingual Magazine*. Kalimpong Darjeeling. December, 2011
- 8) Roy, D.C. (2012). Aathing K.P. Tamsang - 'A Literary and Cultural Hero of the Lepchas'. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.16. No. 1. May, 2012. Kalimpong, Darjeeling.
- 9) Roy, D. C. & Acharjee, M. L. (2012). 'Some Interesting Observations on ABO and Rh Blood Group Among the Lepchas of Darjeeling Himalaya'. Article in *King Gaeboo Achyok 2012. A Lepcha Bilingual Magazine*. Indigenous Lepcha tribal Association. Kalimpong.
- 10) Roy, D. C. (2012). 'Prevalence of Radix Entomolaris, a rare variation in teeth among the Lepchas and its implications'. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.16. No. 3 October, 2012. Kalimpong, Darjeeling.
- 11) Karmakar, A. & Roy, D. C. (2012). 'Property Tax as a Measure of Empowerment and Decentralization of ULBS: A Study of ULBS in West Bengal', CALXY, Journal of Business Management, ISSN: 2229-4260, Vol. 3, December, 2012
- 12) Roy, D. C. & Das, T. K. (2013). 'Community, Commitment and Communitarian Lepchas'. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.17. No. 1, April. 2013. Kalimpong, Darjeeling.
- 13) Roy, D. C. & Acharjee, M. L. (2013). 'Rong Ichthyological Knowledge - A Leeway'. Article in *King Gaeboo Achyok 2013. A Lepcha Bilingual Magazine*. Indigenous Lepcha Tribal Association. Kalimpong.
- 14) Roy, D. C. (2013). 'Renyoo Hildamit Lepcha: The first Padma Shri awardee Lepcha women in Arts'. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.17. No. 3, October. 2013. Kalimpong, Darjeeling.
- 15) Roy, D. C. (2014). 'Lepchas of Eastern Himalayan Region and their world of flora: A review of 'The Trees of Northern Bengal''. Article in *Aachuley*, A Quarterly Bilingual Lepcha News Magazine. Vol.19. No. 1, April. 2014. Kalimpong, Darjeeling.

- 16) Roy, D. C. (2014). 'Darjeeling Pahare Rabi Thakur' (in Bengali). *Teesta Rangit. Quarterly Multilingual News Magazine*. Vol. 01. March, 2014. Kalimpong. Darjeeling.
- 17) Roy, D. C. (2014). 'Bengalees in Darjeeling Hills: A brief over view'. *Teesta Rangit. Quarterly Multilingual News Magazine*, Vol. 01. March, 2014, Kalimpong, Darjeeling.
- 18) Roy, D. C. (2014). 'Are the Lepchas Kirata? An investigation'. Article in *Aachuley, A Quarterly Bilingual Lepcha News Magazine*. Vol.19. No. 2, October. 2014. Kalimpong, Darjeeling.
- 19) Roy, D. C. (2014). 'Song, Dance and Music of Bengal'. *Teesta Rangit. Quarterly Multilingual News Magazine*. Vol. 02. September, 2014. Kalimpong. Darjeeling.
- 20) Roy, D. C. (2014). 'Bengalee Dress: A marker of Identity'. *Teesta Rangit. Quarterly Multilingual News Magazine*. Vol. 03. December, 2014. Kalimpong. Darjeeling.
- 21) Roy, D. C. & Acharjee, M.L. (2014). 'Racket Tailed Drongo, the King Bird of the Lepchas: Some Observations'. Article in *King Gaeboo Aachyok 2014. A Lepcha Bilingual Magazine*. Indigenous Lepcha tribal Association. Kalimpong.
- 22) Roy, D.C. (2015). 'Lepcha Ethno-medicinal and Cultural use of Phagao Rip (*Oroxylum Indicum Vent*) and the need of its Conservation'. Article in *Aachuley, A Quarterly Bilingual Lepcha News Magazine*. Vol.20. No. 1, April. 2015. Kalimpong, Darjeeling.
- 23) Roy, D.C. & Lepcha, D.S. (2014). 'Harun Salemer Mashi'. A Translation of Mahasweta Devi's Short Story from Bengali to Lepcha. Article in *King Gaeboo Aachyok December, 2014. A Lepcha Bilingual Magazine*. Indigenous Lepcha tribal Association. Kalimpong.
- 24) Roy, D.C. (2014). Mahasweta Devi : 'A Writer of the Voiceless People'. Article in *King Gaeboo Aachyok December, 2014. A Lepcha Bilingual Magazine*. Indigenous Lepcha Tribal Association. Kalimpong.
- 25) Roy, D.C. & Lepcha, D.S. (2015). 'Arjun'. A Translation of Mahasweta Devi's Short Story from Bengali to Lepcha. Article in *Aachuley: A Quarterly Bilingual Lepcha News Magazine*. Vol. Vol.20. No. 1, April. 2015. Mayel Lyaang Lepcha Development Board, Kalimpong, Darjeeling.
- 26) Roy, D.C. & Ghosh A., (2015). 'Local Knowledge of the Lepchas for Disaster Preparedness & Mitigation'. Article in *King Gaeboo Aachyok, 2015. A Lepcha Bilingual Magazine*. Indigenous Lepcha Tribal Association. Kalimpong, Darjeeling.

Chapter in Books:

- 1) Roy, D. C. (2011). 'Problems of small tea growers and bought leaf factories in North Bengal'. Seminar on 'Tea based society, Culture and narratives in North Bengal and North East India - A Philosophical discourse. National Seminar organized by *Vashistha Institute for North Bengal and North East Development Studies*. Baxirhat, Cooch Behar. 12th and 13th November, 2011.
- 2) Roy, D. C. (2012). 'Search for Identity of a Tribe through Administrative Reforms: A case of the Lepchas of West Bengal'. Paper presented at *National Seminar on Modes of Ethnic Identity Construction in India*. Department of Sociology. University of North Bengal. Raja Rammohanpur. Darjeeling. 10-11 March 2012. Published in Sanjay K.Roy and Rajat Subhra Mukhopadhyay (ed) *Ethnicity in the east and North-East India*. Gyan Publishing House. Delhi. ISBN: 978-81-212-1255-7.

- 3) Roy, D .C. (2012). 'Tribe- Nature: Interconnectedness: A Case of the Lepchas Religious Beliefs'. Paper presented at the UGC sponsored National Seminar on Interdisciplinary Approach to Resource Management in Eastern Himalayan region: Human and Natural. Department of Geography and Economics. Kalimpong College. Kalimpong. Darjeeling 24- 25 March, 2012. Published in Roy, D. C. & Chaudhuri, S. (Ed). (2012). *Resource Management: Human and Natural: Perspective on North east Region*. Readers Service Kolkata. 2012. ISBN: 978-81-87891-47-5.
- 4) Roy, D. C. & Roy Karmakar, A. (2012). 'Urbanisation and Solid Waste Management - A Social safeguard of Environment'. Paper presented at the UGC sponsored National Seminar on Interdisciplinary Approach to Resource Management in Eastern Himalayan region: Human and Natural. Department of Geography and Economics. Kalimpong College. Kalimpong. Darjeeling 24- 25 March, 2012. Published in Roy, D. C. & Chaudhuri, S. (Ed). (2012). *Resource Management: Human and Natural: Perspective on North east Region*. Readers Service Kolkata. 2012. ISBN: 978-81-87891-47-5.
- 5) Roy, D. C. (2012). 'Can Autonomy be a Solution to the Identity Crisis? A case of the Lepchas of West Bengal'. Paper presented at the UGC sponsored National Seminar on Autonomy movement in India. Department of Political Science, Sonada Degree College. Sonada, Darjeeling. 27- 28 March, 2012.
- 6) Roy, D. C. & Karmakar, A. (2012). 'Self Help Group in India - A road to Economic Empowerment and Poverty Eradication of Urban Poor'. Paper presented at the UGC sponsored National Seminar on Micro Finance Initiative, Inclusion and Impact in India and Sustainability of SHG as Poverty Alleviation Program. Department of Commerce and Economics. Kalimpong College. Kalimpong. Darjeeling 28- 29 April 2012. Published in Roy, D. C. & Dasgupta, M. (Ed). (2012). *Micro Finance and Self Help Group: Policy and Practice*. Readers Service Kolkata. ISBN: 978-93-82623-08-3.
- 7) Roy, D. C. (2012). 'Tribal Relation with Nature: A case of the Lepchas of West Bengal'. Article in Ram Krishna Mandal (Ed) - *Bio Diversity and Ecology*. Discovery Publishing House Pvt Ltd. New Delhi. 2012. ISBN: 978-93-5056-152-2.
- 8) Roy, D. C. (2013). 'George Byres Mainwaring: A more Lepcha than most Lepchas'. Article in Thikoong *General G.B.Mainwaring 188th Birth Anniversary Celebration and Recovery of the Lepcha Language, Literature and History*. Souvenir. July 2013. Indigenous Lepcha Tribal Association. Kalimpong.
- 9) Roy, D. C. & Roy, A. C. (2013). Demographic Profile of Darjeeling: A Comperative Study. Article in *Economy of North Bengal*. Edited by D.C.Roy. National Publishers. Shvmandir. Siliguri. ISBN: 97-81-86860-59-5.
- 10) Roy, D. C. & Roy Karmakar, A. (2013). 'Economic viability of Urban Local Bodies: A Comparative Study of Dinajpur District (North & South)'. Article in *Economy of North Bengal*. Edited by D.C.Roy. National Publishers. Shvmandir. Siliguri. 2013. ISBN: 97-81-86860-59-5.
- 11) Roy, D. C. (2013). 'Sociology of Religion and the Role of Women in the Tribal Society: a case of the Lepchas'. Article in *Gender Roles and Caste Effects in Indian Social setup* edited by Samhita Chudhuri and Pradip Chouhan. Book Bazar. Kolkata. 2013. ISBN: 978-81-921015-7-6.

- 12) Roy, D. C. & Acharjee, M. L. (2013). 'Racket Tailed Drongo and the Lepchas: An Enthoornithological Study in North-East India'. Article in *Folk Culture, Folk Artistry and Artisan Society* Edited by Piyal Basu Roy and Gobinda Rajbanshi. National Publishers. Shiv mandir Siliguri. 2013. ISBN: 978-81-86860-98-4.
- 13) Roy, D. C. (2014). Ancient Kirata and Kirata Today: A case of the Lepchas of West Bengal. Presented at the UGC sponsored *National seminar on North Bengal: Issues in Social Development*. organized by the Department of Sociology, March 25th, 2014. North Bengal University. Raja Rammohunpur, Darjeeling. Published in Social Trend. Journal of the Department of Sociology of North Bengal University. Vol.2. No.1. March. ISSN: 2348-6538.
- 14) Roy, D. C. (2014). 'George Byres Mainwaring - A Treasure of information for the Lepchas'. *Thikoong General G. B. Mainwaring, the Champion of Lepchas and The Recovery of Lepcha Language, Literature and Culture*. Mayel Lyaang Lepcha Developmental Board. Kalimpong.
- 15) Roy, D. C. & Acharjee, M.L. (2014). 'Composition of ABO Blood Group Among the Different Major Communities of Darjeeling'. Article in Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed). (2014). *A Comprehensive Profile of the District of Darjeeling*. N. L. Publishers Shiv Mandir. Siliguri. West Bengal. ISBN: 978-81-86860-97-7.
- 16) Roy, D. C. (2014). 'Revival of Lepcha Language and Literature: Role of some Prominent Personalities'. National Seminar on *Socio-cultural life of the Hill people: persistence and Change* organized by Netaji Institute for Asian Studies, Government of West Bengal, 6th& 7th December, 2014, Kurseong. Darjeeling.

Edited Books:

- A. Roy. D. C. & Chaudhuri, S. (Ed). (2012). *Resource Management: Human and Natural: Perspective on North east Region*. Readers Service, Kolkata. 2012. ISBN: 978-81-87891-47-5.
- B. Roy. D. C. & Dasgupta, M. (Ed). (2012). *Micro Finance and Self Help Group: Policy and Practice*. Readers Service, Kolkata. ISBN: 978-93-82623-08-3.
- C. Roy, D.C. (Ed). (2013). *Economy of North Bengal: A District wise Study*. N. L. Publishers, Shiv Mandir. Siliguri, West Bengal. ISBN: 97-81-86860-59-5.
- D. Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed). (2014). *A Comprehensive District Profile of Darjeeling*. N. L. Publishers, Shiv Mandir. Siliguri, West Bengal. ISBN: 978-81-86860-97-7.

Books:

- 1) Roy, D.C. - *Status of Women Among the Lepchas*. Akansha Publishing House, New Delhi. 2010. ISBN: 978-81-8370-210-2.
- 2) Roy, D.C. (2012). *Lepchas: Past and Present*. N.L.Publishers Shiv Mandir, Siliguri, West Bengal. ISBN: 978-81-86860-62-5.
- 3) Roy, D.C. (2014). *Prominent Personalities Among Lepchas*. Mayel Lyaang Lepcha Development Board, Kalimpong Darjeeling.
- 4) Roy. D.C. (2015). Translation of *Ten Short Stories of Mahasweta Devi* in Lepcha. Mayel Lyaang Lepcha Development Board. Kalimpong Darjeeling. (in Press).

Sri Gopal Chandra Mandal , Assistant Professor**Paper/Articles Published in Journals (Peer Reviewed):**

- 1) Mandal, G.C., 2011, 'Determinants of Participation in Commercial Floriculture: A Case Study in the Darjeeling Himalaya of West Bengal', ISSN: 2319-2542, *Journal of the Regional Economic Studies*, vol. 3(1), pp. 82-99
- 2) Mandal, G.C., 2013, 'A Model of Patriarchy and its Possible Breakdown through Acquiring Proper Education', ISSN: 2277-3614, *Eduquest*, vol. 2(2), pp. 78-87
- 3) Mandal, G.C., 2014, 'Determinants of Adoption of High Yielding Variety Maize Seed by Mountain Farmers: A Case Study in Darjeeling Himalaya of West Bengal', ISSN: 2278-280X, *Himalayan Research Journal*, vol. 2(1), pp. 53-71

Paper/Article Published in Journals (Non-referred):

- 1) Mandal, G.C., 2011, 'The Mountain Economy', *Himalayan Times*, vol. 4(3), pp. 8-9

Chapter in Books:

- 1) Mandal, G.C., 2011, 'Endangered Gender, Agricultural Diversification and a Few Silver-Linings in Rural Mountain Region: A Case Study of Himalayan Region of West Bengal' in A. Bagchi, (ed.), 2010, *Empowerment and Her History: An Agamic Vision*, Centre for Women's Studies, University of North Bengal; ISBN: 978-81-906600-1-3, pp. 38-60
- 2) Mandal, G.C., 2012, 'The Impacts of Agricultural Diversification on Rural Employment and Empowerment: A Case Study in the Darjeeling Himalaya of West Bengal', in A. Ghosh (ed.), *Rural Employment and Rural Empowerment since 1951*, D.D. Printers, 24 PGS (S), pp. 25-39
- 3) Mandal, G.C., 2012, 'Land Use Dynamics and Management: A Study in Darjeeling Himalaya', in S. Chaudhuri and D.C. Roy (eds.), *Resource Management: Human and Natural (Perspective on North-East Region)*, ISBN: 978-81-87891-47-5, Readers Service, Kolkata, pp. 76-105
- 4) Mandal, G.C. and P.K. Mondal, 2012, 'Pace and Pattern of Urbanisation and its Impacts on Some Socio-Economic Parameters: A Study in Darjeeling Himalaya', *Resource Management: Human and Natural (Perspective on North-East Region)*, ISBN: 978-81-87891-47-5, Readers Service, Kolkata, pp. 127-141
- 5) Mandal, G.C. and M.N. Bhattacharya, 2012, 'Socio-Economic Status of Women in Darjeeling Himalaya: A Spatio-temporal Analysis', in S. Chaudhuri and D.C. Roy (eds.), *Resource Management: Human and Natural (Perspective on North-East Region)*, ISBN: 978-81-87891-47-5, Readers Service, Kolkata, pp. 208-226
- 6) Mandal, G.C. and P.K. Mondal, 2012, 'Urbanisation and Its Impact of Resources: A Study in Darjeeling Himalaya', in P. Chouhan (ed.), *Applied Geography: A Research Application for Development*, ISBN: 978-81-87891-58-1, Readers Service, Kolkata, pp. 127-141
- 7) Mandal, G.C., 2013, 'Economic Development and Adaptive Diversification in Occupational Spectrum in Darjeeling District of West Bengal', in D.C. Roy (ed.), *Economy of North Bengal: A District Level Analysis*, ISBN: 978-81-86860-59-5, N.L. Publishers, Darjeeling, pp.414-435

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- 8) Mandal, G.C., 2013, 'A Hamlet Level Study on the Social Progress in Darjeeling Himalaya', in S. Chaudhuri and P. Chouhan (eds.), *Gender Roles and Caste Effects in Indian Social Setup*, ISBN: 978-81-921015-7-6, Book Bazar, Kolkata, pp. 41-54
 - 9) Mandal, G.C., 2013, 'Swami Vivekananda's Discourse of Women', in A. Sinha (ed.), *Prasango: Vivekananda (Selective Essays on Swami Vivekananda)*, ISBN: 978-921612-3-5, Book Centre, Santiniketan, Birbhum, pp. 72-77
 - 10) Mandal, G.C., 2014, 'Population Dynamism and Water Scarcity in Hill Towns: A Case Study in Kalimpong Municipality, Darjeeling, West Bengal', in N. Kasemi and T. Das (eds.), *Population, Urbanisation and Changing State of Environment*, ISBN: 978-93-84671-04-4, N.S.P.S., Siliguri, pp. 96-111
 - 11) Mandal, G.C., 2014, 'Creation of Income Generating Activities and Livelihood Smoothing through Self Help Groups in the Mountain Region: A Case Study in Darjeeling Himalaya of West Bengal', in S. Chaudhuri, M. Dasgupta and D.C. Roy (eds.), *A Comprehensive District Profile of Darjeeling*, N. L. Publisher, Siliguri, ISBN: 978-81-86860-97-7, pp. 176-190
 - 12) Mandal, G.C., 2015, 'Swami Vivekananda on India's Socioeconomic Development', in P.K. Bhattacharya (ed.), *Bishoy o Shailir Alope Gadya Shilpi Vivekananda*, Sangbedan, Malda, W.B., ISBN: 978-81-928049-6-5
- * Number of papers published in peer reviewed journals (national/ international) by faculty and students: Dr. D. C. Roy (National-1); G. C. Mondal (National-2, International-1)
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host,etc.): Nil
 - * Monographs: Nil
 - * Chapter in Books: Dr. D. C. Roy (With ISBN-11, Without ISBN-5); G. C. Mondal (With ISBN-12)
 - * Books Edited: Dr. D. C. Roy (With ISBN-4)
 - * Books with ISBN/ISSN numbers with details of publishers: Dr. D. C. Roy (With ISBN-2, Without ISBN-2)
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impact factor: Nil
 - * h-index: Nil
20. Areas of consultancy and income generated: Nil
 21. Faculty as members in
 - a) National committees:
 - Indian Economic Association (Dr. D. C. Roy)
 - Indian Journal of Agricultural Economics (G.C. Mandal)
 - b) International Committees: Nil

- c) Editorial Boards....: Nil
22. Student projects:
- a) Percentage of students who have done in-house projects including inter-departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil
23. Awards/Recognitions received by faculty and students: 2 Students;
1. **Nikita** : Stipend for studying MBA in the Rai University, Gujrat
2. **Pabitra**: She is Studying in the PG in Australia
24. List of eminent academicians and scientists/visitors to the department: About 15 eminent academicians (Details in 3.1.6)
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National:
- 1) UGC sponsored National Seminar entitled 'Interdisciplinary Approach to Resource Management in Eastern Himalayan region: Human and Natural' at Kalimpong College during 24 - 25 March, 2012 by Economics and Geography Department
- 2) UGC sponsored National Seminar entitled "Micro Finance Initiative, Inclusion and Impact in India and Sustainability of SHG as Poverty Alleviation Program" at Kalimpong College during 28- 29 April 2012 by Economics and Commerce Department
- b) International: Nil
26. **Student profile programme/course wise:**

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	07	05	03	02	2011-12	05	60
		G	460	439	156	283		208	43
	2010-11	H	02	01	00	01	2012-13	01	100
		G	387	373	127	246		255	39
	2011-12	H	02	01	00	01	2013-14	01	100
		G	362	342	106	236		206	47
	2012-13	H	06	03	01	02	2014-15	03	100
		G	352	330	99	231		99	23
	2013-14	H	05	03	01	02			
		G	360	326	94	232			
	2014-15	H	00	00	00	00			
		G	300	288	84	204			

*M=Male *F=Female

27. **Diversity of Students:**

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	60	50	100	66	67	20	50	0	0	0	20	0	0	34	33
Gen	85	91	93	94	96	8	3	2	2	2	7	6	5	4	2

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services etc : Defense: 4; Private School Teachers: 6**

29. **Student progression:**

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	100(H)	60(OH)	100(H)	100(H)	100 (H)
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
• Campus selection	0	0	0	0	0
• Other than campus recruitment	7	6	5	3	--
Entrepreneurship/Self-employment	10	8	6	2	--

30. **Detail of Infrastructural facilities:**

- a) Library:
 - i) Central: 972 books ii) Departmental: 32 books
- b) Internet facilities for Staff & Students: At Staff Computer Lab and at Library
- c) Classrooms with ICT facility: No such classroom for the department solely, but it shares such classroom with other departments in the smart classroom.
- d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies: The SC and ST students get financial assistance from their own agency outside the college. The other students get financial assistance from multiple sources such as Govt. of West Bengal, UGC, Indian Army, Govt. of Bhutan, etc., while the number of stakeholder varies from 0-10 in various years.

32. **Details on student enrichment programmes (special lectures/workshops/seminar) with external experts:** Student departmental Seminar with Question and Answer Session in the presence of the teachers of other departments
33. **Teaching methods adopted to improve student learning:** Along with lecture methods, application of smart boards and IT such as PPT
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** Blood Donation Camp, Water Harvesting and Environmental Awareness Programmes
35. **SWOC analysis of the department and Future plans:**
 - (a) **Strength:-**
 - Blending of the experience of the senior teachers with enriched knowledge of the junior teachers,
 - Good relationship among the departmental teachers,
 - Research experience of most teachers,
 - Limited number of honours students,
 - Use of IT knowledge by the teachers.
 - (b) **Weakness:-**
 - Huge number of general students without prior Economics knowledge,
 - Limited mathematical knowledge of the students,
 - Despite having huge number of students, the permanent teachers is only 2,
 - The department has no separate departmental room with computer access and internet connectivity,
 - The department has limited honours students,
 - Lack of aspiration among the general students.
 - (c) **Opportunity:-**
 - Sufficient number of text and reference books in the central library per honours students,
 - Establishment of good relationship of the honours students with the teachers,
 - Conducting of socio-economic survey with the advanced students,
 - Exchange of knowledge though IT,
 - Computer access with internet connectivity at Staff Computer Lab and Library along with e-library access of the students in the library through INFLIBNET,
 - Departmental Student Seminar,

- Opportunity of publishing paper through College Magazine and Wall Magazine to the students,

(d) Challenge:-

- To achieve good academic result of the honours students with limited mathematical knowledge,
- To achieve good academic result and to improve the pass percentage of the general students without prior knowledge of Economics,
- To manage large number of general students in the class,
- To finish the syllabus in the scheduled time with large number of general students,
- To get relatively greater number of honours students.

(e) Future Plan

- To prepare soft copy of each topic and sub-topic of each paper for the honours and general students,
 - To conduct several surveys on socioeconomics in the locality with the students,
 - To apply for UGC National Project and Seminar,
 - To improve the academic result of the students, particularly the general students
 - To take an initiative for approaching the local schools to introduce Economics in the XI-XII standard.
-

Evaluative Report of the Department of English

The Self-evaluation of every department may be provided separately in about 3 - 4 pages, avoiding the repetition of the data.

- Name of the department:** English
- Year of Establishment:** 1962
- Names of Programmes/ Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.):** UG (Hons & Gen)
- Names of Inter disciplinary courses and the departments/units involved:** Nil
- Annual/semester/choice based credit system (programmewise):** Annual
- Participation of the department in the courses offered by other departments:** Nil
- Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
- Details of courses/programmes discontinued (ifany) with reasons:** Nil
- Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	1	1	1	1	2	2	2	2	2	2
Assistant Professor	3	1	3	1	2	0	2	0	2	1
Part-time (Approved)	2	2	2	2	2	2	2	2	2	2
Guest	-	1	-	1	-	1	-	1	-	1

- Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph. D./ M.Phil.etc.):**

Name of the Faculty	Qualification	Designation	Specialization	No.ofYears of Experience	Period of Service (Years)	No. of Students Guided for Last 4 Years
Mrinalini Chettri	M.A.	Asso. Prof.	NA	27	27	Nil
Anukampa Subba	M.A.	Asso. Prof.	American Literature	16	16	Nil

Sharmila Paul	M.A.	Asst. Prof.	Feminism, Post Colonialism, Shakespeare Studies	1	1	Nil
Binita Rizal	M.A. M.	APT	Greek Literature	15	15	Nil
Payal P. Sinha	M.A., B. Ed	APT	American Literature	9	9	Nil
Jemima Phipon	M.A.	Guest	American Literature	5	5	Nil

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 12%
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	21 : 1	25 : 1	22 : 1	23 : 1	30 : 1
	General	173 : 1	196 : 1	176 : 1	154 : 1	119 : 1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil
15. **Qualifications of teaching faculty with D. Sc/D.Litt/Ph. D/M. Phil/PG.:** With PG & M. Phil -1; PG - 5
16. **Number of faculty with ongoing projects from a)National b)International funding agencies and grants received:** Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
18. **Research Centre/facility recognized by the University:** Nil
19. **Publications:**

* a) Publication per faculty

Ms Sarmila Paul, Assistant Professor

Paper/Articles Published in Journals (Peer Reviewed):

- 1) Paul, S., 2012. 'Importance and Dilemmas Regarding the Role of English in the Education of Twenty-First Century India', *Education in the 21st Century*, ISBN. No. 978-81-922902-2-5SSSCE – Pub No. 03, pp 277-280.
- 2) Paul, S., 2012. 'A Critical Review of Mahasweta Devi's Bayen', *Edulight*, Volume1 Issue 2 November 2012. ISSN. No. 2278-9545, pp. 105-109.
- 3) Paul, S., 2013, 'Mahasweta Devi's Aranyer Adhikar: An Ecocritical Perspective', *Edulight. Special Issue*, January 2013. ISSN. No. 2278-9545, pp 14-17.
- 4) Paul, S., 2013. 'Recreating Subaltern Historiography in Mahasweta Devi's Aranyer Adhikar', *MS Academic*, Volume 3 No. 1, January 2013. ISSN.

