



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**KALIMPONG COLLEGE**

**RINKINPONG ROAD, NEAR RISHI BANKIM CHANDRA PARK P.O. AND DIST.**

**KALIMPONG**

**734301**

**[www.kalimpongcollege.org.in](http://www.kalimpongcollege.org.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**August 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Kalimpong College was established with Government of West Bengal Order No. 3228-Edn (G) 4C-170/62, dated September 5, 1962. The college celebrates its foundation day on November 12, 1962, as the first classes for the 1962–63 batch began on this auspicious day. During its inception, the college had only two streams: Arts and Science. Commerce was introduced in 1971. At present, the college has 17 departments and one P.G. course in Political Science. The college has 12 honours and 5 programme courses. The Four Year Under Graduate Programme (FYUGP) recommended by the National Educational Policy 2020 has also been introduced from the present session (2023–24). Under the new system, out of 17 programmes, the list has been revised to 14 Major and 3 departments only with minor courses.

The College runs an IGNOU study and exam centre, and has also provided spacious well equipped smart room for SNTCSS an initiative of government of West Bengal for Kalimpong District.

In keeping with the motto of the College—*‘Seek and Ye Shall Find’*—the college endeavours through its curriculum and courses seeks to equip its learners for all aspects of life. The college upholds the values of Knowledge and Competence, Mutual Trust and Inclusive Teamwork, Honesty and Integrity, Social Sensitivity and Righteousness. The college endeavours to ensure that the campus is ethically sound, academically stimulating, bias-free, gender sensitive, culture sensitive, and environment careful.

In its 60 years of untiring service to Higher Education, the College has produced many alumni/alumnae who have gone on to become successful academicians, heads of educational institutions, teachers, administrators, lawyers, politicians, civil activists, literary figures, musicians, singers, actors, dramatists, sportspersons, businessmen and people who have made a mark in many other spheres of the society. Thus, the College has played an immensely significant role not only in imparting higher education, but also in strengthening civil society, and guiding marginalized youths to become responsible citizens of the country.

The college keeps in touch with its alumni/alumnae who are encouraged to remain connected to the college through the KALIMPONG COLLEGE ALUMNI ASSOCIATION (established in 2003), and through the Facebook page, KALIMPONG COLLEGE STUDENTS.

### Vision

**Access, Equality and Quality** education was the vision of the college at the time of its inception. During the course of its 60 years of fruitful existence the college has been able to develop adequate physical and human resources required for academic excellence. Hence, now the vision of the college would naturally be **academic excellence** in higher education without ignoring its primary vision of Access and Equality. With due considerations to the existing government guidelines the college has been making all possible efforts to provide equal opportunity for higher education. Hence the vision of the college now is Access, Equity and Academic Excellence.

## Mission

- Providing access to higher education for all with special consideration to underprivileged and marginalised sections of society
- Increasing the intake capacity of students in all subjects
- Educating students for social and economic equality in society
- Identifying potential students for academic excellence
- Promoting research and development

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- **Paramount Institution in the district:** Serving since 1962, Kalimpong College is the first co-educational institution for higher education in the district. It seeks to make higher education affordable for all.
- **Availability of Multiple Disciplines:** Kalimpong College caters to education through 17 undergraduate courses, two career-oriented certificate courses, and one postgraduate course in Political Science with optimum facilities.
- **Spacious Library:** The College has a two-storied separate library building. The college library has more than 21,000 books and a UGC INFLIBNET-NLIST subscription for e-books and journals.
- **Strategic Location:** Kalimpong College is located in a strategically important region surrounded by China in the North, Bangladesh in the south, Bhutan in the east, and Nepal in the west. Therefore, it is an educational hub for many students from Bhutan, Nepal, and neighbouring states of Sikkim and North-east India.
- **University Toppers:** UG Departments of Commerce, Botany, Economics, BBA and Political Science (PG) have produced many University Toppers.
- **Alumni:** The alumni of the College are in exalted positions in the field of education, music, literature, politics, sports, and numerous other fields.
- **Accessibility:** The College is easily accessible for all the inhabitants in the district. It is less than a kilometer away from Kalimpong town.
- **Ecologically Viable:** Half of the College campus is surrounded by greenery. The pleasant weather of Kalimpong and the trees of neighbouring Rishi Bankim Chandra Park enhance the aesthetic beauty of the college.
- **Strong Vision and Academic Goals:** Kalimpong College has a strong vision, mission, and values that keep the college motto alive. In keeping with the existing government guidelines, the college makes all possible efforts to provide equal opportunity for higher education to all without discrimination.
- **Strong NCC and NSS:** The 5th Bengal Battalion of NCC for both girls and boys is the pride of the college. Highly enthusiastic NSS volunteers also participate directly in the betterment of the society.
- **Unanimity:** The strength of Kalimpong College is manifested in the way it actively upholds the core values of seeking knowledge and intellectual competence, mutual trust and inclusive teamwork, honesty and integrity, social sensitivity, and righteousness.

### Institutional Weakness

- **Insufficient number of Non-Teaching Staff:** The college faces many problems in the areas of office

management, cleanliness, security, laboratory assistance and library due to the inadequate number of non-teaching staff. There has been a delay on the part of the government in the recruitment of sufficient non-teaching staff in substantive posts.

- **Insufficient land:** The College has only 1.82 acres of land which is very inadequate for infrastructural development like games and sports facilities, building research centres, language labs, multipurpose hall, separate parking area, additional classrooms, and land for gardening and beautification.
- **Stagnant Alumni:** Stagnant alumni is a weak point of our college at present.
- **Absence Elected Student Union:** The State Government has not initiated the election process for formation of students union in the colleges for a long time.
- **Lack of Auditorium:** The College does not have a large auditorium where all the students can be accommodated.
- **Insufficient ICT tools:** The College is facing problems in ICT-based teaching and learning process, hosting online distance learning courses or teleconferencing, due to the lack of smart boards and other ICT based facilities in the classrooms .
- **Lack of Hostels for Students:** The College does not have hostels for students due to inadequate land for construction of such facilities.

### Institutional Opportunity

- **Adequate Infrastructure to cater to Morning and Day Section:** The socio-economic profile of the students gives the college opportunities to utilise its potential for enhancing and expanding higher education among the rural SC, ST, and OBC population and among the economically challenged section of society in tune with the national goal of higher education for all. The increase in intake capacity of the college and its preparedness to work two shifts for Humanities and Commerce has created opportunities for the college to take care of even those who are deprived of higher education because of their poor financial and academic backgrounds.
- **Infrastructure used for IGNOU Centre:** A significant number of students continue post-graduate courses and examinations through the IGNOU study centre in Kalimpong College. Many of them are financially incapable of relocating elsewhere for Post-Graduate studies, or are unable to compete with advanced students and get admission to other universities, or are employed and want to upgrade themselves with additional study courses.
- **Introduction of PG Courses:** The introduction of a postgraduate course in Political Science has provided a much-needed opportunity for undergraduate aspirants who want to pursue a postgraduate course in regular mode. There is scope to introduce postgraduate programmes in some more subjects so that students get the opportunity for higher education at their own place.
- **Empowerment of Women:** The College gets a significant number of women students (around 50%) through the normal admission procedure. We are endowed with the opportunity to empower the women of the area who constitute nearly fifty percent of the total population. If this opportunity can be used, a great service can be rendered to the society.
- **Public Examinations Coaching and Exam Centre:** Kalimpong College has facilitated space for SNT Civil Services Study Centre (an initiative of Govt. of West Bengal) for training and preparing competitive minds of Kalimpong district including college students . In Kalimpong District, Kalimpong College gets to host strategic public examinations like WBJEE/SET, Nursing ANM & GNM exclusively. This makes Kalimpong College accessible to local examinees and saves their time, expenses and many other inconveniences that come with travel and relocation for exams.

## Institutional Challenge

- **Expansion of college Infrastructure to suit the growing needs and requirements:** Acquiring additional land from the adjacent area from the Government is a challenge on which the future development of the college depends.
- **Need for Career Counselling Cell:** Opening a professional career counseling Cell with adequate expertise, resources' and linkage with industries is a great challenge for the college at present and the college is striving to overcome it in near future.
- **Removing disparity and Instilling Confidence:** The majority of our students are from the weaker and downtrodden sections of the society. One of the major challenges is to break the boundaries and for releasing them from their inferiority complex. Their inhibitions prohibit them from being competitive. The drive to compete is missing, even in those who are otherwise capable. Therefore, the other challenge is to inculcate a competitive spirit in them, guide them, and help push them towards channels of career-building mechanisms.
- **Difficult Terrain:** Though the college has engraved a new vision of academic excellence, there are many challenges. Kalimpong College is in a hilly area, and its landscaping obstructs the construction of ramps for differently abled students and easy movements of wheel chairs. Therefore, the first challenge is to mitigate the problem of inclusive education.
- **Expertise and Resources required for Sports:** We need to provide sports and games facilities with proper coaching to our immensely capable students who have the potential to compete at national and international levels.
- **Physical Distance as Impediment for Official Works:** There is very little administrative work transferred to the hill districts of Darjeeling Hill region. The Head Office of Kolkata is more than 600 KM away from the college, because of this many administrative works takes a lot of time to be resolved.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Kalimpong College has been the affiliated college of the University of North Bengal since its inception, and the college follows the rules and regulations stipulated by the university. Registration and academic matters in relation to Syllabus, Examination, and Evaluation are guided and performed by the University with the help of college teachers and staff. The College does its best to include innovative measures within these defined arrangements.

By making academic calendars, (<https://kalimpongcollege.org.in/academiccalender.php>) time tables with individual workloads, teaching plans, and other academic committee related work, the teachers of Kalimpong College ensure that the curriculum is disseminated to students. (<https://kalimpongcollege.org.in/eresources.php>)

Teachers are encouraged to attend faculty development programmes and refresher courses for continuous growth, and as a result, they can impart current information to augment existing knowledge. They participate in the Academic Council/BOS Meetings, are involved in the Question Paper Setting, and complete evaluation tasks assigned by the affiliated university.