No.2229-6484, pp. 173-175.

Chapter in Books:

- 1) Paul, S., 2013, 'Swami Vivekananda- Epitome of National Life', *Awake, Arise*. Dr. B. Goswami (Ed.), Council for MS Academic, ISBN 978-81-921697-4-3 pp. 199-206
 - 2) Paul, S., 2015. 'Translation of short story- 'Quit India' by Bibhutibhusan Mukhopadhyay. *Missing Links: An Anthology of Short Stories from Bengal and Beyond*. Ed. by Sharmistha C. Sriwastav. Autherspress Publication, ISBN 978-93-5207-133-3, pp. 205-218.
 - 3) Paul, S., 'Celebrating Chocolates, Celebrating Festivals: Representing India in the Visual Culture of Globalization', *The Moving Image*, Accepted for publication.
- * Number of papers published in peer reviewed journals (national/international) by faculty and students: 4 National (S. Paul)
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host,etc.): Nil
 - * Monographs: Nil
 - * Chapter in Books: S. Paul (With ISBN- 2, Without ISBN- 1)
 - * Books Edited: Nil
 - * Books with ISBN/ISSN numbers with details of publishers: Nil
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impactfactor: Nil
 - * h-index: Nil
20. **Areas of consultancy and income generated:** Nil
 21. **Faculty as members in**
 - a) National committees: Comparative Literature Association of India (A. Subba)
 - b) International Committees: Nil
 - c) Editorial Boards.....: Nil
 22. **Student projects:**
 - a) Percentage of students who have done in- house projects including inter departmental/programme: Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies: Nil
 23. **Awards/Recognitions received by the faculty and the students:**
S. Paul (Faculty): Best Paper Presenter in an International Seminar

Kunal Rai (Ex-Student): Best Working Journalist in Sikkim Express & Himali Bela Award for 2013-14

24. **List of eminent academicians and scientists /visitors to the department:** Nil

25. **Seminars/ Conferences/ Workshops organized & the source of funding**

a) National: UGC Sponsored National Workshop entitled ‘A Management Skills Enhancement (MSEM) Workshop under the Capacity Building of Women Managers in Higher Education (CBWM) Programme’ at Kalimpong College during 13-17 February, 2013, by English and Nepali Department.

b) International: Kalimpong College Sponsored International Workshop on ‘Creative Writing, for Students of Various College’ during 13-15 October, 2012, by English and Nepali Department.

26. **Student profile programme/course wise:**

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	200	50	8	42	2011-12	37	95
		G	320	295	138	157		314	90
	2010-11	H	250	60	16	44	2012-13	33	100
		G	450	425	365	60		324	89
	2011-12	H	265	60	24	31	2013-14	36	78
		G	375	342	153	127		172	80
	2012-13	H	250	55	21	34	2014-15	28	86
		G	410	397	200	197		88	91
	2013-14	H	230	55	26	29			
		G	350	324	197	127			
	2014-15	H	225	55	30	25			
		G	370	267	126	141			

*M=Male *F=Female

27. **Diversity of Students:**

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	98	99	99	98	100	1	1	1	1	0	1	0	0	1	0
Gen	96	98	98	98	98	2	1	1	1	1	2	1	1	1	1

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense**

services, etc : NET – 2, Civil Services-5, Home Department (Intelligence)-5, Police-5, Banking – 10, SSC – 10, Nursing – 10

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	9(H)	10(OH)	10(H)	13(H)	15 (H)
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
• Campus selection	0	0	0	0	0
• Other than campus recruitment	30	30	45	8	--
Entrepreneurship/Self-	--	--	--	--	--

30. Detail of Infrastructural facilities:

- a) Library:
 - i) Central: 1925 books
 - ii) Departmental: 40 books
- b) Internet facilities for Staff & Students: General Computer Room for college Staff
- c) Classrooms with ICT facility: NA
- d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies: Nil

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts:

- a) Special Lecture on ‘History of Blues Music, and its influence in America and the World’ by Mr. Suraj Mani Pradhan of Rockvale Academy, Kalimpong, 19th July, 2012. (In connection with the study of American Literature and Culture).
- b) Ongoing Students’ Seminars and research work in collaboration with the Rotary Kalimpong Digital Library on English and American Literature

33. Teaching methods adopted to improve student learning: Ongoing Students’ Seminars, Special Lecture by Guest Speaker, Workshop on Creative Writing, Film Shows and Discussions in collaboration with the Rotary Kalimpong Digital Library.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Students of the Department participate in NCC and NSS, clean-up drives and blood donation camps.

35. SWOC analysis of the department and Future plans:**(a) Strength:**

Huge demand for English Honours and General English at the UG level, and PG level. Well qualified, experienced, innovative and approachable teachers. They teach PG level students in the IGNOU Study Centre (Kalimpong College). The Central Library has maximum number of books on English Literature. The Department also works continuously with the Rotary Kalimpong Digital Library. Co-curricular activities are geared to give maximum exposure to the students.

(b) Weakness:

Infrastructure—lack of a proper media room and space for interactions. Students coming from economically and educationally challenged background and inadequate level of language proficiency. Too many distractions from social networking leading to loss of focus among students.

(c) Opportunity:

Opportunities to conduct collaborative study programmes and co-curricular activities with other colleges, NGOs, and academic organizations.

(d) Challenge:

For teachers to upgrade their qualification. To build up the resources and atmosphere of the College and the Department for excellence. Time management for a variety of co-curricular activities. To find ways and means for job placement for students and income generation for the projects of the Department

(e) Future Plan:

To run Postgraduate Level Regular Course in English in the College. Also branch off into other courses like language labs, journalism and mass communication, and creative writing.

Evaluative Report of the Department of Geography

The Self-evaluation of every department may be provided separately in about 3 - 4 pages, avoiding the repetition of the data.

1. **Name of the department:** Geography
2. **Year of Establishment:** 1994
3. **Names of Programmes/ Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.):** UG (Hons & Gen)
4. **Names of Interdisciplinary courses and the departments/units involved:** Nil
5. **Annual/ Semester/ choice based credit system (programmewise):** Annual
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
8. **Details of courses/programmes discontinued (if any) with reasons:** Nil
9. **Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	1	1	1	1	1	1	1	1	1	1
Assistant Professor	2	2	2	2	2	2	2	2	2	2
Part-time (Approved)	1	1	1	1	1	1	1	1	1	1

10. **Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph. D./M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specializatio-n	No.ofYears of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Sri Deo Dutta Rai	M.A. B.Ed	Asso. Prof.	Fluvial Geo-	21	21	Nil
Dr. Samhita Mondal*	M.A. Ph. D	Asst. Prof.	Population Geography	14	14	Nil
Sri Palash Kr. Mondal	M.A. B.Ed	Asst. Prof.	Urban Geography	5	5	Nil
Sri Bijay Dhital	M.A. B.Ed	APT	--	5	5	Nil

* On Lien w.e.f. 28th April, 2015

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** Nil
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	18 : 1	20 : 1	16 : 1	19 : 1	20 : 1
	General	14 : 1	14 : 1	19 : 1	15 : 1	18 : 1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Sanctioned-1; Filled- 1.
15. **Qualifications of teaching faculty with D. Sc/D.Litt/ Ph. D/M. Phil/PG.:** Ph. D -1; PG -3
16. **Number of faculty with ongoing projects from a)National b)International funding agencies and grants received:** Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
18. **Research Centre/ facility recognized by the University:** Nil
19. **Publications:**

* a) Publication perfaculty

Sri Deo Dutta Rai, Associate Professor

Paper/Article Published in Journal (Non-referred):

- 1) Deo Dutta Rai, 2014, "Earthly Earthquake", Journal of *The Himalayan Review*, Vol. -1, No-1, ISSN No. 2348-2893, 2014, Himalayan Educational Society and Research Foundation, Darjeeling, pp. 77-87

Dr. Samhita Mondal, Assistant Professor

Paper/Articles Published in Journals (Non-referred):

- 1) Mondal, S., 2011, "Problems and Prospects of Indian Higher Education in the Age of Globalization" journal of *University News*, "Vol. 49, No. 23, ISSN: 0566-2257; June, 2011.
- 2) Mondal, S., 2011, "Rain Water Harvesting as a measure for Water Resource Management in Hilly Towns: A Key Towards Sustainable Urban Development in India" journal of *Asian Studies*, Vol. XXIX, No. 2, ISSN: 0970-7301, July-December, 2011 pp. 32-41.
- 3) Mondal, S., 2012, "Urbanization and Urbanism: In the Context of Environment and Culture of India", *International Journal of Research in Social Sciences*, Vol. 2, Issue- 3, ISSN: 2249-2496, August, 2012, pp. 180-194
- 4) Mondal, S., 2013, "Gender Gap in Literacy Levels: A Case Study of Darjeeling District, West Bengal, India", journal of *Indian Journal of Spatial Science*, Vol 4, No 2, ISSN: 2249-3921, Winter Issue, 2013, pp. 25-32.

Chapter in Books:

- 1) Mondal, S., 2011, "Regional Planning through Formulating Sex Structure Regions: A Case Study of Darjeeling District", *Cloud, Stone and the Mind:*

- the People and Environment of Darjeeling Hill Area*, ed. Mamta Desai and Saptarshi Mitra, ISBN: 978-81-7074-328-6, 2011, K.P. bagchi & Company, Kolkata, pp.161-175.
- 2) Mondal, S., 2012, "Gender Issues in Micro Finance: Indian Experience", *Micro-Finance and Self-Help Group: Policy and Practice*, ed. Manojit Dasgupta and Dulal Chandra Roy, ISBN: 978-93-8623-08-3, 2012, Readers Service, Kolkata, pp. 247-253. 2013.
 - 3) Mondal, S., 2012, "Assessing Gender Gap in The Education Sector: An Example of Applied Social Geography", *Applied Geography: A Research Application for Development*, ed. Pradip Chauhan, ISBN: 978-81-87891-58-1, 2012, Readers Service, Kolkata, pp. 107-114
 - 4) Mondal, S., 2013. "Economic Status of Women in Uttar and Dakshin Dinajpur Districts: An Analysis", *Economy of North Bengal: A District Level Study*, ed. D.C. Roy, ISBN: 97-81-86-860-59-5, 2013, N.L. Publishers, Siliguri, pp. 518-534.
 - 5) Mondal, S., 2013, "Sustainable Urban Resource Management: An Interdisciplinary Approach to geography", *Interdisciplinary Advances in Geography*, ed. P.R. Sharma, R.S. Yadava, V.N. Sharma, ISBN: 978-81-9100-598-1, 2013, R K Books, New Delhi, pp. 337-345.
 - 6) Mondal, S., Mondal, S., 2013, "Rural-Urban Divide in Education in Darjeeling Districts", *Challenges of Urbanization in the 21st Century Vol 1, Amenities and Facilities in Urban Areas*, ed. Markanday, Sri Nagesh and Lonavach, ISBN: 978-81-8069-948-1, 2013, Concept Publication, New Delhi, pp. 113-124.

Edited Books:

- 1) Roy. D. C. & Chaudhuri, S. (Ed). (2012). *Resource Management: Human and Natural: Perspective on North east Region*. Readers Service, Kolkata. 2012. ISBN: 978-81-87891-47-5.
- 2) "Gender Roles and Caste Effects in Indian Social Setup", Co-edited, ISBN: 978-81-921015-7-6, 2013, Book Bazar, Kolkata.
- 3) Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed). (2014). *A Comprehensive District Profile of Darjeeling*. N. L. Publishers, Shiv Mandir. Siliguri, West Bengal. ISBN: 978-81-86860-97-7.

Palash Kumar Mondal, Assistant Professor

Chapter in Books:

- 1) Mandal, G.C. and P.K. Mondal, 2012, 'Pace and Pattern of Urbanisation and its Impacts on Some Socio-Economic Parameters: A Study in Darjeeling Himalaya', *Resource Management: Human and Natural (Perspective on North-East Region)*, ISBN: 978-81-87891-47-5, Readers Service, Kolkata, pp. 127-141.
 - 2) Mandal, G.C. and P.K. Mondal, 2012, 'Urbanisation and Its Impact of Resources: A Study in Darjeeling Himalaya', in P. Chouhan (ed.), *Applied Geography: A Research Application for Development*, ISBN: 978-81-87891-58-1, Readers Service, Kolkata, pp. 127-141
- * Number of papers published in peer reviewed journals (national/ international) by faculty and students: Nil
- * Number of publications listed in International Database (For Eg:

Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host,etc.): Nil

* Monographs: Nil

* Chapter in Books: Dr. S. Mondal (With ISBN- 6); P. K. Mondal (With ISBN- 2)

* Books Edited: Dr. S. Mondal (With ISBN- 3)

* Books with ISBN/ISSN numbers with details of publishers: Nil

* Citation Index: Nil

* SNIP: Nil

* SJR: Nil

* Impact factor: Nil

* h-index: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees: Nil

b) International Committees: Nil

c) Editorial Boards.....: Nil

22. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/visitors to the department: Nil

25. Seminars/ Conferences/ Workshops organized & the source of funding:

a) National: UGC sponsored National Seminar entitled 'Inter disciplinary Approach to Resource Management in Eastern Himalayan region: Human and Natural' at Kalimpong College during 24 - 25 March, 2012 by Economics and Geography Department

b) International: Nil

26. Student profile programme/course wise:

Name of the Course	Year		Applications received	Selected	Enrolled		Year of final exam	No of students appeared in final exam.	University Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	74	25	17	08	2011-12	16	88
		G	40	30	19	11		26	58

2010-11	H	57	23	14	09	2012-13	06	100
	G	30	20	14	06		05	100
2011-12	H	35	27	13	14	2013-14	19	74
	G	34	29	10	19		14	93
2012-13	H	75	27	08	19	2014-15	19	100
	G	46	39	25	14		09	100
2013-14	H	60	25	11	14			
	G	45	38	11	13			
2014-15	H	30	23	12	11			
	G	38	33	13	19			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	90	100	96	88	96	05	--	04	--	--	05	--	--	12	04
Gen	95	100	97	92	88	05	--	--	03	03	--	--	03	05	09

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc : NET- 3, SET- 1, Civil Services- 20, Defense -11

29. Student progression:

Student progression	Against %enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UGtoPG	40(H)	32(OH)	11(H)	26(H)	37 (H)
PGtoM. Phil.	0	0	0	0	0
PGtoPh.D.	0	0	0	0	0
Ph.D.toPost-Doctoral	0	0	0	0	0
Employed					
•Campus selection	0	0	0	0	0
•Other than campus recruitment	20	22	20	11	8
Entrepreneurship/Self-	14	11	9	--	--

30. Details of Infrastructural facilities:

- a) Library:
 - i) Central: 398 books, ii) Departmental: 100 books
- b) Internet facilities for Staff & Students: Yes
- c) Classrooms with ICT facility: One
- d) Laboratories: One

31. Number of students receiving financial assistance from college,

university, government or other agencies: Nil

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: Nil
33. Teaching methods adopted to improve student learning: Power Point Presentation, White Board, Smart Board, Multimedia, Field Survey etc.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Blood Donation Camp, NCC, NSS, Science Exhibition and Eco-Club activities.
35. SWOC analysis of the department and Future plans:

(a) Strength:-

- Excellent team work and conducive student- teacher relationship for effective learning.
- Departmental Seminar and regular evaluation for progress of the students.
- Imparting remedial classes as when required.

(b) Weakness:

- Insufficient sanctioned teaching posts.
- Non-availability of guest lecturers when permanent teachers get transferred.
- Lack of computerised laboratory facilities.
- Inadequate number of books in the library.
- Limited number of laboratory instrument.
- Insufficient amount of fund for field study programmes.
- Delay in maintenance of teaching aids and apparatus.

(c) Opportunity:-

- Department can be upgraded for Post graduate courses as the whole of the sub-division does not have post graduate programme.

(d) Challenge:

- Making all students attend above 75% classes held.
- Making all students attend the entire class test held in the department.
- Attainment of 100 percent passes result.
- Motivating students for making maximum use of college and departmental library, Internet facilities provided by the college.
- Encouraging students to buy syllabus oriented standard books from the money they regularly waste in less important matter.

(e) Future Plan:

- Obtaining more teaching faculties in the department
 - A well equipped spacious laboratory
 - A well computerized laboratory with latest subject related software's
 - A laboratory with proper and adequate furniture
-

Evaluative Report of the Department of History

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department: History
2. Year of Establishment: 1962
3. Names of Programmes/Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.): UG (Honours & General)
4. Names of Inter disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. **Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	0	0	0	0	0	0	0	0	0	0
Assistant Professor	4	3	4	3	4	3	4	3	4	3
Part-time (Approved)	1	1	1	1	1	1	1	1	1	1
Guest	--	--	--	--	--	--	--	--	--	1

10. **Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph. D./M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYea-rs of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Ms. Devi Chettri	MA	Asst. Prof.	Ancient Indian History	15	15	Nil
Dr. Pravat Roy	Ph. D	Asst. Prof.	Modern India History	10	10	Nil
Dr. Souvik Majumder *	Ph. D, M. Phil	Asst. Prof.	Ancient and Art History	9	9	Nil

Mr. Kamal Khanal	MA	APT	Medieval Indian History	11	1	Nil
Ms. Priyanka	M. A.	Guest	Medieval Indian History	1	1	Nil

*On Lien w.e.f. 1st August, 2014

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty: Nil
13. Student-Teacher Ratio (programmewise):

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	25 : 1	19 : 1	35 : 1	23 : 1	21 : 1
	General	230 : 1	199 : 1	201 : 1	189 : 1	165 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with D. Sc/D.Litt/Ph. D/M. Phil/P. G: With Ph. D & M. Phil- 1, PhD - 1, PG- 3
16. Number of faculty with ongoing projects from a) National b)International funding agencies andgrantsreceived:1 National Project by Ms. Devi Chettri

Sl. No.	Project Title	Funding Agency	Type	Amount Sanctioned (Rs.)	Duration	Remarks
1.	Development of Education in Kalimpong of West Bengal with special reference to four	UGC	Minor	1,30,000	01-03-2013 to 01-09-2014	Final report submitted and accepted

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications:

* a) Publication per faculty:

Ms Devi Chettri, Assistant Professor

Chapter in Books:

1. Chettri, D., 2012,'Empowering Women of Kalimpong through SHG' in Manojit Dasgupta, Dr. Dulal Chandra Roy (eds), *MICROFINANCE AND SELF-HELP GROUP Policy and Practice*, ISBN 978-93-82623-08-03

2. Chettri, D., 2014,'Education in Kalimpong Hills, Contribution of Early Christian Missionaries' in Dr. Sahmita Mandal, Mr Manojit Dasgupta, Dr Dulal Chandra Roy (eds): A *COMPREHENSIVE DISTRICT PROFILE OF DARJEELING* -ISBN 978-81-86860-97-7

Paper/Articles Published in Journals (Non-referred):

1. Chettri, D., 'Women's Education in Kalimpong Hills; Issues and Challenges', Samajki Sandesh -ISSN: 2348-0076
2. Chettri, D., 'Sisters of St. Joseph's Cluny and Their Contribution in Darjeeling Hills', Himalayan Research Journal (ISSN; 2278-280X)
3. Chettri, D., 'Devadasi Tradition and its Origin', in Journal of Women's Studies , University of North Bengal, March 2010 vol. 1

Dr. Pravat Roy, Assistant Professor

Chapter in Book:

1. Roy. P., 2012,'The Contribution of A Sanatorium in Indian Freedom Struggle: Special reference to Darjeeling and Subhas Chandra Bose', in Sambhita Chaudhuri and Dulal Chandra Roy (ed.); *Resource Management: Human and Natural Perspective on North-East Region*; Readers Service; Kolkata; 2012; pp. 106-13 (ISBN 978-81-87891-47-5)

Paper/Article Published in Journal (Peer-reviewed):

1. Roy. P., 2011, 'Subhas Chandra Bose In Prison Some Reflections On Political Perspective' in *Modern Historical Studies*; Department of History; Rabindra Bharati University; Kolkata; March, 2011-12; Vol.-8; pp. 77-82 (ISSN 0972-6756)

- * Number of papers published in peer reviewed journals (national/ international) by faculty and students: 1 National (Dr. P. Roy)
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host,etc.) : NA
 - * Monographs: Nil
 - * Chapter in Books: Ms. D. Chettri (With ISBN- 2); Dr. P. Roy (With ISBN- 1)
 - * Books Edited: Nil
 - * Books with ISBN/ISSN numbers with details of publishers: Nil
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impact factor: NA
 - * h-index: NA
20. Areas of consultancy and income generated: Nil

21. Faculty as members in
- a) National committees:
- Ms. Devi Chettri:** 1) Indian History Congress,
2) Nepali Sahitya Adhyayan Samiti
- Dr. Pravat Roy:** 1) Indian History Congress,
2) Institute of Historical Studies,
3) Paschimbanga Itihas Samsad.
- b) International Committees: Nil
- c) Editorial Boards: Nil
22. Student projects: Nil
- a) Percentage of students who have done in-house projects including inter-departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil
23. Awards/Recognitions received by faculty and students: Ph. D -1 (Faculty)
24. List of eminent academicians and scientists/visitors to the department: Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National: Nil
- b) International: Nil

26. Student profile programme/coursewise:

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	70	45	18	22	2011-12	23	35
		G	431	384	184	200		143	73
	2010-11	H	55	42	17	23	2012-13	25	48
		G	432	431	188	200		172	66
	2011-12	H	35	35	12	23	2013-14	30	63
		G	311	305	140	134		85	47
	2012-13	H	61	42	17	25	2014-15	35	40
		G	358	335	159	170		57	68
	2013-14	H	14	14	04	10			
		G	350	335	169	158			
	2014-15	H	29	29	13	16			
		G	405	400	174	180			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students fromthe samestate					%ofstudents fromother States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	98	100	98	98	100	1	--	2	2	--	1	--	--	--	--
Gen	98	97	99	98	99	2	3	1	2	1	--	--	--	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

SLET/ SET - 2

29. Student progression:

Student progression	Against %enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UGtoPG	8	4	5	6	2
PGtoM. Phil.	0	0	0	0	0
PGtoPh.D.	0	0	0	0	0
Ph.D.toPost-Doctoral	0	0	0	0	0
Employed					
•Campusselection	0	0	0	0	0
•Other than campus recruitment	--	--	--	--	--
Entrepreneurship/Self-	3	4	4	1	--

30. Details of Infrastructural facilities

- a) Library: Available books and journal in College Central Library (1102 books) as well as Departmental Library (45 books and two periodical journal)
 - b) Internet facilities for Staff & Students: One Internet facility computer in Computer Lab for Staff
 - c) Classrooms with ICT facility: One
 - d) Laboratories: Nil
31. Number of students receiving financial assistance from college, university, government or other agencies: Information not available
 32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: Nil
 33. Teaching methods adopted to improve student learning: Lecture using black board, Power-point presentation, organize debate for student and Departmental seminars within the syllabus.
 34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Conduct Study Tour/ Excursion
 35. SWOC analysis of the department and Future plans

(a) Strength:

We have large number of books in college Central Library, student strength is good, one of the outstanding parts of the department is that in almost all the batches we have girls' ratio higher than the boys and the ratio of scheduled tribe and caste students is also higher than the general caste students, the average pass percentage also shows the girls higher than the boys, energetic, dedicated and young staff in the department, very good co-ordination among the departmental staff and other department, Principal and official staff.

(b) Weakness:

Teacher-student ratio not healthy (particularly in General Course), Kalimpong being a remote area most of our students are from economically weaker section who cannot afford to buy referred books, higher demand of our students to access to internets and computers, living in far flung villages sans proper roads and communication system made them to miss classes during rainy season and in cold weather, no separate Departmental room, lack of sufficient teachers(two permanent , two part time teachers) in the department.

(c) Opportunity:

To provides education to poor, remote and backward pupil, especially the tribal and underdeveloped communities of this region.

(d) Challenge:

In spite of lot of difficulties, to provide elevated qualities education to all the students of a remote and backward region like Kalimpong Sub-division and finally first recover and then to increase the success rate of the students.

(e) Future Plan:

Enrich Departmental Library, a separate room for department as well as a hostel for both boys and girls, Wi-Fi facility in the whole college campus for teachers as well as students.