The College supports its teachers financially in conducting fieldwork and projects, that are included in the syllabus. Besides this, in regular classroom teaching, teachers also ensure the dissemination of environmental

ethics, human values, and professional ethics-related matters, which are included in the courses.  
([https://kalimpongcollege.org.in/Additional\\_Information.pdf](https://kalimpongcollege.org.in/Additional_Information.pdf))

Kalimpong College offers Career-Oriented Certificate Programmes in Travel and Tourism Management and Communicative English to BBA students.  
([https://kalimpongcollege.org.in/1.2.1%20BBA%20Prospectus\\_compressed.pdf](https://kalimpongcollege.org.in/1.2.1%20BBA%20Prospectus_compressed.pdf))

For effective curriculum planning and delivery, a feedback mechanism is adopted. Feedback is collected from students, teachers, and parents using Google Forms. The links are sent to the respective students, teachers, and parents. On the basis of feedback received from the teachers, the college takes action for infrastructure and academic development. The IQAC encourages self-assessment of all departments, and receives all suggestions to widen the scope of improvement in curriculum planning and implementation.

Students' Feedback: <https://kalimpongcollege.org.in/studentsFeedback.php>

Teachers' Feedback: [https://kalimpongcollege.org.in/TEACHERS\\_FEEDBACK.pdf](https://kalimpongcollege.org.in/TEACHERS_FEEDBACK.pdf)

Guardians' Feedback: <https://kalimpongcollege.org.in/GuardiansFeedback2022-2023.pdf>

## **Teaching-learning and Evaluation**

Criteria II takes into consideration the student's Enrolment and Profile during the last five years. Various types of initiatives have been formulated by Kalimpong College to cater to the students' diversity. Teachers assess the learning levels of the students in the classrooms during lectures and through internal assessment and continuous evaluation mechanisms such as class tests, assignments, project-work, tutorials, power-point presentations etc; and identify slow and advanced learners.

Tutorials are organised for slow learners to give special coaching in areas where they need support. Bilingual approach is adopted in the classes for explanations and discussions with the aim of reaching out to the slow learners and those with language difficulties, so that they can be brought at par with the rest of the class. Personal, academic and career-related Counseling is given from time to time. Home assignments are given and evaluated on a regular basis.

Students are encouraged to participate in inter college competitions as well. Advanced learners are encouraged to help and provide support to the weaker students by engaging in group discussions and presentations. Students are involved in special projects like book and movie reviews, analysis of current issues of relevance to their subjects. The College Library plays a crucial role, as it provides the INFLIBNET-NLIST facility and other e-resources. (<https://kalimpongcollege.org.in/eresources.php>)

Students are given recognition for their achievements. They are also motivated to secure rank and distinction in the university examination. Student centric methods, such as experiential learning, participative learning and problem-solving methodologies, are used by the college for enhancing learning experiences, to enable students to realize their full potential and evolve as leaders and transformers towards a better society. Teachers of the College try to make the best use of the technology in their teaching process. Mechanism of internal assessment is transparent and robust in terms of frequency and mode, which is devoid of any bias on the part of the

teachers. The evaluation procedure is elaborated during subsequent classes to ensure effective implementation of the internal assessment.

There is effective online feedback system, the inputs of which are analysed and addressed by the college. (<https://kalimpongcollege.org.in/studentsFeedback.php>)

### **Research, Innovations and Extension**

Kalimpong College has been encouraging all the faculty members, students, and other staff members to participate, disseminate, and collaborate on various activities related to Research, Innovation, and Extension since its inception. In turn, students, staff members, and the teaching faculties are engaged in various activities and have come up with ample achievements. (<https://kalimpongcollege.org.in/6331Reportshighlighting.pdf>)

At present, 17 different Subjects are offered by the College, and there are 78 teaching faculty members in the college. For the last five years, 38 research papers were published in UGC-approved Approved/Enlisted Journals and 21 Books/Book Chapters were also published by various reputed Publishers in India and abroad. (<https://kalimpongcollege.org.in/staffPublication.php>)

Extension activities are carried out in the neighborhood community, especially the adopted villages of NSS Unit 1 and Unit 2, sensitizing the volunteers as well as other students to social issues for their holistic benefits and development and to make a concrete impact on them during the last five years. The two units of NSS are very active and always come forward to mitigate social issues. During the last five years, 61 outreach and extension programmes were carried out, despite the COVID pandemic. During the COVID pandemic, volunteers actively participated in distributing food items, sanitizing materials, surgical masks, and even sanitizing some of the local areas of Kalimpong districts. During the natural calamity that occurred in Kerala, NSS came forward and collected donations from the local town, and a sum of Rs. 16,000 was donated to the Chief Minister's Relief Fund. Other than these, the Eco-Club and the Beautification, Health and Hygiene Committee carry out various activities related to cleanliness, environmental issues, etc. (<https://kalimpongcollege.org.in/nss.php>)

In the field of education, Dr. R.P. Dhakal, the then principal, was awarded the Shiksha Ratna Award, which is the highest award of the state in this category, by the Government of West Bengal during 2018–2019. Similarly, Dr. D.C. Roy and Dr. Sova Limboo Yolmo were also awarded the Athing K.P. Tamsang Lepcha Language & Literary Award and the Antarashtriya Tathangat Vishist Srijan Samman during 2017–18 and 2019–20, respectively. Even the students (NCC Cadets) were also awarded the Governor's Award during 2021–22. (<https://kalimpongcollege.org.in/AwardrecievedbyTeacher.pdf>)

### **Infrastructure and Learning Resources**

- The teaching-learning process of the College is conducted at present mainly in two buildings, namely Science and Commerce Building, Humanities Building, and in the near future RUSA 2.0 Building would be operative for the same purpose.
- The infrastructural facilities of the College are upgraded using funds allocated by the s
- State Government, Gorkha Territorial Administration (GTA) and the Central Government agencies.
- The Campus is under CCTV Camera-Surveillance.
- The Golden Jubilee Central Building, also houses the IGNOU Study Centre, Kalimpong College Center

for Management Studies for BBA (Self-finance) course, and Satyendranath Tagore UPSC Coaching Centre. They operate in their designated sections of the building.

- The College provides computing facilities as per requirement in the form of Desktops and Laptops to all departments and a common computer laboratory with sufficient printing facilities and internet connectivity.
- All laboratory based departments have their own LCD projectors and another 4 projectors are kept for Humanities-Departments.
- Every official section of the College has own computers.
- The library is partly automated through ILMS using SOUL 2.0 Software.
- The College uses Internet connection 100 MBPS under the JioFibre Scheme.
- The whole campus is Wi-Fi enabled.
- The College has a well-furnished, three-storied library building covering an area of 733 sqm.
- At present, The Central Library has 21,000 volumes of textbooks and 1264 reference books on record on various subjects, and data entry process is going on for e-catalogue.
- Two separate Zones are allocated for the students and the faculties for reading purposes. The library building is well connected with the Wi-Fi Internet Facility. (<https://kalimpongcollege.org.in/library.php>)
- The College has limited sports and fitness infrastructure due to shortage of space, but it takes pride in its comprehensive sports and fitness program by arranging space for practicing football, volleyball, and badminton, since the College has an understanding with the Kalimpong Sports Association for allowing our students to use the public playground. A room is allotted for organising indoor games like Table Tennis and Carom.
- The Estate Committee of the College ensures regular checking of the College campus for its necessary maintenance and suggests proper measures to the College.

## **Student Support and Progression**

The institution has dedicated anti-sexual harassment and anti-ragging cells that have a clear process for receiving complaints, both in online and offline mode, thereby promptly resolving those complaints. The cells plan public education campaigns and carry out initiatives relating to zero-tolerance rules.

In the last five years, 11.61% of students on an average received free tuition, and scholarships provided by the government and the institution. Even though getting the necessary data from the relevant government department was challenging, the procured data indicate a progressive outcome. Over the past five years, the academically outstanding and financially weak students were provided with scholarships and free ships by the institution. The institution has initiated the promotion of life skills, soft skills, and language and communication skills through its capacity building and skills upgrading program.

During the past five years, the institution has offered career counseling along with preparation for competitive exams, and 18% of students on an average have benefited from these services. Over the past five years, an average of 9.31% of graduate students were hired by various organizations, and have also enrolled in higher education. The statistics showed that many students are becoming more interested in higher education. According to research based on students enrolled in higher education, 18% of the average percentage of students qualified in state, national, and international level examinations.

The institution has dedicated anti-sexual harassment and anti-ragging cells that have a clear process for receiving complaints, both in online and offline mode, thereby promptly resolving those complaints. The cells plan public education campaigns and carry out initiatives relating to zero-tolerance rules.



Five students received awards in the student participation and activities category for their exceptional efforts throughout the previous five years in a variety of activities at the inter-university, state, national, and international levels.

On an average, 3% of the institution's students competed in sports and cultural events/competitions that were hosted by the institution or other institutions. (<https://kalimpongcollege.org.in/studentsachivement.php>)

The recognized alumni association of the university is thought to be actively involved in creating a channel of social and professional assistance for its members through "Self Help" within the community. (<https://kalimpongcollege.org.in/distinguishAlumni.pdf>)

### **Governance, Leadership and Management**

Criterion VI look at the vision and mission of the institution in brief, followed by areas of governance. It then goes on to look at the administrative divisions and infrastructure co shared by the morning and day sections along with other self financed and civil services coaching centers. This criterion explains the hierarchy of governance through the help of a Organogram. All the administrative and academic duties are divided among the various committees, which are formed in consultation with the Head of the Institution. (<https://kalimpongcollege.org.in/OrganisationflowchartKPGC.pdf>)

Criteria VI look at the different Programme (both academic and other co-curricular activities), which are held for both the faculty and students of the College.

The role of the IQAC has been given along with its vision and objectives. Quantitative Data of 22 teaching staff, who have undertaken various Programmes like Faculty Induction Programmes, Refresher Courses, Courses on MOOCs for the advancement of CAS and general Inculcation of knowledge, have also been provided in detail. (<https://kalimpongcollege.org.in/6331Reportshighlighting.pdf>)

Student Admission processes have been explained and important links to the institution and its parent body NBU have been given. The College does not have any e-governance policy, but in few areas it has been applying e-governance in areas of Student Admission, Examination, disbursement of salary and Library with the online software support system of University of North Bengal and Government of West Bengal. ([https://admission2022.kalimpongcollege.org.in/apply\\_online\\_KC\\_session\\_2023\\_withClose.php](https://admission2022.kalimpongcollege.org.in/apply_online_KC_session_2023_withClose.php))

The College allocates fund through the staff welfare fund, which is utilized for the benefit of staff whenever needed.

Details of the funds received from two governmental sources, RUSA 2.0 (Rs.150 Lakhs) and Public Welfare Department (70 Lakhs), Government of West Bengal during the last five years and the audit reports are provided under this criteria.

Lastly, the criterion mentions areas of improvement in which the college is lacking and for which there is a scope of doing better in the future.

## Institutional Values and Best Practices

Kalimpong College has always endeavored to ensure gender equality in the college. The College ensures that there is no disparity in terms of gender equality and sensitization in our college, either at the staff level or at the students' level.

It facilitates the use of degradable and non-degradable waste with certain measures (<https://kalimpongcollege.org.in/GreenCampusPolicy.pdf>) such as Solid Waste Management, Liquid Waste Management, and E-Waste.

The college has a rainwater-harvesting system that includes a tank to accommodate 1,50,000 litres of water to cater to the needs of 2300 staff and students of the college.

The College has been awarded the Green Championship Award for the year 2021-2022, (<https://kalimpongcollege.org.in/MGNCRE.pdf>) by Mahatma Gandhi National Council of Rural Education (MGNCRE), Department of Higher Education, Ministry of Education, and Govt. of India.

The Institution is improving the facilities for the differently abled students. At present the College has constructed a new toilet for the differently abled.

1. The College adopts an inclusive atmosphere, whereby each and every individual has his/ her place and dignity, irrespective of caste, creed, religion, region, or linguistic origin.
2. Kalimpong College sensitizes the students and staff to the constitutional obligations through classroom teaching, and also through curricular and extra-curricular activities.
3. The Institution has a prescribed code of conduct for students, teachers, administrators and other staff, and conducts periodic programmes in this regard.
4. Kalimpong College celebrates national and international commemorative days, events and festivals.
5. The two best practices successfully implemented by the Institution are 1. Department-wise Students' Seminar and 2. '*GeetPratiyogita*' (Singing Contest), which is immensely popular. (Best Practices: <https://kalimpongcollege.org.in/bestPractices.php>)
6. The College is taking every possible endeavor to strive towards excellence, so that it can flourish in keeping with its motto of 'Seek, And Ye Shall Find', and its vision of 'Access, Equity and Academic Excellence.'  
(<https://kalimpongcollege.org.in/InstitutionalDistinctiveness.php>)

## 2. PROFILE

### 2.1 BASIC INFORMATION

<b>Name and Address of the College</b>	
Name	KALIMPONG COLLEGE
Address	RINKINPONG ROAD, NEAR RISHI BANKIM CHANDRA PARK P.O. and DIST. KALIMPONG
City	KALIMPONG
State	West Bengal
Pin	734301
Website	<a href="http://www.kalimpongcollege.org.in">www.kalimpongcollege.org.in</a>

<b>Contacts for Communication</b>					
<b>Designation</b>	<b>Name</b>	<b>Telephone with STD Code</b>	<b>Mobile</b>	<b>Fax</b>	<b>Email</b>
Principal(in-charge)	Devi Chettri	03552-351002		-	
IQAC / CIQA coordinator	Anukampa Subba	-	9434234169	-	anukampasubba@gmail.com

<b>Status of the Institution</b>	
Institution Status	Grant-in-aid

<b>Type of Institution</b>	
By Gender	Co-education
By Shift	Regular

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	No

<b>Establishment Details</b>	

State	University name	Document
West Bengal	University of North Bengal	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	12-11-1962	<a href="#">View Document</a>
12B of UGC	12-11-1962	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	RINKINPONG ROAD, NEAR RISHI BANKIM CHANDRA PARK P.O. and DIST. KALIMPONG	Hill	1.82	3599

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BBA,Bba	36	HIGHER SECONDARY EXAMINATION PASSED	English + Nepali	40	10
UG	BSc,Botany	36	HIGHER SECONDARY EXAMINATION PASSED WITH BIO SCIENCE	English + Nepali	14	10
UG	BCom,Commerce	36	HIGHER SECONDARY EXAMINATION PASSED WITH COMMERC E	English + Nepali	65	47
UG	BSc,Chemistry	36	HIGHER SECONDARY EXAMINATION PASSED WITH SCIENCE	English + Nepali	100	44
UG	BA,Economics	36	HIGHER SECONDARY EXAMINATION PASSED	English + Nepali	20	4
UG	BA,English	36	HIGHER SECONDARY EXAMINATION PASSED	English	65	39
UG	BA,Geograp	36	HIGHER SE	English +	28	23

	hy		CONDARY EXAMINATION PASSED	Nepali		
UG	BSc,Math	36	HIGHER SECONDARY EXAMINATION PASSED WITH PURE SCIENCE	English + Nepali	25	14
UG	BA,Nepali	36	HIGHER SECONDARY EXAMINATION PASSED	Nepali	60	23
UG	BA,Hindi	36	HIGHER SECONDARY EXAMINATION PASSED	Hindi	50	8
UG	BA,History	36	HIGHER SECONDARY EXAMINATION PASSED	English + Nepali	60	33
UG	BA,Philosophy	36	HIGHER SECONDARY EXAMINATION PASSED	English + Nepali	10	4
UG	BSc,Physics	36	HIGHER SECONDARY EXAMINATION PASSED WITH PURE SCIENCE	English + Nepali	50	6
UG	BA,Political Science	36	HIGHER SECONDARY EXAMINATION PASSED	English + Nepali	65	52
UG	BA,Sociology	36	HIGHER SE	English,Nepa	100	76

	y		CONDARY EXAMINATION PASSED	li		
UG	BA,Tibetan	36	HIGHER SE CONDARY EXAMINATION PASSED	English + Nepali	50	0
UG	BSc,Zoology	36	HIGHER SE CONDARY EXAMINATION PASSE WITH BIO SCIENCE	English + Nepali	14	12
PG	MA,Pg Political Science	24	B.A HONOURS IN POLITICAL SCIENCE	English	20	17

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				15				50			
Recruited	1	0	0	1	8	7	0	15	25	25	0	50
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				22
Recruited	8	1	0	9
Yet to Recruit				13
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	6	2	0	8
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**



<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	3	0	10	3	0	20
M.Phil.	0	0	0	0	0	0	2	5	0	7
PG	0	0	0	0	0	0	18	21	0	39
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	399	0	0	10	409
	Female	253	0	0	10	263
	Others	0	0	0	0	0
PG	Male	5	0	0	0	5
	Female	12	0	0	0	12
	Others	0	0	0	0	0
Certificate / Awareness	Male	10	0	0	0	10
	Female	9	0	0	0	9
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	14	38	33	33
	Female	20	17	20	25
	Others	0	0	0	0
ST	Male	135	118	101	99
	Female	73	90	92	59
	Others	0	0	0	0
OBC	Male	46	79	80	65
	Female	50	58	71	59
	Others	0	0	0	0
General	Male	168	108	100	216
	Female	102	79	77	133
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>608</b>	<b>587</b>	<b>574</b>	<b>689</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The College is running Undergraduate courses in 17 subjects, two Career-Oriented Certificate courses and M.A in Political Science. For the undergraduate course, 12 subjects were Honours courses till 2022-23 admission sessions. Humanities (Arts), Pure Sciences, Commerce and BBA are the main streams at Kalimpong College. With the implementation of the National Curriculum and Credit Framework (NCCF) from session 2023-24, students now have to take Major and Minor courses with three Multidisciplinary courses compulsorily. The college shall offer 23 multidisciplinary courses (MDCs) out of these available courses, viz. Chemistry in Action, Accounting and Finance, Micro-finance and</p>
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	<p>Financial Inclusion, Fundamentals of Remote Sensing, History of North Bengal, Behavioural Science, Human Rights, Tibetan Language and Culture, Gender Studies, Understanding Shakespeare and Tagore, Introduction to Polymers, Conservation Biology, Introduction to Linear Programming, International Relations, Mental Health and Hygiene, Literature of Eastern Himalayas, Pharmacognosy and Medicinal Plants, Cognitive Science, Constituional Law, E-Commerce, Global Environment and Health, Introduction to Cosmic Ray Physics, Mathematical Economics, Nutrition and Diet, Public Administration, Social Work.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The curriculum of different departments of Kalimpong College have been designed by the University of North Bengal. Student registration, curriculum design, examination, evaluation, and student credits are taken care of by the affiliating university. The new education policy in the state of West Bengal has been implemented from 2023-24 session. Till now, the college has not received any information with regard to the Academic Bank of Credit from the affiliating university. The college is responsible for providing student-related data to the university whenever required.</p>
<p>3. Skill development:</p>	<p>The college offers two Certificate courses on Travel and Tourism Management and Communicative English in the BBA department. In other prgrammes, skill related to all subjects is enhanced through Skill Enhancement Courses (SEC). The language and literature departments provide training and skills for report writing, enactment of drama, editing, publishing, journalism, creative writing, translation work, etc., which train the students to opt for professional careers in the future. The department of Botany facilitates skills in areas like tissue culture, floriculture, mushroom cultivation, making of organic manure and fertiliser techniques, ethno-botany, traditional medical practices, industrial microbiology, etc. Students in the Department of Zoology are trained in apiculture, sericulture, agrarian pisciculture, medical diagnostic techniques, and other fields. The students of the Geography department acquire skills in QGIS, Global Mapping, GIS, meteorological instruments, levelling and surveying of land, Disaster Management, Urban Planning, etc. The Physics student acquires skills in</p>