Evaluative Report of the Department of Nepali

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department: Nepali
2. Year of Establishment: 1962
3. Names of Programmes/Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.): UG (Hons & Gen)
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (ifany)with reasons: Nil
9. **Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	1	1	1	1	1	1	1	1	1	1
Assistant Professor	3	2	3	2	3	2	3	2	3	2
Part-time (Approved)	1	1	1	1	1	1	1	1	1	1

10. **Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph. D./M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYe ars of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4
Sudha Gurung	M. A.	Asso. Prof.	History of English Literature	29	29	Nil
Dr. Mamta Lama	M.A., M. Phil, Ph. D	Asst. Prof.	Comparative Literature	14	14	Nil
Sanjay Chhetri	M. A.	Asst. Prof.	Fiction	12	12	Nil
Ajay Lama	M. A.	APT	Bhasa Bigyan	07	07	Nil

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	25 : 1	24 : 1	21 : 1	20 : 1	11 : 1
	General	39 : 1	33 : 1	47 : 1	28 : 1	18 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with D. Sc/D.Litt/Ph. D/M. Phil/PG.: With Ph. D & M. Phil- 1; PG - 3
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: 1 Ongoing National by Dr. Mamta Lama**

Sl. No.	Project Title	Funding Agency	Type	Amount Sanctioned (Rs.)	Duration	Remarks
1.	Studies in Nepali Drama of Darjeeling District in Context Post-independence	UGC	Minor	1,50,000	Since April, 2014	Ongoing

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications:

* a) Publication per faculty

Sudha Gurung, Associate Professor

Edited Book:

- Gurung, Sudha (Editor), Swatantra Kalimbongka Nepali Sahitya. (In Press), Kalimpong Nepali Sahitya Adhyan Samiti,

Dr. Mamta Lama, Assistant Professor

Paper/Articles Published in Journals (Non-referred):

- Lama, M., 2011. Kalimpongma Nepali Natakko Parampara ra Upalabdh, Nepali Journal, Mohan P. Dahal(ed.), Year 7, Vol 7, ISSN 231-144X, department of Nepali, North Bengal Univesity, 2011
- Lama, M., 2014. Bharatiya Nepali Samalochanaka Kalkramik ra Prabritigata Adhyayan, Charitra, Year 28, Vol.13, Jan, ISSN 2319-

3727, Kalimpong, Charitra Prakasan, 2014

- 3) Lama, M., 2014. Balsharm: Badhayatai Badhayatako Barnya Vishaya, Sahitya Sanket, Year 48, Vol.35, Nov, ISSN-22778-2761, Kalimpong, Nepali Sahitya Adhayayan Samity, 2014
- 4) Lama, M., 2014. Darjeelingko Nepali Sanskritima Sankramanko Istithi, Himalayan Research Journal, B.B.Gurung(ed.) Vol. II No.I, Nov, ISSN 2278-280X, Kalimpong, Eastern Himalaya Green Initiative Research Conservatives Trust, 2014

Chapter in book:

- 1) Lama, M., 2014. Manahadur Pradhankrit Manka Lahar ra Raharharu: Ek Awalokan, Yatra Sahityama M .B. Pradhan: Ek a Adhayayan, Diwaker Pradhan(ed.), Kalimpong, Sujata Prakasan, 2014

Book:

- 1) Lama, M., 2014. Nepali Samlochana Dristi ra Aadhar, ISBN 9788193049204, Nepali Sahitya Adhyayan Samity, Kalimpong, 2014

Edited Book:

- 1) Lama, M., Chhetri, Kumar & Subba, Meharman (editors), Samalochana Sangraha (an anthology of criticism), Kalimpong, Nepali Sahitya Adhayayan Samity (in press)

Sanjay Chhetri, Assistant Professor

Edited/Text Books:

- 1) Chhetri, S., (Ed.) 2011. Snatakiya Nepali, Manawi Prakashan, Kalimpong, 2011.
- 2) Chhetri, S., (Ed.) 2012. Sahitya Rashmi, for Class I - VIII (8 Numbers), Satabdi Prakashan, Kalimpong, 2012
- 3) Chhetri, S., (Ed.) 2012. Byakaran Rashmi, for Class III - V (1 Number), Satabdi Prakashan, Kalimpong, 2012
- 4) Chhetri, S., (Ed.) 2012. Byakaran Rashmi, for Class VII - VIII (2 Number), Satabdi Prakashan, Kalimpong, 2012
- 5) Chhetri, S., (Ed.) 2013. Pramukh Bharatiya Bhasa, Upama Prakashan, Kalimpong, 2013

Book:

- 1) Chhetri (Bista), Sanjay, 2015. Junjastai Gham, ISBN 978-81-926641-9-4, Kalimpong, Upama Prakasan, 2015

* Number of papers published in peer reviewed journals (national/ international) by faculty and students: Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

* Monographs: NA

* Chapter in Books: 4(Dr. M. Lama)

- * Books Edited: S. Gurung (Without ISBN- 1); Dr. M. Lama (Without ISBN- 1); S. Chhetri (Without ISBN- 13)
 - * Books with ISBN/ISSN numbers with details of publishers:
Dr. M. Lama (With ISBN/ISSN- 1); S. Chhetri (With ISBN/ISSN- 1, Without ISBN/ISSN- 1)
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impact factor: Nil
 - * h-index: Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
- a) National committees:
- S. Gurung:**
- i. Nepali Sahitya Adayayan samiti,
 - ii. Sahitya Akademi, New Delhi,
 - iii. Sahitya Sanket
- Dr. M. Lama:**
- i. Nepali Sahitya Adayayan samiti,
 - ii. Himalaya Research Journal
- S. Chhetri:**
- i. Nepali Sahitya Adayayan samiti,
 - ii. Sahitya Sanket,
 - iii. Himalaya Research Journal
- b) International Committees: Nil
- c) Editorial Boards.....: Nil
22. Student projects:
- a) Percentage of students who have done in- house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
23. Awards/Recognitions received by faculty and students: Dup Tshring Lepcha got the Rajiv Gandhi Fellowship (2013) for pursuing Ph. D and also cracked the NET for Lecturership. Luxman Sherpa recently joined as an Asstt. Professor at Pedong govt. College. Sunila Gurung is doing M. Phil & Sarita Sharma is doing Ph. D at NBU.
24. List of eminent academicians and scientists/visitors to the department: Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National: Nil
- b) International: Nil

26. Student profile programme/course wise:

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	48	41	20	21	2011-12	30	93
		G	33	33	20	13		40	37
	2010-11	H	45	40	21	19	2012-13	35	57
		G	75	75	29	46		36	89
	2011-12	H	30	24	07	17	2013-14	24	100
		G	67	67	29	28		19	63
	2012-13	H	45	34	14	20	2014-15	35	63
		G	67	67	35	32		26	62
	2013-14	H	45	36	10	26			
		G	93	93	46	47			
	2014-15	H	20	17	08	09			
		G	48	48	20	28			

*M=Male *F=Female

27. Diversity of Students:

Course	% of students from the same state					% of students from other States					% of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	100	100	100	100	100	-	-	-	-	-	-	-	-	-	-
Gen	100	100	100	100	100	-	-	-	-	-	-	-	-	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc? NET- 1

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	80(H)	75(OH)	70(H)	68(H)	40 (H)
PG to M. Phil.	0	4	0	0	0
PG to Ph.D.	3	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
• Campus selection	0	0	0	0	0
• Other than campus recruitment	60	55	50	50	--
Entrepreneurship/Self-	15	20	25	35	--

30. Details of Infrastructural facilities:

- a) Library:
 - i) College: 3176 books
 - ii) Departmental: 100 books
 - b) Internet facilities for Staff & Students: Available
 - c) Classrooms with ICT facility: NA
 - d) Laboratories: Nil
31. Number of students receiving financial assistance from college, university, government or other agencies: Nil
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: Three Days Workshop on Creative Writing, 2012
33. Teaching methods adopted to improve student learning: Lecture Method, PPT, Multi Media, etc.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NSS, Swacha Bharat Abhiyan.
35. SWOC analysis of the department and Future plans:

(a) Strength:-

- Imparted knowledge and skills about the subject matter and means of quality teaching-learning system.
- Created awareness of language and literature value to the students through the medium of seminars, workshops, and interaction sessions.
- The Department boasts of a bright and enthusiastic faculty. One of the faculties is noted as a Short Story writer in Indian Nepali Literature, another is a member of Nepali Language Advisory Board, Sahitya Akademi, and New Delhi.
- Very warm and sound relationship among the departmental teachers, as well as students.
- The department also has its own personal departmental library with plenty of books and journals.
- Research experience of the teachers.
- Use of IT knowledge.
- Most toppers in the University level have been from the Nepali Department, Kalimpong College.

(b) Weakness:-

- Non availability of text books.
- There exists a vast gap of syllabus pattern between the Higher Secondary level and the UG level, due to which the students fail to grasp the subject matter.

(c) Opportunity:-

- Sufficient number of books has been provided in the central library.
- Opportunity to organize seminars and project

(d) Challenge:-

- To finish the syllabus in time.
- To achieve good academic results.
- The Department has been established with the establishment of the college, the roll strength of the students was very high in both Honours and Pass course then. But gradually the roll strength has been dwindling down. So, one of the biggest challenge for the department is to create an interest among the students for the subject.

(e) Future Plan

- To create a research cell and establish a post-graduate course in Nepali.
 - To apply for UGC project, workshop and seminar.
-

Evaluative Report of the Department of Philosophy

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department: Philosophy
2. Year of Establishment: 1962
3. Names of Programmes/Courses offered (UG,PG,M. Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.): UG (General and Honours)
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any)with reasons: Nil
9. **Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	1	1	1	1	1	1	1	1	1	1
Assistant Professor	3	0	3	0	3	0	3	0	3	0
Guest	--	1	--	1	--	1	--	1	--	1

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYe ars of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Dr. Ananda Pramanik	MA, Ph.D. M. Phil	Asso. Prof.	Logic	31	31	Nil
Yangki D. Sherpa	M.A.	(Guest)	Pol. Philo.	1	1	Nil
Gambhir Dhoj Subba	M. A.	Guest	Philosophy of Language	3	3	Nil

10. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty: 50% (Lectures)
13. Student-Teacher Ratio (programmewise):

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	5 : 1	3 : 1	2 : 1	3 : 1	3 : 1
	General	40 : 1	36 : 1	60 : 1	76 : 1	149 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with D. Sc/D.Litt/Ph. D/M. Phil/PG.: PG with Ph.D. & M. Phil. (1), PG (1)
16. Number of faculty with ongoing projects from a)National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST- FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications: Nil
 - * a) Publication per faculty: Nil
 - * Number of papers published in peer reviewed journals (national/ international) by faculty and students: Nil
 - * Number of publications listed in International Data base (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host,etc.): Nil
 - * Monographs: Nil
 - * Chapter in Books: Nil
 - * Books Edited: Nil
 - * Books with ISBN/ISSN numbers with details of publishers: Nil
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impact factor: Nil
 - * h-index: Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
 - a) National committees: Nil
 - b) International Committees: Nil
 - c) Editorial Boards....: Nil
22. Student projects:
 - a) Percentage of students who have done in- house projects

- including inter-departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
23. Awards/Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/visitors to the department: Nil
25. Seminars/Conferences/Workshops organized & the source of funding:
- a) National: Nil
- b) International: Nil

26. Student profile programme/coursewise:

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	02	02	00	02	2011-12	02	100
		G	30	25	15	10		09	67
	2010-11	H	04	04	04	00	2012-13	02	100
		G	70	58	47	11		39	46
	2011-12	H	00	00	00	00	2013-14	--	--
		G	60	53	37	16		39	54
	2012-13	H	01	01	00	00	2014-15	01	100
		G	60	48	31	17		22	77
	2013-14	H	06	04	02	02			
		G	115	92	45	47			
	2014-15	H	02	01	01	00			
		G	208	188	96	92			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	75	--	100	80	100	25	--	--	10	--	--	--	--	10	--
Gen	89	91	93	94	95	06	07	05	05	3	05	02	02	01	2

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: NET – 2

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UGtoPG	50(H)	50(H)	50(H)	-	-
PGtoM. Phil.	0	0	0	0	0
PGtoPh.D.	0	0	0	0	0
Ph.D.toPost-Doctoral	0	0	0	0	0
Employed					
•Campusselection	0	0	0	0	0
•Other than campus recruitment	4	4	3	2	0
Entrepreneurship/Self-employment	12	10	8	6	0

30. Details of Infrastructural facilities

a) Library:

i. Central: 585 books, ii. Departmental Library: 21 books

b) Internet facilities for Staff & Students: At Staff Computer Lab and at Library

c) Classrooms with ICT facility: No such classroom for the department solely, but it shares such classroom with other departments in the smart classroom.

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies: The SC and ST students get financial assistance from their own agency outside the college. The other students get financial assistance from multiple sources such as Govt. of West Bengal, UGC, Indian Army, Govt. of Bhutan, etc., while the number of stakeholder varies from 1-5 in various years.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: Student Departmental Seminar

33. Teaching methods adopted to improve student learning
Lecture methods: Division of Topics and Sub-topics, using Blackboard, Chalk and Duster

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil

35. SWOC analysis of the department and Future plans

(a) Strength

- Academic support by the college authority creates a congenial academic environment for the department.

- Healthy academic correspondence between teachers and students.

(b) Weakness

- The department has only two teachers- one permanent and another guest despite having post sanctioned post.
- Absence of Journals on Philosophy for advanced learning.
- Some recommended books are out of publications.

(c) Opportunity

- The department has available classrooms for teaching.
- The department has scope for holding special classes and seminar for the students.
- The department has scope for using computer and internet.
- Departmental library.

(d) Challenge

- The students nowadays are becoming job seekers and materialist. They are gradually losing interest in the abstract subject like Philosophy.
- Majority of the students have tendency to study Science and Technology. They have antipathy towards philosophy.

(e) Future Plan

- Necessity to fill all the sanctioned posts.
- Explain to the students the value and constructive role of Philosophy in our human life.
- Arranging seminar to grow the positive interest among the students.
- Time to time we need to sit personally with the students to discuss the significance of philosophical thought among the students.

Evaluative Report of the Department of Political Science

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department: Political Science
2. Year of Establishment: 1962
3. Names of Programmes/Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.): Under Graduate (Hons & Gen)
4. Names of Inter-disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. **Number of teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	3	3	3	3	1	1	1	1	1	1
Assistant Professor	1	0	1	0	3	0	3	0	3	0
Guest	-	2	-	2	-	3	-	3	-	4

11. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofY ears of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
M. N. Bhattacharya*	M.A.	Asso. Prof.	Political Thought	38	38	Nil
T. D. Gurung**	M. A., M. Phil	Asso. Prof.	Pub. Adm. & Pol. Thought	33	33	Nil
Dr. R.P Dhakal	M.A., Ph. D	Principal	Pub. Adm. & International Relation	20	13	Nil
Shama Khatoon	M.A.	APT	Indian State and Society	6	6	Nil

Shikha Chettri	M.A.	APT	Indian State and Society	5	5	Nil
Leena Tamang	M.A.	Guest	Indian State and Society	3	3	Nil
Manisha Chettri	M.A.	Guest	NA	1	1	Nil

* Retired on 01/ 05/2012

**Retired on 01/08/2012

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty: Nil
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	22 : 1	24 : 1	21 : 1	23 : 1	25 : 1
	General	375 : 1	386 : 1	320 : 1	360 : 1	326 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with D. Sc/D. Litt/Ph. D/M. Phil/PG.: Ph. D - 1, With PG & M. Phil- 1; P.G. - 5
16. Number of faculty with ongoing projects from a)National b)International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc .and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications:
 - * a) Publication per faculty

Dr. R. Dhakal, Principal

Paper/Articles published in Journals (Non-referred):

- 1) Dhakal, R. P., 2013, My Perspectives, My Vision, *Himalayan Times*, Vol. 3, Issue 13, August 2013, pp. 18-19.
- 2) Dhakal, R. P., 2014, Kura Chinariko: Sandarva Bhanu Bhakatako, *Sahitya Sanket*, Vol 35, ISSN No. -2278-2761, November 2014, Upma Prakashan, Kalimpong. pp 53 -59.
- 3) Dhakal, R. P., Bharatiya Gorkhako Badaldo Rup, Charitra ,ed. Sadav Giri, Special Issue on Criticism, ISSN No 2319-3727, Charitra Prakashan, Kalimpong, 2014, pp. 19-32

Chapter in Books:

1. Dhakal, R. P., The Urge to Belong: An Identity in the Waiting, Indian Nepalis : Issues and Perspectives, Ed. Tanka Subba et.el., Concept Publishing House, New

-
- Delhi, ISBN: 81-8069-446-1, 2009, pp. 148-167
2. Dhakal, R. P., Mailey Bhujheko Kumar Pradhan ra unko audhro "Darjeelingko Itihas, Kumar Kriti, Ed. Man Prasad Subba, ISBN ; 978-81-909354-1-8., 2014, pp 56-63
 3. Dhakal, R. P., 2012, Managing Rural development, Experience from the Field, *Resource Management: Human and Natural: Perspective on North east Region*. Readers Service, Roy. D. C. & Chaudhuri, S. (Ed), Readers Service, Kolkata. 2012. ISBN: 978-81-87891-47-5.
 4. Dhakal, R. P., Indian Gorkhas Changing Orientation of a Diasporic Society, *Nepali Diaspora in a Globalized World*, Ed. Tanka Subba et.al. Routledge and Coleman, New York, London, New Delhi, ISBN: 978-1-13892226-6, pp. 93-107
 5. Dhakal, R. P., Kalimpong as Contact Zone: A Study of Gorkhas with special reference to Kalimpong....International conference paper accepted for publication by Heidelberg University, Denmark.
 - * Number of papers published in peer reviewed journals (national/International) by faculty and students: Nil
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil
 - * Monographs: Nil
 - * Chapter in Books: Dr. R. P. Dhakal (With ISBN-4)
 - * Books Edited: Nil
 - * Books with ISBN/ISS Nnumbers with details of publishers: Nil
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impactfactor: Nil
 - * h-index: Nil
20. Areas of consultancy and income generated: Nil
 21. Faculty as members in
 - a) National committees: Nil
 - b) International Committees: Nil
 - c) Editorial Boards....: Nil
 22. Student projects
 - a) Percentage of students who have done in- house projects including inter-departmental/programme: Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil
 23. Awards/Recognitions received by faculty and students: Nil
 24. List of eminent academicians and scientists/visitors to the department: Nil

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National: Nil
- b) International: Nil

26. Student profile programme/coursewise:

Nameofthe Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	72	58	19	39	2011-12	26	81
		G	388	388	197	191		174	70
	2010-11	H	65	53	27	26	2012-13	39	87
		G	284	284	168	116		174	66
	2011-12	H	50	43	15	28	2013-14	37	81
		G	378	378	192	186		232	68
	2012-13	H	65	57	14	43	2014-15	20	70
		G	427	427	205	222		72	68
	2013-14	H	45	37	20	17			
		G	403	403	215	188			
	2014-15	H	55	48	09	39			
		G	474	474	230	244			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students fromthe samestate					%ofstudents fromother States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	100	100	100	100	100	--	--	--	--	--	5	--	--	12	4
Gen	98	98	97	98	98	--	--	--	--	2	2	2	3	2	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: NET- 3, SET- 2, Civil Services- 1, Defense -5

29. Student progression:

Student progression	Against% enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	15(H)	24(0H)	23(H)	30(H)	11(H)
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0

Employed					
•Campus selection	0	0	0	0	0
•Other than campus recruitment	--	--	--	--	--
Entrepreneurship/Self-	--	--	--	--	--

30. Details of Infrastructural facilities

a) Library:

i) Central: 1100 Books

b) Internet facilities for Staff & Students: Available

c) Classrooms with ICT facility: One ICT room

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies: Information not available

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning: Seminar, Remedial Classes, Extra classes, ICT and Multimedia

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

(i) Students participate in NSS, NCC

(ii) Students participate in campus cleaning

35. SWOC analysis of the department and Future plans

(a) Strength:

- The department has been established since the establishment of the College. Since then the number of the students have been very large. The department also provides its personal departmental library with plenty of books. Almost forty percent of the students from the Arts Faculty are from Political Science Department. Ratio between the girls and boys are almost equal in the department. There exists a very good coordination between the teachers and the students. One of the most interesting facts of the department is that, the Principal of the college is also a part of the department.

(b)Weakness:

- One of the most important drawbacks of the department now is that since the retirement of the full-time teachers from the department there is no regular faculty. The students and the faculties demand greater access to computer with internet connectivity.

(c)Opportunity:

- Sufficient number of text and reference books in the central library per

honours students,

- Establishment of good relationship of the honours students with the teachers,
- Conducting of socio-economic survey with the advanced students,
- Departmental Student Seminar,
- Opportunity of publishing paper through College Magazine and Wall Magazine to the students,

(d) Challenge:

- One of the biggest challenges is that, Political Science Despite being one of the oldest and largest departments of the college, the Department is now run only by the Guest Lecturers. Despite of the fact, the success rate of the students has increased.

(e) Future Plan:

- To organize National and International Seminars. To provide more internet facility for the students as well the teacher.
-

Evaluative Report of the Department of Hindi

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department: Hindi.
2. Year of Establishment: 1962
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.): Undergraduate (Gen)
4. Names of Inter-disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts:

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	0	0	0	0	0	0	1	1	1	1
Assistant Professor	2	1	2	1	2	1	1	0	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D./M.Phil.etc.):

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYe-ars of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Dr. Sova Limboo	M.A., Ph. D.	Asso. Prof.	Tulsidas	15	15	Nil
Sri Mantoo Kr. Shaw	M.A., M. Phil	Asst. Prof	Navgitkar Chhavinath Mishra	1	1	Nil

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty: Nil
13. Student-Teacher Ratio (programmerwise):

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	General	6 : 1	3 : 1	3 : 1	3 : 1	3 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with (D. Sc/D.Litt/Ph. D/M. Phil/PG.: Ph. D. & M. Phil): Ph. D - 1, M. Phil - 1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications:
 - * a) Publication per faculty:

Dr. Sova Limboo, Associate Professor:

Paper/Articles Published in Journals (Non-referred)

- 1) Limboo, S., (2010). 'Jayamaya Akeli Likhapani Aa Pahuchi', Translation Work In Nepali To Hindi (Story), Journal of 'Bhasa', Hrd, Govt. of India, Vol. March-April, 2010, , ISSN – 0523-1418.
- 2) Limboo, S., (2010). 'Vartamaan' – Translation Work in Nepali to Hindi (Story), Samkalin Bharatiya Sahitya, Sahitya Akademi, New Delhi. Vol. 149 (May-June), 2010, ISSN: 970-8367.
- 3) Limboo, S., (2011). 'Singla Bazar Me Ramlila', Translation Work In Nepali To Hindi (Story), Journal Of 'Samkalin Bharatiya Sahitya', Sahitya Akademi, New Delhi. Vol. 158 (Nov-Dec) 2011, ISSN: 0970-8367
- 4) Limboo, S., (2012). 'Limboo Janajatiyo Ke Adim Dharma 'Yuma-Samyo' Article In Hindi, Journal Of " Yudharat Aam Admi ", New Delhi. Vol.2 (July-Sep) 2012, ISSN: 2320-0359.
- 5) Limboo, S., (2012). " Churi Se Badha Prem" Translation Work In Limboo To Hindi, Journal Of 'Samkalin Bharatiya Sahitya', Sahitya Akademi, New Delhi. Vol.164 (Nov-Dec) 2012, ISSN:0970-8367
- 6) Limboo, S., (2012). 'Vilupta Janajati Yolmo' (Article), Samkalin Bharatiya Sahitya, Sahitya Akademi, New Delhi. Vol.164 (Nov- Dec) 2012, ISSN: 0970-8367.
- 7) Limboo, S., (2012) 'Who Din Santiniketan Ki' ,Vol.2 June '2012', Pg.36, Souvenir (A Pentalingual Tribute To Tegore).
- 8) Limboo, S., (2013). 'Kirat Limboo Janajati Aur Uska Vedshastra 'Mundhum', Vol.13 (April- June) 2013.
- 9) Limboo, S., (2014). "Amulya Dharohar Yolmo-Wa" (Article), Journal Of 'Yudharat Aam Admi', New Delhi. Vol-10 July '2014', ISSN: 2320-0359.

- 10) Limboo, S., (2014). 'Sahitya Me Nari Chetna'(Article), Journal Of Yudharat Amm Admi', New Delhi. Vol.6, March 2014, ISSN: 2320-0359.
- 11) Limboo, S., (2015). 'Mukhawta Jara Maan' (Drama), Samkalin Bharatiya Sahitya,Sahitya Akademi ,New Delhi. Vol.180 (July- Aug) 2015, ISSN:– 0970-8367.
- 12) Limboo, S., (2015)'Pool', Translation Work In Nepali To Hindi (Story), Samkalin Bharatiya Sahitya, Sahitya Akademi, New Delhi. Vol.179 (May-June), ISSN: 0970-8367.

Mantoo Kumar Shaw, Assistant Professor.