	<p>operating different electrical and electronic gadgets like digital and analogue multi-meters and physical measuring instruments like screw gauge, travelling microscope, etc. The Commerce and BBA departments provide opportunities in the fields of tracking share markets, stock markets, share brokers, financial markets, tax practitioners, accounting work, data entry, operating work, audit and account service, investment planning, etc. The college has signed MoU with Anudip Foundation for Skill Development courses in relation to Soft Skills and ICT Skills in the month of April 2023. At present, the registration process is going on to begin the classes.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college has degree courses in Hindi, and Nepali languages. There is a provision for teaching in Bengali, Hindi, Nepali and Tibetan.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The curriculum of different departments of the college has been designed by the university. The basic objectives of education at the undergraduate level are holistic in nature, where the scope of a specific outcome cannot be ascertained. Even then, the honours students are guided mainly for higher education, and thereby, they get training for clearing NET/SET exams. In the program course, students acquire knowledge of various subjects, intellectual skills, and language and communication skills, to face the challenges of professional world. The compulsory Environmental Study course (EVS) helps students to acquire various environmental and value-based skills which can be applied in various areas of human life. The career counselling cell of the college with the aid of different professional agencies guides, motivates, and trains the students to clear several competitive examinations. The BBA department of the college provides an opportunity for the students to get different types of jobs. The BBA department also offers certificate courses in Communicative English, and Travel and Tourism Management. Although the college does not offer vocational courses, departments take the necessary steps to educate students in various life skills. The language and literature departments provide training and skills for report writing, enactment of drama, editing, publishing, journalism, creative writing, translation work, etc., which train the students to opt for professional careers in the future. The department of Botany facilitates skills in areas like tissue culture,</p>

	<p>floriculture, mushroom cultivation, making of organic manure and fertiliser techniques, ethno-botany, traditional medical practices, industrial microbiology, etc. Students in the Department of Zoology are trained in apiculture, sericulture, agrarian pisciculture, medical diagnostic techniques, and other fields. The students of the Geography department acquire skills in QGIS, Global Mapping, GIS, meteorological instruments, leveling and surveying of land, Disaster Management, Urban Planning, etc. The physics student acquires skills in operating different electrical and electronic gadgets like digital and analogue multi-meters and physical measuring instruments like screw gauge, travelling microscope, etc. The Commerce and BBA departments provide opportunities in the fields of tracking share markets, stock markets, share brokers, financial markets, tax practitioners, accounting work, data entry, operating work, audit and account service, investment planning, etc. The college library disseminates information regarding Intellectual Property Rights (IPR), Open Educational Resources (OER), and research and development. The College Librarian takes classes to disseminate the knowledge to uplift the values of research ethics and writing, by providing awareness about plagiarism while writing assignments and research articles. Enrolling in NCC, NSS, sports and related activities may assist interested and eligible students getting placements in different military and paramilitary forces.</p>
6. Distance education/online education:	<p>Kalimpong College provides Distance Learning Programmes through IGNOU Study Center since June 2013. The Study Center code of IGNOU Kalimpong College is 45019. The IGNOU Study Center of Kalimpong College currently has UG Degree programme in Commerce and PG Degree Programme in 10 subjects. Besides Masters Degrees, the Centre is running Post-Graduate Diploma Programmes in 9 subjects. There are five staff engaged in the Study Center out of which two are teachers and three are non-teaching staff. Altogether ,1796 students from various programmes have benefited from January 2014 to January 2022 sessions.</p>

**Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the Electoral Literacy Club (ELC) has been set up in the College in the year 2018.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Dr. Sarad Gurung, Assistant Professor, Department of Political Science is the Nodal Officer.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	1. During the election time teachers are encouraged to take part in the elections as polling officers. Most of the teachers have participated in the elections as polling officers. 2. Six undergraduate students (Mr. Phuri Sherpa, Mr. Mahendra Sharma, Ms. Priyanka Bansal, Mr. Nipesh Manger, Ms. Divya Chettri and Ms. Karishma Subba) have actively participated in District Level Quiz Competition held on 18th September 2018 at Kalimpong College. 3. Poster painting and slogan writing competition was conducted on 27th September 2018 at Kalimpong College, where 22 students took part. 4. Newton Movie was shown to the students of different departments of Kalimpong College on 6th October 2018. 5. The District team had made an official visit to Kalimpong College on 29th November 2018 for SVEEP awareness program. Further, signature campaign was conducted on the same day where approx 200 students (including teachers) signed the banner. 6. On 6th February 2019, the district team had visited Kalimpong College for EVM and VVPAT awareness program. 7. Again the same team visited Kalimpong College on 27th February 2019 for EVM and VVPAT awareness program.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	No such activities taken by the college.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	No such activities taken by the college.

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1617	1538	1424	1533	1513

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 69

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
63	60	33	31	31

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
50.27	84.85	159.19	91.69	124.52



File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The curriculum planning and delivery in Kalimpong College are implemented through various activities such as:

- Kalimpong College has been affiliated with the University of North Bengal since 1962. Being the affiliate college, the institution follows a pre-determined syllabus set by the University of North Bengal.
- Kalimpong College disseminates curriculum delivery through time tables, workloads, academic calendars, detailing courses, teaching plans, and specifying programme outcomes, programme specific outcomes and course specific outcomes.
- By using the college website, academic calendar, students' orientation programmes, and the college Facebook page, the college tries to deliver the curriculum to its students. New students are oriented to the college, its mission, and its values. The students are given the syllabus and objectives at the beginning of each academic session.
- Teachers are encouraged to attend faculty development programmes, refresher courses and short term courses for continuous growth, and, as a result, they can impart current information to augment existing knowledge. The teacher members participate in the Academic Council/BOS meetings for syllabus designing, question paper setting, moderation and evaluation tasks assigned by the affiliating university.
- Apart from the traditional B.A., B.Com., and B.Sc. honours and programme courses, the college has introduced career-oriented certificate Programme in Communicative English and Travel and Tourism Management of 1 year duration, BBA honours programme of 3 years duration, and a Masters Degree programme of 2 years duration in Political Science for better prospects.
- For effective curriculum planning and delivery, a feedback mechanism is adopted by the college from various stakeholders, like students, teachers, and parents.
- Majority of departments of the college have their own library where they keep extra supplementary books that students can borrow and read.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 2**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response: 1.29**

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	25	20	20	14

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

***Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum***

**Response:**

Kalimpong College inculcates the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability which are included into the Curriculum of University of North Bengal. The above aspects are included in the 16 different curriculum programmes of different Honours and Programme courses.

Besides the courses and curriculum during the orientation programme, new students are introduced to the values and ethics of the college. Mutual respect for teachers, non-teaching staff and students are explained and emphasized. Ragging is forbidden. Though the college does not have uniform for students except for the BBA course, college dress code and decency are spelled out to the students and implemented in the college.

The college has gender equality and equity. Equal opportunity is given to boys and girls to participate in all activities of the college including sports and games. The College NCC unit has a mixed battalion with an equal number of boys and girls. In matters of discipline and protection, girls and boys are given equal value.

The college ensures an environment free from racial discrimination, religious bias, discriminations based on gender, economic status and educational background. Healthy and harmonious relationship is pursued actively by both staff and students of the college.

The college also maintains greenery around the campus. Besides regular clean-up by the cleaning staff of the college, teachers and students also participate actively through NCC, NSS, Eco-club, and the Beautification, Health and Hygiene Committee to maintain a clean and green campus.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 6.99

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 113

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 54.38

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
689	574	587	608	525

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1121	1091	1091	1091	1091

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 37.62

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
216	247	250	220	236

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
511	649	649	649	649

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 25.67

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**



**Response:**

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders. Some of the methods applied by the college in this process are:

- The Research and Skill Development Cell helps the students to conduct research, understand insurvey methods, data collection and social outreach.
- Field trips to biodiversity parks, heritage sites, etc. are organized to promote grass root understanding of concepts. There is extensive use of Case Studies to improve the problem-solving ability of the students.
- Use of ICT & E-resources by students is encouraged.
- The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning.
- Project work is assigned in all practical subjects to encourage teamwork and participative learning.
- Special lectures/seminars/conferences are organized to encourage and motivate students to become participative agents and not just passive recipients of knowledge.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 78.7

##### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
68	68	47	47	47

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.2**

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 4.13

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	3	3

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

**2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The breakup of Internal Assessment as prescribed by the University is as follows:

**For Practical based papers:**

1. Theory exams: 53%
2. Practical: 27%
3. Attendance: 7%
4. Continuous Evaluation: 13%

**For Theoretical papers:**

1. Theory exams: 80%
2. Attendance: 7%
3. Continuous Evaluation: 13%

Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria. This information is also imparted during the parent teachers meeting. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. For continuous evaluation marks are assigned on the basis of class tests, assignments, seminar presentations, oral tests etc. Teachers are given free hand to design their own evaluation methods in this category, whereby students are encouraged to participate in interactive sessions, group discussions, Power point presentations, projects and assignments.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

- The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies and guiding students towards career choices.
- The Program Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are adopted for all programs offered by the institution in accordance with the guidelines.
- Learning outcomes form an integral part of the college vision, mission and objectives.
- Students are made aware of the course specific outcomes through orientation programmes,

classroom discussions, expert lectures and practicals.

- The college deputed teachers for workshops, seminars, conferences and FDPs to enrich them so as to attain the outcomes while teaching and learning in the classes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

### 1. Evaluation Process:

The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through the University examinations, terminal exams, internal and home assignments, unit tests, surprise tests, open book tests, etc.

### 2. Average attainment in Evaluation Process:

Students under university examination are evaluated for 80% of total marks and institution for 20% marks as internal assessment by the institution.

### 3. The Methods of measuring attainment:

#### 3.1. Annual and End Semester University Examination:

The affiliating University conducts examinations as per the semester and annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.

#### 3.2. Internal and External Assessment:

Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations, appointed by the University through written exams, Viva-Voce and laboratory note books.

**3.3. Institutional Examination and Tests:**

Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination. The performance of the student is then analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.

**3.4. Feedback Evaluation:**

The Institution collects feedback from students, which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.

**3.5. Higher Studies:**

Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies in educational institutions in India such as post-graduation in Indian Universities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.3****Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 94.97

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
442	394	354	232	183

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
450	401	362	268	209

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response: 2.84**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

#### **File Description**

#### **Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Two Teachers from Kalimpong College are serving as Editors in Himalayan Research Journal, a biannual peer reviewed journal. Since the inception (i.e. 2014) of the Himalayan Research Journal, Sri Sanjay Chettri, Associate Professor, Department of Nepali has been one of the Editorial Board members and presently he has been serving as an Executive Editor. Similarly Dr. Pranay Bantawa, Assistant Professor, Department of Botany has also been serving as one of the Editors of the same Journal since 2016. This is the only Journal from this region, which is a double blind peer reviewed, multidisciplinary, biannual and bilingual journal (English and Nepali). Under their encouragement and proper guidance many scholars and teachers not only from this institution but also from nearby areas have also published their articles. The said journal was an UGC enlisted one, however, unfortunately after the formation of the UGC CARE list, this journal has been excluded. Nonetheless, it has been publishing continuously with rigorous effort.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.2.2**

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response: 1**

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3 Research Publications and Awards****3.3.1**

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 0.58**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	7	3	4	12



<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.3

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	4	4	3

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and**

**sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Extension activities are carried out in the neighborhood community, especially the adopted villages of NSS Unit I and Unit II, sensitizing the volunteers as well as other students to social issues, for their holistic benefits and development, and to make concrete impact thereof during the last five years.

**The National Service Scheme (NSS)** is a Central Sector Programme of the Ministry of Youth Affairs & Sports, Government of India. Its goal is to help student volunteers to become more sensitive, responsible, and ethical citizen who are aware of the socio-economic realities of India. Numerous outreach initiatives, including programmes to raise awareness of diseases including Dengue and Tuberculosis (TB), anti-drug, anti-tobacco, and environmental protection, were carried out at the college premise as well as in the adopted villages, benefiting the locals, student volunteers, and college teachers. In partnership with the District Hospital, Kalimpong, blood donation camps were organized jointly by NSS and NCC students of the college. The NSS volunteers distributed food packages during the Corona pandemic under the direction of the programme officers in Kalimpong town. Similarly, during the midst of the Corona pandemic, student volunteers worked with the local villagers in Lower Bong Busty, Kalimpong, to execute a sanitization operation. During the same period, student volunteers were also tasked with providing the community with triple-layered surgical masks. In addition to the regular cleaning of the campus and its surroundings, the NSS units are required to observe other days, such as World Environment Day, International Yoga Day, World Aids Day and Swachhta Pakhwada, a fortnightly programme initiated by the Government of India. The NSS volunteers always come forward whenever their service is needed by the community, both at the local and national level. In the national level context, the NSS volunteers also came forward to raise funds for the Kerala flood victims.

**National Cadet Corps (NCC)** –The Youth wing of the Indian Armed Forces trains young students to live a life of discipline and service to society through various activities including residential training camps. The college NCC unit has been actively participating in various camps/activities and have won awards, such as the Governor medals (02 cadets).

**Eco-Club-** The Eco-club is one of the important committee of the College which imparts and implements various programs related to the environment, cleanliness and healthy living to the college students and also to the College Teachers at regular intervals. This club is responsible for planting and maintaining various species of plants having ornamental and medicinal importance in and around the college campus.

Besides the above mentioned programs, each department conducts Seminars, Workshops, Talks, Donation Drives, Field trips, etc. to sensitize students and most of the teachers work towards inculcating these values in their classroom teachings and as living examples.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.2****Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

Both the faculty members as well as the students of Kalimpong College have received various awards during the past five years (i.e. from 2016-17 to 2021-22). Dr. Rajendra Prasad Dhakal, Principal, Kalimpong College received the prestigious “Shiksha Ratna Award” on 5th September 2018, which is the highest award conferred by the Government of West Bengal. Similarly, Dr. D.C. Roy, Associate Professor, Kalimpong College was awarded the “Athing K.P. Tamsang Lepcha Language and Literary Award” by Mayel Lyang Lepcha Development Board, Govt. of West Bengal, during the session 2017-18. During the academic year 2019–20, the Siddharth Tathangat Kala Sahitya Samsthan, Uttar Pradesh, presented Dr. Shova Limboo Yolmo, Associate Professor, Department of Hindi, with the "Antarashtriya Tathangat Vishist Srijana Samman" in the category of literature. The two NCC cadets received the "Governor Medal" in 2021–2022 session.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3*****Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*****Response: 9****3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	3	2	1

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

In its 60 years of establishment, Kalimpong College in the first place takes care in providing quality higher education in Arts, Science and Commerce to the local youths. The teaching-learning process of the College is conducted within the Science and Commerce building, Humanities building and in the BBA Block of Golden Jubilee Central Building. The RUSA 2.0 building is expected to be included with the humanities building shortly after handing over by the construction agency. In the Science and Commerce buildings, the departments of Botany, Zoology, Mathematics, Chemistry, Physics, Geography and Commerce are housed. The Commerce department runs in the morning session from 7 am to 11 am.

Presently, there are 14 general classrooms, 15 departmental classrooms, 1 multipurpose hall, 1 staff computer laboratory, 3 departmental computer laboratories and 6 separate well-equipped laboratories each for Botany, Zoology, Chemistry, Physics, Mathematics and Geography departments. The number of rooms allotted to practical-oriented departments are: Botany (4), Zoology (3), Geography (3), Physics (1), Chemistry (5) and Mathematics (4). The lab-based classrooms are equipped with LCD projectors, whiteboards, white screen and internet connectivity. In addition to these facilities, a laptop is provided to all seventeen departments, and four projectors are kept for the Arts departments. The departments of Mathematics, Geography and BBA have their own computer laboratories. Apart from this, 11 rooms are used for different support systems.

Kalimpong College received RUSA 2.0 grant in the year 2018 for the component A.01.01.07-Infrastructure Grants to Colleges. Out of it, Rs. 1.6 crores has been utilized for infrastructure development and Rs. 0.4 crores used for sports items, laboratory instruments and library books procurements. A new RUSA 2.0 building having 9 classrooms and another two big rooms under Up-gradation project would be used for teaching-learning process.

The college provides ample opportunities to the students to organize and participate in co-curricular, extra-curricular, recreational and cultural activities. A Hall with a capacity of 300 plus students is used for conducting seminars, workshops cultural and other programmes.

Every year students participate in different inter-college games and sports like Football, Volleyball, Table Tennis, Badminton etc organized by the University of North Bengal. The college has no playground and gymnasium of its own but this has not deterred our students in practicing Football and Volleyball, since we have an understanding with the Kalimpong Sports Association for allowing our

students to use the public playground. One room is allotted for Table Tennis and Carrom. The College has a room with storage facilities for sports items. Every year, on the 21st of June, Yoga Day is celebrated by the teachers and students, and Yoga activities are performed once a week in a newly upgraded RUSA 2.0 room.

The College has also allotted a room as NSS office. The college NCC has separate unit for boys and girls affiliated with 5 Bengal BN NCC, Darjeeling. The NCC is supervised by an ANO Lt. Mr. Avijeet Mete and has a separate room as NCC office and store.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 41.74

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
25.27	44.30	65.18	5.77	72.57

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the*

*faculty and students***Response:**

In the year 2015, a three-storied building with a total carpet area of 733 sqm., was inaugurated as the new central library building of Kalimpong college and it was built using the state government grant. At that time the library service was provided manually. Later in 2017, the library automation through ILMS using SOUL 2.0 had been installed to render efficient library services to the students and staff. Due to a shortage of required equipment and professional staff, the library is in process of automation.

**Collection:** - At present, The Central Library has over 21000 collection of textbooks and reference books on record on various subjects.

**Working Hours:** - 10 am. to 5 pm. (Monday to Friday) all working days, and 10 am to 3 pm (Saturday)

**Facilities:** -

- Reading Room for students with 100 chairs.
- Reading room for teaching faculty.
- Reference section.
- Books circulation section.
- Photocopy and Printing facility.
- Old Print Question papers Services
- Online UG Question papers and Syllabus
- Library Website with OERs links – <https://kalimpongcollege.org.in/eresources.php> and [www.librarykpgc.blogspot.in](http://www.librarykpgc.blogspot.in)
- User Orientation and awareness services.
- CCTV surveillance.
- INFLIBNET-NLIST services.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1**

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

College authority is well aware of the necessity of the ICT-based teaching-learning process and is committed to shifting the whole teaching process from a chalk duster system to ICT-based learning, especially in lab-based subjects. The College always encourages the teachers to undergo training in modern computer-aided teaching skills. At present, the college has 46 computers, 16 laptops, 16 printers and 14 LCD projectors. The suppliers of interactive board and smart board arrange workshops for the faculty members to make them well aware of the operation of specific software and computer accessories. All the Departments have one laptop each and they can access Wi-Fi internet connectivity of 100 MBPS in the Staff room. All the faculty and staff have free access to the Computer Laboratory where internet connectivity is available.

Departments such as Chemistry, Physics, Botany, Zoology, Geography and Commerce have a desktop each in the departmental staff room that is used for various academic needs of the respective departments. The departments of Mathematics, Geography and BBA have their own computer Laboratories for the use of their own students. The day-to-day administrative activities of the College are also handled by using computers. All the staff members of the academic section, establishment section, stipend section, cash section, and account section keeps their records in their respective computers. Besides these the college has:

- College website.
- College Facebook page.
- Smart classroom.
- INFLIBNET-NLIST subscription for free e-book and e-journals.
- Free Wi-Fi facility.
- Computer lab with internet for all staff members.
- Computer lab with internet for BBA students.
- Computer for all UG and PG Students in the Library.
- Library has completed the data entry of 14 subjects for e-catalogue
- Online Admission system.
- All sections of the office has computers used for financing, administration and development.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 67.38

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**



Response: 24

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 32.11

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
17.38	26.77	54.18	43.69	21.90

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 4.03

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
196	46	38	16	11

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** E. None of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 5.22

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
398	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 13.15

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
68	52	39	30	22

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
442	394	354	232	183

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 1.8

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
6	4	15	7	3

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University /**

**state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 4**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	2	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 1.6**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	1	1	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The Kalimpong College Alumni Association is a non-profit making registered society formed in 2003. The Association is dedicated to bringing together the alumni of the college on a common platform to build another channel of personal and professional support to members through “Self Help” within the community. The Mission of the Alumni Association is to provide a vibrant, global network and forum that connects and engages the alumni with their Alma Mater.