Chapter in Books:

- 1) Shaw, M. K., 2013. 'Sangharsh ke Kavi Fajj', *Adhunik Hindi sahityake shatabdipurush*, Manav Prakashan,2013 kol, ISBN-978-93-80332-42-0
- 2) Shaw, M. K., 'Lok Manaske saahajkavi: Bhawani Prasad Mishra (Bhawani Prasad Mishra: Srijanaur Chintan, AmanPrakashan, Kanpur, Uttar Pradesh, ISBN- 978-93-82432-84-5)
- 3) Shaw, M. K., Lok samvedanaaur sa majik chintanke kavi: Ramvilas Sharma Ram vilas Sharma kechintan ka punarmulyankan, Manavprakashan, kol, ISBN- 978-93-80332-52-9
- 4) Shaw, M. K., Strichintan aurarthik- samajikparidrishya (Strimukti, ManavPrakashan kol), under publication

Paper/Article Published in Journal (Non-referred):

- 1) Shaw, M. K., 2013. *WaishwikSanskriti, BazarwaadaurNagarjun ka lokjioan* ('Pairokar' patrika, Ank-1, Jan-Mar 2013, Agarpada, Kolkata

Book

- 1) rakashaShaw, M. K., 2013. ' *Navgitkar Chhaavinath Mishra: SrijanevamChintan'* (2013), Anand Pn, Kolkata-07, ISBN-978-81-88904-50-1)
- * Numberofpaperspublishedinpeerreviewedjournals (national/international)byfacultyandstudents: **Nil**
- * NumberofpublicationslistedinInternationalDatabase(For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory,EBSCOhost,etc.): Nil
- * Monographs: 1
- * ChapterinBooks: M. K. Shaw (With ISBN- 3)
- * BooksEdited: Nil
- * BookswithISBN/ISSNnumberswithdetailsofpublishers: S. Limboo (Without ISBN-1); M. K. Shaw (With ISBN- 1)
- * CitationIndex: NA
- * SNIP: NA
- * SJR: NA
- * Impactfactor: NA
- * h-index: NA
20. Areas of consultancy and income generated: Nil
21. Facultyasmembersin
 - a) Nationalcommittees: Nil
 - b) InternationalCommittees: Nil

- c) Editorial Boards: Nil
- 22. Student projects
 - a) Percentage of students who have done in- house projects including inter-departmental/programme: Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil
- 23. Awards/Recognitions received by faculty and students: Nil
- 24. List of eminent academicians and scientists/visitors to the department: Nil
- 25. Seminars/Conferences/Workshops organized & the source of funding
 - a) National: Nil
 - b) International: Nil
- 26. **Student profile programme/coursewise:**

Name of the Course	Year		Applications received	Selected	Enrolled		Year of final exam	No of students appeared in final exam.	University Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	G	10	6	2	4	2011-12	00	--
	2010-11	G	9	6	2	4	2012-13	01	100
	2011-12	G	6	3	1	2	2013-14	01	100
	2012-13	G	7	3	1	2	2014-15	00	--
	2013-14	G	5	3	1	2			
	2014-15	G	11	6	3	3			

*M=Male *F=Female

27. Diversity of Students:

Course	% of students from the same state					% of students from other States					% of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Gen	--	100	--	100	100	--	--	--	--	--	--	--	--	--	--

- 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	0	0	0	0	0
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
•Campusselection	0	0	0	0	0
•Other than campus recruitment	--	--	--	--	--
Entrepreneurship/Self-employment	0	0	0	0	0

30. Details of Infrastructural facilities:

a) Library:

i) Central: 1008 books,ii) Departmental: 145 books

b) Internet facilities for Staff & Students: Yes

c) Classrooms with ICT facility: Yes

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies: Nil

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning: Periodical test, Seminars, Remedial classes, Audio-visual Programmes etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NCC, NSS, Eco-Club.

35. SWOC analysis of the department and Futureplans

(a) Strength:

Teacher and students are co-operate each other and staff, teaching staff and non teaching staffs are also fully co-operate.

(a) Weakness:

No. of Hindi students are very poor.

(b) Opportunity:

Establishment of good relationship with limited number of students.

(c) Challenge:

To increase the number of students in the Hindi Department

(d) Future Plan:

To introduce Hons in the department of the College.

Evaluative Report of the Department of Sociology

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department: Sociology
2. Year of Establishment: 2nd September, 2011
3. Names of Programmes/Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.): Under Graduate (Gen)
4. Names of Inter-disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. **Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	0	0	0	0	0	0	0	0	0	0
Assistant Professor	0	0	0	0	0	0	0	0	0	0
Guest	--	1	--	1	--	1	--	1	--	1

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt/Ph.D./M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofY ears of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Tabassum Rukshana	P.G.	Guest lecturer	Globalization and society	4	4	Nil

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty: 100% (Lectures)
13. Student-Teacher Ratio (programmerwise):

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	General	10 : 1	29 : 1	56 : 1	73 : 1	113 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with (D. Sc/D.Litt/Ph. D/M. Phil/PG.: Ph. D. & M. Phil): P.G. -1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications:
 - * a) Publication per faculty: Nil
 - * Number of papers published in peer reviewed journals (national/ international) by faculty and students:
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil
 - * Monographs: Nil
 - * Chapter in Books: Nil
 - * Books Edited: Nil
 - * Books with ISBN/ISSN numbers with details of publishers: Nil
 - * Citation Index: NA
 - * SNIP: NA
 - * SJR: NA
 - * Impact factor: NA
 - * h-index: NA
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
 - a) National committees: Nil
 - b) International Committees: Nil
 - c) Editorial Boards: Nil
22. Student projects
 - a) Percentage of students who have done in-house projects

- including inter-departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil
23. Awards/Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/visitors to the department: Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National: Nil
- b) International: Nil
26. **Student profile programme/coursewise:**

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	G	--	--	--	--	2011-12	--	--
	2010-11	G	--	--	--	--	2012-13	--	--
	2011-12	G	10	10	02	08	2013-14	10	40
	2012-13	G	19	19	09	10	2014-15	12	21
	2013-14	G	27	27	12	15			
	2014-15	G	40	40	15	25			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Gen	--	90	80	100	100	--	--	5	--	1	--	10	5	--	--

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil**

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	0	0	0	0	0
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0

Employed					
•Campuselection	0	0	0	0	0
•Other than campus recruitment	0	0	0	0	0
Entrepreneurship/Self-	0	0	0	0	0

30. Detailsof Infrastructural facilities:

a) Library:

i) Central: 223 books

b) Internet facilities for Staff & Students: Yes

c) Classrooms with ICT facility: NA

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies: Nil

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning: Remedial classes, Extra Classes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil

35. SWOC analysis of the department and Future plans

(a) Strength:

- Since it is newly established departments the no. of students are increasing.
- Good co-ordination between the teacher and students.
- The ratio between the girls and boys are almost equal.
- It imparts remedial classes.
- Plenty of books are available at central library.
- Pass percentage are above the average.

(b) Weakness:

- No regular faculty.
- Dropouts.
- No departmental library

(c) Opportunity:

- Large number of books to limited students
- To teach the subject to diverse ethnic groups of students

(d) Challenge:

- The biggest challenge is that Guest lecturer runs the department.
- Makes the students attend their classes regularly.

(e) Future Plan:

- If regular faculties are there, then the department can also opt for the Honours courses.

Evaluative Report of the Department of Botany

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. **Name of the department:** Botany
2. **Year of Establishment:** 14th December, 1973
3. **Names of Programmes/Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.):** UG (Hons. and Gen.)
4. **Names of Inter-disciplinary courses and the departments/ units involved:** Nil
5. **Annual/semester/choice based credit system (programmewise):** Annual
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
8. **Details of courses/ programmes discontinued (if any) with reasons:** Nil
9. **Number of teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	2	2	2	2	1	1	1	1	1	1
Assistant Professor	2	1	2	1	3	1	3	1	3	1
GLI (Asso. Grade)	1	1	1	1	1	1	1	1	1	1
Part-time (Approved)	2	2	2	2	0	0	0	0	0	0
Guest	--	--	--	--	--	--	--	--	--	1

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYe-ars of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Dr. J. P. Pradhan*	M. Sc; Ph. D	Associate Prof	Cytogenetics	30	30	Nil
Dr. J. S. Pradhan	M. Sc; Ph. D, B. Ed.	Associate Prof	Microbiology	15	15	Nil

Dr. M. Bhattacharya	M. Sc; Ph. D, M. Phil	Asst. Prof	Cytogenetics	6	6	Nil
S. B. Lama	M. Sc	Lab. Ins.	Env. Science	25	25	Nil
Juna Tamang	M. Sc.	Guest lecturer	Physiology & Biochemistry	1	1	Nil

*Retired on 01/09/2011

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty:** 25% Lectures, 20% Practical
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	17 : 6	19 : 6	19 : 6	20 : 3	19 : 4
	General	52 : 6	52 : 6	37 : 6	36 : 3	45 : 4

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

Academic Support Staff	Sanctioned	Filled
Technical	1	1
Administrative	1	1

15. **Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ M. Phil/ P.G.:** Ph. D - 3, PG - 2
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** 1 National Minor Completed Project by Dr. J. P. Pradhan & Mr. H. K. Goutam

Sl. No.	Project Title	Funding Agency	Type	Amount Sanctioned(R s.)	Duration	Remarks
1.	"Awareness Campaign for School students in Rural areas of Kalimpong on Biodiversity Conservation by Indoor and Outdoor Activities".	RVSPS/DST, NEW DELHI.	Minor	4,40,000.00 (Four lakh Forty thousand) Sanction Order No.CO/FP/G09 /2009 dated 30.10.09	24-02-2011 To 11-09-2011	Final report submitted and accepted

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil

19. Publications:

* a) Publication per faculty:

Dr. J S Pradhan, Assistant Professor**Chapter in Books:**

- 1) Pradhan J S, 2014. Shoot tip micro grafting in *Citrus reticulata*(Communicated in KVK Published Book), 2014
- 2) Pradhan J S, 2014. Nucellar seedlings of Darjeeling orange (*Citrus reticulata* blanco): its importance in conserving true to type genome(communicated in kvk published book), 2014

Book:

- 1) Pradhan J S, 2013.Darjeeling Orange: Its cultivation and Management, ISBN No.978-93-5067-132-0, 2013

Dr. Malay Bhattacharya, Assistant Professor**Paper/Articles Published in Journals (Peer Reviewed):**

- 1) Malay Bhattacharya. Coconut milk in tissue culture. (2012). Agrobios Newsletter (ISSN 972-7027)
- 2) S Chakraborty & Malay Bhattacharya. Associated vegetation of sundew (*Drosera burmannii* Vahl.) in plains of Eastern Himalayan region of West Bengal. (2013). *Environment & Ecology*. 31(2B) 840-843
- 3) Malay Bhattacharya and A Sen. *In vitro* regeneration of pathogen free *Kaempferia galanga* L. - a rare medicinal plant. (2013). *Research in Plant Biology*. 3(3)24-30
- 4) Malay Bhattacharya. Flowers with curative properties. (2012). Agrobios Newsletter (ISSN 972-7027)
- 5) Malay Bhattacharya, Arvind Kumar Goyal and Tanmayee Mishra. *In vitro* regeneration of some lesser known medicinal Zingibers: a review (2014). *Biology of useful plants and Microbes* Ed. A Sen, Pub., Narosa Publishing House, New Delhi, India.234-239.
- 6) A Goyal, T Mishra, Malay Bhattacharya, P Kar and A Sen. Evaluation of phytochemical constituents and antioxidant activity of selected actinorhizal fruits growing in the forests of Northeast India. (2013). *Journal of Biosciences*. 38(4)797-803
- 7) T Mishra, A K Goyal, Malay Bhattacharya, P Kar and A Sen. Polyethylene glycol mediated protoplast fusion of medicinally important *Canna*, (2015), *Research in Plant Biology*, 5(1): 20-24
- 8) T Usha, S K Middha, Malay Bhattacharya, P Lokesh and A K Goyal, Rosmarinic Acid, a New Polyphenol from *Baccaurea ramiflora* Lour. Leaf: A Probable Compound for Its Anti-Inflammatory Activity. (2014). *Antioxidants*, 3, 830-842.

Chapter in Books:

- 1) Malay Bhattacharya. High density multi species cropping system in Areca based cropping system-Prospects and Practice (2012). *Biology of plants and Microbes* Ed. Bose & Roy, Pub., Kabi Najrul College, Birbhum and Levant Books, Kolkata.234-239.
- 2) Malay Bhattacharya. Areca plantations in underutilized land for economic development (2012). *Resource Management: Human and Natural Perspective on North-East Region*. Ed. S Chaudhuri & D C Roy. (ISBN 978-81-87891-47-5)

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- 3) Malay Bhattacharya. Floral components of Darjeeling with special reference to its forest areas. (2014). A Comprehensive District Profile of Darjeeling. Ed. Ed. S Chaudhuri, M Dasgupta & D C Roy; N L Publishers, West Bengal. (ISBN 978-81-86860-97-7)
- * Number of papers published in peer reviewed journals (national/international) by faculty and students: 8 (Dr. M. Bhattacharya)
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): 8 (Dr. M. Bhattacharya)
 - * Monographs: Nil
 - * Chapter in Books: Dr. J S Pradhan (Without ISBN- 2); Dr. M. Bhattacharya (With ISBN- 2, Without ISBN- 1)
 - * Books Edited: Nil
 - * Books with ISBN/ISSN numbers with details of publishers:
Dr. J S Pradhan (With ISBN- 1)
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impact factor:
 - * h-index: Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
- a) National committees: Dr. J S Pradhan (Executive Member of Kalimpong Horticulture Society and Citrus Die Back Research Station)
 - b) International Committees: Nil
 - c) Editorial Boards.....: Dr. M. Bhattacharya
22. Student projects
- a) Percentage of students who have done in-house projects including inter-departmental/programme: Students participated in Science Exposition to the students of Rural Areas of Kalimpong, in 2012 held at Kalimpong College and Students regularly participate in the program of Eco-Club and planting of saplings conducted by West Bengal department of Forests
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Three students in last five years
23. **Awards/Recognitions received by faculty and students: Ph. D - 1 (Faculty)**

24. List of eminent academicians and scientists/ visitors to the department:

Dr A Sen	Associate professor, Department of Botany, NBU
Dr. R Chakraborty	Associate professor, Department of Biotechnology, NBU
Prof. A P Das	Professor, Department of Botany, NBU
Prof. J P Tamang	Professor, Department of Botany, Sikkim Central University

25. Seminars/ Conferences/ Workshops organized & the source of funding...

- a) National: Nil
- b) International: Nil

26. Student profile programme/coursewise:

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	18	11	07	04	2011-12	3	100
		G	50	30	04	16		5	100
	2010-11	H	20	10	07	03	2012-13	7	100
		G	45	26	14	12		2	100
	2011-12	H	20	10	03	07	2013-14	3	100
		G	40	25	12	13		3	100
	2012-13	H	22	14	01	09	2014-15	1	100
		G	50	40	22	18		3	100
	2013-14	H	25	14	01	13			
		G	50	39	18	21			
	2014-15	H	25	14	04	10			
		G	51	41	14	26			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	90	100	90	100	100	10	--	10	--	--	--	--	--	--	--
Gen	96	96	90	97	95	--	04	10	--	5	04	--	--	3	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NET - 1

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	5(H)	9(H)	20(H)	10(H)	0(H)
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
• Campus selection	0	0	0	0	0
• Other than campus recruitment	7	6	5	3	-
Entrepreneurship/Self-employment	10	8	6	2	-

30. Details of Infrastructural facilities

a) Library:

i) Central: 721 books

b) Internet facilities for Staff & Students: Internet provided to Staff

c) Classrooms with ICT facility: One

d) Laboratories: Three

31. Number of students receiving financial assistance from college, university, government or other agencies: Nil

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: Workshop on Bio informatics on 29th September, 2012

33. Teaching methods adopted to improve student learning: PPT, Overhead Projector, Demonstration of Specimens, Field Trip.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Eco-Club and plantation of sapling programme in association with forest department

35. SWOC analysis of the department and Future plans

(a) Strength:

- Departmental library, laboratory and teaching facilities. Students from all sections of society.

(b) Weakness:

- Lacks of faculty and lack of supporting staffs, most of the instruments are not sophisticated.

(c) Opportunity:

- Minor research project, organizing survey of flora, seminars and workshops

(d) Challenge:

- To complete syllabus by within time as we are extremely lacking in number of teaching staffs

(e) Future Plan:

- To open PG department if faculty members and infrastructure are provided

Evaluative Report of the Department of Mathematics

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department: Mathematics
2. Year of Establishment: 1993
3. Names of Programmes/Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D., etc.): UG (Hons and Gen)
4. Names of Inter-disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any)with reasons: Nil
9. Number of Teaching posts:

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	0	0	0	0	0	0	0	0	0	0
Assistant Professor	2	-	2	-	2	-	2	-	2	-
Guest	-	2	-	2	-	2	-	1	-	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.):

Name of the Faculty	Qualifi-cation	Designa-tion	Speciali-zation	No.ofYears of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Madhav Sharma	M.SC.	Guest	--	4	4	Nil
Reena Rai	M.SC.	Guest	--	4	4	Nil
Jiten Mangar	M.SC.	Guest	--	2	2	Nil
Subodh Gurung	M.SC.	Guest	--	1	1	Nil

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty:** 100%
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	25 : 1	27 : 1	21 : 1	40 : 1	25 : 1
	General	36 : 1	28 : 1	34 : 1	39 : 1	28 : 1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil
15. **Qualifications of teaching faculty with DSc/ D.Litt /Ph.D/ MPhil/ PG.:P. G. - 2**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
18. **Research Centre/facility recognized by the University:** Nil
19. **Publications:**
 - * a) **Publication per faculty:** Nil
 - * **Number of papers published in peer reviewed journals (national/ International) by faculty and students:** Nil
 - * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):** Nil
 - * **Monographs:** Nil
 - * **Chapter in Books:** Nil
 - * **Books Edited:** Nil
 - * **Books with ISBN/ISSN numbers with details of publishers:** Nil
 - * **Citation Index:** Nil
 - * **SNIP:** Nil
 - * **SJR:** Nil
 - * **Impact factor:** Nil
 - * **h-index:** Nil
20. **Areas of consultancy and income generated:** Nil
21. **Faculty as members in**
 - a) **National committees:** Nil
 - b) **International Committees:** Nil
 - c) **Editorial Boards.....:** Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter-departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

23. Awards/Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National: Nil
- b) International: Nil

26. Student profile programme/coursewise:

Name of the Course	Year		Applications received	Selected	Enrolled		Year of final exam	No of students appeared in final exam.	University Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	18	16	09	07	2011-12	06	83
		G	20	17	10	07		12	83
	2010-11	H	11	08	06	02	2012-13	06	50
		G	12	09	07	02		15	87
	2011-12	H	08	06	04	02	2013-14	06	33
		G	15	13	12	01		01	100
	2012-13	H	09	07	03	04	2014-15	04	00
		G	21	19	15	04		09	89
	2013-14	H	07	06	03	03			
		G	17	13	12	01			
	2014-15	H	10	07	05	02			
		G	20	15	10	05			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	100	100	100	100	100	-	-	-	-	-	-	-	-	-	-
Gen	100	100	98	100	100	-	-	02	-	-	-	-	-	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc? NET- 0, SET- 0, Civil Services- 0, Defense -1

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	6(H)	6(H)	12(H)	0(H)	0 (H)
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
• Campus selection	0	0	0	0	0
• Other than campus recruitment	--	--	--	--	--
Entrepreneurship/Self-employment	--	--	--	--	--

30. Details of Infrastructural facilities

a) Library:

i) Central: 155 Books

b) Internet facilities for Staff & Students: Available

c) Classrooms with ICT facility: One

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies: SC and ST students get financial assistance from their own agency outside the college.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning: Seminar, Remedial Classes, Extra classes, PPT.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

(i) Students participate in NSS, NCC

(ii) Students participate in campus cleaning

35. SWOC analysis of the department and Future plans

(a) Strength:

- Good relationship among the departmental teachers.
- Friendly environment in classroom.
- Limited number of honours students.

(b) Weakness:

- Department has no separate departmental room.
- The computer and internet access to the student and faculty is

not sufficient

- Department lacks full time teacher.
- Lack of aspiration among the students.

(c) Opportunity:

- Sufficient numbers of books in library.
- Departmental Seminar.
- Opportunity of publishing paper through College Magazine to the students.

(d) Challenge:

- The Department is running only by guest lecturers. But despite of the fact, the success rate of the students has been maintained.
- To achieve good pass percentage for honours student.
- To finish the syllabus in the scheduled time due to lack of teachers and vastness of given syllabus.

(e) Future Plan:

- To organize National Seminars.
 - To provide internet facility for the students as well as the teachers.
 - To prepare soft copy of each topic.
-

Evaluative Report of the Department of Zoology

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. Name of the department: Zoology
2. Year of Establishment: 07.12.1973 (Hons. in 1997)
3. Names of Programmes/ Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.): UG (Hons. & Gen.)
4. Names of Inter-disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. **Number of teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	0	0	0	0	0	0	0	0	0	0
Assistant Professor	3	2	3	2	3	2	3	2	3	2
GLI (Asso. Grade)	1	1	1	1	1	1	1	1	1	1
Part-time (Approved)	2	2	2	2	2	2	2	2	2	2

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYe ars of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Dr. M. L. Acharjee	M. Sc; Ph. D, B. Ed.	Asst. Prof	Imuunology and Cell Biology	14	14	Nil
Dr. N. Das *	M. Sc; Ph. D, M. Phil	Asst. Prof	Fish and fisheries	10	10	Nil
Miss. P. Rai	M. Sc	Part time	Parasitology	26	26	Nil
Mr. A. Chhetri	M. Sc.	Part time	Cytogenetics	5	5	Nil
Mr. H. K. Goutam	M. Sc	Lab. Ins.	Env. Science	26	26	Nil

On Lien w.e.f. 3rd March, 2015

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty: Nil
13. Student-Teacher Ratio (programmewise):

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	21 : 5	20 : 5	22 : 5	19 : 5	20 : 5
	General	49 : 5	50 : 5	37 : 5	40 : 5	55 : 5

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Sanctioned-1; Filled- 1 (Part-time Lab. attendant).
15. Qualifications of teaching faculty with D. Sc/D.Litt/Ph. D/M. Phil/P.G.: With Ph. D & M. Phil - 1; Ph. D - 1; PG - 3
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: 1 National Project by Dr. N. Das

Sl. No.	Project Title	Funding Agency	Type	Amount Sanctioned (₹)	Duration	Remarks
1.	"Diversity of Orthoclad Midges (Diptera: Chironomidae : Orthocladiinae) of The Darjeeling - Himalayas of West Bengal"	UGC	Minor	82,000	2009-2011	Final report submitted and accepted

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications:

* a) Publication per faculty:

Dr. M. L. Acharjee, Assistant Professor

Paper/Articles Published in Journals (Peer Reviewed):

- 1) Acharjee, M. L. and Barat, S. (2010). Impact of fishing methods on conservation of ichthyofauna of river Relli in Darjeeling Himalaya of West Bengal. *Journal of Environmental Biology*. 31: 431-434. ISSN: 0254-8704.
- 2) Acharjee, M. L. and Barat, S. (2011). Spatio-temporal Dynamics of Physico-Chemical Factors of River Relli in Darjeeling Himalaya, West Bengal, India. *North Bengal University Journal of Animal Sciences*. 5: 24-33. ISSN: 0975-1424.

- 3) Acharjee, M. L. and Barat, S. (2012). Diversity of Loach and Catfish in a Darjeeling Himalayan Hill-stream – Their Prospects as Ornamental Fish and Constraints. *North Bengal University Journal of Animal Sciences* 6: 53-60. ISSN: 0975-1424.
- 4) Acharjee, M. L. and Barat, S. (2013). Ichthyofaunal Diversity of Teesta River in Darjeeling Himalaya of West Bengal, India. *Asian Journal of Experimental Biological Science*. 4 (1):112-122. ISSN: 0975-5845.
- 5) Acharjee, M. L. and Barat, S. (2014). Loaches of Darjeeling Himalaya and adjoining areas of West Bengal – their prospects as ornamental fish and constraints. *International Journal of Pure & Applied bioscience*, 2 (3): 258-264. ISSN: 2320 – 7051.
- 6) Acharjee, M. L. and Barat, S. (2014). **Seasonal dynamics of ichthyodiversity in a hill stream of the Darjeeling Himalaya, West Bengal, India.** *Journal of Threatened Taxa* 6 (14): 6635–6648. ISSN 0974-7907 (Online), ISSN 0974-7893 (Print).
- 7) Acharjee, M. L. and Roy, D. C. (2014). Genetic Analysis on Frequency of Alleles for Rh and ABO Blood group Systems in Lepcha Population of Darjeeling Himalaya. *Himalayan Research Journal II(1)*30-36. ISSN: 2278-280X.

Chapter in Book

- 1) Acharjee, M. L. and Roy, D. C. (2013). Racket Tailed Drongo and the Lepchas; an Ethno-ornithological Study in North-East India. "Folk Culture, Folk Artistry and Artisan Society". Edited by- Dr. Piyal Basu Roy and Gobinda Rajbansi. Published by- N. L. Publishers, Siliguri, 125-132. ISBN – 978-81-86860-9-4

Dr. Nirmalya Das, Assistant Professor

Articles Published in Journals:

- 1) Das, Nirmalya, Mazumdar, A., and Chaudhuri, P. K. 2010. Two new biting midges of *Brachypogon* KIERRER (Diptera: Ceratopogonidae) from India. *Polish Journal of Entomology*. 79: 455 – 461.
- 2) Hazra, Niladri, and Das, Nirmalya. 2011. A new species of *Bryophaenocladus* Thienemann, 1934 (Diptera: Chironomidae) from Darjeeling Himalayas, India. *International Journal of Dipterological research*. 22(3): 139 – 143.
- 3) Das, Nirmalya, and Mazumdar, A. 2012. Four new species of the genus *Kiefferulus* Goetghebure, 1922 (Diptera: Chironomidae) from Darjeeling Himalayas, India. *Far Eastern Entomologist*. 253: 1 – 23.
- 4) Som, D., Das, N., and Hazra, N. 2013. Systematics and biology of *Metriocnemus clarivirgulus* sp.n. (Diptera: Chironomidae) from Darjeeling, India with revised keys to male and female adults of *Metriocnemus* van der Wulp. *Deutsche Entomologische Zeitschrift*. 60(1): 111 – 121.
- 5) Das, Nirmalya and Chattopadhyay, K. K. 2013. Climate Change – A threat to Eastern Himalayan Biodiversity. *Journal of Today's Biological Sciences: Research & Review*. 2(2): 89 – 107.
- 6) Mandal, Ujjwal Kumar., Hazra Niladri., Majumdar, Uttaran., and Das, Nirmalya. 2014. Study of Diversity of Non-Biting Midges (Diptera: Chironomidae) of the lower Gangatic plain of West Bengal, India. *Indian Science Cruiser*. 28(3): 20 – 34.