Objectives of the Association are:

- To involve alumni in student development through participation in ongoing academic activities including teaching, research, and placements;
- To champion in relevant fundraising activities for the development of college;
- To promote best practices in different areas of social life for the benefit of society.

In order to foster a cordial relationship, the College maintains regular contact with the alumni through social networking sites such as Facebook. The Alumni are very active in promoting, mentoring, and guiding the students of the College. It has worked extensively in connecting the alumni with its Alma Mater through motivational talks, and workshops by eminent Alumni at various levels.

Moreover, for promoting health and hygiene, the college alumni association installed a filtered drinking water facility in the college in 2012, which is functional and of great help to the college community. Some members of the Alumni Association have actively participated in various activities of the college. A political crisis in entire Darjeeling Hill region which caused 105-day strike in the year 2017-18, affected the normal functioning of the college and there wasn't much that the alumni could do for the betterment of student and college.

In the year 2019-2020, Inter-District Table Tennis Tournament was organized by the college alumni association. However, at present it is not much active. To make the Association more active and effective, there is a need to involve more members in it and organize it methodically. Some alumni members who are currently working in the college met on 06/05/2023 to discuss the association's online registration.

**Alumni President and Secretary:**

President	Secretary
Sri. B.R. Chettri	Sri. B.B. Sharma

**Some of the eminent Alumni of the College include:**

Prof. Tanka Bahadur Subba Vice Chancellor,	Dr. R.P. Dhakal Principal,	Prof. PremPoddar Roskilde University,
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Sikkim University	Kalimpong College	Denmark
<b>File Description</b>	<b>Document</b>	
Upload Additional information	<a href="#">View Document</a>	
Provide Link for Additional information	<a href="#">View Document</a>	



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

The institutional perspective plan in relation to institutional governance and leadership in accordance with the vision and mission are:

1. The vision of the college is to spread higher education to the stakeholders belonging to below poverty line groups, women, scheduled castes, scheduled tribes and minorities with minimum cost possible. All of the above has been fulfilled up to a considerable extent and therefore the current vision lies in developing the institution's academic excellence.
2. The college's vision of access and equality to quality education is ensured right from the admission process itself. Merit list is calculated on percentile and reservations for SC/ST/OBC/PH/EWS are done according to the Governmental reservation policy.
3. The College caters to the educational, social, cultural and economic needs of Kalimpong and its neighbouring areas.
4. The college has a full fledged IQAC as per the NAAC guidelines. The IQAC works towards the fulfillment of institutional quality and sustenance through:

4.1 Students' participation and feedback

4.2 Promoting the Use of Technology

4.3 Quest for Excellence and

4.4 Promotion of Research and Development.

5. The optimum use of the infrastructure is ensured by the college by sharing the common infrastructure for the Commerce section in the morning, Humanities and Science sections in the day.

6. The Governing Body is the apex body in the management of the College. The College strives to enroll maximum students and retain them by providing various government, institutional and local scholarships available to them. The college also tries to give adequate representation of all categories of students in all the above mentioned fields.

7. In the year 2021, the college has decentralised the management of the college further by appointing a Vice Principal to look after the Academic affairs of the College, and a Bursar as the convener of the Finance Committee.

8. The department of Commerce conduct classes in the morning shift and has a Teacher-in-Charge. Two other major units, the IGNOU and BBA, also function independently. The IGNOU Study Centre is managed by a Coordinator and an Assistant Coordinator who are Teachers of the college, and two support staff. BBA is managed by a teacher Coordinator, and an office staff. The College Library is managed by the Librarian and three support staff.

9. There are four statutory and 29 non statutory Cells and Committees designated under different Conveners and Coordinators. The Conveners and Coordinators are selected in the annual general staff meeting.

10. The College has a mixed battalion of NCC consisting of both boys and girls which is one of the best in the region.

11. The College is working sincerely to introduce the Management Informatio System (MIS).

12. Because of intense political disturbance in the year 2017-2018, there was very limited access to the normal institutional activities with the students. However, decentralization and participative management were ensured through the limited committee activities. Teachers were encouraged to work more on research and writing.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### **Response:**

Kalimpong College perspective plan is in tandem with the vision and mission of the college, which drives the college towards educational and quality development in the areas of:

1. Curricular Planning, Development and Implementation
2. Teaching- Learning Processes
3. Examination and Evaluation Process
4. Research and Development
5. Library, ICT and Physical Infrastructure/Instrumentation

6. Human Resource Management
7. Planning and Development (E-governance area) and
8. Student Admission and support

The college has been advertising for admission through electronic and print media, and also through social media. Applications, fee transactions are made online. The intake capacity and reservation of seats in Honours and Programme Courses are fulfilled according to affiliating University and Government guidelines. Orientation programmes are held at the beginning of the first semester. Students are mentored on both academic and non-academic matters of the college. Financial assistance is provided to deserving students. Remedial classes are also conducted before the University examination.

The college has provided a centre for online coaching for civil service examination.

The hierarchy of the college is maintained where the department of Higher Education, Government of West Bengal is at the top, followed by the affiliating University of North Bengal and the Governing Body of the College.

The Governing Body of the college is the highest policy and decision making body of the college and meets as often as needed.

The Principal is assisted by the Vice-Principal of the college, the Teachers Council (all teaching faculty) and the Non-Teaching Staff. The Secretary of Teachers Council oversees the smooth functioning of the department for which meetings are held on a regular basis to discuss issues and concerns relating to curricular, extracurricular activities and welfare of staff and students.

The IQAC is formed according to the UGC NAAC guidelines. It plans for and looks after the quality benchmarks of the college. The department of Commerce conduct classes in the morning shift and has a Teacher-in-Charge. Two other major units, the IGNOU and BBA, also function independently. The IGNOU Study Centre is managed by a Coordinator and an Assistant Coordinator who are Teachers of the college, and two support staff. BBA is managed by a teacher Coordinator, and an office staff. The College Library is managed by the Librarian and three support staff. All Departments are managed by their respective Heads of the Departments. There are 33 Cells and Committees designated under different Conveners and Coordinators which support the academic and administrative affairs of the college.

### **Service Rules**

The service rules are guided by the West Bengal Higher Education Department. The leave rules as per the University of North Bengal Statute and WBHED is provided below:

#### **Leave Benefits (As per university rules)**

Casual Leave(CL)	14 days per year
Earn Leave(EL)	30 Days per year
Study Leave	24 months during service period
Maternity Leave	maximum 180 days each for two children
Child Care Leave	maximum 730 days each for two children
Special Sick Leave	maximum 3 months

University Rules and Regulations: <https://www.nbu.ac.in/qls/rti.aspx>

University Statute: <https://www.nbu.ac.in/doc/qls/rti/STATUTES.pdf>

West Bengal Universities and Colleges (Administration and Regulation) Act 2017:  
<https://wbhed.gov.in/readwrite/uploads/wbuniversitiesadministrationandregulationact2017.pdf>

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2

### *Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-**

**teaching staff and avenues for career development/progression****Response:****Performance Appraisal System**

Teachers have to undergo a performance appraisal inspection through the CAS (Career Advancement Scheme) guided by the norms of UGC and West Bengal Higher Education department Performance Appraisal System (PBAS) for promotion to the next level in their teaching career. The inspection calculates the quality of teachers, their continuous evolution and advancement in their field of research, and their resourcefulness, ability and contribution in the process of educating young minds in the institution. This is a procedure adopted by the University according to UGC regulations. For the non-teaching staff there is normal increments in every July and promotions as per rules of West Bengal Higher Education department.

**Staff Fund**

The staff fund is managed and sustained through the teachers councils members fees and the Staff Benevolent Fund. The Kalimpong College Employees Credit Society provides loan facility. The staff fund provides financial assistance to both Teaching and Non-teaching staff members and to one of the immediate family members of the staff especially for medical needs. It is to be a one-time grant for each staff member, and will be given whenever it is required. Forty-five Teachers in Substantive Posts and twenty-one SACT teachers are enrolled in this fund in 2021-22. Non-teaching staff of the college also have created their separate contribution system. They have a fund collection through which they give a consolidated amount of funds to non-teaching staff when they retire from service. It is a one-time contribution of goodwill and appreciation for the retiree. Non-teaching staff can also take benefits from the Kalimpong College Employees' Cooperative Credit Society for loans when necessary if they are members of the same. In addition to these funds, fifteen Non-teaching staff have also been enrolled in the newly created Staff Benevolent Fund. They will receive the same benefits as the Teaching Staff of the college.

**Leave Benefits( As per university rules)**

Casual Leave(CL)	14 days per year
Earn Leave(EL)	30 Days per year
Study Leave	24 months during service period
Maternity Leave	maximum 180 days
Child Care Leave	maximum 730 days during entire period of service
Special Sick Leave	maximum 3 months

**Retirement Benefits (As per the University Rules)**

GPF (General Provident Fund) which allows Pension to employees after superannuation.

Gratuity as per West Bengal Government norms

Encashment of Earned Leave

**Loan Benefits**

Co-operative Society Loans are available for both the teaching and non-teaching staff as per Government rules .

Provident Fund Loan Facility

### Support Facilities

- 1.Canteen
- 2.Grievance Redressal Cell.
- 4.Clean drinking water facilities

### ICT Facilities

- 1.The College is fully Wi-Fi enabled
- 2.Computer facilities are provided in the library, computer room and all the departments.

### Recreational Activities for Physical and Emotional Wellbeing

Games and sports facilities like Table Tennis and Carrom are held regularly. Yoga classes are organised weekly. Besides these, student excursions, field trips and staff picnic are organised from time to time.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response: 0**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.3.3**

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 12.5

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	17	6	1	1

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	9	10

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization**

**6.4.1**

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

Kalimpong College has a Finance Committee and a Provident Fund Committee. The Finance Committee keeps track of the income and expenditure of the college, and offers suggestions and cautionary advice on financial matters to the Head of the Institution. It works in tandem with the Governing Body of the college to verify and approve financial transactions. The Provident Fund Committee ensures that the provident fund of the staff is calculated accurately, and is on track.

Kalimpong College has received a RUSA 2.0 grant of Rs. 2 Crore in 2018, out of which the college could receive 1 Crore in the year 2018 and 50 lakhs in 2020 from the Government of West Bengal. The college is yet to receive the remaining 50 lakh rupees. Besides this, the grant of Rs. 6898212/- (Rs. Sixty Eight Lakhs Ninety eight thousand two hundred and twelve only) was received from the Government of West Bengal and transferred to the Public Welfare Department (PWD), additional construction of two floors in the year 2017-18. The college conducts a detailed financial audit annually. Documented records of financial transactions of the college are checked in detail, and a formal report is given back to the college by the auditor.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**6.5 Internal Quality Assurance System****6.5.1**

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

The Internal Quality Assurance Cell (IQAC) has contributed significantly towards institutionalising the quality assurance strategies and processes. The IQAC played a significant role in ensuring that the process of education is continued smoothly by monitoring the academic work and infrastructure, supporting the activities of the college. Under the guidance of the IQAC, the Counselling, Training and



Placement Committee organised several talks, awareness programmes and seminars/webinars on career counselling for students. It has resulted in the process of creating a centre in the college to prepare students for clearing Civil Services Examinations.

The IQAC played a significant role in ensuring that the process of education continued as smoothly as possible during the pandemic times by initiating and encouraging systematic online classes and webinars. The College bought a Google Suite platform for hosting webinars and online classes.

One National level seminar, twelve webinars and five invited lectures were conducted under the guidance of the IQAC. Teachers were also encouraged to complete their professional development courses, and attend webinars.

Teachers attended thirty seven professional development courses and more than a hundred webinars altogether during 2020-2021.

Construction of the building housing new classrooms continued during pandemic times too, though at a slower pace. More equipments, books and furniture were also bought. In addition to these, many college activities were conducted online.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** B. Any 3 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Kalimpong College has always endeavored to ensure gender equality in the college. During the orientation sessions with new students, the vision and values of the college are explained clearly to the students. The values include gender equality, and mutual respect for everyone. Teachers take Orientation sessions with boys and girls jointly, and also separately, explaining, clarifying and emphasizing issues of equality and mutual respect. The college maintains Students' Grievance Redressal Cell, Anti Ragging Cell and Internal Complaint Cell (ICC) that responds to complaints about ragging, sexual and any other forms of harassment in the college. Close circuit cameras have been installed in the common spaces of the college. The College ensures that all students are protected and treated fairly. The NCC and NSS unit of the College strictly adheres to this. For example, there is a fifty-fifty ratio of male and female NCC Cadets in the college and the college tries to maintain such ratios in other aspects as well. Even, in games and sports the female are well represented. In keeping with UGC's plan for Capacity Building of Women Managers (CBWM) in Higher Education, the faculty members especially the female teachers take special care of the girl students and provide counseling to them regarding governance, leadership and make them aware that they are at par with the male and can even perform better. There are different committees in the College and it can be observed that the female faculty members are conveners of several committees and they actively play significant roles in the policy making of the college and their execution. For example the current Teacher-in-Charge, IQAC Coordinator, Convener of Examination and Academic Committee Convener are females. Therefore, it can safely be concluded that there is no disparity in terms of gender equality and sensitization in Kalimpong college either at staff level or at students' level.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**

- 4.Green campus initiatives**  
**5.Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Kalimpong College students are from diverse background. At the beginning of each semester an orientation programme is held where emphasis is given on ethical values, gender sensitization, communal harmony etc. In its long history of 60 years, the college can boast of an excellent record of gender equality.

The socially weaker sections such as SC, ST, OBC and Minority get their deserved facilities at times of admission, scholarship, appointment of staff etc. The students are expected to treat each member of the staff and their fellow students with courtesy both within and outside the college. A cordial relationship among its staff is the best aspect of the college. Among the staff a unique endeavor of creating benevolent fund with their own contribution to provide financial aid in case of life- threatening health issues to the members of the staff, or a close member of his/her family, has been put in practice.

Kalimpong College **sensitizes** the students and staff to the constitutional obligations through classroom teaching, and also through curricular and extra-curricular activities. Rights and responsibilities of citizens are discussed in classrooms. Values of patriotism and pride in the country are encouraged. Independence Day is celebrated in the college with flag- hoisting, parade of NCC, and participation of teaching and non- teaching staff and students.

Constitution Day on 26th November is also observed in the college every year.

Different activities like Debate, Quiz, Essay Writing and Sketching Competitions are organized to celebrate the special days. Games and Tournaments which develop team spirit and harmonization are arranged from time to time in the campus.

Kalimpong College NCC unit inculcates and disseminates “patriotic feelings” for national development.

Kalimpong College also has an active NSS unit where students and college staff engage in community service programmes.

The Political Science Department organizes and motivates students to take part in Mock Youth Parliament on issues of national relevance like Freedom of Speech and Expression and National Education Policy and has won several prizes at the District and State level.

To promote the ideal of the Swachh Bharat Abhiyan, the College organises cleanliness drives like *Swachhta Pakhwada* and “Plantation Drive” weekly with the aid of NSS, NCC Unit, Beautification, Health and Hygiene Committee and Eco Club of the College.

The College has been awarded the Green Championship Award for the year 2021-2022, by Mahatma Gandhi National Council of Rural Education (MGNCRE), Department of Higher Education, Ministry of

Education, Government. Of India.

International Yoga Day is also observed every year and the Yoga classes are organised with the help of the Yoga instructor from time to time.

The Department of History organises educational tours to historical sites, sensitizing the students to the need of protecting our rich cultural heritage.

The College, thus, adopts an inclusive atmosphere whereby each and every individual has his/ her place and dignity irrespective of caste, creed, religion, region, or linguistic origin and accordingly sensitizes the students and staff to the constitutional obligations.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **A. Students' Seminar**

1. **Title – Department-wise Students' Seminar**
2. **Objectives and Goals**

**The basic objectives and goals of organizing departmental seminar are:**

- To inculcate reading habit among the students
- To encourage the use of library and internet facilities for preparing seminar papers
- To train students to face the audience, interviews and group discussions
- To acquaint students with the use of Power Point Presentation, OHPs etc. for seminar presentation
- To enhance students' interest in curriculum

#### **3. The Context:**

Holding such seminars is primarily aimed at generating the students' interest in library studies and how to use social media for learning purposes. It is also aimed at teaching them group work/ participation and some working and ethical skills as well which they can learn, imbibe and nurture for their future use. It is

also aimed at improving the public speaking skills of the students. The planning for the students' seminar is done at the beginning of the year and is carried out by the respective department as per schedule.

#### **4. The Practice:**

**a.** The practice of the Departmental Students' Seminar is conceived as a group activity where groups are formed based on different topics. The students' seminar being mandatory, all the students are required to participate actively and therefore get ready with their presentation by visiting libraries and using internet resources to find relevant materials on the topic. The papers are presented by an individual student or jointly by two or three but the group participation help them during interactions.

**b.** The practice helps students to specialize in their respective topic which helps them for the examination. The overall effect of the seminar is that the groups follow these interactions which results in peer learning. One group helps the other group to understand the topic for the preparation of examination. The practice creates a sense of inquisitiveness amongst the students which is the basis for developing research questions. It has become a platform for understanding the mind, interest and skill of the students by the teachers. It is thus, a two-way learning process.

**c.** On the eventful day, the judges give marks and decide the 1st, 2nd and 3rd position by adhering to the overall presentation by the group and taking into consideration the relevancy of the materials used and also the involvement of the group during question-answer session. They get some nominal prizes along with some refreshments as well.

#### **5. Evidence of Success:**

Evidently the faculty members feel that the students are taking keen interest in academic matters and there is a demand to increase the number of such seminars. Some of the alumni members regretted that no such practice existed during their time otherwise they could have actively engaged and bettered themselves. One thing that could be inferred in terms of success level is that it has helped the students to improve their performance in the university examination.

#### **6. Problems:**

Some of the problems faced while conducting the students' seminar are:

**a.** The college sanctions a fixed amount for every department to hold student seminars. Additionally, the teachers of the respective departments contribute themselves to make programme successful.

**b.** In spite of their busy schedule, the teachers put in their dedicated efforts for making the student seminars successful.

**c.** It is difficult to accommodate all the students from Programme course, and hence, only a few of them participate in the seminar.

#### **B. Singing Contest**

### 1. Title of the practice – ‘Geet Pratiyogita’ (Singing Contest)

**2. Objectives and Goals** – The objective of this practice is to add variety to the Freshers’ Welcome Programme by selecting, nurturing and honing the skills of the participants with the aid of experts (established musicians and singers who are the judges of the competition) and thereby transforming these participants to own better singing skills than before.

### 3. The Context:

The Cultural Committee consisting of the Principal, Teachers and support staff and students designs Freshers’ Welcome Programme every year in such a way that it contributes to the overall development of the participants along with minimizing the costs incurred and also to control the student crowd during the course of the programme. The practice gives a direction, discipline and goal to the programme.

### 4. The practice:

An open audition is kept on a particular day for the singing contestants who need to sing two types of songs one of Bollywood and other one being Nepali song. The practice gives fair opportunity to all the students as there are at least three rounds of auditions. This practice of having a singing contest is a forum, an opportunity, a stage for the students to manifest their art and hone their skills to perfection. On the eventful day, 10 participants are chosen to perform on the stage. The winners are selected by the judges who are professional singers and musicians and the students receive some cash prizes along with trophies and certificates.

### 5. Evidence of success:

- a. A few participants from the Freshers’ Welcome Programme have gone on to become successful professional singers and radio jockeys. For example, Mr Pranoy Lama has become an anchor and singer in Radio Misthi, Mr Arbind Dahal, a professional singer, while Ms Pinky Rai runs a music school in Pedong.
- b. The practice has created a platform where students get the opportunity to learn their art from the professionals.
- c. It has become a platform for peer learning with the aid of their seniors.