- 7) Das, Nirmalya., Majumdar, Uttaran., Mazumdar, Abhijit., and Hazra, Niladri. 2015. Life stages of eight new species of *Chironomus* Meigen (Diptera: Chironomidae: Chironominae) of the Eastern Himalaya of India. *Oriental Insect*. DOI: 10.1080/00305316.2015.1101723

Chapter in Book:

- 1) Das, Nirmalya and Hazra Niladri. 2014. Diversity of “non-biting” Midges from Darjeeling Himalayas, India (DIPTERA: CHIRONOMIDAE). *A Comprehensive District Profile of Darjeeling – Edited by Samhita Chaudhuri, Manojit Dasgupta and D. C. Roy.* 321 – 341
- * Number of papers published in peer reviewed journals (national/international) by faculty and students: 7 (Dr. M.L. Acharjee); 6 (Dr. N. Das)
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): 12
 - * Monographs: Nil
 - * ChapterinBooks: Dr. M.L. Acharjee (With ISBN- 1); Dr. N. Das (With ISBN- 1)
 - * Books Edited: Nil
 - * Books with ISBN/ISSNnumberswithdetailsofpublishers: Nil
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impact factor: Nil
 - * h-index: Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
- a) National committees: Nil
 - b) International Committees: Nil
 - c) Editorial Boards.....: Nil
22. Student projects
- a) Percentage of students who have done in-house projects including inter-departmental/programme: Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies: Nil
23. Awards/Recognitions received by faculty and students: Ph. D - 2 (Faculty)
24. List of eminent academicians and scientists/visitors to the department: Nil
25. Seminars/Conferences/Workshops organized & the source of funding...
- a) National: Nil
 - b) International: Nil

26. Student profile programme/coursewise:

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	25	15	04	06	2011-12	3	100
		G	42	29	16	13		5	100
	2010-11	H	31	18	05	07	2012-13	5	60
		G	46	31	19	12		2	100
	2011-12	H	28	19	5	05	2013-14	4	75
		G	46	37	18	19		3	100
	2012-13	H	27	20	05	07	2014-15	3	67
		G	42	32	12	20		3	100
	2013-14	H	29	18	02	06			
		G	31	22	10	12			
	2014-15	H	25	20	04	10			
		G	42	36	20	16			

*M=Male *F=Female

27. Diversity of Students:

Course	% of students from the same state					% of students from other States					% of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	85	80	85	90	88	10	15	08	07	08	05	05	07	03	04
Gen	75	81	76	84	80	15	14	18	12	15	10	05	06	04	05

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	25(H)	33(H)	33(H)	33(H)	50 (H)
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
• Campus selection	0	0	0	0	0
• Other than campus recruitment	--	--	--	--	--
Entrepreneurship/Self-employment	--	--	--	--	--

30. **Details of Infrastructural facilities**
 - a) Library:
 - i) Central: 532 Books
 - b) Internet facilities for Staff & Students: Yes
 - c) Classrooms with ICT facility: Yes
 - d) Laboratories: Yes
31. **Number of students receiving financial assistance from college, university, government or other agencies:** Nil
32. **Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts:** Nil
33. **Teaching methods adopted to improve student learning:** PPT and ICT
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** Blood grouping camp, Blood donation camp etc.
35. **SWOC analysis of the department and Future plans**
 - (a) **Strength:**
 - Obedient and sincere students.
 - A unity among the teachers and students and parents.
 - (b) **Weakness:**
 - Less faculty and space
 - (c) **Opportunity:**
 - Research opportunity in biodiversity
 - (d) **Challenge:**
 - Less faculty and space
 - (e) **Future Plan:**
 - Need more faculty and space.

Evaluative Report of the Department of Chemistry

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

- Name of the department: Chemistry
- Year of Establishment: 7th December, 1973
- Names of Programmes/Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D. etc.): Under Graduate (Gen)
- Names of Inter disciplinary courses and the departments/units involved: Nil
- Annual/semester/choice based credit system (programmewise): Annual
- Participation of the department in the courses offered by other departments: Nil
- Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
- Details of courses/programmes discontinued (if any) with reasons: Nil
- Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	1	1	1	1	1	1	0	0	0	0
Assistant Professor	1	1	1	1	1	1	2	1	2	1
GLI (Asso. Grade)	1	1	1	1	1	1	-	-	-	-
Guest	-	-	-	-	-	-	-	-	-	1

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt /Ph.D./M.Phil.etc.):**

Name of the Faculty	Qualification	Designation	Specialization	No. of Years of Experience	Period of Service (Years)	No. of Students Guided for Last 4 Years
* Sri Malay Homray*	M. Sc.	Asso. Prof.	Organic Chemistry	27	27	Nil
Sri Sanjoy Saha	M. Sc.	Asst. Prof.	Inorganic Chemistry	5	5	Nil
Sri P. Das**	B. Sc	Lab. Ins	-	35	35	Nil
Pradeep Thakuri	M. Sc.	APT	-	1	1	Nil

M. Homray Retired on 1st May, 2013

**Pabir Das Retired on 1st Feb, 2013

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty:** 20%
13. **Student-Teacher Ratio (programmerwise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	General	27 : 1	30 : 1	32 : 1	38 : 1	55 : 1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Sanctioned - 1, Filled -1
15. **Qualifications of teaching faculty with (D. Sc/D.Litt/ Ph. D/ M. Phil/PG.: Ph. D. & M. Phil):** P.G. - 2
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil
17. **Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received:** Nil
18. **Research Centre/ facility recognized by the University:** Nil
19. **Publications:**

* a) Publication per faculty:

Sri Sanjoy Saha, Assistant Professor

Paper/Articles Published in Journals (Peer Reviewed):

- 1) Thermo physical properties of binary mixtures of N, N-dimethylformamide with three cyclic esters. *J. Serb. Chem. Soc* 78 (9) 1443-1460 (2013). JSCS-4509.
- 2) Synthesis, characterization and antibacterial activities of Cd (II) and Co (II) complexes of an ionic liquid based Schiff base, *International Journal of Scientific Research*, Vol: 4, Issue: 8. 53-55 (2015).
- 3) Cu (II) complexes of an ionic liquid-based Schiff base [1-{2-(2-hydroxybenzylidene amino) ethyl}-3-methylimidazolium] PF₆: Synthesis, characterization and biological activities, *J. Serb. Chem. Soc* 80 (1) 35-43 (2015). JSCS-4694.

Chapter in Books:

- 1) Saha Sanjoy, 2012. Sustainable Development and Green Chemistry, *Resource Management: Human and Natural, Perspective on North-East Region, Published By Readers Service, ISBN 978-81-87891-47-5.*
- 2) Saha Sanjoy, 2014. Plastic Pollution in Darjeeling District: A Review, *A Comprehensive District Profile of Darjeeling, Published By N.L. Publishers, ISBN 978-81-86860-97-7.*

- * **Number of papers published in peer reviewed journals (national/ international) by faculty and students:** 3 (S. Saha)
- * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International**

- Complete, Dare Database - International Social Sciences Directory, EBSCO host,etc.): Nil
- * **Monographs:** Nil
 - * **ChapterinBooks:** Sanjoy Saha (With ISBN- 2)
 - * **BooksEdited:** Nil
 - * **Books with ISBN/ISSN numbers with details of publishers:** Nil
 - * **CitationIndex:** Nil
 - * **SNIP:** Nil
 - * **SJR:** Nil
 - * **Impactfactor:** Nil
 - * **h-index:** Nil
20. **Areas of consultancy and income generated:** Nil
21. **Faculty as members in**
- a) **Nationalcommittees:** Nil
 - b) **International Committees:** Nil
 - c) **Editorial Boards:** Nil
22. **Student projects**
- a) Percentage of students who have done in-house projects including inter-departmental/programme: All B.Sc. 3rd Year Students
 - b) Percentage of students placed for projectsinorganizations outside the institution i.e.in Research laboratories/Industry/ otheragencies: Nil
23. **Awards/Recognitions received by faculty and students:** Nil
24. **List of eminent academicians and scientists/ visitors to the department:** Nil
25. **Seminars/Conferences/Workshops organized & the source of funding**
- a) National: Nil
 - b) International: Nil
26. **Student profile programme/coursewise:**

Nameofthe Course	Year		Applica-tions received	Selected	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	G	110	81	31	50	2011-12	110	81
	2010-11	G	86	70	32	38	2012-13	86	70
	2011-12	G	62	50	19	31	2013-14	62	50
	2012-13	G	76	62	29	33	2014-15	76	62
	2013-14	G	65	58	26	32			
	2014-15	G	89	78	44	34			

*M=Male *F=Female

27. Diversity of Students:

Course	% of students from the same state					% of students from other States					% of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Gen	95	89	90	95	95	5	8	8	5	5	--	3	2	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	0	0	0	0	0
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
• Campus selection	0	0	0	0	0
• Other than campus recruitment	--	--	--	--	--
Entrepreneurship/Self-	--	--	--	--	--

30. Details of Infrastructural facilities:

a) Library:

i) Central: 616 books

b) Internet facilities for Staff & Students: Available

c) Classrooms with ICT facility: Nil

d) Laboratories: 2 for Chemistry General Course

31. Number of students receiving financial assistance from college, university, government or other agencies: Nil

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: Special Lectures and Seminars

33. Teaching methods adopted to improve student learning: Power point presentation, special lecture on current discovery on Chemistry.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil

35. SWOC analysis of the department and Future plans

(a) Strength:

- The students are regular and sincere,
- Two laboratories with moderate facilities,
- Departmental Library,
- Computers with internet connection,
- The authority is co-operative,
- Able to access to some international journals.

(b) Weakness:

- After retirement Prof. M. Homray in the department is functioning with one permanent teacher, after retirement of Sri P. Das, Lab Asst., the Government has abolished the post which creates problem in conducting practical classes, new post need to be created, finding difficulty in caring out personal research due to over engagement in finishing curriculum.

(c) Opportunity:

- Lab is equipped to start honors course, and conduct more departmental seminar.

(d) Challenge:

- The challenge is to complete syllabus without teacher and Lab Assistant, to improve the quality of result, to inculcate research minded students.

(e) Future Plan:

- To start honours Course, to approach CSC for recruitment, to purchase upgraded equipments, and to available internet for all students.
-

Evaluative Report of the Department of Physics

The Self-evaluation of every department may be provided separately in about 3 – 4 pages, avoiding the repetition of the data.

1. **Name of the department:** Physics
2. **Year of Establishment:** 2004
3. **Names of Programmes/ Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.):** UG (General)
4. **Names of Inter-disciplinary courses and the departments/ units involved:** Nil
5. **Annual/semester/choice based credit system (programmewise):** Annual
6. **Participation of the department in the courses offered by other departments:** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** None
8. **Details of courses/ programmes discontinued (if any) with reasons:** None
9. **Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	0	0	0	0	0	0	0	0	0	0
Assistant Professor	2	1	2	1	2	1	2	1	2	1

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc.,) :**

Name of the Faculty	Quali fi-cation	Designa-tion	Specialization	No.ofYea rs of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Dr. A. K. Ghorai	Ph. D.	Asst. Prof.	Solid State Physics/Sem i-conductor Physics	11	11	Nil

11. **List of senior visiting faculty:** Nil
12. **Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty:** Nil
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	General	41 : 1	52 : 1	48 : 1	34 : 1	43 : 1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Support staff – sanctioned -1, filled - 1
15. **Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG. Ph. D. (Dr. A.K. Ghorai)**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** None
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:** None
18. **Research Centre/facility recognized by the University:** Nil
19. **Publications:**

* a) Publication per faculty:

Dr. A. K. Ghorai, Assistant Professor

Paper/Articles Published in Journals (Peer Reviewed):

- 1) Effect of Screening on Acoustic Phonon Limited Electron Mobility in Quantized Surface Layer in Semiconductor, **A. K. Ghorai**, IJSETR, **2(7)**, 1453 (2013).
- 2) Inelastic Interaction of Nonequilibrium Carriers with Acoustic Phonons in Semiconductor Inversion Layer, **A. K. Ghorai**, IJSETR, **3(10)**, 2644 (2014).
- 3) Acoustic phonon limited cross section for the capture of an electron by an attractive trap in semiconductor inversion layer, **A. K. Ghorai**, IJSR, **4(2)**, 1837(2015)

Chapter in Books:

- 1) Monte Carlo Estimation of Pi (π), **A. K. Ghorai**, Proc. MathSeminar 2011(ISBN 978-81-909694-2-0), Siliguri College, **2**, pp.154.
- 2) Environmental Risk Assessment by Monte Carlo Method, **A. K. Ghorai**, Proc. of Refresher Course on Environmental Studies, pp.123, (UGC - Academic Staff College, Calcutta University, Kolkata, March 2014).
- *
 Numberofpaperspublishedinpeerreviewedjournals(national/ international)byfacultyandstudents: 3 (Dr. A. K. Ghorai)
- * NumberofpublicationslistedinInternationalDatabase(For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory,EBSCOhost,etc.) : 3 (Dr. A. K. Ghorai)
- * Monographs: Nil
- * ChapterinBooks: Dr. A. K. Ghorai (With ISBN- 1, Without ISBN- 1)
- * BooksEdited: Nil
- * BookswithISBN/ISSNnumberswithdetailsofpublishers: Nil
- * CitationIndex: Nil
- * SNIP: Nil
- * SJR: Nil
- * Impactfactor: Range - 3 to 5
- * h-index: Nil
20. Areasofconsultancyandincomegenerated: Nil
21. Facultyasmembersin
 - a) Nationalcommittees
 - (i) Life Member of Indian Association for the Cultivation of Science (Dr. Ghorai)
 - (ii) Life Member of Indian Physics Association (Dr. Ghorai)
 - b) InternationalCommittees: Nil
 - c) Editorial Boards.....: Nil
22. Studentprojects:
 - a) Percentageofstudentswhohavedonein-houseprojects includinginterdepartmental/programme: Nil
 - b) Percentageofstudentsplacedforprojectsinorganizations outside the institution i.e.in Research laboratories/Industry/ otheragencies: Nil
23. Awards/Recognitionsreceivedbyfacultyandstudents: None
24. Listofeminentacademiciansandscientists/visitorstothe department: Nil
25. Seminars/Conferences/Workshopsorganized&thesourceoffunding
 - a) National : Nil
 - b)International : Nil

26. Student profile programme/coursewise:

Name of the Course	Year		Applica-tions received	Selected	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	G	45	37	25	12	2011-12	11	82
	2010-11	G	24	16	12	4	2012-13	12	92
	2011-12	G	34	24	19	5	2013-14	1	100
	2012-13	G	35	26	18	8	2014-15	7	100
	2013-14	G	28	18	14	4			
	2014-15	G	32	24	17	7			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Gen	88	96	93	100	97	--	4	7	--	3	12	--	--	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? NA

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	--	--	--	--	--
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
• Campus selection	0	0	0	0	0
• Other than campus recruitment	-	-	-	-	-
Entrepreneurship/Self-employment	-	-	-	-	-

30. Details of Infrastructural facilities

- a) Library: Departmental library - 50 books, Central library - 200 books
- b) Internet facilities for Staff & Students: Computer with internet
- c) Classrooms with ICT facility: One
- d) Laboratories: One

31. Number of students receiving financial assistance from college, university, government or other agencies: Information not available
 32. Details on student enrichment programmes (special lectures/workshops / seminar) with external experts:
 - (i) Departmental seminar once a year, (ii) Departmental wall magazine, (iii) Occasional workshops in the department
 33. Teaching methods adopted to improve student learning:
Lectures, laboratories, tutorials, remedial, power-point presentations, smart-board, homework assignments
 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
 - Students of this department regularly participate NCC, NSS.
 - Students of this department participate Blood Donation Camp in the college once a year.
 35. SWOC analysis of the department and Future plans
 - (a) Strength**
 - Sincere students.
 - Liberty to teach with the help of different methods.
 - Culture of encouraging students to think and work out independently.
 - Motivating the best students to stay within academics.
 - (b) Weakness**
 - Faculty positions vacant.
 - Laboratory is not adequately equipped.
 - Not enough space.
 - Syllabus needs modernization.
 - Deficiency of skilled support staff.
 - (c) Opportunity**
 - Introducing B.Sc. (honours) course.
 - Improving computational facilities.
 - Changing syllabus to make it more flexible and modern.
 - Using online resources to supplement traditional teaching methods.
 - (d) Challenge**
 - Effective teaching to heterogeneous group of students.
 - Keeping students focused in the face of increasing competition in every sphere.
 - Providing effective teaching that help both to result and job.
 - Providing useful career counseling to students.
 - (e) Future Plan**
 - Expansion of the infrastructure.
 - Introduction of honours course.
 - Well furnished departmental library.
 - Making lectures available online.
-

Evaluative Report of the Department of Commerce

The Self-evaluation of every department may be provided separately in about 3 - 4 pages, avoiding the repetition of the data.

1. Name of the department: Commerce
2. Year of Establishment: 1971
3. Names of Programmes/Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.): UG (Hons & Gen)
4. Names of Inter-disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any)with reasons: Nil
9. **Number of Teaching posts:**

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	--	--	1	1	1	1	1	1	1	1
Assistant Professor	4	2	3	1	3	1	3	1	3	2
Part-time (Approved)	3	3	2	2	2	2	2	2	2	2
Guest	--	4	-	4	--	5	--	5	--	6

10. **Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph. D./M.Phil.etc.):**

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYea-rs of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Mr. Kalyan Kr Dewan	M. Com.	Asso. Prof	Accounts and Finance	17	17	Nil
Mr Manojit Dasgupta	M. Com., ICWA	Asst. Prof	Accounting and Finance	14	14	Nil
Mrs Sanchita Dasgupta	M. A. (Eco.)	APT	Econometrics	7	7	Nil
Mrs Tannistha Manna	MCA	APT	Data Base Management	7	7	Nil

Mr. Uday Malla	M Com	Guest	PMIR	4	4	Nil
Mr Aman Khati	M Com	Guest	Accounting and Finance	1	1	Nil
Ms Anjana Pradhan	M Com	Guest	Accounting and Finance	1	1	Nil
Mr Yogendra Prasad	M. Com	Asst. Prof	Accounting and Finance	1	1	Nil
Mr Jiten Mongar	M. Sc (Math)	Guest	Math.	1	1	Nil
Mr Balabhadra Sharma	MBA LLB	Guest	H, R / Law	4	7	Nil

11. List of senior visiting faculty: Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 30% (Lectures)**
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	Honours	12 : 1	18 : 1	15 : 1	15 : 1	13 : 1
	General	35 : 1	29 : 1	35 : 1	45 : 1	30 : 1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled: Sanctioned-2; Filled- 1.**
15. **Qualifications of teaching faculty with D. Sc/D.Litt/Ph. D/M. Phil/PG.:** With PG & ICWA - 1, P. G. - 8, P. G. with LLB - 1
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**
18. **Research Centre/facility recognized by the University: Nil**
19. **Publications:**

* a) Publication per faculty

Mr. Manojit Dasgupta, Assistant Professor

Chapter in Books:

- 1) Dasgupta. M, 2012. Profitability of SHG - A Question, *Microfinance and Self-Help Group*, Roy. D. C. & Dasgupta, M. (Ed). (2012), Readers Service, Kolkata. ISBN: 978-93-82623-08-3, pp. 254-264
- 2) De. S & Dasgupta, M, 2012. Urban Poverty and Microfinance, *Microfinance and Self-Help Group*, Roy. D. C. & Dasgupta, M. (Ed). (2012), Readers Service, Kolkata. ISBN: 978-93-82623-08-3, pp. 220-225
- 3) Dasgupta. M, 2012. Rural Resource Development through an Alternative Strategy of Women Empowerment - A case study of Kalimpong Block I, *Resource Management: Human and Natural Perspective on North East Region*, Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed), Readers Service, Kolkata Readers Service, Kolkata ,ISBN: 978-81-87891-47-5, pp. 192-207

- 4) Dasgupta. M, 2013. SGSY- An Alternative Source of Employment & Income Generation In Darjeeling Hills, The Economy of North Bengal: A District Level Study, Roy, D.C. (Ed). , N. L. Publishers, Shiv Mandir. Siliguri, West Bengal.,ISBN: 97-81-86860-59-5, pp. 192-207
- 5) Dasgupta. M, 2014. National Rural Livelihood Mission – An Initial Impact on Darjeeling Hills, *A Comprehensive District Profile of Darjeeling*, Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed), N. L. Publishers, Shiv Mandir. Siliguri, West Bengal., ISBN: 978-81-86860-97-7, pp. 199-215
- 6) Dasgupta. M, 2014. Microfinance initiative through SGSY/NRLM Scheme in Darjeeling Hills, *Contemporary Issues on Socio-economic Development*, Sarkar J. & Sharma M. (Ed)., Imprint Publishers, Delhi, ISBN: 978-81-923902-8-4, pp. 48-59.

Edited Books:

- 1) Roy. D. C. & Dasgupta, M. (Ed). (2012). *Micro Finance and Self Help Group: Policy and Practice*. Readers Service, Kolkata. ISBN: 978-93-82623-08-3.
- 2) Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed). (2014). *A Comprehensive District Profile of Darjeeling*. N. L. Publishers, Shiv Mandir. Siliguri, West Bengal. ISBN: 978-81-86860-97-7.
- * Number of papers published in peer reviewed journals (national/ international) by faculty and students: Nil
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host,etc.): Nil
- * Monographs: Nil
- * Chapter in Books: M. Dasgupta (With ISBN- 6)
- * Books Edited: M. Dasgupta (With ISBN- 2)
- * Books with ISBN/ISSN numbers with details of publishers: Nil
- * Citation Index: Nil
- * SNIP: Nil
- * SJR: Nil
- * Impact factor: Nil
- * h-index: Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
 - a) National committees: Nil
 - b) International Committees: Nil
 - c) Editorial Boards.....: Nil
22. Student projects:
 - a) Percentage of students who have done in-house projects including inter-departmental/programme: Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil
23. Awards/Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/visitors to the

department: Nil

25. Seminars/Conferences/Workshops organized & the source of funding
- a) National: UGC sponsored National Seminar entitled “Micro Finance Initiative, Inclusion and Impact in India and Sustainability of SHG as Poverty Alleviation Program” at Kalimpong College during 28- 29 April 2012 by Economics and Commerce Department
 - b) International: Nil

26. Student profile programme/course wise:

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under Graduate	2009-10	H	52	43	20	23	2011-12	35	89
		G	153	143	69	74		66	80
	2010-11	H	55	46	21	25	2012-13	17	94
		G	145	113	51	62		66	97
	2011-12	H	68	55	24	31	2013-14	31	94
		G	107	87	39	48		41	93
	2012-13	H	72	55	26	29	2014-15	36	94
		G	138	127	58	69		72	81
	2013-14	H	75	55	25	30			
		G	181	162	73	89			
	2014-15	H	62	50	27	23			
		G	143	129	68	61			

*M=Male *F=Female

27. Diversity of Students:

Course	%of students from the same state					%of students from other States					%of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Hons	83	84	89	87	90	02	04	02	04	04	15	12	09	09	06
Gen	84	86	88	88	90	04	05	02	03	02	12	09	10	09	08

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services, etc? : NET - 5

29. Student progression:

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	5(H)	6(0H)	4(H)	4(H)	5 (H)
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0
Employed					
•Campusselection	2	3	3	2	4
•Other than campus recruitment	35	36	33	22	10
Entrepreneurship/Self-employment	--	--	--	--	--

30. Details of Infrastructural facilities:

- a) Library:
 - i) Central: 1379 books
 - ii) Departmental: 46 books
- b) Internet facilities for Staff & Students: Yes
- c) Classrooms with ICT facility: Nil
- d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies: Nil

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: Departmental Seminar, Career Counseling and Campus Interview

Date and Year	Topic	Experts	Designations
27 th October, 2010	Tea Industry of Darjeeling - An Overview	Mr U K Kumai	Director, Kumai Tea Garden & Tea Garden Management Consultant
Sept 16, 2011	Stock Exchange In India	Mr Sanjay Mintri	Senior Stock Market Consultant, Kalimpong
October 6, 2012	Banking Sector in Indian Economy - A Critical Analysis	Prof Joy Sarkar, Dr Jaideep Biswas	Department of Commerce, NBU Assistant Controller, NBU
Nov 25, 2013	Insurance Sector in India	Mr Sandip Agarwal Mr Ganesh Khatiwara	Marketing Manager, Aviva, Siliguri. Development Officer of LIC, Kalimpong

Dec 9. 2014	Entrepreneurship Development in Hills - A special Reference to Darjeeling Hill	Dr D C Roy,	HOD of Economics.
Sept 9.2015	Business Environment in Darjeeling	Mr B B Basnet,	Ex Deputy Director, Cinchona Plantation. Mongpoo.

33. Teaching methods adopted to improve student learning: Power Point Presentation, Black / Green Board etc.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Blood Donation Camp, NCC, NSS, Science Exhibition and Eco-Club activities.
35. SWOC analysis of the department and Future plans:

(a) Strength:

- Very competent teachers are teaching in the department.
- Consecutive classes are held without any break. Thus the mind of the students is not diverted.
- Teachers are very regular and punctual in taking classes,
- Classes are done in the morning from 6.30 am to 10.30 am. Thus the classes can be run without any disturbance from outside.
- A number of sincere students get admission every year.
- As only Commerce classes are held in the morning, the department can avail a number of extra rooms to do extra classes if situation permits

(b) Weakness:

- Not many classes can be taken as the time is limited only to four hours a day.
- The department of commerce is suffering since long time from not getting all the teachers appointed in the sanctioned posts.
- Number of classes also cannot be increased up to the required because of more dependence on Temporary teachers.
- A number of students are coming from very poor families who could not afford to purchase books even.
- Winter time is very cold which creates enormous problem to the students to attend classes in the morning.
- Library facility is available only from 10 am, thus students as well as teachers cannot use this facility at the time of their prime need.

(c) Opportunity:

- Adequate number of competent teachers and interested students are there, even in the morning numbers of vacant rooms are available in the College and it is possible to open M Com and other diversified courses COPs.
- Scopes are always there to open Banking and Management Honours in this department.
- As this department has teachers of different discipline like Mathematics, Economics, IT, Law English etc and could get help from any faculty of the college it might be worthwhile to introduce teaching centre for competitive courses like WBCS, WBA & AS, School Service Commission etc.

(d) Challenge:

- Number of students in Commerce is reducing day by day all over West Bengal.
- The tendency to go outside for studies is increased.
- Poverty of a considerable Number of students is effecting badly the on the studies.

(e) Future Plan:

- To arrange campus interview frequently.
 - To introduce other honours in commerce.
 - To introduce some other relevant courses like IT in business world, Development of English Communication Skill etc.
-

Evaluative Report of the Department of BBA

The Self-evaluation of every department may be provided separately in about 3 - 4pages, avoiding the repetition of the data.

1. Name of the department: Bachelor of Business Administration
2. Year of Establishment: 2007
3. Names of Programmes/ Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph. D.etc.): Under Graduate
4. Names of Inter-disciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programmewise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts:

Teaching Posts	2010-2011		2011-2012		2012-2013		2013-2014		2014-2015	
	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled	Sanc-tioned	Filled
Professors	0	0	0	0	0	0	0	0	0	0
Associate Professors	0	0	0	0	0	0	0	0	0	0
Assistant Professor	0	0	0	0	0	0	0	0	0	0
Guest	--	10	--	10	--	10	--	10	--	10

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph. D./M.Phil.etc.):

Name of the Faculty	Qualifi-cation	Designa-tion	Specialization	No.ofYears of Experi-ence	Period of Service (Years)	No. of Students Guided for Last 4 Years
Manojit Das Gupta	M Com, ICWA	Co-ordinator	Accts & Finance	8	8	Nil
B.B. Sharma	LLB/MBA	Faculty	Law/HR	7	7	Nil
H.K. Goutam	M.Sc	Faculty	EVS	5	5	Nil
Sanchita Dasgupta	MA (Eco)	Faculty	Econometrics	8	8	Nil
Poonam Gupta	M.B.A	Faculty	Marketing	8	8	Nil
Uday Mall	M.Com	Faculty	PMIR	4	4	Nil
Nikkitasha	M.B.A.	Faculty	Finance	3	3	Nil

Kothari						
Tanistha Manna	MCA	Faculty	Data Base Management	6	6	Nil
Jiten Mangar	M.Sc.	Faculty	Mathematics	2	2	Nil
Arpita Chettri	M.A.	Faculty	English Literature	1	1	Nil

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100%
13. **Student-Teacher Ratio (programmewise):**

Session		2010-11	2011-12	2012-13	2013-14	2014-15
Student-Teacher Ratio	General	8 : 1	8 : 1	8 : 1	9 : 1	7 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Administrative staff - 2 (Office Bearer - 1, Peon - 1)
15. Qualifications of teaching faculty with D. Sc/D.Litt/Ph. D/M. Phil/PG.: With PG & ICWA -1, P. G. - 8, P. G. with LLB - 1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Nil
19. Publications:
 - * a) Publication per faculty

Mr. Manojit Dasgupta, Assistant Professor

Chapter in Books:

- 1) Dasgupta. M, 2012. Profitability of SHG - A Question, *Microfinance and Self-Help Group*, Roy. D. C. & Dasgupta, M. (Ed). (2012), Readers Service, Kolkata. ISBN: 978-93-82623-08-3, pp. 254-264
- 2) De. S & Dasgupta, M, 2012. Urban Poverty and Microfinance, *Microfinance and Self-Help Group*, Roy. D. C. & Dasgupta, M. (Ed). (2012), Readers Service, Kolkata. ISBN: 978-93-82623-08-3, pp. 220-225
- 3) Dasgupta. M, 2012. Rural Resource Development through an Alternative Strategy of Women Empowerment - A case study of Kalimpong Block I, *Resource Management: Human and Natural Perspective on North East Region*, Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed), Readers Service, Kolkata Readers Service, Kolkata, ISBN: 978-81-87891-47-5, pp. 192-207
- 4) Dasgupta. M, 2013. SGSY- An Alternative Source of Employment & Income Generation In Darjeeling Hills, *The Economy of North Bengal: A District Level Study*, Roy, D.C. (Ed). , N. L. Publishers, Shiv Mandir. Siliguri, West Bengal., ISBN: 97-81-86860-59-5, pp. 192-207

- 5) Dasgupta. M, 2014. National Rural Livelihood Mission – An Initial Impact on Darjeeling Hills, *A Comprehensive District Profile of Darjeeling*, Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed), N. L. Publishers, Shiv Mandir. Siliguri, West Bengal., ISBN: 978-81-86860-97-7, pp. 199-215
- 6) Dasgupta. M, 2014. Microfinance initiative through SGSY/NRLM Scheme in Darjeeling Hills, *Contemporary Issues on Socio-economic Development*, Sarkar J. & Sharma M. (Ed)., Imprint Publishers, Delhi, ISBN: 978-81-923902-8-4, pp. 48-59.

Edited Books:

- 1) Roy. D. C. & Dasgupta, M. (Ed). (2012). *Micro Finance and Self Help Group: Policy and Practice*. Readers Service, Kolkata. ISBN: 978-93-82623-08-3.
 - 2) Roy. D. C., Dasgupta, M. & Chaudhuri, S. (Ed). (2014). *A Comprehensive District Profile of Darjeeling*. N. L. Publishers, Shiv Mandir. Siliguri, West Bengal. ISBN: 978-81-86860-97-7.
- * Number of papers published in peer reviewed journals (national/ international) by faculty and students: Nil
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCOhost, etc.): Nil
 - * Monographs: Nil
 - * Chapter in Books: M. Dasgupta (With ISBN- 6)
 - * Books Edited: M. Dasgupta (With ISBN- 2)
 - * Books with ISBN/ISSN numbers with details of publishers: Nil
 - * Citation Index: Nil
 - * SNIP: Nil
 - * SJR: Nil
 - * Impact factor: Nil
 - * h-index: Nil
20. Areas of consultancy and income generated: Nil
 21. Faculty as members in
 - a) National committees: Nil
 - b) International Committees: Nil
 - c) Editorial Boards.....: Nil
 22. Student projects:
 - a) Percentage of students who have done in-house projects including inter-departmental/programme: 100% (All 6th Semester students carry out a project and submit it to the University of North Bengal for the partial fulfillment of the requirement for the degree of Bachelor of Business Administration.)
 - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil

23. Awards/Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/visitors to the department: Nil
25. Seminars/Conferences/Workshops organized & the source of funding
 - a) National: UGC sponsored National Seminar entitled “Micro Finance Initiative, Inclusion and Impact in India and Sustainability of SHG as Poverty Alleviation Program” at Kalimpong College during 28- 29 April 2012 by Economics and Commerce Department
 - b) International: Nil
26. **Student profile programme/course wise:**

Name of the Course	Year		Applica-tions received	Select-ed	Enrolled		Year of final exam	No of students appeared in final exam.	Univer-sity Final Exam. Pass %
					*M	*F			
Under - graduate	2009-10	G	35	27	19	8	2011-12	18	100
	2010-11	G	33	28	10	18	2012-13	10	100
	2011-12	G	30	25	16	9	2013-14	19	100
	2012-13	G	33	29	16	13	2014-15	17	100
	2013-14	G	40	29	17	12			
	2014-15	G	15	09	06	03			

*M=Male *F=Female

27. **Diversity of Students:**

Course	% of students from the same state					% of students from other States					% of students from abroad				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG	50	66	62	40	45	--	--	--	--	22	50	24	38	60	33

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc?: Nil**
29. **Student progression:**

Student progression	Against % enrolled				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
UG to PG	4	17	20	16	18
PG to M. Phil.	0	0	0	0	0
PG to Ph.D.	0	0	0	0	0
Ph.D. to Post-Doctoral	0	0	0	0	0

Employed					
•Campusselection	0	0	0	0	0
• Other than campus recruitment	80	80	80	85	80
Entrepreneurship/Self-employment	20	20	20	15	20

30. Details of Infrastructural facilities:

- a) Library:
 - i) Departmental: 62 books
 - b) Internet facilities for Staff & Students: Computer lab with internet connection, Wi-fi connection in the whole department.
 - c) Classrooms with ICT facility: Nil
 - d) Laboratories: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies: 8 Bhutanese Students from Embassy of Bhutan Government.

32. Details on student enrichment programmes (speciallectures/workshops/seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning: Audio Visual, Smart Board, PPT Presentations, Case Study and Group Discussion.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil

35. SWOC analysis of the department and Future plans:

(a) Strength:

- As the number of students is less, individual care is possible to take.
- All competent teachers from various specializations are teaching as per their specialization and students are benefited.
- The department is well equipped with computers, smart board, projectors and printers; the modern technique of teaching is applied to grow interest in education.
- Students are taken to Industrial-cum-cultural visit once a year to familiar those with the practical field work and to know Indian culture and tradition.
- Students are taken to local excursions twice a year to get rid of monotony of rigorous education and to restore energy.
- Students are taught in a very friendly atmosphere.
- All books needed for the semester are issued from the library to avoid the delay in purchasing books and searching books here and there.
- Two one year certificate courses are going on simultaneously with BBA course which are very much helpful to build their

career. Tourism and Travel management with First and Second Semester and Communicating English with third and fourth semester are taught.

- As students are using uniform it is easier to control them.

(b) Weakness:

- Most of the students getting admission in this department are not up to the quality.
- The course designed by the University is very vast and there is no provision of internal assessment marks for internal tests, assignments and attendance. Hence students are reluctant to do their assignment and internal test with utmost care.
- As the department is running on self finance it is not possible to take admission of a number of bright students from weak financial background.
- Due to lack of financial sufficiency we cannot provide some more facility to the students which may have positive effect on their education.
- Renowned Concerns are not shown interest for campus interview for the outgoing students due to less number of students except a few.

(c) Opportunity:

- As the department has teachers of different specialization it is possible to open certificate courses like Application of IT in business, Income tax, Secretarial Practice etc.
- It is also possible to think about opening MBA in the Department.
- As this department has teachers of different discipline like Mathematics, Economics, IT, Law English etc and could get help from any faculty of the college it might be worthwhile to introduce teaching centre for competitive courses like WBCS, WBA & AS, School Service Commission etc

(d) Challenge:

- Decreasing the number of students is a challenge to run this department because of shortage of fund.
- Admission of less quality students is also fearsome for us as they may face difficulties to tackle the hardship of the course.
- Competition is growing tougher with other institute providing the same course with more entertainment and facility.
- Well talented teachers do not stay for a long time in the department as the package is not so lucrative.

(e) Future Plan:

- To start MBA distance with regular class.

- To start computer course for the last years students to make them well conversant with the use of IT in the corporate sector.
 - To bring big companies for the campus interview.
-

5. Post Accreditation Initiatives

The first peer team in the first cycle accreditation visited the College in 2006 and the accreditation certificate was received in 2007. This is the 2nd cycle of the accreditation that the College is intending. Our vision, mission and objectives have not changed. We still have to cater to the needs of the backward region with a large percentage of SC/ST/OBC/and minorities and socio-economically weaker sections. Thus, we intend to provide access to higher education to these people in tune with the national goals of higher education to all.

We have tried for quality sustenance as well as enhancements. A brief report on this is sketched below.

1. Curriculum Aspects

The College has endeavored to maintain and enhance quality after the 1st cycle of its accreditation. The College follows the curriculum designed by the University. A review of the progress of the execution of the curriculum is made internally by the College involving Principal, IQAC, Teachers' Council and Head of the Departments. Following the advice of the Peer Team of the first cycle to open Career Oriented Courses, we have introduced BBA which is tagged with Communicative English and Tourism and Travel Management. The College has introduced Mathematics Honours and Sociology General Course. The College now has 1+1+1 system instead of 2+1 as per the direction of the University.

In order to support the needy students we have opened the IGNOU Study and Examination Centre both for PG and UG level courses.

2. Teaching and Learning

The online admission has been introduced to make the admission process transparent and efficient. Admission to Honours course is on the merit basis. We do not take admission test because the University rule does not permit. Admission notices are displayed in our Websites, local TV Channels, News papers and Cables operators, circulated to schools around the Sub-Division.

We have taken a great leap forward in providing audio visual and other gadgetry assistances to teaching and learning. This was encouraged by the report of the Peer Team in 2006. The teachers are increasingly using these aids.

The use of Smart Boards and projectors, academic calendar and the coordinating activities of the IQAC since its formation in 2011 has given an effective impetus to the teaching and learning environment.

The use of improved feedback format to gather it from the stake holders, meeting with parents and senior students by the faculty and the management under the coordinating mechanism of IAQC is also the result of the first cycle of the accreditation. The qualities of the teachers have improved following their interest on research and publication.

However the College still suffers from the problems of the shortage of the Teaching and Non-Teaching Staff. We try to overcome these by double shifts and multi tasking. The College has financial limitation in appointing guest and part time staff but it has done to a large extent.

2. Research and Consultancy and Extension

The progress in this field in the College owes to the visit of the first cycle Peer Team. At present the College has an Academic and Research Committee to oversee research and publication. The section dealing with this criterion has the details to show that the faculties have jumped by leaps and bounds in the field. The numbers of publications have increased manifolds; numbers of teachers doing Ph.D and other research projects have gone up. There have been collaboration in extension activities, and many environmental awareness campaigns and surveys have taken place, often involving local communities.

3. Infrastructure and Learning Resources

The initiative taken by the College relating to infrastructure and learning resources in the first cycle post accreditation has been commendable even in self evaluation. It is not an exaggeration that the College was able to build a Golden Jubilee Central Building with its own fund seeing which the visiting Secretary of the Education Department helped the College to get a grant of Rs 82.5 lakh for the construction of the Library Building. The College built a small volley ball play ground; a hall for indoor games is under construction. We have taken initiative to acquire more land so that we can construct hostels and staff quarters and develop games and sports facilities. The GTA has sanctioned grants for the construction of parking space and a canteen building. All these are the results of the post accreditations initiatives. An initiative to computerized Library has been taken which may be done soon but for the present Library is a Wi-Fi zone. There are 10 broad band internet connections, 3

Wi-Fi zones and all laboratories have smart boards, computers and internet connections and there is general smart classroom.

4. Student Support and Progression.

In addition to the NCC, NSS and Eco-Club, the College now after the first accreditation has a Counseling and Placement Cell, Internal Complaint Committee, and Students Grievance Redressal Cell. Besides, there are many committees where the students are the members which look after the various activities. The numbers of scholarships have gone up. The students' participation in games and sports of various levels has improved and one or two students have received national and international awards.

5. Governance, leadership and Management.

The basic structure of the management has not changed which can happen only following the government policy change. The Governing Body is at the apex and there are various committees and incumbents. But the dynamic of internal management and informal organization has been undergoing qualitative changes. It is difficult to quantify the level of decentralization, participation and the initiatives of the personnel but it is true that these have undergone metamorphosis. The formation of the IQAC and its working with the other committees and the Principal in tandem has instilled a sense of belongingness. This has raised the level of motivation. The problem with the management is that it has not been able to create mechanisms to raise revenue beyond normal sources. Thus there is dearth of staff.

5. Innovation and Best Practices

The College has introduced many teaching and learning aids and gadgets which were not used in the College hitherto. These have been already mentioned in the foregoing and are needless to repeat. The College has been able to solve its water crisis by completing a water harvesting project. We have provided pure drinking water facility by installing an Aqua-Guard machine with a capacity of 2000 litres of water per hour. We have been serious about making the College plastic free zone.

We have developed two best practices after the first accreditation. The first is the practice of Students' Seminar in which all the students are divided into topic wise groups. The groups prepare and present the

seminars inculcating peer sharing and developing capacity to face interviews and face audiences and handled situations.

The other best practice that deserves reference here is the Singing Contest that we practice for the last seven years. There are three rounds of auditions where a large number of students can take part and they are guided by the professional who participate in the contest as Judges. It has produced professional singers, some of the participants have got jobs in radio station and one has opened a music schools.

Conclusion:

The underlining of these rosy pictures does not mean that the College has no problems. We have shown our problems of inadequate land, and therefore we do not have games and sports infrastructure to satisfactory level. We absolutely suffer from the shortage of staff. It takes years to fill the vacancies. We have to be very selective in planning because of the financial limitation. But a highly motivated team is working hard to achieve the mission of the College..

6. Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place: *Kalimpong College*
Date: *12/12/2015*



Principal
(Dr. Rajendra P. Dhakal)
Kalimpong College
P.O. Kalimpong, Darjeelling
West Bengal
PIN- 734301



Kalimpong College

(Govt. Sponsored)

Near Rishi Bankim Chandra Park, P.O. Kalimpong
Dist. Darjeeling, West Bengal, India, Pin – 734301,
Ph-03552-255231, 255877, www.kpgcollege.org

Ref No. KPGC/NAAC-II/1-2016

Date: 16/1/2016

Certificate of Compliance

(Affiliated /Constituent/ Autonomous Colleges and Recognized Institutions)

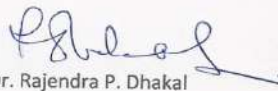
Certified that, Kalimpong College, Kalimpong, Dist. Darjeeling, 734301 fulfils all norms.

1. Stipulated by the affiliating Universities and / or
2. Regulatory Council/ Body (such as UGC) and
3. The affiliation by the University/ recognition by the statutory body is withdrawn the same shall be informed to NAAC by the College immediately.
4. In case the affiliation/ recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institutioN will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAAC will be displayed on the college website.

Date: 16/1/2016
Place: Kalimpong


Dr. Rajendra P. Dhakal
Principal
Kalimpong College

*Principal
Kalimpong College
Kalimpong*

Reports of Co-Curricular and Extra-Curricular Activities

Besides their involvement in academic matters, the institution provides ample scope for the students to engage in several extra-curricular activities which on the one hand help in keeping the students engaged in activities of their choices and also create positive and healthy atmosphere in the College on the other. This section has been divided into four:

A. Report of Departmental Seminar:

Kalimpong College has introduced a system of departmental students' seminar which has been conceptualized as seminar of the students, organized by the students and for the betterment of the students. The teachers guide and groom them from behind but on the day of seminar it is totally the show of the students. Table - VII carry some information about Students' Seminar organized by different departments.

Table-VIII: Details about Students Departmental Seminar, 2014-2015

Date	Department	Topics	Name of the Speaker	Class
12.09.2015	Botany	Mendelian genetics	Lhamu Sherpa	IIIrd yr B.Sc. (Hons)
		Ethnobotany of Kalimpong Hill	Tshering Diki Bhutia	IIInd yr B.Sc. (Hons)
		Edible Mushroom	Samiksha Bhattarai	Ist yr B.Sc (Hons)
12.09.2015	Zoology	ABO Blood group system	Prerna Bhujel	IIIrd yr (Hons)
		Turner's and Klinefelter Turner's syndrome	Barsana bhusal	IIInd yr (Hons)
		Biosensor	Prasenjit Ghimere	IIInd yr (Hons)
12.09.2015	Chemistry	Organometallic Compound: Grignard Reagent	Chandan Thakur	IIInd yr (General)
		Water	Ashmita Rai	IIInd (General)
27.09.2015	Nepali	Manbahadur Mukhia ko Natyakarita	Hemanta Rai(main speaker) Amrit Chettri Sita Chettri	IIIrd yr (Hons)
		Papiniama Khandakavya ko bisleshna	Men Prasad Sharma	IIInd yr (Hons)
		Nepali Lokgeet	Pranesh Rai(Main	IIIrd yr (Hons)

			Speaker) Ms. Somit Rai	
17.10.2015	Geography	Global Warming	Sanjilla Thapa	IIIrd yr (Hons)
		Effect on El Nino and La Nina	Geeta Rai	IIIrd yr (Hons)
		Landslides	Ashes Bhujel	IInd yr (Hons)
		Disaster Management	Manisha Sharma	IIIrd Yr (Hons)
		Earthquake	Subechcha Rai	IIIrd yr (Hons)
26.09.2015	Mathematics	Fibonacci sequence	Dewashis Pradhan	Ist yr (Hons. B.Sc)
		Differential equation (Bermoulli equation)	Kismat Subba	2 nd yr (General)
		Mapping	Arpan Chhetri	IIIrd yr (Hons.)
26.09.2015	Physics	Special theory of relativity	Sweety Kumari Prasad	IInd yr (Hons)
		Laws of thermodynamics	Asim Khawas	Ist yr (Hons)
09.10.2015	BBA	Meaning and nature of management	Ms.Lorisa Ghimirey	Ist yr
		Management and leadership	Mr.Thukten Wangchuk	Ist yr
		Co-ordination and controlling	Seldon Pradhan	Ist yr
		Management by objectives	Pravesh Khawas	Ist yr
		Training is a waste of resource	Karma Tamang	IIIrd yr
		Role of managing finance in a present day	Meghna Tamang	Vth Yr
		Sales Promotion Technique	Shriya Subba	Vth Yr
		Motivation and management	Nima Dukpa	Vth yr
		Consumer Behaviour	Kinley Pemo	Vth yr
09.08.2015	Commerce	Introduction	Priyanka Tamang	IIIrd yr (Hons)
		Different kinds of Business	Afsana Sheikh	IIIrd yr (Hons)
		Tourism	Anisha Shresta	Ist yr (Hons)
		Education of Business	Kriti Sakya	IInd yr (Hons.)
		Small and Cottage Industries	Sourav Pansari	IInd yr (Hons.)
		Availability of Finance	Udit Thapa	Ist yr (Hons.)
		Causes of Developing	Pasid Gurung	Ist yr

		Business in Darjeeling Hills and its Hindrance		(Hons)
		Contribution of Tea Industry to National income	Priya Bhandari	IInd yr (Hon.)
		Customer satisfaction	Kajol Gupta	IIIrd yr (Hon.)
19.09.2015	Economics	Causes for low Agricultural Productivity in India with special reference to Marketing problem	Punam Thapa	IInd yr (General)
		Credit, Finance and Investment in Indian Agriculture	Shanker Khati	IInd yr (General)
		Performance of the Indian Agriculture over the planning periods	Rakesh Sharma	IInd yr (General)
		The impact of WTO on Indian Agriculture	Sylvester Lepcha	Ist yr (Hons)
		Globalization and Indian Agriculture	Tapan Ghimiray	Ist yr (General)
		Indian Agriculture: Challenges and future Prospect	Rohit Gupta	IIIrd yr (Hons)
12.09.2015	History	History at a glance	Manika Thapa	IIIrd yr (Hon.)
		Tea Industry in Darjeeling Hills	Sushma Chettri	IIIrd yr (Hons.)
		Educational History of Darjeeling(1835-1900)	Wangel Tamang	IInd yr (Hons.)
		Kalimpong 1865-1900)	Aket Fudung	IInd yr (Hons.)
19.09.2015	Philosophy	'Meaning of Philosophy : Indian and Western'	Neha Gupta	Ist yr (General)
		' Our Natural Science: Some Logical Problems'	Angel Tamang	Ist yr (General)
		Concept of Suffering in Bouddha Philosophy'	Hemant Subba	Ist yr (Hons)
		Our Knowledge of Mind'	Tapan Dhalal	IInd yr (General)
26.09.2015	English	Elizabethan Theatre Houses	Mukesh Thapa	Ist yr (Hons)
		Arms and the man: Dismantling the Glorification of War	Rohita Biswakarma	Ist yr (Hons)
		The Longest Ride	Ahatasam Ali	IInd yr (Hons.)
		Chimney Sweepers: A Permanent Soot in English Literature	Salomi Rai	IInd yr (Hons.)

		Walt Whitman as a Poet of Democracy	Micky Doma Sherpa	IIIrd yr (Hons)
		Robert Browning: Delineating Psychological Crisis through His Dramatic monologue	Diksha Rai	IIIrd yr (Hons)
	Political Science	Women Empowerment through Panchayati Raj Institution	Hishey Gyatsho	Ist yr (Hons)
		Ghorkha Land Movement	Anisha Chettri	Ist yr (Hons)
		Women Reservation Bill	Rashmi Chettri	Ist yr (Hons)
		Women Empowerment through Self Help Group	Macdolone Rai	Ist yr (Hons)
		Language Policy in India	Lilian Rai	IInd yr (Hons.)