### 6. Problems:

- a. One of the major problems encountered is obviously that of finance.
- b. The College does not have a trained music teacher or an acoustics room. Students have to manage with track singing.
- c. As the practice generally takes place after the classes are over, the College has to ensure the safety of the girl students coming from distant places.
- d. Geet Pratiyogita is limited to singing only and therefore many of the students interested in dance, acting and other art forms do not get such opportunity for competition like singing.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Each Institution is embedded with related values and ethics for successful planning and accelerating their Institution to cater towards their essential motifs and goals. Likewise, the College also has identified several core values and sustains them strategically and executes them to perfection. Kalimpong College acts with utmost integrity and honesty and sincerely nurtures them with the highest academic, professional, and ethical standards. The College adheres and strives to achieve excellence by maintaining high standards in all its aspects, be it, at individual level, institution level or as a leader in higher education. It is the oldest co-ed college, having served the region for over 60 years. It offers access to multiple streams of education. It has Arts, Science and Commerce streams along with the Bachelor of Business Administration (B.B.A), and IGNOU study and exam centre, all within the Campus. The college offers Honours in 12 subjects. It is the only college in the District of Kalimpong that has an IGNOU distance learning study Centre which runs UG Degree programme in Commerce and PG Degree Programme in 10 subjects. Besides Masters Degrees, the Centre is running Post-Graduate Diploma Programmes in 9 subjects. The Department of BBA, a self- financing course, also offers two additional career oriented certificate programme courses such as Communicative English and Tourism and Travel Management.

The motto of Kalimpong College is ‘*Seek and Ye Shall Find,*’ and its vision since its inception has been ‘Quality Education, Access and Equality’ which can also be seen as one area of distinctiveness of the institution and thrust area along with many others. The mission of the institution emanates from its vision to offer quality higher education and access (at a minimum cost, especially to stakeholders who are financially challenged, women, scheduled castes, scheduled tribes, and minorities) in the region which includes not only the Darjeeling Hills, but the Dooars, the neighbouring state of Sikkim and the states of



North-East India, and also the neighbouring countries of Bhutan and Nepal. It nurtures possibilities into reality by taking several measures for the successful implementation and achieving its goals. Within this framework:

1. The socially weaker sections such as SC, ST, OBC and Minorities get their deserved facilities at times of admission, scholarship etc. The College has an overwhelming number of female, minority, SC/ST/OBC and socio-economically weaker students. Kalimpong College encourages the students to apply for various types of scholarships available in the College like Maya Devi scholarship, Neha Thapa scholarship, Dr. Talukdar scholarship, Ganga Pradhan scholarship, Lions Club scholarship, Ganga Pakhrin scholarship and also can avail other government scholarships such as Kanyashree, Aikyashree, Oasis, Swami Vivekananda merit cum means (SVCM) scholarship as well. There are designated teachers and staff members to take care of these needs of the students and utmost care is taken so that no students get deprived of the same.

2. The Career Counseling Training and Placement Committee of the college with the aid of different professional agencies guides, motivates and trains the students in preparing for different competitive based examinations. Kalimpong College has the Satyendranath Tagore Civil Services Study Centre to cater to some of these needs. The BBA department of the college provides opportunities for the students to get different types of jobs both in-campus and out-campus selection. Although, the college does not have any vocational courses but the different departments take necessary steps in helping the students to acquire different life-based skills for their future purpose.

3. The College has the largest open access library in Kalimpong which is also accessible for use of the community. By taking permission from the office of the Principal, members of the local community can come and read books available in the library. By agreeing to the policies and rules of the institution, and payment of library membership fee, members of the community and research scholars can also borrow books from the library, and have access to the e-library. Hence the College is offering extension service to the community through its Library.

4. Departments have identified and ordered text books with high quality reference contents for students to ensure that they actually buy and read their text books and reference material. Sponsors are found for a few students who could not afford the books. The books are ordered for both Honours and Programme students.

5. The college also has a free Wi-Fi facility in the library where the students get access to unlimited download capacity. Thus, there is no hindrance to prospective and serious students.

Thus, in a nutshell, we can say that, with whatever limited resources available, Kalimpong College tries and thrives to maximize the horizon for its beneficiaries and community in general and takes the necessary steps for the accomplishment of the same. The College is taking every possible endeavour to strive towards excellence so that it can flourish in keeping with its motto of '*Seek and Ye Shall Find,*' and its vision of 'Access, Equity and Academic Excellence.'

<b>File Description</b>	<b>Document</b>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

The college has always taken the initiative to help the needy at the time of social and economic crisis. During the COVID-19 pandemic period, the college hosted vaccination drives twice for teachers, students, and members of the society. During the Kerala flood in 2018 and Nepal's Earthquake in 2015, the college sent the necessary help in cash. The college teachers help the needy students to pay their first semester fees. Most of the medicinal, flowering and non-flowering plants available in and around the college premises are donated by the teachers and students of the college. The Eco-Club, the Beautification, Health and Hygiene Committee, and the Library maintain the greenery by taking care of all the plants, like pruning, weeding out grass, and watering etc. The best part of Kalimpong College is service before self. All the staff of the college has a great sense of belongingness and are ready to extend their help every time when required.

The college has very limited space and facilities for outdoor games and sports. In spite of this, the students have managed to excel in different outdoor games and sports.

Kalimpong College is located in a relatively remote place in comparison to Colleges of other districts of West Bengal. It is located in the Hilly terrain, and faces difficulties in transport, network and face-to-face communication with government headquarters. In spite of all these problems, the college is performing well to give its best as far as societal need of higher education is concerned.

### **Concluding Remarks :**

Kalimpong College has been working at a steady pace over the years to fulfill its vision of Access, Equity, and Academic Excellence. The college has continued to keep its doors open for students from the Eastern Himalayan region, providing them an ambience of open-minded, bias-free, gender-sensitized, environment-sensitized and culturally inclusive campus that adheres to the values of integrity, mutual respect, teamwork and excellence.

Within the limited expanse of its campus area, the college has built infrastructure that not only provides for the basic needs of the students for healthy food, clean drinking water, measures for hygiene and sanitation, but also adequate number of decent classrooms, a spacious and well-equipped library, some common physical spaces for rest and recreation, and a clean and green campus.

Beyond the physical space, the college endeavours to create an academic and intellectual space in the classrooms that is stimulating, challenging and satisfying for the advanced learners, and supportive and encouraging for the weaker and disadvantaged learners. Over the span of five years, the college has been equipped with teachers of high caliber with research degrees, strong domain knowledge, and also many years of work experience and skills required to train young minds for academic excellence and competitive skills. The college also has provisions for academic progress to higher education beyond the Undergraduate level to Postgraduate level studies with M.A. in Political Science, and in other subjects through the IGNOU Study and Exam Centre, and coaching for the Civil Services through the Satyendranath Tagore Civil Services Study Centre, both located within the campus.

The ambience thus created by the college has resulted in respectable academic result and impressive record of

alumni working in a wide range of fields and holding significant positions have contributed significantly for the betterment of the society.

The college is now preparing for a flight at a higher level of academic excellence, strengthening the grounds for research and resource creation that can equip the next generation of learners to transition smoothly and efficiently to a global mindset and capacity for excellence in every field of their choice.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>1.3.2.1. Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 178            Answer after DVV Verification: 113</p>																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>689</td> <td>574</td> <td>587</td> <td>608</td> <td>525</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>689</td> <td>574</td> <td>587</td> <td>608</td> <td>525</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1121</td> <td>1426</td> <td>1426</td> <td>1426</td> <td>1426</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1121</td> <td>1091</td> <td>1091</td> <td>1091</td> <td>1091</td> </tr> </tbody> </table> <p>Remark : As per the Data Template the values of 2.1.1.2 have been updated.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	689	574	587	608	525	2021-22	2020-21	2019-20	2018-19	2017-18	689	574	587	608	525	2021-22	2020-21	2019-20	2018-19	2017-18	1121	1426	1426	1426	1426	2021-22	2020-21	2019-20	2018-19	2017-18	1121	1091	1091	1091	1091
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2.1.2	<p><b>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>340</td> <td>397</td> <td>400</td> <td>338</td> <td>361</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	340	397	400	338	361																														
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
216	247	250	220	236

**2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

**2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years**

**2.4.1.1. Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
71	71	50	50	50

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
68	68	47	47	47

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
48	40	31	30	29

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	3	3

**2.6.3 Pass percentage of Students during last five years (excluding backlog students)**

**2.6.3.1. Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
449	394	405	367	333

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
442	394	354	232	183

**2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
457	401	414	440	445

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
450	401	362	268	209

Remark : Values updated as per HEI clarification Response

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	7	3	4	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
14	7	3	4	12

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	4	4	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

7	3	4	4	3
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3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	7	12	14	22

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	3	2	1

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
27.21	47.73	90.92	28.77	74.31

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25.27	44.30	65.18	5.77	72.57

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

**4.3.2.1. Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 25

Answer after DVV Verification: 24

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**



Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
23.06	37.11	68.26	62.92	50.21

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
17.38	26.77	54.18	43.69	21.90

5.1.1 **Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
520	301	38	16	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
196	46	38	16	11

Remark : As per the Supporting Documents the values have been updated

5.1.2 **Following capacity development and skills enhancement activities are organised for improving students' capability**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: E. None of the above

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

398	0	0	0	0
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
398	0	0	0	0

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
70	52	39	30	22

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
68	52	39	30	22

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
457	401	414	440	445

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
442	394	354	232	183

Remark : As per the Supporting Attached Documents and related metrics the values have been updated

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at**

**University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	2	2	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	2	0

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	0	1	1	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	1	1	0

**6.2.2 Institution implements e-governance in its operations**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	18	6	1	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	17	6	1	1

### 6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	9	10

6.5.2

**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: B. Any 3 of the above

7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	<b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b> Answer before DVV Verification : 76

Answer after DVV Verification : 69

**1.2 Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
66	59	36	35	34

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
63	60	33	31	31

**2.1 Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
50.27	84.85	159.19	91.69	124.52

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
50.27	84.85	159.19	91.69	124.52