B. Report on Games and Sports:

Year 2010 -11

Paril Lepcha was the winner of 55 medals in national and international archery competition. She has bagged many of these medals in between 2010 and 2014.

Susan Thapa has won Gold Medal at the State level and Bronze at the National level in Karate competition in 2011.

Deepa Rai bagged Gold Medal at the National level Karate competition in 2011.

On 27th of November 2010, Kalimpong College Games and Sports Committee in association with Alumni Association organized 2nd Inter-college Athletic Meet 2010 of the colleges of the hill areas in the Mela Ground, Kalimpong.

The participating colleges were: (1) Ghoom Jhorbunglow Degree College, (2) Mirik Degree College, (3) Salesian College Siliguri, (4) Sonada Degree College, (5) Bijanbari Degree College (6) Salesian College Sonada, (7) Darjeeling Govt. College), (8) Kalimpong College.

In this athletic meet Ghoom Jhorbunglow Degree College was the winner but all the participants enjoyed the competition and this was the first competition of this nature.

First State level open Marathon from 20th mile Pedong to Kalimpong Melaground was organized by Kalimpong Gorkha Body Builders & youth

Association on 5th of December 2010. Kalimpong College participated in the marathon.

In the year 2010-11 Daju Sen Memorial I.C. Foot-ball tournament was organized by Falakata College under the auspicious of Sports Board North Bengal University on 8th September and 17th September, 2010. Kalimpong College foot-ball team participated the tournament but we lost the match with Falakata College by 3/2 goals in the semi-final.

Year 2011-12

On the 13th of October 2012- Kalimpong College Alumni Association and Kalimpong College Games & Sports Committee jointly organised an inter-college Volley-ball Tournaments of the hill areas on the occasion of Golden Jubilee Celebration 2012 of Kalimpong College.

The eight participating colleges were: (1) Mirik Degree College, (2) Ghoom Jhorbunglow Degree College, (3) Salesian College Siliguri, (4) Sonada Degree College, (5) Bijanbari Degree College, (6) Salesian College Sonada, (7) Darjeeling Govt. College and (8) Kalimpong College.

In this inter-college Volley-ball tournament Kalimpong College volley-ball team was excellent and played a wonderful game and become the winner of the tournament with Ghoom-Jhorbunglow College. Merit certificates of excellence for volley-ball tournament were awarded to the participating college teams.

Year 2012-13

Kalimpong College Women Football Team won the Women' Football Tournament 2013 organized by Kalimpong Sports Association.

Year 2013-14

In the year 2014 Kalimpong College volley-ball team took part in the inter-college volley-ball tournament organized by Siliguri College, Siliguri on 14th September 2014 under the Sports-Board, North Bengal University. Kalimpong College won the final. Man of the match was awarded to Mr. Ananta Rai of B.A. 1st year Kalimpong College Kalimpong. Some of the players like Ananta Rai, Palden Tamang and Akash were also selected for University team.

Our college foot-ball team also participated in the inter-college foot-ball tournaments held in Dhupguri College on 22nd August 2014 under the North Bengal University. We reached the final.

Year 2014-15

The College participated in all the inter-college tournaments such as foot-ball, volley-ball, badminton and table-tennis etc organised by the Games and Sports Board of University. In the year 2014 Kalimpong college students volley-ball team participated in the inter-college volley-ball tournament at Siliguri College on 14th September 2014 organised by sports board North Bengal University. Kalimpong College was the champion

Sri Manel Gautam was the Badminton Champion and bagged Gold Medal in the inter-college Badminton Championship organized by the University of North Bengal in the year 2015.

Kalimpong college students foot-ball team participated in the inter-college foot-ball tournament held at Dhupguri College organised by sports board, North Bengal University. The College reached the Semi-Final.

C. Report from NSS:**2010 -2011**

As approved by North Bengal University, Kalimpong College has introduced National Service Schemes which was divided into two units under the supervision of the following programme officers:

1. Mr. S. Chhetri Programme officer, Unit -I
2. Mr. H. K. Goutam Programme officer, Unit -II

Though, Kalimpong College has two units, only one of the units is getting regular fund to carry out the routine programme. As such one of the units is deprived of funds. Even then, the College management has helped to carry out the programmes for the welfare of the students and also for the national interest.

In the year 2010-2011, our NSS units have executed the following programmes:

Dated: 12th May, 2010:

NSS units of Kalimpong College organized awareness programmes in Chota Bhalukhop village and explained about exorcism practices and superstitions which still prevail in different hill communities. They were explained to follow modern scientific methods to fight against various diseases and to wipe out superstitious beliefs.

Dated: 5th June, 2010:

NSS volunteers cleaned college campus and planted saplings in and around college campus to observe World Environment Day.

Dated: 12th Dec, 2010:

A group of students from different departments visited Relli village to conduct an awareness Programme titled "RELLIMAI BACHAW ABHIYAN" in collaboration with FOSEP, Darjeeling.

2011-2012

Dated: 07th April.2011:

NSS Volunteers and the Programme officers visited Alachikhop village, Kalimpong to observe "World Health Day". A large section of the society was greatly benefited by the programme undertaken by Kalimpong College NSS Units. Awareness regarding AIDS, safe drinking water, personal health alcohol, smoking etc. was disseminated among the people who have no general idea about the problem.

Dated: 2nd Oct. 2011:

Kalimpong College NSS units observed COMMUNAL HARMONY DAY. On this occasion the teachers and students spoke about Mahatma Gandhi's philosophy of "Ahimsa".

2012- 2013**Dated: 5thJune, 2012:**

As usual NSS volunteers observed World Environment Day and on this occasion they cleaned college campus and planted saplings in and around college campus.

Dated: 20thFeb, 2013:

A group of about 30 students(including NSS volunteers) with a teacher guide visited Relli-Pala village , adjoining villages of Relli River and organize the meeting with the local people and aware them how to save the precious biodiversity of aquatic flora and fauna of the Relli River. We also distributed pamphlets.

Dated: 10thMarch, 2013:

The student volunteers of NSS unit of Kalimpong College organized an awareness programme at Pagang Gumpa High School to aware about drug addiction and AIDS

2013- 2014**Dated: 5thJune, 2013:**

As usual NSS volunteers observed World Environment Day and on this occasion they cleaned college campus and organized a rally in Kalimpong Town.

Dated: 24thSept, 2013:

NSS Day was observed at Kalimpong College. On this occasion the new volunteers were taught about their duties & responsibilities to build up healthy social environment.

Dated: 1st Dec, 2013:

“RED RIBBON CLUB”, NSS Units observed World AIDS Day at Kalimpong College by taking BA /B. Sc /B.Com Students.

2014- 2015

Dated: 5th, June 2014:

As usual NSS volunteers observed World Environment Day and on this occasion they cleaned college campus and organized a rally in Kalimpong Town.

Dated: 1st Dec, 2014:

“RED RIBBON CLUB”, NSS unit of Kalimpong College organized an awareness programme at Kalimpong College. The main objective of this club to aware the young generation about facts about AIDS and safety to be adopted.

D. Report from Eco-Club:

Dr. Jashiree Pradhan, Head of Dept of Botany, Kalimpong College

The Eco-club of Kalimpong College consists of 60 students from science, humanities and commerce streams. Table-IX shows various activities of Eco-Club.

Table-IX: Various Activities of Eco-Club, 2010-2011

Date and Event	Participants	Activities and outcome	Resource persons
15/3/11 - 20/9/11 Floristic survey of Rishi Bankim Chandra Park, Kalimpong	Students of B. Sc. Botany (Hons)	100 species of plants including 75 Angiosperms, 8 Gymnosperms and 11 Pteridophytes recorded of which 25 species were of medicinal value and <i>Gingko biloba</i> an endangered plant.	Dr. J. S. Pradhan Ms. P. Pakhrin Mr. S. B. Lama
Awareness Campaign for school students in rural areas organised by Rashtriya Vigyan evam Pradyoghika Sanchar Parishad, Dept. Science & Technology, Government of India.			
1st Phase 10/3/11 - 12/3/11	Jaldhaka High School	Talk on biodiversity conservation: Presentation on current environmental crises and issues, Importance of biodiversity conservation and govt. legislation and vermi-composting and its uses. Spot survey of biodiversity of the area. Poster, essay and drawing competitions.	Dr. J. P. Pradhan Dr. J. S. Pradhan Mr. H. K. Goutam
2nd Phase 29/4/11 - 1/5/11	Shankar Higher Secondary School	Talk on biodiversity conservation, Himalayan environment and its declining stage: Presentation on mass production of nucellar seedlings of oranges, vermi-composting and its uses. Demonstration of soil testing. Essay and drawing competitions.	Dr. J. P. Pradhan, Dr. J. S. Pradhan, Mr. H. K. Goutam Mr. B. P. Rai of FORSEP.
3rd Phase	Bagrakote Higher	Talk on biodiversity conservation:	Dr. J. P. Pradhan,

4/6/11 - 6/6/11	Secondary School	Presentation on Environment degradation by various factors Spot survey of biodiversity of the area Demonstration of soil testing. Poster, essay and drawing competitions Celebration of World Environment Day	Dr. J. S. Pradhan, Mr. H. K. Goutam
4th Phase 19/8/11 - 21/8/11	Pagang Gumba High School	Talk on biodiversity conservation: Presentation on Environment conservation - a need for human survival, vermi-composting Slideshow of areas affected by landslides and floods. Spot survey of biodiversity of the area. Demonstration of soil testing. Poster, essay and drawing competitions.	Dr. J. P. Pradhan, Dr. J. S. Pradhan, Mr. H. K. Goutam
5th Phase 9/9/11 - 11/9/11	Lava High School	Talk on biodiversity conservation: Presentation on Current environment issues and Landslides- threat to biodiversity of Himalayan region Spot survey of biodiversity of Lava forest area. Screening of film "Letter written in 2070". Demonstration of soil and water testing. Poster, essay and drawing competitions.	Dr. J. P. Pradhan, Dr. J. S. Pradhan, Mr. H. K. Goutam
16/8/11	Eco members	Cleaning and plantation drive in college campus.	

E. Report from NCC:

United we Stand, Divided we Fall' and 'Discipline makes a Man Perfect' –are the two popular phrases commonly used and are taught from the school days. 'Unity and discipline', the Moto of NCC, is the secret of all success and should become the slogan of every youth of the country. To get the benefits of demographic dividend, the youth battalion of the country should be channelized in right direction but the basic guiding principle lies in 'Unity and Discipline'. NCC grooms a cadet as highly disciplined, motivated and vigilant citizen of the future India. Besides inculcating the quality of comradeship, spirit of adventure, self service and concern about fellow human being, NCC provides ample opportunity to build a bright career particularly in defense and allied services.

The strength of officer and cadet is:

Officer: Dr. Lt D. C. Roy, ANO.

Cadet: 160

Achievements during 2010-2011:

The year was a successful year from the viewpoint of achievements in NCC activities. Three girl cadets made us proud: JUO Ms Lucky Lama visited Bangladesh on YEP program: JUO Ms Rosy Lepcha attended Republic Day Camp at New Delhi and JUO Ms Megh Dolma Lama attended Officers attachment Camp at Chennai. All the three cadets worked hard and attended a number of camps before attending the highest level camps. YEP, RDC and OTA are the three highest level Camps in NCC and all cadets aspire to attend them in their cadet life. Table-X (a), X (b), X (c), X (d), X (e) show various camps attended by NCC Cadets.

Table-X (a): Camps attended by NCC cadets during 2010-2011

Type of Camp	Place	Duration	Cadets Participated
CATC	Farakka	17.08.10 to 26.08.10	09
CATC	Phulbari	22.08.10 to 31.08.10	17
CATC	Kurseong	30.08.10 to 08.09.10	25
TSC- I	New Alipur	06.09.10 to 15.09.10	02
TSC-II	New Alipur	16.09.10 to 25.09.10	02
CATC	Salugarh	17.09.10 to 26.09.10	08
OTA	Chennai	21.09.10. to 02.10.10	01
NIC	Jammu	11.11.10 to 21.11.10	02
CATC	Salugarh	28.08.10 to 07.09.10	05
TSC-III	New Alipur	17.09.10 to 26.09.10	01
TSC -IV	New Alipur	27.09.10 to 05.10.10	01
Army Attachment	Salugarh	28.09.10 to 07.09.10	05
CATC	Kurseong	27.08.10 to 06.09.10	06
CATC	Sonapur	22.10.10 to 31.10.10	05
CATC	Alipurduar	12.10.10	01

		to21.10.10	
CATC	Farakka	04.11.10 to 13.11.10	03
CATC	Farakka	27.07.10 to 05.08.10	11
IGC	Kachrapara	02.09.10 to 11.09.10	01
Pre RD-I	Kachrapara	12.09.10 to 21.09.10	01
Pre RD-II	Kachrapara	02.10.10 to 11.11.10	01
Pre RD-III	Kachrapara	10.12.10 to 20 12.10	01
Pre RD-IV	Kachrapara	21.12.10 to 30.12.10	01
RD	New Delhi	30.12.10 to 05.02.10	01
YEP	Bangladesh	04.12.10 to 14.12.10	01
Army Attachment	Salugarh	01.12.10. to 10.12.10	05
White water Rafting	Singtham	27.12.10 to 05.01.11	10
T O T A L			126

Achievements during 2011-2012:

Untiring efforts, determination, proper guidance and grooming made it possible for the College cadets to achieve a number of successes in various fields of NCC activities during the period 2011-2012.

We started the year with Governor’s Medal received by SUO Benoy Pradhan on 09.07. 2010. He received the Medal for adventurous activities for the year 2007-08. SUO Benoy Pradhan attended Republic Day (RD) Parade at New Delhi in 2007 and visited Nepal on Youth Exchange Program (YEP) in 2008 and also attended a number of Combined Annual Training Camps, National Integration Camp and other camps.

Table-X (b): Camps attended by NCC cadets during 2011-2012

Type of Camp	Place	Duration	Cadets Participated
CATC	Farakka	27.07.11 to 05.08.11	11
CATC	Takdah	23.09.11 to 02.10.11	32
All India	Mirik	20.10.11 to 29.10.11	05

Trekking			
CATC	Takdah	03.10.11 to 12.10.11	04
IGC	Kanchrapara	16.10.11 to 15.10.11	04
Pre-RDC-I	Kanchrapara	26.10.11 to 04.11.11	03
Pre-RDC-II	Kanchrapara	05.11.11 to 14.11.11	03
Pre-RDC-III	Kanchrapara	15.11.11 to 24.11.11	03
Pre-RDC-IV	Kanchrapara	10.12.11 to 19.12.11	03
Republic Day	New Delhi	20.12.11 to 05.02.12	03
NIC	Sukna	01.12.11 to 10.12.11	03
Mountaineering	Uttar Kashi	15.12.11 to 15.01.12	02
White Water Rafting	Singtham, Sikkim	24.12.11 to 03.01.12	06
Special NIC	Port Blair, Andaman	05.02.12 to 24.02.12	01
Hospital Attachment	Lebong	06.02.12 to 15.12.12	04
Ice Skating	Jammu	18.03.12 to 27.03.12	02
CATC - I	Sukna	13.06.12 to 22.06.12	10
CATC - II	Malda	09.06.12 to 18.06.12	10
CATC - III	Sukna	22.06.12 to 31.06.12	02
CATC - IV	Sukna	18.07.12 to 27.07.12	10
T O T A L			121

Achievements during 2012-2013:

This year JUO Nurjamit Lepcha and SUO Paul Roy were our best cadets. JUO Nurjamit attended Thal Sena Camp at New Delhi while SUO Paul Roy attended Republic Day camp at Rajpath. This year on an average each cadet gets the change to attend at least one camp.

Table-X (c): Camps attended by NCC cadets during 2012-2013

Type of Camp	Place	Duration	Cadets Participated
CATC - V	Sukna	16.08.12 to 25.08.12	02
CATC - VI	Sukna	26.08.12 to 04.09.12	45
CATC - VII	Sukna	05.09.12 to 14.09.12	25
CATC - VII	Sukna	15.09.12 to 24.09.12	16
Pre-TSC-I	Kanchrapara	01.08.12 to 10.08.12	01
Pre-TSC-II	Kanchrapara	11.08.12 to 20.08.12	01
Pre-TSC-III	Kanchrapara	01.09.12 to 10.09.12	01
Pre-TSC-IV	Kanchrapara	17.09.12 to 26.09.12	01

TSC	New Delhi	27.09.12 to 08.12.12	01
CATC	Sukna	03.10.12 to 12.10.12	06
CATC	Sukna	25.10.12 to 03.11.12	17
IGC	Kanchrapara	03.11.12 to 12.11.12	05
Pre-RDC-I	Kanchrapara	16.11.12 to 25.11.12	02
Pre-RDC-II	Kanchrapara	26.11.12 to 05.12.12	01
Pre-RDC-III	Kanchrapara	06.12.12 to 15.12.12	01
Pre-RDC-IV	Kanchrapara	21.12.12 to 30.12.12	01
Republic Day	New Delhi	01.01.12 to 05.02.13	01
Army Attachment	Sukna	01.12.12 to 12.12.12	04
Trekking	Gulmarh, Jammu	01.03.13 to 10.03.13	04
White Water Rafting	Tribeni	20.12.12 to 29.12.12	10
Hospital Attachment	Lebong	22.02.13 to 03.03.13	03
CATC-I	Itahar	20.02.13 to 07.03.13	14
CATC-II	Itahar	08.03.13 to 17.03.13	04
CATC-III	Jalpahar	16.05.13 to 25.05.13	02
CATC-IV	Sonapur	28.05.13 to 06.06.13	08
CATC-V	Salugarh	24.07.13 to 02.08.13	11
T O T A L			187

Achievements during 2013-2014:

The highest camps in this training year are OTA, Chennai and special NIC at Lakshawadeep. Our girl cadets, Juo Padma Mukhia attended OTA, Chennai; while Pratica Bhujel and Dipankar Diyali attended Special NIC camp. Our two girl cadets attended TSC camps. Girls are found to be much ahead than boys in attending camps.

Table-X (d): Camps attended by NCC cadets during 2013-2014

Type of Camp	Place	Duration	Cadets Participated
Pre-TSC-I	Kharagpur	12.08.13 to 21.08.13	02
Pre-TSC-II	Kharagpur	22.08.13 to 31.08.13	02
Best Cadet	Salugarh	20.08.13 to 29.08.13	02
RD-Demonstration	Fort William, Kolkata	20.08.13 to 29.08.13	02
OTA	Chennai	16.09.13 to 25.09.13	01
Pre-TSC-III	Cooch Behar	16.09.13 to 25.09.13	02

Pre-TSC-IV	Cooch Behar	25.09.13 to 12.10.13	02
Pre-TSC-V	Cooch Behar	12.08.13 to 21.08.13	02
CATC-I	Cooch Behar	12.08.13 to 21.08.13	10
CATC-II	Sonapur	22.10.13 to 31.10.13	13
Pre-RD-I	Kachrapara	05.11.13 to 14.11.13	02
Pre-RD-II	Kachrapara	15.11.13 to 24.11.13	02
Pre-RD-III	Kachrapara	25.11.13 to 04.12.13	01
CATC-III	Cooch Behar	22.08.13 to 31.08.13	10
Trekking	Karwar, Kerala	13.01.14 to 20.01.14	03
NIC	Mysore	16.12.13 to 25.12.13	08
Army Attachment	Salugarh	16.12.12 to 27.12.13	06
White Water Rafting	Tribeni	23.01.14 to 01.02.14	10
Hospital Attachment	Lebong	03.02.14 to 12.03.14	02
NIC	Tribeni	07.02.14 to 16.02.14	08
CATC	Kamakhyaguri	14.03.14 to 23.03.14	04
Special NIC	Lakshwadeep	17.04.14 to 26.04.14	02
T O T A L			96

Achievements during 2014-2015:

For the first time the college got one vacancy of para sailing and our girl cadet Somit Lepcha participated the camp. And in the second vacancy SUO Manoj Biswas participates and became the first para trooper among the boys. JUO Rohit Gupta makes us proud by attending Thal Sena Camp at Delhi.

Table-X (e): Camps attended by NCC cadets during 2014-2015

Type of Camp	Place	Duration	Cadets Participated
Pre-TSC-I	Kharagpur	19.07.14 to 28.07.14	04
Pre-TSC-II	Kharagpur	01.08.14 to 10.08.14	02
Pre-TSC-III	Kharagpur	12.08.14 to 21.08.14	05
Para Sailing	Agra	01.09.14 to 10.09.14	01
NIC	Bodh Gaya	08.10.14 to 17.10.14	04
Trekking	Gangotri, Uttarakhand	04.09.14 to 13.09.14	02
Pre-TSC-IV	Kharagpur	22.08.14 to 31.08.14	02
Pre-TSC-V	Kharagpur	01.09.14 to 10.09.14	02
TSC	New Delhi	12.09.14 to 23.09.14	01
Para Sailing	Agra	01.12.14 to 14.12.14	01
CATC-I	Farakka	21.09.14 to 30.09.14	13
CATC-II	Dinhata	06.10.14 to 15.10.14	07
CATC-III	Jalpaiguri	17.10.14 to 26.10.14	07
Day Camp	Kolkata	08.11.14 to 17.11.14	04
Pre RDC-I	Kolkata	27.10.14 to 05.11.14	04
Hospital Attachment	Lebong	09.02.15 to 18.02.15	04

CATC-IV	Tribeni	12.06.15 to 21.06.15	11
CATC-V	Malda	25.06.15 to 04.07.15	13
CATC-TSC-II	Hatighisa	04.07.15 to 13.07.15	06
CATC-TSC-III	Hatighisa	13.07.15 to 22.07.15	03
T O T A L			96

NCC conducts a variety of training camps and the cadets of our College are fully availing the maximum attainable opportunities. It has been seen that during the last four training periods as much as 131, 187, 96, 92 and 70 cadets have participated the training camps organized at group, state and national level. Maximum strength of our cadet is 160 and on an average each cadet is getting a chance to attain at least one camp. Training Camp plays an important role in changing the mindset of the cadet and provides an entirely new environment to share different hurdles of life which a cadet can cherish the whole life.

Besides the above training camps organized by the higher authority, the cadets attend regular training periods at the College and also take part in various other activities like:

- Independence Day at College and Mela Ground
- Adoption of Mary Scott Home and School for the Blind
- Adoption of Sahid Roshan Rai complex
- Blood Donation in collaboration with the Sub-divisional Hospital, Govt. of West Bengal
- Blood Grouping and Blood Pressure count in association with Zoology Department
- Cleaning and Plantation in and around the College
- NCC Day Celebration at the College jointly with the other NCC Troops at the schools of Kalimpong
- Volunteer at different College functions
- Guard of Honour to different dignitaries etc.

At College our cadets are always ready to extend any sort of help required any time. They have proved to be the most disciplined band of youth of the College.

By attending at least one camp, a cadet becomes eligible for appearing for Certificate 'B' Examination. For certificate 'C' Examination, the cadet need to pass Certificate 'B' and must attend at least two camps. Certificates 'B' and

'C' are conducted once a year and our cadets are availing the maximum benefit.

The NCC unit is proud to announce that each and every year cadets avail the maximum benefit of NCC in getting job. Table-XI shows cadets employed in different Govt. Service during 2011-2015.

Table-XI: Details of NCC Cadets Employed in Government Service

Name of cadet	Male/Female	Nature of Service
Paril Lepcha	F	Kolkata Police
Ajay Rai	M	CISF
Bandana Lepcha	F	Special Intelligence Bureau
Binoy Pradhan	M	W.B. Arm Police
Rosy Lepcha	F	W.B. Police
Ruth Mary Lepcha	F	W.B. Police
Lakpa Dukpa	M	W.B. Fire Service
Bijay Sharma	M	W.B. Fire Service
Biram Rai	M	CISF
Yogen Sharma	M	Indian Army
Pawan Tamang	M	Indian Army
Dipankar Pradhan	M	Indian Army
Diwas Das	M	Indian Army
Dipankar Darnal	M	Indian Army
Roshan Chettri	M	Indian Army
Amos Rai	M	Indian Army
Amar Kumar Shah	M	W.B. Fire Service
Sahadew Kumar Lama	M	W.B. Fire Service
Bhai Kazi Basnet	M	W.B. Fire Service
Anand Ghimiray	M	Army Power Supply
Jaydeep Roy	M	US based Air force
Navin Giri	M	School Teacher & NCC Officer
Yogendra Basnet	M	School Teacher



KALIMPONG COLLEGE, KALIMPONG
Academic Calendar : Session 2013-14

Date	Programme
5.07.2013	Admission committee meeting for 1st Year students
15.7.2013	1st Year classes begin
18.7.2013	Meeting of the Head Department
22.7.2013	IQAC Meeting
23.7.2013	Address by the Principal and Senior Teachers to the 1st Year BA/BSC students
24.7.2013	Address by the Principal and Senior Teachers to the 1st Year B.Com students
25.7.2013	Orientation Classes for B.A/B.Sc/B.Com 1st year.
26.7.2013	Orientation classes /last date of taking Provisional admission for II & III Class.
28.7.2013	Orientation Class for B.A/B.Sc/B.Com 1st year
2.08.2013	Departmental Seminar of Nepali, English and Physics
5.8.2013	HOD to notify attendance defaulter students (Part II & III)
5.08.2013	Meeting of Science Department with the Principal
16..8.2013	IQAC meeting
18..8.2013	NSS / Eco- club Programme: Cleaning and enriching the college compound
21.8.2013	Meeting of the HODs
23.8.2013	Seminar Political science/Bio Science
5.9.2013	Teachers Day celebration
14.9.2013	Departmental Seminar of Economics , Geography and Commerce
16.9.2013	HODs notify the defaulters of attendance of 1st year class.
17.9.2013	Class Test for Part – I,II &III Honours.
18.9.2013	Class Test for Part – I, II & III Honours
26.9.2013	Seminar History/Chemistry
8.10.2013	Singing Contest
9.10.2013	Puja holiday starts

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21.10.2013	College reopens after Puja holidays
2.11.2013	Diwali Holidays start.
11.11.2013	College reopens after Diwali.
12.11.2013	College Foundation Day
16.11.2013	Meeting of the HODs
17.11.2013	Reconstitution of IQAC
25.12.2013	Winter Vacation starts.
1.2.2014	College reopens after winter vacation.
3.2.2014	Sent Up Test
To	
9.2.2014	
15.2.2014	NSS/ECO club Program
18.2.2014	Last date for submission of Marks
19.2.2014	Meeting of HODs
20.2.2014	Examination form fill up start
20.2.2014	Meeting of IQAC
15.3.2014	NCC program for social work.
01.04.14	University Examination of Part- B.A / B.Sc / B.Com starts
24.5.2014	Admission Committee Meeting
10.6.2014	Distribution of Examination forms
15.06.2014	Provisional classes of Part-II&Part-III begins
21.06.2014	Last date of submission of admission form for Part-I
26.6.2014	Publication of merit list for admission to B.A/B.Sc/B.Com Part-I


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KALIMPONG COLLEGE, KALIMPONG
Academic Calendar : Session 2014-15

Date	Programme
11.07.2014	Admission without fine
14.7.2014	Ist Year classes begin
18.7.2014	Meeting of the Head Department
23.7.2014	IQAC Meeting
24.7.2014	Address by the Principal and Senior Teachers to the Ist Year BA/BSC Class
25.7.2014	Address by the Principal and Senior Teachers to the Ist Year B.Com Class
26.7.2014	Orientation Classes for B.A/B.Sc/B.Com Ist Year class.
28.7.2014	Orientation classes /last date of taking Provisional admission for II & III Class.
30.7.2014	Orientation Class for B.A/B.Sc/B.Com Ist Year class
2.08.2014	Departmental Seminar of Nepali, English and Physics
5.8.2014	HOD to notify attendance defaulter students (Part II & III)
5.08.2014	Meeting of Science Department with the Principal
16..8.2014	IQAC meeting
17..8.2014	NSS / Eco- club Programme: Cleaning and enriching the college compound
23.8.2014	Meeting of the HODs
23.8.2014	Seminar Political science/Bio Science
5.9.2014	Teachers Day celebration
13.9.2014	Departmental Seminar of Economics and Geography/Commerce
16.9.2014	HODs notify the defaulters of attendance of Part – I
17.9.2014	Class Test for Part – I,II&III Honours.
18.9.2014	Class Test for Part – I,II&III Honours
27.9..2014	Seminar History/Chemistry
28.9.2014	Singing Contest


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29.9.2014	Puja (Dasain & Diwali) holiday starts
28.10.2014	College reopens after Puja holidays
12.11.2014	College Foundation Day
15.11.2014	Meeting of the HODs
2.12.2014	IQAC Meeting
6.12.2014	Seminar Geography/Philosophy/Sociology
8.12.2014	NSS/ECO club Program
15.12.2014 To 19.12.2014	Sent up Test of BA/BSC/BCom
20.12.2014	Meeting of HOD
22.12.2014	Winter Vacation starts.
12.2.2015	College reopens after winter vacation.
13.2.2015	Examination form fill up starts
14.3.2015	NCC/NSS program (social work.)
20.12.2014	Meeting of IQAC
01.04.15	University Examination of Part- B.A / B.SC / B.Com starts
30.5.2015	Admission notification
4.6.2015	On line submission of admission form
15.06.2015	Provisional classes of Part-II &Part-III begins
25.6.2015	Publication of merit list for Hons. students.



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Kalimpong**

Student Evaluation Sheet: 2014-2015

Section-1(Academic)

Department with Faculty	Interactive Skill		Communica-tive Skill		Approa-Chability		Covering Syllabus		Regularity & Punctuality		Encouraging in Library Use	
	A	Excellent	A	Excellent	A	Excellent	A	Excellent	A	Excellent	A	Excellent
	B	Good	B	Good	B	Good	B	Good	B	Good	B	Good
	C	Fair	C	Fair	C	Fair	C	Fair	C	Fair	C	Fair
	D	Poor	D	Poor	D	Poor	D	Poor	D	Poor	D	Poor
	A B C D		A B C D		A B C D		A B C D		A B C D		A B C D	
	A B C D		A B C D		A B C D		A B C D		A B C D		A B C D	
	A B C D		A B C D		A B C D		A B C D		A B C D		A B C D	
	A B C D		A B C D		A B C D		A B C D		A B C D		A B C D	

Section-2 (Library Staffs & Infrastructure)

Library Staffs

	Regularity		Punctuality		Cooperation	
	A	Excellent	A	Excellent	A	Excellent
Library Service	B	Good	B	Good	B	Good
	C	Fair	C	Fair	C	Fair
	D	Poor	D	Poor	D	Poor
	A B C D		A B C D		A B C D	
	A B C D		A B C D		A B C D	

Library Infrastructure

Staff Availability		No. of Issued Books		Access to Required Books		Study Space		Library Hours		New Edition Books	
<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent
<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good
<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair
<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor

Section- 3 (Infrastructure)**Administrative Office**

Office Staff	Accessibility		Cooperation		Competence		Regularity	
	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent
	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good
	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair
	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	
	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D		<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D	

Canteen

Cleanliness		Space		Service		Food Quality		Food Variety	
A	Excellent	A	Excellent	A	Excellent	A	Excellent	A	Excellent
B	Good	B	Good	B	Good	B	Good	B	Good
C	Fair	C	Fair	C	Fair	C	Fair	C	Fair
D	Poor	D	Poor	D	Poor	D	Poor	D	Poor

Hygiene & Sanitation

Washroom		Drinking Water		Potable Water		Cleanliness of Classrooms		Cleanliness of Campus	
A	Excellent	A	Excellent	A	Excellent	A	Excellent	A	Excellent
B	Good	B	Good	B	Good	B	Good	B	Good
C	Fair	C	Fair	C	Fair	C	Fair	C	Fair
D	Poor	D	Poor	D	Poor	D	Poor	D	Poor

Cultural Activities

Regularity		Encouragement		Participation of Teacher		Participation of Students	
A	Excellent	A	Excellent	A	Excellent	A	Excellent
B	Good	B	Good	B	Good	B	Good
C	Fair	C	Fair	C	Fair	C	Fair
D	Poor	D	Poor	D	Poor	D	Poor

Common Room

Space for Boys		Space for Girls		Basic Amenities	
<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent
<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good
<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair
<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor

Game & Sports

Indoor Game (Boys)		Indoor Game (Girls)		Outdoor Game (Boys)		Outdoor Game (Girls)		Access to Extension Activities	
<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent	<input type="checkbox"/> A	Excellent
<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good	<input type="checkbox"/> B	Good
<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair	<input type="checkbox"/> C	Fair
<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor	<input type="checkbox"/> D	Poor

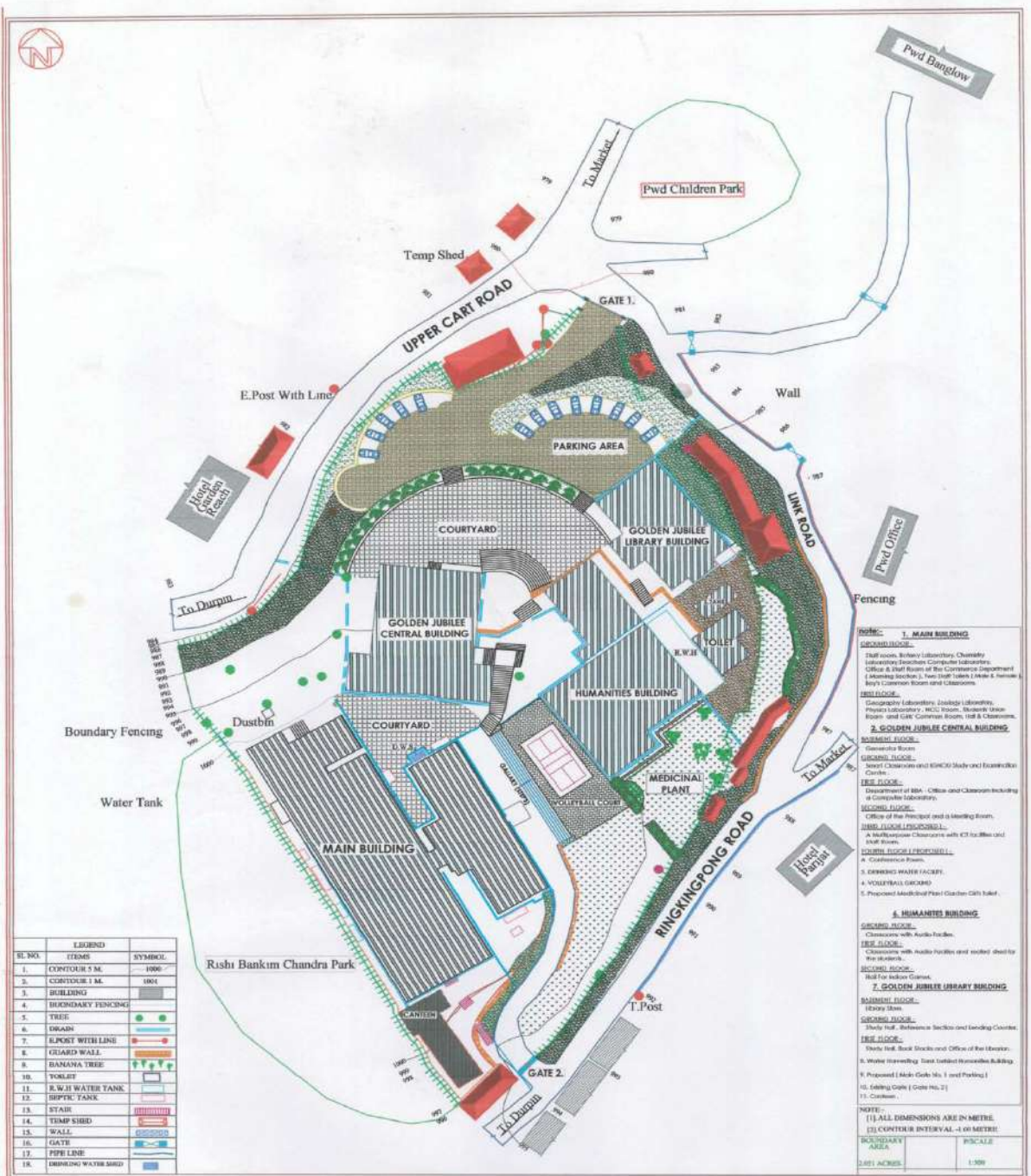
Table-XII: List of Distinguished Alumni

Sl. No.	Name	Post Held
1	Prof Tanka Bahadur Subba	Vice Chancellor, Sikkim University
2	Prof Prem Poddar	Department of Culture and Identity Videnskabsstudier, Roskilde Denmark
3	Prof Ranjurani Dhamala	Professor, Department of Political Science, Dibugarh University.
4	Dr. Ataullah Siddiqui	Markfield Institute of Higher Education, University of Gloucestershire, Visiting Fellow at York St. John's University
5	Dr. Rajendra P.Dhakal	Principal, Kalimpong College, Kalimpong
6	Sri Passang Tshering Bhutia	Add Chief Secretary, Finance , Govt of West Bengal
7	Chewan Pd. Dhakal	Chief Election Officer, Govt. of Sikkim
8	Sri Kuber Prasad Dahal	Secretary, Food and Supplies , Govt. Of Sikkim
9	Sri Sonam Rapden Foning	Director, Fisheries
10	Sri Indra Bahadur Chhetri	Joint Director, Deptt of Education, Govt of Sikkim.
11	Sri Nayan Rijal	Jt. Director, Sericulture Board
12	Sri Thupden Rapche Bhutia	Dy Inspector General, Correctional Home(Jail)
13	Sri Dhendup Lepcha	Dy Director, Inf. & Culture, Govt. of Sikkim
14	Sri Yumten Aden Lepcha	DFO, Darjeeling
15	Sri Kamal Kafley	Asst. Secy, Education Department, Govt. of Sikkim
16	Sri Sonam Bhutia	Secretary , G T A
17	Sri Don Bosco Lepcha	Finance Secretary, G T A
18	Sri Surya Khati	Asstt. Commissioner, Income Tax Dept.
19	Sri Sangay Tsheering	Finance Officer, G T A
20	Dr Khemraj Sharma	Regional Director, Workers Education Centre, Siliguri
21	Sri Kamal Kumar Sharma	Regional Director, Workers Education Centre, Bhopal
22	Sri Bhawani Bagdas	Special Officer, Backward Community Welfare Department
23	Sri Rachel Gowloog	District Food and Supply Officer
24	Sri S. Bhutia	Dy Superintendent, State Intelligence Bureau
25	Sri H.K.Boral	Dy Superintendent of Police
26	Sri Pemba Norbu Bhutia	Dy Superitendent, Custom Department
27	Sri N.T. Lepcha	Dy Superitendent, Custom Department
28	Sri Ezra Namchu	Sub Divisional Land & Land Reforms Officer
29	Sri Lakpa Doma Bhutia	Sub Divisional Land & Land Reforms Officer
30	Sri N.T. Lepcha	Sub Divisional Land and Land Reforms Officer

31	Sri Thupden Bhutia	Recruiting Officer
32	Sri Deepak Gazmer	Asstt. Account Officer
33	Dr Harka Bahadur Chhetri	MLA, Kalimpong
34	Sri Goulam Lepcha	Ex MLA, Kalimpong
35	Dr. Pema Wangdi	MBBS
36	Dr. Santosh Shah	Ph.D
37	Ri Hari Adhikari	Gold Medalist in M.Com, NBU, 1971
38	Dr. Damodar Sharma	Physiotherapist, SD Hospital, Kalimpong
39	Sri Chandra Kumar Kumai	Notary and Ex Chairman, Kalimpong Municipality
40	Sri Prabhakar Dewan	Senior Advocate, Kalimpong Bar Association
41	Sri Dinanath Pandey	Senior Advocate, Kalimpong Bar Association
42	Sri Sanjay Rai	Senior Advocate, Kalimpong Bar Association
43	Sri Raiv Parajulii	Senior Advocate, Kalimpong Bar Association
44	Sri D. P. Adhikari	Senior Advocate, Kalimpong Bar Association
45	Sri Dinesh Sharma	Senior Advocate, Kalimpong Bar Association
46	Sri Sanjay Bhusan Rai	Senior Advocate, Kalimpong Bar Association
47	Sri Prem Pradhan	Senior Advocate, Kalimpong Bar Association
48	Sri Ambar Bdr. Khaling	SG Lecturer in Nepali, Kalimpong College, (Retd)
49	Sri Deo Kumar Pradhan	SG Lecturer in Nepali, Kalimpong College, (Retd)
50	Sri Chandra Kumar Subba	Assoc Prof., Pol. Sc, Kalimpong College (Retd)
51	Smt. Anila Dorjee	SG Lecturer in Nepali, Kalimpong College, (Retd)
52	Mrs Tulsi Devi Gurung	Assoc Prof. Pol. Sc, Kalimpong College (Retd)
53	Dr Rajendra Bhandari	Eminent Poet and Assoc Prof., Sikkim Govt College.
54	Sri Ganga Pr. Sharma	Associate Professor Kurseong College
55	Sri Navin Poudyal	Teacher-in-Charge, Pedong Government College
56	Sri Ramesh Dural	Asstt. Prof in Pol Science, North Bengal University
57	Sri Nima Nichi Sherpa	Asstt. Prof. in Pol Science, Darjeeling Govt. College
58	Ms Namrata Pariyar	Asstt. Prof. in Pol. Science, Darjeeling Govt. College
59	Ms Pamchulia	Asstt. Prof. in Philosophy, Sonada College
60	Sri Gambhir Subba	Asstt. Prof. in Philosophy, Darjeeling Govt. College
61	Sri Ganga Bhattarai	Asstt. Prof. in Nepali, Kurseong College
62	Sri Meghnath Chhetri	Asstt. Prof. in Nepali, Sonada College
63	Dr. Pushpa Sharma	Asstt. Prof. at Sikkim University
64	Mrs Geeta Chhetri	Asstt. Prof. at Sikkim Govt. College
65	Ms Pema Choden	Asstt. Prof. in History,
66	Sri John Kapil Chhetri	Asstt. Prof. in Pol. Sc Pedong Government College

67	Sri Suresh Agrawal	Chartered Account
68	Sri Sudip Sakya	Chartered Account
69	Sri Bimal Bazla	Chartered Account
70	Sri M.B.Rai	Divisional Manager, LIC
71	Ms Tempa Choden	Branch Manager, NABARD
72	Sri Krishna Sharma	Branch Manager, Union Bank Of India
73	Ms Juliana Lepcha	WBCS, Block Development Officer
74	Sri Barden Tsh Lepcha	WBCS, Sec, Mayal Lyang Lepcha Dev. Board
75	Sri Sonam Bhutia	WBCS officer
76	Sri Topgay Bhutia	WBCS Officer
77	Sri Thendup Tsh Bhutia	WBCS Officer
78	Sri Roland Karthak	WBCS officer
79	Sri Mahesh Chhetri	WBCS officer
80	Sri Sangay Tamang	WBCS officer
81	Sri Loden Lepcha	WBCS officer
82	Sri N.T. Lepcha	WBCS Officer
83	Sri Dorjee Tsh. Lepcha	WBCS Officer
84	Sri Sunil Bhusal	WBCS Officer
85	Sri Lobsang Tamang	WBCS officer
86	Ms Leena Tamang	WBCS officer
87	Ms Reshma Lepcha	WBCS officer
88	Sri Phurba Tamang	WBCS officer
89	Sri D.S. Moktan	WBCS officer
90	Ms Jyotsna Sankar	WBCS Officer
91	Mr Madan Shankar	WBCS Officer
92	Mr Rupesh Shankar	WBCS officer
93	Mr Bijay Moktan	WBCS Officer
94	Mr Chandra Sen Khati	WBCS Officer
95	Ms Lakpa Doma Bhutia	WBCS Officer
96	Ms Deo Kumari Sharma	WBES Officer
97	Sri Arun Sampang	WBES Officer
98	Sri Passang Sherpa	Income Tax Officer
99	Sri Mingma Sherpa	Income Tax Officer
100	Sri Susan Thapa	International Coach, Karate
101	Sri Paul Tsheering Simick	National Referee, Taek-Won-Do
102	Sri Emanuel Gurung	Major , Indian Army
103	Sri Kalyan Kumar Dewan	Executive Sabhasad, GTA
104	Sri Gopal Ruchal	Sabhasad, GTA
105	Sri Sunil Ch. Pradhan	Sabhasad, GTA
106	Sri Samuel Gurung	Sabhasd, GTA
107	Sri Mohan Priyacharya	Chief of Mangaldham
108	Sri Eno Panlook Lepcha	Director, EKTA Book Publishing House,Slg.
109	Smt. Ganga Maya Gurung	Chairperson, Kalimpong Municipality
110	Sri Zion Lepcha	Vice Chairman, Kalimpong Municipality
111	Sri J.B. Rai	Ex- Chairman, Kalimpong Municipality
112	Sri Tara Sundas	Ex- Councilor, Darjeeling Gorkha Hill Council
113	Sri Bijay Sundas	President, Governing Body, Cluny Women's College

114	Sri Sanjay Moktan	Chairman, Tamang Development Board
115	Smt. Heeran Shrestha	Principal, Pranami Valike Vidyamandir
116	Fr. Samuel Lepcha	Principal, St. Augustine's School, Kpg.
117	Dr. Jeewan Rana	Headmaster, PNHS, Siliguri
118	Sri Pradeep Gurung	Headmaster, Juddhabir Higher Secondary School
119	Sri Gauri Nembang	Headmaster, Ambiok Higher Secondary School
120	Sri John Britto Lepcha	Headmaster, Bagrakote Higher Secondary School
121	Sri B.R. Chhetri	Ex-Principal, Primary Teacher Training Institute,
122	Mrs S. Sodemba	Director, Mount Carmel School, Kalimpong
123	Sri John Chhetri	Director, Springdale School, Kalimpon
124	Sri Dorjee Bhutia	Director, Mount Springdale School, Kalimpong
125	Sri T.K.Pradhan	Director, Saptashri Gyanpeeth,
126	Sri Yangden Bhutia	Principal, Kumudini Homes
127	Sri Bal Kumar Bhandari	Director, SAI institute(KJV), Kalimpong
128	Sri Lawan Pradhan	Director, Vrindavan Academy, Kalimpong
129	Sri Gyan Suthar	President, Nepali Sahitya Addhyayan Samiti,
130	Sri Sonam Wangdi Bhutia	Secretary, Kalimpong Sports Association
131	Sri Samsher Ali	Eminent Writer and Inspector, Food Supply
132	Sri Madhusudan lama ,	Eminent Musician
133	Sri Thupden Bhutia	Play back singer in Nepali films
134	Sri Salon Karthak	Eminent Writer
135	Sri Tulsi Ghimiray	Famous Nepali Film Director and Actor
136	Sri Srawan Ghimiray	Popular Nepali Film Actor
137	Sri Lalit Golay	Established Nepali Theatre Actor



Sl. No.	ITEMS	SYMBOL
1.	CONTOUR 5 M.	1000
2.	CONTOUR 1 M.	1000
3.	BUILDING	
4.	BOUNDARY FENCING	
5.	TREE	
6.	DRAIN	
7.	E.POST WITH LINE	
8.	GUARD WALL	
9.	BANANA TREE	
10.	TOILET	
11.	E.W.JI WATER TANK	
12.	SEPTIC TANK	
13.	STAIR	
14.	TEMP SHED	
15.	WALL	
16.	GATE	
17.	PIPE LINE	
18.	DRAINING WATER SHED	

NOTE:
 1. MAIN BUILDING
 Staff room, Botany Laboratory, Chemistry Laboratory, Teacher Computer Laboratory, Office & Staff Room of the Commerce Department (Account Section), New Staff Toilet (Male & Female), Boys' Common Room and Classrooms.
FIRST FLOOR:
 Geography Laboratory, Zoology Laboratory, Physics Laboratory, M.C.I. Room, Students Union Room and Canteen Room, Staff & Classrooms.
 2. GOLDEN JUBILEE CENTRAL BUILDING
GROUND FLOOR:
 Generators Room
GROUND FLOOR:
 West Classroom and S.E.C.O. Study and Examination Centre.
FIRST FLOOR:
 Department of B.A. Office and Classroom including a Computer Laboratory.
SECOND FLOOR:
 Office of the Principal and a Meeting Room.
THIRD FLOOR (PROPOSED):
 A Multipurpose Classroom with C.I. Toilet and W.C. Room.
FOURTH FLOOR (PROPOSED):
 a. Conference Room.
 b. DRINKING WATER FACILITY.
 c. VOLLEYBALL GROUND.
 d. Proposed Medical Plant/Garden Gift Inlet.
 3. HUMANITIES BUILDING
GROUND FLOOR:
 Classrooms with Audio Facility.
FIRST FLOOR:
 Classrooms with Audio Facility and model shed for the students.
SECOND FLOOR:
 Hall for Hobby Classes.
 4. GOLDEN JUBILEE LIBRARY BUILDING
GROUND FLOOR:
 Library Room.
GROUND FLOOR:
 Study Hall, Reference Section and Lending Counter.
FIRST FLOOR:
 Study Hall, Book Stock and Office of the Librarian.
 a. Water storage tank, Toilet, Handwash Building.
 b. Proposed (Ade-Gate No. 1) and Parking.
 c. Existing Gate (Gate No. 2).
 d. Canteen.
NOTE:
 (1) ALL DIMENSIONS ARE IN METRE.
 (2) CONTOUR INTERVAL - 100 METRE.
 BOUNDARY AREA SCALE: 1:500

SHEET TITLE :- MASTER PLAN OF KALIMPONG COLLEGE.
 ENGINEER :- ASHOK PRADHAN
 SHEET NO :- PD / 11116/ AP / 1

DATE :- 4:12:11
 SCALE :-
 DRAWN BY :- ARCH. SUDARSHANA SINGH

REMARKS :-		
NO	DATE	REVISION

ENGINEER & ARCHITECT
 ASHOK PRADHAN
 B.E. (CIVIL) MIE.
 REGD NO. 13/BP/KM/95

Photo Gallery



Higher Education Minister and MLA being greeted on the occasion of the inauguration of Golden Jubilee Central Building and laying the Foundation of Library Building



From right- Prof. Rimika Chatterjee(JU), Prof. Madhav Pokhrel (Tribhuvan Univ., Kathmandu), Prof. H.S. Chettri (Member GB), Principal & Sudhir Chettri (Eminent Poet)



Independence Day Parade by NCC Boys & Girls



MLA with the Principal



Books Released by the Vice Chancellor, Sikkim University and the President, Governing Body, Kalimpong College



Students appearing University Examination, 2014



Principal with the winner of the Girls Football Team organized by the Kalimpong Sports Association, 2013



School Students in the Zoology Laboratory during Science Exposure Programme, 2012



International Yoga Day, 2015



*Kalimpong College Family with the Vice-Chancellor,
Sikkim University as Chief Guest*